



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

9280

March 13, 2023

**REGIONAL MEMORANDUM**

No. **226**, s. 2023

**CONDUCT OF THE SPORTS BOARD MEETING IN PREPARATION FOR THE 2023  
EASTERN VISAYAS REGIONAL ATHLETIC ASSOCIATION (EVRAA) MEET**

To: Schools Division Superintendents  
All Others Concerned

1. In connection with the conduct 2023 Eastern Visayas Regional Athletic Association (EVRAA) Meet, this Office, shall conduct a Sports Board Meeting on March 15, 2023 at 1:00 p. m. at the Leyte Division Gymnasium, Schools Division Office of Leyte, Government Center, Candahug, Palo, Leyte.

2. The activity aims to realize the following objectives:

- a. discuss the necessary preparations on the conduct of the 2023 EVRAA Meet;
- b. secure the commitment and support of the concerned Local Government Units, National Government Agencies (NGAs), and other partners in the conduct of the event; and
- c. discuss other related matters.

3. The participants of the activity are the Regional Director (RD), Assistant Regional Director (ARD), Regional Functional Division Chiefs, Regional Sports Officer (RSO), Regional MAPEH Supervisor, Schools Division Superintendents (SDSs), Division Sports Officers (DSOs), and Officials of the partner LGUs and NGAs.

4. The meeting shall follow the activities indicated below, with the corresponding responsible persons:

Date	Time	Activities	Venue	Responsible Persons
March 15, 2023	1:00-1:30 p. m.	Registration	Leyte Division Gymnasium	Hosts and Participants
	1:30-3:00 p. m.	Sports Board Meeting		RD, ARD, Regional Functional Division Chiefs, Regional Office Personnel, SDSs, DSOs, and LGU and NGA Officials



	3:00-5:00 p.m.	Second Ocular Inspection of Playing Venues and Billeting Schools	Playing Venues and Billeting Schools	DSOs and Host Schools Personnel
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5. Travel and other expenses incurred in the conduct of the aforesaid activity shall be charged to the downloaded funds or local funds/MOOE subject to the usual government accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
 Regional Director

Enclosure: None  
 Reference: None  
 To be indicated in the Perpetual Index under the following subjects:

EVENT      MEETING      OFFICIALS

CLMD-NPJ

