



3024

Republic of the Philippines  
Department of Education  
REGION VIII - EASTERN VISAYAS

March 9, 2023

REGIONAL MEMORANDUM

No. **241**, s. 2023

**IMPLEMENTATION OF THE REGIONAL MONITORING, EVALUATION AND ADJUSTMENT (RMEA) SYSTEM FOR CALENDAR YEAR 2023**

**To: Schools Division Superintendents  
Regional Office Division Chiefs  
All Others Concerned**

1. To ensure the implementation of the Regional Monitoring, Evaluation, and Adjustment (RMEA) System for Calendar Year 2023 in assuring quality delivery of programs, projects, and interventions indicated in the Regional Educational Development Plan (REDP), this Office, through the Quality Assurance Division (QAD) hereby announces the schedules, modality, and participants in the conduct of 2023 Convergence of Division Quality Management Team (DQMT) re Completed Staff Work (CSW) and the Quarterly Program Implementation Review (QPIR), to wit:

<b>A. 2023 Completed Staff Work (CSW) with Division Quality Management Team (DQMT)</b>						
Date	Quarter	Modality	Participants			
			Regional Office	No.	Schools Division Office	No.
April 3-4, 2023	Q 1	F2F	QAD	8	ASDS	13
July 5-6, 2023	Q 2		Planning Officer	1	SGOD Chief	13
October 5-6, 2023	Q 3				CID Chief	13
January 4-5, 2024	Q 4		Program Coordinator S: SPED, IPEd, MEP, ALS, LR Teaching and Non-Teaching Related, SBFP	7	Planning Officer	13
			FTAD Chief and EPS	2	M&E SEPS/EPS	13
			<b>TOTAL</b>		<b>18</b>	



<b>B. 2023 Quarterly Program Implementation Review (QPIR)-SDOs</b>						
Date	Quarter	Modality	Participants			
			Regional Office	No.	Schools Division Office	No.
July 11-12, 2023	Q2	RO& SDO pax-F2F	RD and Staffs	3	ASDS	13
January 16-17, 2024	Q4	RO& SDO pax-F2F	ARD and Staff	2	SGOD Chief	13
			RO Chief	8	CID Chief	13
			QAD Staff	8	SEPS M&E	13
			FTAD EPS	1	Planning Officer	13
			<b>Total</b>	<b>22</b>	<b>Total</b>	<b>65</b>

<b>C. 2023 Quarterly Program Implementation Review (QPIR)-RO Divisions</b>				
Date	Quarter	Modality	Regional Office	No.
April 13-14, 2023	Q1	F2F	ORD ( <i>RD, staff, PAU, ICTU, LU Driver</i> )	6
July 13-14, 2023	Q2		OARD ( <i>ARD and Driver</i> )	2
			Admin ( <i>Chief, SAO, UHs</i> )	7
			CLMD ( <i>Chief, EPS</i> )	2
			ESSD ( <i>Chief, EPS</i> )	2
			Finance ( <i>Chief, SAO, Chief Accountant &amp; Budget Officer</i> )	4
			FTAD ( <i>Chief, EPS</i> )	2
			HRDD ( <i>Chief, EPS, Dorm Manager</i> )	3
			PPRD ( <i>Chief, EPS, Planning Officer</i> )	3
			QAD ( <i>Chief, EPSs, ADAS, Driver</i> )	9
			RO Chief	8
			<b>Total</b>	<b>48</b>

<b>D. 2023 Post Quarterly Program Implementation Review (QPIR)</b>				
Date	Quarter	Modality	Regional Office	No.
April 17, 2022	Q1	F2F	QAD Chief	1
July 17, 2022	Q2		QAD EPSs	6
October 16, 2022	Q3		QAD ADAS	1
January 22, 2024	Q4		<b>TOTAL</b>	<b>8</b>

2. Furthermore, the SDO participants to the Quarterly CSW shall bring the following documents:

- a. Budget Accountability Report (BAR)
  - b. Approved 2023 Budget Execution Documents
3. The data requirements for Quarterly Program Implementation Review -SDO will be presented during the CSW.
4. In the context of empowerment, the SDSs through the DQMTs are directed to fully manage the QPIR for Quarters 1 and 3 in their respective level of governance. However, M&E Reports are required to be submitted on line through the QAD email account, [qad.region8@deped.gov.ph](mailto:qad.region8@deped.gov.ph) on or before the following deadlines:
- a. Quarter 1 – April 12, 2023
  - b. Quarter 3 – October 11, 2023
5. The Regional Office Division Chief is advised to refer to the Office Memorandum No. 135, s. 2023 for the requirements and timelines in the validation of the Quarterly Physical Accomplishment.
6. The travelling expenses of SDO participants shall be charged to their respective local funds while the accommodation for the participants from the SDOs and training staff and meals to the QAD funds subject to the usual auditing and accounting rules and regulations. The first meal is breakfast of Day 1 for the live-in participants and morning snacks for the live-out participants. The last meal is dinner of Day 2 for live-in participants and afternoon snacks for the live-out participants.
7. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

Enclosure: None  
Reference: Work and Financial Plan FY 2023  
To be indicated in the **Perpetual Index** under the following subjects:

**Management**

**Monitoring and Evaluation**

**Planning**

QAD-JGG

