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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

May 8, 2023

**REGIONAL MEMORANDUM**

AD-2023-

414

**FULL IMPLEMENTATION OF PAYROLL PROCESSING  
IN THE SCHOOLS DIVISION OF CALBAYOG CITY**

To: Schools Division Superintendent  
Division of Calbayog City  
Chiefs of Administrative and Finance Divisions  
All Others Concerned

1. With the successful preparation and printing of payrolls in the Schools Division of Calbayog City, the full implementation of payroll processing in the said division is hereby granted effective **June 2023**.
2. Anent thereto, the Schools Division Superintendent shall ensure the timely release of salaries of the DepEd personnel within its jurisdiction and take responsibility in the processing of remittances of both Government Financial Institutions (GFIs) and Private Lending Institutions (PLIs)/Insurance Companies.
3. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

Enclosure: None

Reference: RM 1436, s. 2022; RM 172, S. 2023

To be indicated in the Perpetual Index  
under the following subjects:

DOWNLOADING  
FULL IMPLEMENTATION  
PAYROLL PROCESSING

AD-PS-EDR



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