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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 13, 2023

REGIONAL MEMORANDUM

No. **231**, s. 2023

**REQUEST FOR THE STATUS OF FILLING-UP OF NEW SCHOOL PERSONNEL
POSITIONS (NSPP) TEACHING ITEMS FOR FY 2020-2022**

To: Schools Division Superintendents
Human Resource Management Officers
All Others Concerned

- Attached is a Memorandum DM-OUHROD-2023-0360 March 9, 2023 with the subject: **Request for the Status of Filling-Up of New School Personnel Positions (NSPP) Teaching Items for FY 2020-2022.**
- In this regard, the Schools Division Superintendents through the Division Human Resource Management Officers are requested to update the status of filling-up in the Program Management Information System (PMIS) and submit the accomplished Annex A to the Regional Office, Attention: Personnel Section at email address: **personnel.region8@deped.gov.ph** not later than **March 15, 2023.**
- Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosure: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:
FILLING-UP
STATUS
TEACHING ITEMS

AD-PS-EDR






Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2023-0360

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
HUMAN RESOURCE MANAGEMENT OFFICERS
ADMINISTRATIVE OFFICERS

FROM : 
GLORIA JUMAMIL-MERCADO
Undersecretary for Human Resource and Organizational Development

SUBJECT : **REQUEST FOR THE STATUS OF FILLING-UP OF NEW SCHOOL PERSONNEL POSITIONS (NSPP) TEACHING ITEMS FOR FY 2020-2022**

DATE : 9 March 2023

The Department of Education creates and deploys teaching items through the NSPP program to continuously address the school teaching personnel requirements of all public schools. The Bureau of Human Resource and Organizational Development (BHROD) periodically monitors the filling-up of the newly-created teaching items to ensure efficient program implementation.

As of **February 15, 2023**, a total of 2,440 newly-created teaching items from FY 2020 to FY 2022 remain unfilled (refer to Tables 1 and 2 below). The data shows that **no region** was able to achieve a 100% filling-up rate for the newly-created teaching items. All Schools Division Offices are enjoined to expedite the filling-up of remaining unfilled teacher items.

Table 1. Summary of Unfilled Teaching Items

Fiscal Year	Created Teaching Items	Unfilled Teaching Items
2022	9,550	1,731
2021	9,710	581
2020	9,839	128
Total	29,099	2,440

Source: Project Management Information System (PMIS) as of February 15, 2023

Table 2. Filling-up of Newly-Created Positions from FY 2020-2022 by Region

Region	Total Created Position			Total	Total Utilization by percent	Total No. of Unfilled
	2020	2021	2022			
CAR	208	297	213	718	97.21%	20
NCR	636	380	700	1,716	93.30%	115
Region I	367	575	400	1,342	99.03%	13
Region II	459	635	350	1,444	94.60%	78
Region III	1,085	1,020	1,006	3,111	86.66%	415
Region IV-A	1,509	935	1,286	3,730	89.54%	390
Region IV-B	318	335	305	958	98.33%	16
Region V	452	570	565	1,587	95.46%	72
Region VI	748	890	830	2,468	69.21%	760
Region VII	763	705	886	2,354	94.01%	141
Region VIII	459	637	541	1,637	98.23%	29
Region IX	429	402	509	1,340	99.33%	9
Region X	829	727	562	2,118	95.04%	105
Region XI	720	514	633	1,867	90.89%	170
Region XII	517	527	504	1,548	98.84%	18
CARAGA	340	561	260	1,161	92.33%	89
Total	9,839	9,710	9,550	29,099	91.61%	2,440

Source: Project Management Information System (PMIS) as of February 15, 2023

Given that the Department regularly reports to oversight agencies and consequently, this affects decisions on annual budgetary proposals for additional teaching items, it is imperative to achieve a **100% filling-up rate** for created teaching items for all Regional Offices (ROs) and Schools Division Offices (SDOs). A list of unfilled teaching items per SDO for FY 2020-2022 is provided in *Annex A*.

With this, the BHROD requests the DepEd field offices to perform and provide the following:

A. Schools Division Offices

1. Update the status of filling-up in the Program Management Information System (PMIS) on or before the 15th and 30th of every month;
2. Account for the specific reasons for the non-fill-up of created teaching items by accomplishing the reporting template (*Annex A - 2020, 2021, 2022 sheets*);
3. Provide contact details of the assigned HRMO or Administrative Officer (*Annex A - Division Office Directory sheet*) in the monitoring and updating of Newly-created Teaching Items; and
4. Submit the accomplished Annex A to their respective Regional Offices (Personnel Section) **on or before March 10, 2023**

B. Regional Offices

1. Assist their respective SDOs in accomplishing Annex A;
2. Ensure data accuracy and verify accounted reasons for non-fill-up;
3. Submit the consolidated report (*Annex A - Summary sheet*) to BHROD - School Effectiveness Division (SED) **on or before March 15, 2023**:
 - Scanned copy of the consolidated report which is duly signed by the Regional Director; and

- Editable Excel File (not necessarily signed) of the consolidated report

4. Ensure timely reporting of Filling-up in the PMIS and GMIS (on or before the 15th and 30th of every month).

For submissions, concerns, and clarifications regarding this request, you may contact **Mr. Christopher Devera** of the BHROD-SED at telephone number (02) – 8633-5397 or course them through email address at **support.nspp@deped.gov.ph**.

Thank you for your continued support.

/BHROD-SED/Aquino/Devera/