



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

March 31, 2023

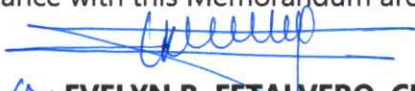

REGIONAL MEMORANDUM

No. **293**, s. 2023

GUIDELINES IN THE PROCESSING OF PUBLIC SOLICITATION PERMITS

To: Schools Division Superintendents
All Others Concerned

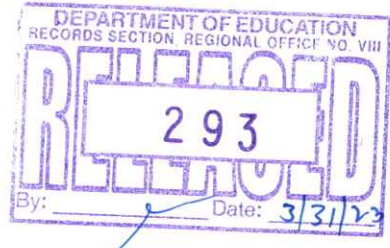
1. Attached is a communication from Grace Q. Subong, Regional Director, Department of Social Welfare and Development (DSWD), reiterating Presidential Decree No. 1564, otherwise known as the Solicitation Permit Law.
2. Anchored on the above-cited law, the DSWD herewith provides the Guidelines in the Processing of Regional and National Public Solicitation Permits contained in Memorandum Circular No. 5, s. 2021 which can be accessed through the link <https://tinyurl.com/PubSol2021>, for anyone who desires to solicit funds for charitable or public welfare purposes.
3. Relative thereto, the DepEd Regional Office VIII, through the Education Support Services Division (ESSD) prohibits any DepEd entity, whether individual or groups in school, or schools, to conduct solicitation for any public welfare purpose. Gaps in resources should be legally addressed through partnerships under the Adopt-a-School Law (RA 8525) and Administrative issuance (DO 40, s. 2015).
4. For any concern relative to this Memorandum, Eden A. Dadap, the Partnership Focal Person may be reached at her mobile No. 09126063544.
5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director 

Enclosures: As stated
References: As stated

To be indicated in the Perpetual Index under the following subjects:

SOLICITATION
ESSD-SPPS-EAD



MAR 29 2023 3:00
BY: *[Signature]* TIME: 3:45 pm

17 MARCH 2023

DIR. EVELYN R. FETALVERO, PhD, CESO IV
Regional Director
Department of Education Regional Office VIII
Government Center, Barangay Candahug, Palo, Leyte

OFFICE OF THE DIRECTOR IV
Date and Time Received: 29 MAR 2023 3:34
Date and Time Released: 29 MAR 2023
Signature: *[Signature]*

Dear Director Fetalvero:

Greetings!

We would like to inform you that Presidential Decree No. 1564 otherwise known as the Solicitation Permit Law mandates any person, corporation, organization, or association desiring to solicit or receive contributions for charitable or public welfare purposes to secure a permit from the Department of Social Services and Development, now Department of Social Welfare and Development.

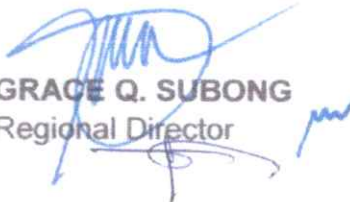
To operationalize the said mandate, the Department issued the necessary guidelines in the regulation of public solicitations and issuance of solicitation permits which is the Memorandum Circular No. 5 Series of 2021 entitled "Guidelines in the Processing of Regional and National Public Solicitation Permits".

Relative to this, we would like to request assistance in the dissemination of the said guidelines within your agency who desires to solicit funds for charitable or public welfare purposes. The guidelines may be downloaded using this link <https://tinyurl.com/PubSol2021>.

Should you have further queries, you may coordinate with Ms. Windelhyn May C. de Paz, Standards Section technical staff thru her mobile number 0905 168 7135 or email address standards.fo8@dswd.gov.ph.

Thank you.

Very truly yours,


GRACE Q. SUBONG
Regional Director