



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

May 15, 2023

OFFICE MEMORANDUM

PPRD-2023- **279**

**MID-YEAR PERFORMANCE REVIEW OF 2023 OFFICE PERFORMANCE
COMMITMENT AND REVIEW FORMS**

To: Director III
Regional Performance Management Team
Functional Division Chiefs
All Others Concerned

1. Pursuant to DepEd Order No. 2, s. 2015 or the Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education, this Office, through the Regional Performance Management Team (RPMT), will conduct the Mid-year Performance Review of 2023 Office Performance Commitment and Review Forms (OPCRFs) on July 25, 2023, from 9:00 a.m. to 4:30 p.m., at the Convergence Zone, Office of the Regional Director, Main Building, DepEd Regional VIII Complex, Government Center, Candahug, Palo, Leyte.
2. The objectives of this activity are as follows:
 - a) present the mid-year accomplishments based on the 2023 OPCRf of each Regional Functional Division (RFD);
 - b) review or evaluate the OPCRfs in terms of accomplishments of targets, issues encountered, and Means of Verification (MoVs) per Key Result Area (KRA); and
 - c) discuss other important matters.
3. Relative to this, the RFDs shall conduct the following preliminary activities in preparation for the abovementioned scheduled activity:
 - a) conduct a mid-year performance review and evaluation of the 2023 OPCRf and IPCRFs of each individual employee at their respective divisions/offices;
 - b) prepare MoVs per objective/indicator and per KRA; and
 - c) submit the pre-accomplished OPCRf with MoVs to the validator on or before July 19, 2023.

4. The participants to this activity are the following:

Office/Participants	No. of Pax	Name
RPMT Members	7	Dr. Ronelo Al K. Firmo
		Dr. Rita R. Dimakiling
		Ms. Alma E. Suyom
		Dr. Alejandrito L. Yman
		Dr. Teodorico C. Peliño Jr.



		Dr. Genis S. Murallos
		Atty. Maureen Charisse A. Maltos
Observer	1	Ms. Jeanneth P. Camenforte
Secretariat	1	Ms. Eva D. Rosales
RFD Chiefs	5	Dr. Alejandra B. Lagumbay
		Ms. Mercedes M. Sarmiento
		Dr. Rosemarie M. Guino
		Dr. Harvie D. Villamor
		Mr. Cesar P. Verunque
PPRD Support Staff	1	Ms. Janice C. Delopere
Total	15	

5. The RPMT representatives for Schools Division Offices (Dr. Genis S. Murallos) and Civil Society Group (Ms. Jeanette P. Camenforte) may attend on-site or virtually via MS Teams through the link: <https://bit.ly/PPRDmeet>.

6. Each RFD chief shall be given 15 minutes to present his/her OPCRf in a slide deck presentation. Another 15 minutes shall be given to the assigned validator and RPMT members to review, evaluate, and give feedback. The RFD chiefs shall also prepare eight printout copies of the OPCRf for the RPMT members during the presentation. The following is the time allotment and order of presentation.

Time	RFDs	Presenter	Pre-validator
09:00-09:30 AM	AD	Dr. Alejandrito Yman	Ms. Mercedes Sarmiento
09:30-10:00 AM	CLMD	Dr. Harvie Villamor	Dr. Rosemarie Guino
10:00-10:30 AM	ESSD	Dr. Rosemarie Guino	Mr. Cesar Verunque
10:30-11:00 AM	FTAD	Ms. Mercedes Sarmiento	Dr. Alejandrito Yman
11:00-11:30 AM	FD	Ms. Alma Suyom	Dr. Alejandra Lagumbay
11:30-12:00 AM	HRDD	Dr. Alejandra Lagumbay	Dr. Harvie Villamor
01:00-01:30 PM	PPRD	Dr. Rita Dimakiling	Ms. Alma Suyom
01:30-02:00 PM	QAD	Mr. Cesar Verunque	Dr. Rita Dimakiling

7. Attached are the presentation template and Calendar of Activities, for reference.

8. Expenses incurred relative to the conduct of this activity such as food (one lunch and two snacks) shall be charged against PPRD Funds, while travel and other incidental expenses of the external participants to their respective local funds, subject to the existing accounting and auditing rules and regulations.

9. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
 Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

PERFORMANCE MANAGEMENT

RPMT

PPRD-TCPJ



Enclosure 1 to Office Memorandum PPRD-2023- _____

PRESENTATION TEMPLATE

Name of the Division: _____

Statement of Purpose: _____

KRAs	Objectives	KPIs	Timeline	Outputs



Enclosure 2 to Office Memorandum PPRD-2023-

