



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

February 28, 2023

**REGIONAL MEMORANDUM**

No. **181**, s. 2023

**CONVERSION OF CAGMANIPIS NORTE ELEMENTARY SCHOOL  
TO CAGMANIPIS NORTE INTEGRATED SCHOOL, BRGY.  
CAGMANIPIS NORTE, CALBAYOG CITY, SAMAR**

To: Schools Division Superintendents  
Regional Office Division Chiefs  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This Department of Education, Regional Office No. VIII announces that the request for **Conversion of Cagmanipis Norte Elementary School to Cagmanipis Norte Integrated School**, Barangay Cagmanipis Norte, Calbayog City, Samar, is a newly approved integrated school by this Regional Office on February 28, 2023 through administrative fiat pursuant to its expressed authority under Section 5 (B/13) of Chapter 1 of RA No. 9155 (The Governance of Basic Education Act of 2001), after full satisfactory compliance with the requirements prescribed by existing guidelines and policies of the Department.
2. The **Schools Division Superintendent** of the **Division of Calbayog City** where the school is located is hereby directed to consider this school in budget preparation for its eventual inclusion in the immediately succeeding General Appropriations Act (GAA).
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**



Enclosures: None  
References: DepEd Order No. 40, s. 2014  
DepEd Order No. 71, s. 2003  
DepEd Order No. 91, s. 1999  
DepEd Order No. 05, s. 1989

To be indicated in the Perpetual Index under the following subjects:

**INTEGRATED SCHOOL**

**MANAGEMENT**

**PUBLIC**

QAD-RRC





Republic of the Philippines  
**Department of Education**  
Region VIII – Eastern Visayas

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**EVALUATION AND RECOMMENDATION REPORT OF SCHOOL'S APPLICATION**  
**CONVERSION OF CAGMANIPIS NORTE ELEMENTARY SCHOOL**  
**TO CAGMANIPIS NORTE INTEGRATED SCHOOL,**  
**BRGY. CAGMANIPIS NORTE,**  
**CALBAYOG CITY, SAMAR**

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**BACKGROUND**

One of the barangays in Calbayog City, Samar, where it is accessible by any kind of ground transportation, is Barangay Cagmanipis Norte. People who live in barangays primarily rely on agriculture, the fishing industry, and small-scale businesses for their livelihood. Parents who want their children to receive an education send them to the closest high schools, which are located 2.34 kilometres and 4.5 km from the proposed Cagmanipis Integrated School, respectively. The cost of attendance at these secondary schools imply additional costs for the students' other educational demands as well as their living expenditures. However, since the cost of essential necessities has increased, the family's supplementary budget for things like food, transportation, and other expenses has come under threat. Hence, parents struggle to provide for kids, especially in low-income homes. These scenarios impelled parents and other stakeholders to hope for a secondary education program to be offered in the barangay.

The said barangay has an existing complete elementary school named Cagmanipis Norte Elementary School with a total land area of 7,708 sq.m. Furthermore, the said school is has existing available classrooms unutilized by elementary learners. Currently, the school has a total enrolment of 350 pupils managed by 1 school head. The school's distance to the nearest high schools are quite far that Grade 6 completers of Cagmanipis Norte ES and its neighboring elementary school completers have difficulty to continue junior high school education. Likewise, those junior high school learners enrolled in the nearest high schools, could hardly sustain in coming to school daily resulting to high percentage of students' absenteeism and be at risk of dropping out from the school. These are burdens of the parents and the school.

In view thereof, the municipal officials, the parents and the barangay officials of Cagmanipis Norte and its neighboring barangays expressed their full support for the request of the conversion of Elementary School to an Integrated School with the hope that financial burden among parents may be lessen as their children can continue in the secondary education. The Grade 6 graduates coming from the nearby elementary schools of the different barangays will also be greatly benefited.



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Moreover, the Schools Division Superintendent of Calbayog City Division intensely expressed his full support to the proposed conversion of school initiated by the concerned parents and local officials to ensure that all school-aged children in the community will have access to basic education and possibly lessen the financial burden of parents in sending their children to school. Thus, conversion of Cagmanipis Norte Elementary School to Cagmanipis Norte Integrated School in Barangay Cagmanipis, Calbayog City, Samar endorsed by the Schools Division Superintendent of Calbayog City to the Regional Office is deemed necessary.

**FINDINGS:**

1. Cagmanipis Norte Elementary School has a total land area of 7,708 sq.m. which has enough buildable space for expansion to Junior High School. The school site is free from flooding and landslide based on the certification issued by the Mines and GeoSciences Bureau.
2. The school has existing 3 vacant classrooms with 16 toilets used by learners and personnel.
3. The school has no TVL laboratories for the proposed Grades 9 & 10 specializations.
4. Also it has no science laboratory but has extra classroom that can be converted into a science laboratory.
5. The school has 2 BSED permanent teachers and 2 locally funded teachers to be assigned in the proposed integrated school.
6. The LGU, through the Office of the Municipal Mayor, strongly expressed full support to the school and commit to allocate additional budget for the expansion to the secondary level.
7. The officials of barangay Cagmanipis Norte executed a resolution expressing their full support for the conversion of Cagmanipis ES to an integrated school.
8. The assigned District Supervisor, the M & E SEPS, Education Program Supervisor, and SGOD Chief in Calbayog City Division and the different stakeholders present during the on-site validation on school's application conducted by the DepEd Regional Inspectorate Team also expressed their willingness and full support for the conversion of the school during the Focused Group Discussion (FGD).
9. The excess learning materials and school furniture from nearby schools will also be given to the proposed Cagmanipis Integrated School as per commitment expressed by the assigned District Supervisor.
10. The proposed school will receive support from the Local Government Unit while waiting for the inclusion of the school in the GAA of DepEd.
11. Schools Division Office of Calbayog City through its assigned District Supervisor extended support as to the provision of technical assistance for the school management, supervision, and other needs especially to teachers.



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**RECOMMENDATIONS**

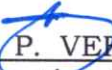
In view of the foregoing evaluation and findings, the team respectfully recommends that:

1. Cagmanipis Norte Elementary School shall be converted into an integrated school and shall be named **CAGMANIPIS NORTE INTEGRATED SCHOOL** and is authorized to operate effective School Year 2023 – 2024.
2. The school shall implement K to 12 Basic Education Curriculum which shall operate on a gradual basis starting Grade 7 to be offered upon opening of classes for School Year 2023-2024.
4. The school head of Cagmanipis Norte Elementary School with the assistance of the District Supervisor and the Municipal Engineer shall revisit and redesign the school development plan for use of available buildable spaces at the site in preparation for the construction of buildings for the Junior High School.
5. The LGU, both the Barangay and Municipal levels, and the parents shall provide financial support to the school until such time that operations will be covered by the DepEd Budget.
6. The School Head of Cagmanipis Elementary School shall manage the integrated school provided that the qualification standards shall be satisfied.
7. The Schools Division Superintendent shall provide teachers trained on the K to 12 Curriculum and consider additional regular teachers to this school to complete the number of teachers required to operate the integrated school.
8. The Schools Division Superintendent likewise shall initiate for the provision of school buildings, chairs, textbooks, and other resources to the school.

**Evaluated by:**

  
RACHEL R. CUEVAS  
Education Program Supervisor  
Date: February 28, 2023

**Reviewed by:**

  
CESAR P. VERUNQUE  
Chief Education Supervisor  
Date: February 28, 2023



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