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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

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May 3, 2023

**ADVISORY**

**FULL IMPLEMENTATION OF PAYROLL PROCESSING  
IN THE SCHOOLS DIVISION OF BAYBAY CITY**

**TO: GOVERNMENT FINANCIAL INSTITUTIONS (GFIs)  
PRIVATE LENDING INSTITUTIONS (PLIs)  
ALL OTHERS CONCERNED**

1. Please be informed that full implementation of payroll processing in the **Division of Baybay City** is hereby granted effective **May 2023**.
2. Relative thereto, all billings, requests for verification, remittances, and other payroll-related concerns shall be taken care of the said division.
3. Attached is a copy of the Regional Memorandum No. AD-2023-378 dated April 24, 2023 for reference.
4. Please be guided accordingly.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

AD-PS-EDR





Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

April 24, 2023

**REGIONAL MEMORANDUM**

AD-2023- 378 -

**FULL IMPLEMENTATION OF PAYROLL PROCESSING  
IN THE SCHOOLS DIVISION OF BAYBAY CITY**

To: Schools Division Superintendent  
Division of Baybay City  
Chiefs of Administrative and Finance Divisions  
All Others Concerned

1. With the successful preparation and printing of payrolls in the Schools Division of Baybay City, the full implementation of payroll processing in the said division is hereby granted effective **May 2023**.
2. Anent thereto, the Schools Division Superintendent shall ensure the timely release of salaries of the DepEd personnel within its jurisdiction and take responsibility in the processing of remittances of both Government Financial Institutions (GFIs) and Private Lending Institutions (PLIs).
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosure: None  
Reference: RM 1436, s. 2022; RM 172, S. 2023  
To be indicated in the Perpetual Index  
under the following subjects:

DOWNLOADING  
FULL IMPLEMENTATION  
PAYROLL PROCESSING

AD-PS-EDR



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