



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 21, 2023

OFFICE MEMORANDUM

No. **167**, s. 2023

To: BAC Chairperson
BAC Members
BAC TWG & Secretariat
All Others Concerned

CONDUCT OF PRE-BID CONFERENCE AND OPENING OF BIDS

1. To provide competitiveness and transparency in the procurement of goods and services in the Regional Office, the Bids and Awards Committee (BAC) shall conduct a **Pre-Bid Conference on March 30, 2023, 10:00 AM** and **Opening of Bids on April 12, 2023, 10:15 AM** for the Procurement for Catering Services for the Various Activities Relevant to the 2023 EVRAA Meet at DepEd Regional Office, Candahug, Palo, Leyte. Any modification in the scheduled Pre-Bid Conference and Opening of Bids will be done through a Bid Bulletin.
2. The participants in the said activity are the BAC Chairperson, BAC Members, BAC TWG and Secretariat, End-Users and prospective suppliers.
3. The expenses for food and snacks shall be charged against the Procurement Unit/BAC fund, subject to the existing accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.

[Signature]
EVELYN R. FETALVERO, CESO IV
Regional Director

ADMIN/BAC/PU/FAV

