



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

3434

March 23, 2023

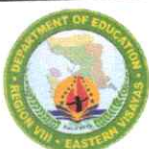
REGIONAL MEMORANDUM

No. **264**, s. 2023

**VIRTUAL MONITORING ON THE TAGGING OF LEARNERS WITH DISABILITIES (LWDs)
IN THE LEARNERS' INFORMATION SYSTEM (LIS) AND UTILIZATION OF THE 2022
SPECIAL EDUCATION (SPED) PROGRAM SUPPORT FUNDS (PSF)
BY THE RECIPIENT DIVISIONS AND SCHOOLS**

To: Schools Division Superintendents
All Others Concerned

1. In response to the findings shared by the Bureau of Learning Delivery – Student Inclusion Division (BLD-SID) during the first regular meeting of regional and division SPED supervisors held virtually on March 17, 2023, this Office, through the Curriculum and Learning Management Division (CLMD), shall conduct a follow-up virtual monitoring on the tagging of LWDs in the LIS and utilization of the 2022 SPED PSF by the recipient divisions and schools on March 29, 2023, 9:00 a.m. – 4:00 p.m. via Google Meet.
2. The activity aims to realize the following objectives:
 - a. Get the latest validated data on the number of LWDs who have been tagged in the LIS from each division;
 - b. Gather the consolidated report on the status of the PSF utilization from each Schools Division Office (SDO);
 - c. Provide technical assistance on the correct tagging of LWDs in the LIS and proper utilization of the 2022 SPED PSF; and
 - d. Address issues, concerns, and findings identified during the meeting of Regional and Division SPED Supervisors.
3. To ensure the success of the activity and proper dissemination of updates on the implementation of the program especially the submission of data and reports to the Central Office, the attendance of each Division SPED Supervisor is required. However, in the event that the focal person is unable to attend due to valid reason, a division representative who is knowledgeable about the program and who is authorized to make a decision on behalf of the SDO may be assigned to participate during the scheduled date.



4. Each Division, for the purpose of coming up with a uniform presentation of the utilization reports, shall use the report templates indicated in Enclosure A which, in turn, are derived from the report templates being required by the BLD-SID. The accomplished templates must be signed by the identified signatories prior to submission during the meeting.
5. In case of enrollment data which also considers the types of learners across grade levels, the same data sheets in Excel format (Data Sheet A – Elementary and Data Sheet B-High School) mentioned in Regional Memorandum 35, s. 2023 will be used. However, the data should already reflect a consolidation of the enrollment data from all identified schools with LWDs (See Enclosures B and C).
6. The Schools Division Superintendents shall ensure the participation of the identified division officials or guarantee that the Division is properly represented.
7. The meeting link shall be shared with the participants through the Regional SPED Supervisor's Chat Group at least a day before the activity.
8. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

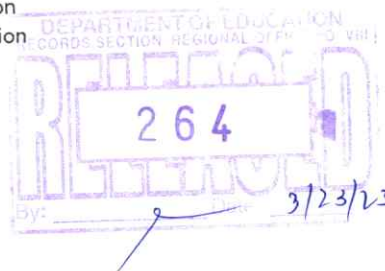
Enclosures: A - Report Templates on the Utilization of the 2022 SPED PSF
B – Number of Enrolled Elementary LWDs in the Division
C – Number of Enrolled High School LWDs in the Division

References: As stated

To be indicated in the Perpetual Index under the following subjects:

MONITORING
PSF UTILIZATION
SPED DATA
TAGGING OF LWDs

CLMD-DME



Enclosure A to Regional Memorandum No. _____ s. 2023

REPORT TEMPLATES ON THE UTILIZATION OF THE 2022 SPED PSF

A. UTILIZATION OF THE DIVISION SPED PSF						
AMOUNT DOWNLOADED	AMOUNT OBLIGATED	AMOUNT DISBURSED	BREAKDOWN OF FUND UTILIZATION			
			Conduct of M&E	Attendance to and Conduct of Trainings on SpEd/SNEd	Advocacy Programs for SpEd/SNEd	
Prepared by:			Certified Correct:		Noted:	
Division SPED Supervisor			CID Chief		Schools Division Superintendent	

