

Republic of the Philippines

Department of EducationREGION VIII - EASTERN VISAYAS

April 14, 2023

REGIONAL MEMORANDUM

No.

329

s.2023

UPDATES ON THE DIFFERENT QUALITY ASSURANCE DIVISION CORE PROCESSES AFFECTED BY THE ADOPTION OF NATIONAL QUALITY MANAGEMNT SYSTEM (NQMS)

To: Schools Division Superintendents
Regional Office Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

- 1. In reference to Quality Assurance Division Compendium version three on Monitoring and Evaluation of Regional Office and Schools Division Offices performance in compliance to statutory and regulatory policy standards and requirements for continuous improvement of the organizational performance and delivery of basic education services, this Office, disseminates the different QAD office processes.
- 2. Affected Quality Assurance Division Processes

Office Processes	SDO Functions	RO Functions
1.Organization	 Evaluate Schools 	Review and validate
Management:	Application	the SDO evaluated
Management of	Documents as to	application
Applications in	completeness and	documents
Basic Education of	veracity of the	 Validate school
both Public and	documents based	application
Private Schools.	on DO No. 40, s.	qualified through
a. Establishment,	2014, DO No. 51, s.	ocular inspection.
Merging, Conversion,	2015, DO No.45, s.	 Revalidate
Naming/Renaming of	2017 and DM No.	compliance to
Public Schools and	04, s. 2014	supporting
Separation of Public	 Forward the 	documents to
School Annexes in	compliant school	justify inspection
Basic Education	application	findings.
b.Establishment of	documents to RO	 Recommend for
Stand-Alone Senior	with corresponding	appropriate action
High School	signed evaluation	• Issue
c. Additional Senior	sheets	RM/Permit/Govern
High School Offering		ment Authority.
d. Establishment of		Publish the
Senior High School		approved



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in existing public school		RM/Permit/Govern ment Authority.
 2. Private Education Regulations and Development: a. Grant of Permits to Operate and Recognitions 	Refer to SDO and RO Functions of process No. 1	Refer to SDO and RO Functions of process No. 1
b. Grant of Special Orders (SO) of Local Private Schools/ Technical Vocational Institutions (TVI)	 Evaluate application documents of Special Orders of Private Schools/TVI, SUCs/LUCs. Endorse evaluated application with the following document attached: List of candidates for Graduation for issuance of SO. Form 9 Form 10 (Report on Promotion) 	 Review application documents. Review basic learners' information requirement for the issuance of SO Draft SO with assigned document number series for eligible learners Recommend the SO for graduation for RD's approval Approved numbered Special Order for Graduation (Form 9) Prepare RM for publication SO.
3.Monitoring and Evaluation a. Program Implementation Review (PIR) Process - BAR 1 b. Program Implementation Review (PIR) - WFP/PAPs	 Validate the PAPs vis-à-vis with the BAR: WFP Participate in the CSW of the DQMTs Present the approved BAR vis-à-vis with the approved BED of the SDO for validation. Submit the approved BAR and Quarterly PIR report and other data requirements to RO. 	Validate the BAR submitted Consolidate the validated BAR, QPIR report and other data requirements submitted Submit the consolidated BAR to DBM-RO and DepEd- CO.
c. Accomplishments of Private Schools	Conduct head count on GASTPE (ESC and TSS) and SHVP Grantees and	Validate GASTPE (ESC and TSS) and SHVP Grantees in the PEAC Billing statement



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- submit report by school to RO.
- Conduct monitoring and Evaluation to Private schools, SUCs, and LUCs offering Basic Education to ensure that compliance to standards and guidelines are met and submit report to RO.
- Submit Association of Private Schools' Accomplishment Reports

- Analyze SDO reports possible policy review and recommendations to Central Office.
 - Prepare
 consolidated
 Accomplishment
 report of
 Association of
 Private Schools in
 Region VIII.
- 3. Submission of all evaluated application documents shall be compliant to the timelines stipulated in the previous guidelines set forth per RM No. 078, s. 2020 (Timelines on the submission of application documents for Public and Private School Operations and RM No. 276, s. 2023 (Dissemination of DM No. 019 s. 2023).
- 4. Immediate dissemination of and strict compliance with this memorandum are desired.

EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: None

References: Compendium version 3 and DepEd Memorandum No. 014, s. 2022

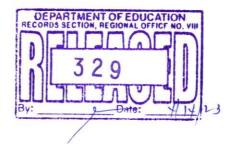
To be indicated in the Perpetual Index under the following subjects:

Monitoring and Evaluation

Operations

Policies

QAD-GLA





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