



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

5268

May 5, 2023

**REGIONAL MEMORANDUM**

CLMD-2023- 408

**PARTICIPATION TO THE MONITORING AND EVALUATION OF OFFICIAL DEVELOPMENT ASSISTANCE (ODA) PROJECT IN REGION VIII**

To: Schools Division Superintendents  
(Leyte and Tacloban City Divisions)  
Chiefs, Regional Office Divisions  
All Others Concerned

1. Attached is DepEd Memorandum OUF-2023-0220, s. 2023 dated April 18, 2023 from the Office of Undersecretary Annalyn M. Sevilla relative to the conduct of the **Monitoring and Evaluation of Official Development Assistance (ODA) Project in Region VIII on May 16-19, 2023** at the venues specified in the a forecited DepEd Memorandum.
2. In line with this, the concerned Offices are advised to effect the necessary preparations the earliest time possible including coordination with the National Office through the Regional Alternative Learning System (ALS) Focal Person who may be reached at [alfredo.cafe@deped.gov.ph](mailto:alfredo.cafe@deped.gov.ph).
3. The preparation of the meeting venues, food, and other requirements which shall include the facilitation of the learners and teachers as identified in Enclosure 1 of the above-mentioned Memorandum shall be taken care of by the Schools Divisions of Leyte and Tacloban City, while the accommodation and transportation of the guests shall be arranged by the Regional Office of which expenses shall be charged against the **downloaded ALS Funds** at the respective offices, subject to the usual accounting and auditing rules and regulations.
4. Other details relative to the activity are stipulated in the above-mentioned issuance.
5. Immediate dissemination of and compliance with this Memorandum are desired.

for: *Annalyn*  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director *EF*

Enclosures: None  
References: As Stated  
To be indicated in the Perpetual Index under the following subjects:  
**ALS MONITORING ODA**  
CLMD-APC



Address: Government Center, Candahug, Palo, Leyte  
Telephone No.: (053) 832-5738  
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Date: 5/5/23  
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(Enclosure No. 1 to Memorandum OUF-2023- 0220)

**Monitoring and Evaluation of Official Development Assistance (ODA) Projects**  
**Better Life Project**  
**May 16-19, 2022**

**Schedule of Activities and Expected Participants**

<b>Schedule of Activities</b>	<b>Region</b>	<b>Divisions</b>	<b>Girls Education Center</b>
May 16-19, 2023	VIII  Regional Director and ALS Focal Person(s)	Tacloban & Leyte  SDS and ALS Focal Persons	ALS Teachers ALS Learners

Schedule, venue, and participants will be consulted with the RO and/or SDO concerned.

The Girls Education Center will be visited.

**INDICATIVE SCHEDULE OF ACTIVITIES, PARTICIPANTS, and  
COMPOSITION OF MONITORING TEAM**

**Monitoring Visit for the Implementation of the  
Better Life for Out-of-School Girls to Fight Against Poverty and Injustice  
in the Philippines (Better Life) Project**

**I. Proposed Itinerary for School Visit**

Itinerary to be finalized in coordination with the regional/division offices to be visited.

Day	Time	Activity	Participants	Venue
<b>Day 1 May 16, 2023</b>	11:10 am - 12:45 pm	Travel Time from Manila to Tacloban		
	2:00-3:30 pm	Courtesy Visit and KII with the Regional Director	RD Evelyn R. Fetalvero	Regional Office VIII
	3:30-5:00 pm	KII/FGD with ALS Focal persons or RO personnel involved in the implementation of the project	ALS Focal Person/s  RO Personnel involved in the Implementation of the Better Life project  (min. 3, max. 5)	
	Evening	Check-in at RELC		
<b>Day 2 May 17, 2023</b>	8:00-9:00am	Travel time to SDO Tacloban City		SDO Tacloban City
	9:00-10:30am	Courtesy Visit and KII with the Schools Division Superintendent	SDS Judella R. Lampas	
	10:30-12:00nn	KII/FGD with ALS Focal persons or SDO personnel involved in the implementation of the project	ALS Focal Person/s  RO Personnel involved in the Implementation of the Better Life project  (min. 3, max. 5)	
	1:00-2:30pm	FGD with ALS Teachers	ALS Teachers-beneficiaries of the activities/outputs of Better Life project  (min. 5, max. 10)	
	2:30-4:00pm	FGD with ALS Learners	ALS Learners-beneficiaries of the activities/outputs of Better Life project  <i>*if the project beneficiary-ALS learners already passed the A&amp;E test, the passers may be</i>	

			<i>invited to attend the FGD</i>  (min. 5, max. 10)	
	5:00pm onwards	Travel back to RELC		
<b>Day 3 May 18, 2023</b>	8:00-9:00am	Travel from RELC to SDO Leyte		
	9:00-10:30am	Courtesy Visit and KII with Schools Division Superintendent	SDS Mariza S. Magan	SDO Leyte
	10:30-12:00nn	KII/FGD with ALS Focal persons or SDO personnel involved in the implementation of the project	ALS Focal Person/s  SDO Personnel involved in the Implementation of the Better Life project  (min. 3, max. 5)	
	1:00-2:30pm	FGD with ALS Teachers	ALS Teachers-beneficiaries of the activities/outputs of Better Life project  (min. 5, max. 10)	
	2:30-4:00pm	FGD with ALS Learners	ALS Learners-beneficiaries of the activities/outputs of Better Life project  <i>*if the project beneficiary-ALS learners already passed the A&amp;E test, the passers may be invited to attend the FGD</i>  (min. 5, max. 10)	
	Evening	Travel back to RELC		
	<b>Day 4 May 19, 2023</b>	9:00-11:00am	Visit at Girls Education Center	
1:00-2:00pm		Exit Conference with RD Fetalvero and Regional and Schools Division ALS focal person	RD Evelyn Fetalvero  Regional ALS Focal Person/s  SDOs Tacloban City and Leyte ALS Focal Person/s	
6:35-7:55pm		Flight back to Manila		

