



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

March 24, 2023

REGIONAL MEMORANDUM

No. **270**, s. 2023

CALL FOR NOMINATIONS FOR PUBLIC MANAGEMENT DEVELOPMENT PROGRAM'S MIDDLE MANAGERS CLASS BATCH 32 OF THE DEVELOPMENT ACADEMY OF THE PHILIPPINES (DAP)

To: Schools Division Superintendents
 All Others Concerned

- Attached is a communication from Atty. Engelbert C. Caronan, Jr., MNSA, President and CEO, DAP, dated March 10, 2023, inviting nominations to the Public Management Development Program's Middle Managers Class (PMDP-MMC) Batch 32 which will open on July 10, 2023.
- Attached is the list of qualifications and admission requirements which should be submitted via <http://bit.ly/pmdponlinesubmissionsMMC> on or before May 5, 2023. Hard copy of all documentary requirements must be sent to DAP Bldg., San Miguel Avenue, Ortigas Center, Pasig City.
- Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director *fb*

Enclosure: As stated
 Reference: As stated

To be indicated in the Perpetual Index under the following subjects:

DAP

PMDP

MMC

HRDD-RVR



3660





Development academy of the philippines

The National Productivity Organization

10 March 2023

DR. EVELYN R. FETALVERO
Regional Director
Department of Education - Region VIII
Candahug, Palo, Leyte

Dear **Regional Director Fetalvero**:

Greetings of good health from the Development Academy of the Philippines (DAP)!

We are pleased to invite you to send nominations to the Public Management Development Program's **Middle Managers Class (PMDP-MMC) Batch 32** which will open on **10 July 2023**.

The MMC is designed for Division Chiefs (SG 24) or those in equivalent positions who are in succession for 3rd level posts, aged 50 years and below. OIC-Division Chiefs for at least a year who are being groomed for the designated position are also eligible for nomination. It is also open to fast-tracker specialists with SG 18 to SG 23. All nominees must be in good health and must not have any ongoing post-graduate studies at the time of the application.

Accepted nominees should be relieved from their official duties and be considered on study leave for the duration of the six-month training for them to be able to focus and maximize learning from the Program, per policy set by the National Government's Career Executive Service Development Program (NGCESDP) Steering Committee. Participating agencies are also enjoined to provide scholars with the necessary support such as transportation expenses and data allowance to ensure uninterrupted participation for activities conducted online. A professional non-thesis Master in Development Management degree shall be conferred on scholars who complete all program requirements.

In view of the much-improved community health and safety conditions, the PMDP has adopted a predominantly face-to-face learning modality in DAP Tagaytay with modules being conducted only by experts in the various fields of study.

We hope that you will join DAP in this continuing endeavor to help realize the government's goal of having competent, motivated, agile, and resilient public servants as we eagerly look forward to the realization of linking the PMDP with the CES process to hasten and enhance the quality of senior public officials and their successors as articulated in the Philippine Development Plan (PDP) 2023-2028.

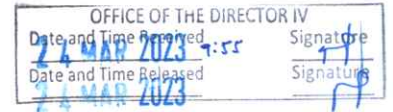
Attached is the list of qualifications and admission requirements which should be submitted via <http://bit.ly/pmdponlinesubmissionsMMC> on or before **05 May 2023** hard copy of which must be sent to: DAP Bldg., San Miguel Avenue, Ortigas Center, Pasig City.

For inquiries, feel free to contact Ms. Desiree Grace D. Distajo, Project Manager of the PMDP Recruitment Team, at 0969-5867046 or via email at pmdp.admissions@dap.edu.ph.

Thank you and we look forward to receiving the firm nominations from your agency!

Very truly yours,


ATTY. ENGELBERT C. CARONAN, JR., MNSA
President and CEO



CRU 1000
3/24/23



MIDDLE MANAGERS CLASS

QUALIFICATIONS

- Must be a Division Chief (SG 24) or those in equivalent positions who are in succession for 3rd level posts; or high-performing and high-potential specialists with SG 18 to SG 23. Designated OIC-Division Chiefs for at least a year are also eligible for nomination.
- Must be **50 years old or below** at the time of application and class opening
- Filipino citizen
- At least a bachelor's degree holder
- Nominated by the Head of the Agency (*Note: Nominations made by the Regional Directors and other officers vested with the authority to nominate must be endorsed by the Central Office*)
- From a national line agency or its attached agencies, constitutional offices, legislative and executive offices, and government-owned and controlled corporations, and SUCs
- Has Very Satisfactory or Outstanding performance rating for the **past two years**
- Must be in government service for at least two (2) years
- Must not have any ongoing post-graduate studies at the time of the application
- Has no pending administrative and/or criminal case
- Did not go on habitual leave (max of 2 months/year, excluding maternity leave)
- Must be in good health (no debilitating, chronic illnesses or serious health condition)
- Must have excellent communication skills (both oral and written)
- Willing to sign the PMDP Letter of Conforme once accepted
- Willing to render at least a year of service in his/her agency after completion of the Program through a Service Contract

ADMISSION REQUIREMENTS

REQUIREMENTS	DESCRIPTION	TO BE ACCOMPLISHED BY:
PMDP MMC Form A	Nomination Form	• Head of the Agency
PMDP MMC Form B	Assessment by the Immediate Supervisor	• Immediate Supervisor of the Nominee
PMDP MMC Form C	Agency Screening Certification	• HR/Scholarship Personnel / Administrative Officer)

PMDP Form D	Declaration of Medical Illness/es	• Nominee
PMDP Form E	Physician's Certification	• Physician from a Government or Private Hospital or the Nominee's Agency Clinic/Hospital
Laboratory Results	Physical Assessment, Complete Blood Count (CBC), Urinalysis, Fecalalysis, and Chest X-ray (within the last 6 months at the time of application)	
CSC Form 212	Updated Personal Data Sheet	• Nominee
CSC Form 33	Appointment Paper (Certified True Copy)	• Nominee / HR Officer
Designation Order (if applicable)	Certified True Copy	• Nominee
Copy of IPCR Ratings (with Adjectival Rating) for the past two (2) years (2021 and 2022)	Original Signed Copy	• HR Officer <i>Note: In case of unavailability, a certification from the HR must be submitted.</i>
Certificate of No Pending Administrative/Criminal Case	Original Signed Copy	• HR Officer / Legal
Transcript of Records	Certified True Copy of TOR from last school attended	• Nominee
Birth Certificate	Copy of NSO/PSA-issued Birth Certificate	• Nominee
Organizational Chart (reflecting the applicant's name/position/level)	Certified True Copy	• Nominee / HR Officer
Certification Form	Nominee Certification Form	• Nominee
PMDP Letter of Conformance	<i>(To be submitted once accepted into the Program only)</i>	• Nominee and the Head of the Agency / Nominating Officer



The PMDP Forms can be downloaded from: <https://bit.ly/PMDPMMCForms>

Submit the e-copies of admission requirements via: <http://bit.ly/pmdponlinesubmissionsMMC>

Hard copies shall be submitted to:

PMDP, DAP Building, San Miguel Avenue
Ortigas Center, Pasig City 1600
Attn: Angelica D. Ranas

FOR MORE INFORMATION



(02) 8631-2128
(02) 8631-0921 local 125, 126, 127



0969-5867046



pmdp.admissions@dap.edu.ph



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Public Management Development Program