



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

April 20, 2023

OFFICE MEMORANDUM
BAC-2023- **232**

**SUBMISSION OF APPROVED PURCHASE REQUEST (PR)
FOR QUARTERS 2 & Q3 OF CY 2023**

To: Functional Division Chiefs
All Others Concerned

1. To expedite the procurement for **Quarters 2 and 3 of CY 2023**, this Office through the Bids and Awards Committee (BAC) hereby informs the different functional divisions to submit the approved Purchase Requests (PR) with complete attachments to the BAC Office on **or before April 31, 2023** for inclusion in the early procurement activity this coming May of 2023.
2. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director



Enclosures: none
References: none

To be indicated in the Perpetual Index under the following subjects:

BIDS AND AWARDS COMMITTEE EARLY PROCUREMENT PURCHASE REQUEST

BAC-RRC

