



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

April 26, 2023

**REGIONAL MEMORANDUM**

No. **381** s. 2023

**REGIONAL MONITORING, SITE INSPECTION, AND VALIDATION OF  
IMPLEMENTED INFRASTRUCTURE PROJECTS IN SCHOOLS  
DIVISION OFFICES FOR FISCAL YEAR (FY) 2023**

To: Schools Division Superintendents  
Regional and Division Engineers  
School Heads  
All Others Concerned

1. Pursuant to the thrust of the Education Facilities Section (EFS) of providing relevant and appropriate technical assistance to the Schools Division Offices, this Office, through the Education Support System Division (ESSD)-Education Facilities Section (EFS) by the Regional Engineer and in collaboration with the Division Engineers, shall conduct a Random Regional Monitoring and Validation of Implemented Infrastructure Projects in the Schools Division Offices for Fiscal Year 2023.
2. This activity aims to:
  - a. monitor and validate the implemented infrastructure projects based on the submitted accomplishment report from the Schools Division Offices vis-à-vis the standard;
  - b. provide technical assistance to the concerned SDOs; and
  - c. thresh-out issues and concerns relative to the said implemented projects.
3. This monitoring event is scheduled as shown in the table below:

Programs and Project	Quarter 2	Quarter 3	Quarter 4
LMS	1	1	1
New Construction	5	5	5
Repair	5	5	5
QRF	5	5	5
Electrification	5	5	5
Gabaldon	2	2	2



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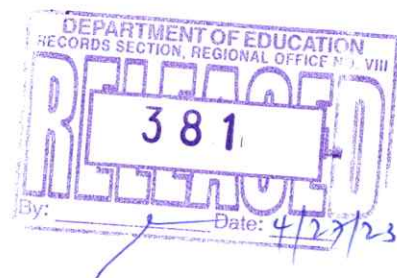
DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

4. If there is an urgent concern from the schools, SDOs, and other stakeholders requesting technical assistance, the Regional Engineer and the OIC-Chief of ESSD shall likewise respond immediately.
5. Moreover, the Schools Division Office Engineers shall prepare the duly accomplished Program of Works (POWs) and other related documents before the random monitoring and inspection of the Division Implemented Infrastructure Projects.
6. All the Schools Division Superintendents shall ensure that all the above-cited Programs and Projects are regularly monitored using the prescribed monitoring tool and shall likewise submit the consolidated report of the monitoring activity every Thursday of the weekday to <http://bitly.ws/tPp7> for Regional consolidation. Furthermore, failure to update the monitoring tool during the deadline set, the Division Engineer shall submit an explanation or justification letter for the non-submission of said reports.
7. Travel and other incidental expenses incurred relative to the event shall be charged against Local Funds or any available funds, subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director 

Enclosures: None  
References: As stated  
To be indicated in the Perpetual Index under the following subjects:  
EFS MONITORING AND VALIDATION

ESSD-EFS-RJB



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