



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

6513

May 30, 2023

OFFICE MEMORANDUM

QAD-2023- **317**

**2023 QUALITY ASSURANCE DIVISION (QAD) MID- YEAR
PERFORMANCE REVIEW AND YEAR-END
PERFORMANCE ASSESSMENT
AND EVALUATION**

To: Assistant Regional Director
QAD Personnel
All Others Concerned

1. In compliance with the establishment and implementation of the Results-Based Performance Management System (RPMS) in the Region, this Office through the Quality Assurance Division will conduct the **2023 QAD Mid- Year Performance Review and Year-End Performance Assessment and Evaluation** on the following dates as indicated in table below.

Activities	Dates
Mid-Year Performance Review	July 27-28,2023
Year-End Performance Assessment and Evaluation	December 14-15, 2023

2. The objectives of this activity are as follows:

Mid -Year

- Determine the progress of Individual Performance Commitment Review (IPCR) and Office Performance Commitment Review (IPCR) targets from January to June 2023; and
- Provide appropriate intervention if necessary to achieve the targets.

Year-End

- Present the 2023 IPCR and OPCR accomplishment;
- Assess and evaluate the IPCR and OPCR accomplishment of targets in relation to Quarterly Monitoring and Evaluation and Adjustment (MEA) report per Key Result Areas (KRAs);
- Prepare Individual Development Plan for the improvement of performance; and
- Other matters.

3. The participants of the said activity are the following:



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Personnel	Number of Participants
QAD- Chief	1
QAD- EPS	6
QAD-ADA	1
Total	8

4. Furthermore, participants are reminded to observe safety protocols while attending this activity.
5. All expenses incurred relative to the conduct of this activity like board and lodging shall be charged against Regional Office VIII- QAD fund subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO III
Regional Director 

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

EMPLOYEES

PERFORMANCE

RECOGNITION

QAD-JGG

