



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING



MEMORANDUM
DM-CT-2023- 042



TO : Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

FROM : *[Signature]*
GINA O. GONONG
Undersecretary for Curriculum and Teaching

SUBJECT : **DOWNLOADING OF FISCAL YEAR (FY) 2023 FUNDS TO THE SCHOOLS DIVISION OFFICES (SDOs) FOR THE PROCUREMENT OF LEARNING TOOLS AND EQUIPMENT (LTE)**

DATE : **March 6, 2023**

Pursuant to DepEd Order No. 20, s. 2022, entitled "Multi-Year Guidelines on the Decentralization of the Procurement, Including the Quality Assurance, Delivery, Documentation, Storage, and Safekeeping of Learning Tools and Equipment for Science, Mathematics, and Technical Vocational Livelihood (LTE-SM and TVL) and the Downloading of the Funds Allotted Therefor", this Office reiterates the information stated therein that will serve as the basis for the download of the FY 2023 LTE funds.

To underscore the requirements in the procurement of LTE utilizing the FY 2023 funds in accordance with DO 20, s. 2022, Section V line item no. 4, "Documents to be Provided by BLR-Cebu," the following are the documents:

Science and Mathematics Equipment (SME)

- 4.1. List of eligible LTE-SM to be procured in a particular fiscal year with the required quantity as **Annex "A"**.
- 4.2. Technical Specifications of all Goods/items to be procured as **Annex "B"**.
- 4.3. Allocation list (list of recipient schools) with complete address based on the data of the updated LIS and EBEIS **Annex "C"**.
- 4.4. Inspection and Test Protocol per tools and equipment as **Annex "D"**.

Technical Vocational Livelihood (TVL)

- 4.5. List of eligible LTE-TVL to be procured in a particular fiscal year per specialization offered with the required quantity as **Annex "E"**.
- 4.6. Technical Specifications of all Goods/items to be procured as **Annex "F"**.

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