B. UTILIZATION OF THE SCHOOL PSF (Consolidated Report of _____ Recipient Schools)							
AMOUNT DOWNLOADED (Total amount for all recipient schools)	AMOUNT OBLIGATED	AMOUNT DISBURSED	BREAKDOWN OF FUND UTILIZATION				
			Formal Medical Assessment of LWDs	Specialized Materials and Devices for LWDs	Attendance to and Conduct of Trainings on SpEd/SNEd	Immersion Program for LWDs and Participation to Sports, Curricular, and Co-curricular Activities	Communication Expenses of SPED Implementers
Prepared by			Certified Correct:		Noted:		
Division SPED Supervisor			CID Chief		Schools Division Superintendent		

Enclosure B to Regional Memorandum No. _____ s. 2023

**NUMBER OF ENROLLED ELEMENTARY LEARNERS WITH DISABILITIES (LWDs)
IN THE DIVISION**

LWDs	K		1		2		3		4		5		6		Non-Graded		TOTAL	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
LEARNERS WITH DIAGNOSIS FROM LICENSED MEDICAL SPECIALISTS																		
1. Visual Impairment																		
2. Hearing Impairment																		
3. Learning Disability																		
4. Intellectual Disability																		
5. Autism Spectrum Disorder																		
6. Emotional-Behavioral Disorder																		
7. Orthopedic/Physical Handicap																		
8. Speech/Language Disorder																		
9. Cerebral Palsy																		
10. Special Health Problem/ Chronic Disease																		
11. Multiple Disabilities																		
LEARNERS WITHOUT DIAGNOSIS BUT WITH MANIFESTATIONS OF DISABILITIES BASED ON THE INTERNATIONAL CLASSIFICATION OF FUNCTIONING (ICF)	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
1. Difficulty in Seeing																		
2. Difficulty in Hearing																		
3. Difficulty in Basic Learning and Applying Knowledge																		
4. Difficulty in Remembering, Concentrating, Paying Attention, and Understanding																		
5. Difficulty in Applying Adaptive Skills																		
6. Difficulty in Displaying Interpersonal Behavior																		
7. Difficulty in Mobility (Walking, Climbing, Grasping)																		
8. Difficulty in Communicating																		
TOTAL																		

Prepared by	Certified Correct	Noted
Division SPED Supervisor	CID Chief	Schools Division Superintendent

Enclosure C to Regional Memorandum No. _____s. 2023

**NUMBER OF ENROLLED HIGH SCHOOL LEARNERS WITH DISABILITIES (LWDs)
IN THE DIVISION**

	7		8		9		10		11		12		Non-graded		TOTAL	
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
LEARNERS WITH DIAGNOSIS FROM LICENSED MEDICAL SPECIALISTS																
1. Visual Impairment																
2. Hearing Impairment																
3. Learning Disability																
4. Intellectual Disability																
5. Autism Spectrum Disorder																
6. Emotional-Behavioral Disorder																
7. Orthopedic/Physical Handicap																
8. Speech/Language Disorder																
9. Cerebral Palsy																
10. Special Health Problem/Chronic Disease																
11. Multiple Disabilities																
LEARNERS WITHOUT DIAGNOSIS BUT WITH MANIFESTATIONS OF DISABILITIES BASED ON INTERNATIONAL CLASSIFICATION OF FUNCTIONING (ICF)	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
1. Difficulty in Seeing																
2. Difficulty in Hearing																
3. Difficulty in Basic Learning and Applying Knowledge																
4. Difficulty in Remembering, Concentrating, Paying Attention, and Understanding																
5. Difficulty in Applying Adaptive Skills																
6. Difficulty in Displaying Interpersonal Behavior																
7. Difficulty in Mobility (Walking, Climbing, Grasping)																
8. Difficulty in Communicating																
TOTAL																

Prepared by	Certified Correct	Noted
Division SPED Supervisor	CID Chief	Schools Division Superintendent