**II. Monitoring Team from Project Management Service - Project Management Division**

<b>Name</b>	<b>Designation</b>	<b>Email</b>	<b>Contact No.</b>
<b>Jason R. Almoite</b>	Engineer IV	<a href="mailto:jason.almoite@deped.gov.ph">jason.almoite@deped.gov.ph</a>	0947-8576104
<b>Jeremay M. Cervancia</b>	Project Development Officer III	<a href="mailto:jeremay.cervancia@deped.gov.ph">jeremay.cervancia@deped.gov.ph</a>	0998-2796142
<b>Ina Maria B. Galang</b>	Senior Technical Assistant I	<a href="mailto:ina.galang@deped.gov.ph">ina.galang@deped.gov.ph</a>	0917-7319622
<b>Alfredo Dano</b>	Technical Assistant I	<a href="mailto:alfredo.dano@deped.gov.ph">alfredo.dano@deped.gov.ph</a>	0908-5275987
<b>Erwin G. Perez</b>	Technical Assistant I	<a href="mailto:erwin.perez@deped.gov.ph">erwin.perez@deped.gov.ph</a>	0999-9320081
<b>Roland Espeleta</b>	Admin. Support I	<a href="mailto:roland.espeleta@deped.gov.ph">roland.espeleta@deped.gov.ph</a>	0961-7747140



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR FINANCE

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**MEMORANDUM**

OUF-2023-0220

**TO :** **EVELYN R. FETALVERO**  
Regional Director  
DepEd Region VIII

**JUDELLA R. LUMPAS**  
Schools Division Superintendent  
Division of Tacloban City

**MARIZA S. MAGAN**  
Schools Division Superintendent  
Division of Leyte

**FROM :**   
**ANNALYN M. SEVILLA**  
Undersecretary for Finance

**SUBJECT :** **MONITORING AND EVALUATION OF OFFICIAL  
DEVELOPMENT ASSISTANCE (ODA) PROJECTS**

**DATE :** April 18, 2023

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1. Pursuant to Republic Act No. (RA) 8182, as amended by R.A. 8555 (Official Development Assistance Act of 1996), all implementing agencies including the Department of Education through the Project Management Service (PMS) are required to submit a regular progress monitoring report of its projects financed by Official Development Assistance (ODA). In this regard, PMS will conduct a series of monitoring visits in selected areas with ODA projects to substantiate this report
2. The monitoring visits aim to validate the progress of ongoing ODA projects, identify bottlenecks, provide technical assistance, and recommend improvements to ensure smooth implementation.

3. For this undertaking, a team from the PMS – Project Management Division (PMS-PMD) will be deployed in **Region VIII and Schools Division Offices (SDOs) of Leyte and Tacloban City on May 16-19, 2023** to conduct key informant interviews (KIIs) and focused group discussions (FGDs) regarding the implementation of **Better Life for Out-of-School Girls to Fight against Poverty and Injustice in the Philippines (Better Life) Project** supported by Korea International Cooperation Agency.
4. The schedule of activities and participants of the KIIs and FGDs will be discussed with RO and SDOs prior to the scheduled visit. The list of expected participants is listed in **Attachment 1**, while the project profile can be accessed through <http://bit.ly/40A7Ym8> - **Better Life**, for ready reference. The team will also visit the newly constructed **Girls Education Center**.
5. During the visits, PMS monitoring team will work with field counterparts and project focal persons who will be requested to:
  - Regional Offices:** Facilitate coordination with Division Office representatives; attend pre-visit orientation and post-visit debriefing; prepare available project data specific to their governance level, and participate in FGD.
  - Division Offices:** Determine project focal person/s to participate in FGDs; attend orientation and post-visit debriefing; prepare available project data specific to their governance level, and participate in FGD.
  - ALS Teachers and Learners:** Participate in KIIs and FGDs, and prepare available project data specific to their governance level.
6. All concerned personnel from the regional office, division office, and schools who are involved in implementation of the Better Life Project are enjoined to give full support to ensure that the objectives of the activity are accomplished.
7. The transportation and incidental costs incurred by the RO, SDOs, and/or schools shall be charged against their respective local funds, subject to existing guidelines.
8. For any concerns and additional information, your staff may contact:

**Project Management Service, Project Management Division**

Attention:	Jeremay M. Cervancia
Email address:	<a href="mailto:jeremay.cervancia@deped.gov.ph">jeremay.cervancia@deped.gov.ph</a>
Attention:	John Mark O Nicolas
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Tel. No.:	(02) 8631-83-80
	(02) 8636-01-86

Thank you very much.

Encl: As stated