



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

April 20, 2023

**REGIONAL MEMORANDUM**

No. **351** s. 2023

**SUBMISSION OF NOMINEES FOR THE DEVELOPMENT ACADEMY OF THE PHILIPPINES – PUBLIC MANAGEMENT AND DEVELOPMENT PROGRAM – MIDDLE MANAGERS CLASS BATCH 32**

To: Schools Division Superintendents  
All Others Concerned

1. Attached is Memorandum DM-OUHROD-2023-0500 from Usec. Revsee A. Escobedo, Undersecretary for Operations, Officer-in-Charge, Undersecretary for Human Resource and Organizational Development, dated April 13, 2023, calling for submission of nominees for the Development Academy of the Philippines – Public Management and Development Program - Middle Managers Class (PMDP-MMC) Batch 32 which will commence on July 10, 2023.
2. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director 

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

DAP

PMDP

MMC

HRDD-RVR



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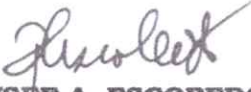
Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



**MEMORANDUM**  
**DM-OUHROD-2023- 0500**

**FOR :** **UNDERSECRETARIES**  
**ASSISTANT SECRETARIES**  
**BUREAU AND SERVICE DIRECTORS**  
**REGIONAL DIRECTORS**  
**SCHOOLS DIVISION SUPERINTENDENTS**  
**HEAD/CHIEF OF DIVISION AND UNIT**  
**OTHER CONCERNED PERSONNEL**

**FROM :**   
**REVSIE A. ESCOBEDO**  
*Undersecretary for Operations*  
*Officer-in-Charge, Undersecretary for Human Resource and*  
*Organizational Development*

**SUBJECT :** **SUBMISSION OF NOMINEES FOR THE DEVELOPMENT**  
**ACADEMY OF THE PHILIPPINES - PUBLIC MANAGEMENT AND**  
**DEVELOPMENT PROGRAM- MIDDLE MANAGERS CLASS**  
**BATCH 32**

**DATE :** 13 April 2023

The Development Academy of the Philippines (DAP) has opened the nominations for its Public Management Development Program for Middle Managers Class (PMDP-MMC) Batch 32 which will commence on **10 July 2023**.

The PMDP-MMC is designed to transform division chiefs, promising section chiefs and high-potential specialists into development-oriented, peak performing, dedicated and honest leaders prefatory for a Senior Executive and Middle Manager post. For 12 months, scholars shall undergo a flexible learning mode of training and work on their respective Capstone Project to aid in the delivery of DepEd's critical services. Successful applicants shall receive full government scholarships. The PMDP-MMC scholars who satisfy the academic requirements of the program will be conferred a Master's Degree in Development Management.

The criteria and qualifications for Middle Managers Class are the following:

- a. Incumbent of a permanent position with **SG 18-24**, designated as at least Section or Division Chief, or incumbent Officer-in-Charge for at least one year;

- b. 50 years old and below at the time of the conduct of the PMDP- MMC;
- c. At least a bachelor's degree holder;
- d. Duly nominated by the head of office (with forms approved by the School Division Superintendent for Schools Divisions Offices (SDO), Regional Directors for Regional Offices (RO), at least Bureau/Service Director for Central Office);
- e. Attained a performance rating of at least Very Satisfactory (VS) in the last two (2) years;
- f. Without pending administrative and/or criminal case;
- g. No record of habitual leave (maximum of 2 months per year), excluding maternity leave;
- h. Willing to render at least one (1) year of service after completing the program through a service contract;
- i. Possesses managerial and leadership potential;
- j. With good character and commitment to public service;
- k. Possessing intellectual and creative capacities;
- l. In good health (no debilitating, chronic illnesses or serious health condition);
- m. With excellent communication skills (both oral and written); and
- n. Must be in government service for at least two (2) years.

Each SDO, RO, and Bureau/Service may submit a maximum of two (2) qualified nominees, with duly approved application and nomination forms and documentary requirements, **on or before 05 May 2023 through <https://bit.ly/pmdponlinesubmissionsMMC>**, copy furnished the Bureau of Human Resource and Organizational Development – Human Resource Development Division (BHROD-HRDD) through this email: [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph) following this format on the subject line: [DAP-PMDP MMC 32]\_(Surname, First Name of Nominee)\_(Region/Office/Bureau). **Application and nomination forms can be downloaded through this link: <https://bit.ly/PMDPMMCFORMS>.**

The nominees shall undergo the preliminary screening, examination, and interview to be conducted by the DAP Admission Office. Only qualified nominees shortlisted by DAP shall be officially endorsed by the Department through the BHROD-HRDD. A separate memorandum shall be issued notifying the successful nominees.

For queries, please contact Mr. Siljohn Rey Salazar of BHROD-HRDD through telephone number (02) 8470-6630 or email at [bhrod.hrdd@deped.gov.ph](mailto:bhrod.hrdd@deped.gov.ph).

For your appropriate action.

*[HRDD/Salazar]*

## **Annex A**

### **Admission Requirements for DAP MMC Batch 28**

1. PMDP MMC Form A – Nomination from the Head of the Agency
2. PMDP MMC Form B – Assessment by the Immediate Supervisor
3. PMDP MMC Form C – Agency Screening Certification  
(To be accomplished by the HR/Scholarship Personnel / Administrative Officer)
4. Declaration of Medical Illness/es – Form D (To be accomplished by the Nominee)
5. Government Physician's Certification – Form E  
(To be accomplished by the physician from a government hospital, other than the agency's clinic/hospital)
6. Laboratory Results (From a government hospital, other than the agency's clinic/hospital)
7. Updated Personal Data Sheet – CSC Form 212 (To be accomplished by the nominee)
8. IPCR for the past 2 years  
(To be accomplished by the nominee / Office Personnel / Administrative Officer)
9. Certified True Copy of CSC Form 33 (Appointment Papers)  
(To be provided by the HR/Scholarship Personnel / Administrative Officer)
10. Certified True Copy of Designation Order (if applicable)  
(To be provided by the HR/Scholarship Personnel / Administrative Officer)
11. Certificate of No Pending Case  
(To be provided by the HR/Scholarship Personnel / Administrative Officer)
12. Original / Certified True Copy of Transcript of Records  
(To be provided by the nominee)
13. Certified True Copy of Birth Certificate (To be provided by the nominee)
14. Copy of the Organizational Chart  
(To be accomplished by the HR/Scholarship Personnel / Administrative Officer)
15. Copy of the Red Passport (To be accomplished by the nominee)