



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

May 05, 2023

**REGIONAL MEMORANDUM**

No. **406** s. 2023

**BI-ANNUAL WORKSHOP ON THE CONSOLIDATION OF THE STATUS  
 OF IMPLEMENTATION OF INFRASTRUCTURE PROJECTS  
 IN REGION VIII**

To: Schools Division Superintendents  
 Division Engineer  
 Division Project Engineer  
 All Others Concerned

- To ensure the effective implementation of the Infrastructure Programs, Projects, and Activities across governance levels, this Office, through the Education Support Services Division – Education Facilities Section (ESSD-EFS), shall conduct a Bi-Annual Workshop on the Consolidation of the Status of Implementation of Infrastructure Projects in Region VIII on June 20, 2023, at the Training Hall 1, DepEd Regional Office No. VIII, Candahug, Palo, Leyte.
- The participants in this event are the ESSD OIC-Chief, Regional Engineer and staff, Division Engineers, and Project Engineers which can be seen in the table below.

<b>CO/RO/SDO</b>	<b>NO. OF PAX</b>
Central Office	3 EFD Personnel
Regional Office No. VIII	1 ESSD Chief 2 ESSD Personnel 1 Regional Engineer 1 Draftsman 1 Secretariat
Baybay City Division	1 Division Project Engineer
Biliran Division	1 Division Engineer
Borongan City Division	1 Division Project Engineer
Calbayog City Division	1 Division Engineer 1 Division Project Engineer
Catbalogan City Division	1 Division Engineer 1 Division Project Engineer
Eastern Samar Division	1 Division Engineer 1 Division Project Engineer
Leyte Division	1 Division Engineer 5 Division Project Engineers
Maasin City Division	1 Division Project Engineer
Northern Samar Division	1 Division Engineer 1 Division Project Engineer
Ormoc City Division	1 Division Engineer 1 Division Project Engineer



**Address:** Government Center, Candahug, Palo, Leyte  
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DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

Samar Division	1 Division Engineer 3 Division Projects Engineers
Southern Leyte Division	1 Division Engineer 1 Division Project Engineer
Tacloban City Division	1 Division Engineer 1 Division Project Engineer
<b>TOTAL NO. OF PAX</b>	<b>37 PAX</b>

3. This activity aims to:
  - a. present the updates/status of the utilization of downloaded funds in their respective Division Offices in a 5-minute PowerPoint Presentation;
  - b. update the Status of Implemented Infrastructure Projects in the prescribed Google link; and
  - c. thresh-out relevant issues and concerns;
4. The check-in time is at 6:00 am with breakfast as the first meal and PM snacks as the last meal.
5. There is no Registration Fee. The food and venue shall be charged against the Education Facilities funds, while the traveling expenses shall be charged against the respective local funds of the identified participants, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this Memorandum are desired.

*for: rmi*  
**EVELYN R. FETALVERO, CESO III**  
 Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:  
**EFS WORKSHOP**

ESSD-EFS-RJB



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