



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

February 7, 2023

OFFICE MEMORANDUM

No. **068**, s. 2023

To: Assistant Regional Director
 Regional Functional Division Chiefs and Unit and Section Heads
 Quality Management Representatives
 Chairperson, Co-Chairperson, and Members of QMS Teams
 QMS Secretariat
 Process Owners per Functional Division
 All Others Concerned

**CONDUCT OF READINESS ASSESSMENT ON THE NATIONAL QUALITY
 MANAGEMENT SYSTEM DOCUMENTATION AND IMPLEMENTATION**

- With reference to the attached DepEd Memorandum (DM-OUHROD-2023-0110), this Office, through the Bureau of Human Resource and Organization Development – Organization Effectiveness Division (BHROD-OED) with the assistance of the Development Academy of the Philippines (DAP), shall conduct the Readiness Assessment on the National Quality Management System (NQMS) Documentation and Implementation on February 27 to March 1, 2023, at the DepEd Regional Office VIII Complex, Government Center, Candahug, Palo, Leyte.
- The Readiness Assessment aims to determine the extent and correctness of conformance of the NQMS documentation and implementation against the applicable requirement of the ISO 9001:2015 Standards.
- The participants to this activity are listed below:

Office/Participants	No. of Participant
BHROD-OED	2
DAP	2
Top Management	2
Functional Division Chiefs	8
Unit and Section Heads	16
QMS Secretariat	9
All Members of the QMS Teams/Process Owners per FD	56
Total	95



4. Expenses incurred relative to the conduct of the three-day activity such as food for the participants, accommodation of the assessors, venue rental, and other incidental expenses shall be charged against Local Fund, subject to the existing accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

PPRD-TCPJ

