Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

April 27, 2023

REGIONAL MEMORANDUM No. 383 s.2023

MIDTERM PROGRAM IMPLEMENTATION REVIEW (PIR) OF THE SPECIAL EDUCATION PROGRAM (SPED) AND WORKSHOP ON THE DEVELOPMENT OF SPED ADVOCACY MATERIALS

To: Schools Division Superintendents All Others Concerned

- 1. This Office, through the Curriculum and Learning Management Division (CLMD) and in partnership with the Schools Division Office of Ormoc City, shall conduct the Midterm PIR of the SPED Program and Workshop on the Development of SPED Advocacy Materials on May 22-26, 2023 at a venue in Ormoc City which shall be announced later.
- 2. The activity aims to realize the following objectives:
 - a. Review the status of implementation of the SPED Program in the Region including those from the Schools Divisions;
 - b. Check compliance of schools in the proper utilization of the 2022 SPED Program Support Funds (PSF);
 - c. Gather updated and validated data on enrollment of all schools implementing the SPED Program;
 - d. Provide technical assistance to SPED supervisors, school heads of implementing schools, and SPED/GenEd teachers about the program;
 - e. Resolve issues and concerns on the implementation of the program; and
 - f. Make a draft SPED Quick Guide for implementers and stakeholders that will also serve as an advocacy material of the program.
- 3. In view of this, the Schools Division Offices are directed to send participants based on these details:

PARTICIPANTS	NO. OF PAX
CLMD Chief	1
Regional Supervisors	3
LRMS Personnel	2
Other Regional Office Personnel	4
Division SPED Supervisors	13
School Heads of SPED Centers for Conversion into an ILRC	
- Ormoc City SPED Integrated School	1
- Oras East District SPED Center	1



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- San Juan Central Elementary School with SPED Center	1
- Kananga I Central School	1
Developers/Writers of SPED Advocacy Materials (To be identified by the Regional Office)	5
SPED Implementers from the SDO of Ormoc City (PSDSs /School Heads/SPED Teachers/GenEd Receiving Teachers)	8
	40

- 4. First meal shall be lunch on May 22, 2023 while last meal shall be morning snacks on May 26, 2023.
- 5. The cost of board and lodging (meals/snacks and hotel accommodations) shall be charged to the 2022 SPED PSF which was downloaded to the Schools Division of Ormoc City thru SARO No. OSEC-8-22-3791. Travel expenses of the participants, however, shall be charged to the Travel Fund under the Special Education Program (SPEDP) thru SARO No. OSEC-8-22-2754 or to their respective local funds/MOOE in case the said travel fund is already unavailable or insufficient. All these expenses shall be subject to the existing accounting and auditing rules and regulations.
- 6. As part of the preparation for the activity, a virtual planning conference involving the Regional Program Management Team (RPMT), Division Hosts and Partners, Resource Persons, and Developers of SPED advocacy materials shall be held on May 15, 2023 (1:30 p.m.) via Google Meet.
- 7. The Schools Division Superintendents shall ensure complete and full participation of their identified personnel who are expected to accomplish an online registration and confirmation thru https://rb.gy/j38n3 not later than May 12, 2023.
- 8. Since some classroom teachers may be included in this activity, the Schools Division Superintendents must also see to it that the concerned schools shall adopt measures like the merging of classes or assigning a substitute/temporary teacher to ensure that classes will not be disrupted.
- 9. Other details on this activity shall be shared in a subsequent issuance.

10. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO IV

Regional Director

Enclosure:

Activity Matrix

References:

As stated

To be indicated in the Perpetual Index under the following subjects:

ADVOCACY MATERIAL

MIDTERM PIR

SPED

CLMD-DME



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		AC	ACTIVITY MATRIX		
	MIDTERM PROGRAM IMPLEMEN	NTATION REVIEW OF THE SPED PROC	MIDTERM PROGRAM IMPLEMENTATION REVIEW OF THE SPED PROGRAM AND WORKSHOP ON THE DEVELOPMENT OF ADVOCACY MATERIALS FOR SPED	LOPMENT OF ADVOCACY MATERIALS	FOR SPED
	May 22, 2023	May 23, 2023	May 24, 2023	May 25, 2023	May 26, 2023
06:00-06:30					
07:00-07:30			BREAKFAST		
08:00-08:30	Travel Time	MOL: Supervisors' Group	MOL: Schoo Heads' Group	MOL: SPED Teachers' Group	
08:30-08:00		Tagging of LWDs in the LIS and Utilization of the FRFIS	Development of the SNEd Quick Guide and Advocacy Handbook	Presentation of Group Outputs	Submission of Outputs and Closing Program
08:60-00:60			Workshop 3: Gathering, Plotting, and		
09:30-10:00	Registration		Presentation of Frequently-Asked Questions, Issues, and Concerns on the implementation of the SNEd Program		
10:00-10:30	6	Workshop 1: Review and Updating of the		Workshop 4: Revision of the Draft SNEd	
10:30-11:00	Opening Program	Division SNEd Program Data	LR Standards and Technical Specifications of	QUICK Guide and Advocacy Handbook	
11:00-11:30	Presentation of the SNEd Data		the Quick Guide and Advocacy Handbook		
11:30-12:00	for SY 2022-2023				
		רחו	LUNCH		
01:00-01:30		Reorientation on the Guidelines on the			
01:30-02:00		Utilization of PSF for the SPED Program		Presentation of the Revised Draft	
02:00-02:30	Status Banord on the Implementation of the	Procedure in the Crafting of Implementation			Travel Time
02:30-03:00	SNEd Program in the Divisions	Plan and WFP	Workshop 3: Development of the Draft SNEd		
03:00-03:30			Quick Guide and Advocacy Handbook		
03:30-04:00				Of House on the District	
04:00-04:30		Workshop 2: Crafting of the Division SNEd AIP and WFP for SY 2023-2024			
04:30-05:00					
05:00-05:30	Synthesis of the Division Reports				
02:30-06:00					
06:00-00:30		NIG	DINNER		
06:30-07:00					

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