



Republic of the Philippines  
Department of Education  
REGION VIII - EASTERN VISAYAS

May 23, 2023

**REGIONAL MEMORANDUM**

No. **493** s.2023

**DOWNLOADING OF FLEXIBLE LEARNING OPTIONS - ALTERNATIVE DELIVERY MODE (FLO-ADM) PROGRAM SUPPORT FUNDS - CONTINUING FUNDS FOR FY 2023 TO THE SCHOOLS DIVISIONS**

To: Schools Division Superintendents  
All Others Concerned

- In line with the attached Memorandum DM-CT-2023-044 from the Office of the Undersecretary for Curriculum and Teaching dated March 13, 2023 entitled "Guidelines on the Utilization and Reporting of the Program Support Funds for the Alternative Delivery Mode (ADM) for Fiscal Year 2023", this Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division (FD), shall download to each of the 13 Schools Division the FLO-ADM Program Support Funds – Continuing Funds amounting to Thirty Thousand Pesos (PhP 30,000.00).
- The Schools Divisions, through the Division ADM Focal Person, shall prepare and submit the approved Work and Financial Plan (WFP) through the Program Management Information System (PMIS) to the Regional Office on or before June 23, 2023 to [clmd.region8@deped.gov.ph](mailto:clmd.region8@deped.gov.ph) cc [ryan.tiu@deped.gov.ph](mailto:ryan.tiu@deped.gov.ph).
- For more information, refer to the attachment or contact Ryan R. Tiu, Regional ADM Coordinator thru the email address above.
- Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

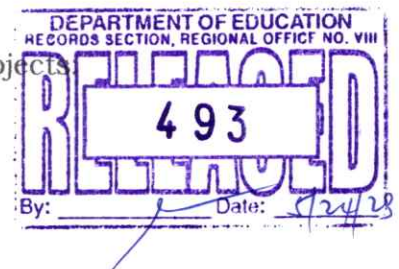
Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects

ADM                      FLO                      FUND DOWNLOADING

CLMD-RRT





Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

RECEIVED  
 REGIONAL OFFICE  
 MAR 27 2023  
 2954  
 BY: [Signature] TIME: 4:07 PM

**MEMORANDUM**  
**DM-CT-2023-044**

OFFICE OF THE DIRECTOR  
 Date and Time Received: MAR 27 2023 4:58  
 Date and Time Released: MAR 27 2023  
 Signature: [Signature]

TO : **REGIONAL DIRECTORS**  
**MINISTER**, Ministry of Basic, Higher and Technical Education,  
 BARMM

FROM :   
**GINA O. GONONG**  
 Undersecretary for Curriculum and Teaching

SUBJECT : **GUIDELINES ON THE UTILIZATION AND REPORTING OF  
 THE PROGRAM SUPPORT FUNDS FOR THE ALTERNATIVE  
 DELIVERY MODE FOR FISCAL YEAR 2023**

DATE : **March 13, 2023**

In support of the Department of Education's (DepEd) commitment under the MATATAG four-point agenda to accelerate the delivery of basic education services for all learners, including those who are disadvantaged and at risk of dropping from school, all DepEd Regional Offices (ROs) shall receive the Program Support Fund (PSF) for Alternative Delivery Mode (ADM) for Fiscal Year (FY) 2023 through the issuance of Sub-Allotment Release Order (Sub-ARO).

The PSF shall be used to cover programs, activities, and projects to support the implementation of the ADMs. The DepEd ROs may further download the fund to their respective Schools Division Offices (SDOs) which shall be utilized until December 31, 2023.

See attached Annexes for the following information:

- Annex 1 - PSF eligible and ineligible expenses
- Annex 2 - Breakdown of the allocation of funds per region
- Annex 3 - Quarterly report template

The DepEd Central Office (CO), through the Bureau of Learning Delivery (BLD), shall regularly monitor the program implementation and fund utilization by the ROs through a Program Implementation Review (PIR) in coordination with the ADM regional focal persons.

The ADM regional focal persons shall submit to the BLD - Office of the Director a consolidated quarterly report on the utilization of the PSF duly signed by the Regional Director to be submitted through email at [bid.od@deped.gov.ph](mailto:bid.od@deped.gov.ph) and [bid.adm@deped.gov.ph](mailto:bid.adm@deped.gov.ph).

For more information, all concerned may contact the BLD via the same email addresses or at telephone numbers +632 8636-6540 and +632 8637-4347.

Immediate dissemination of and compliance with this Memorandum is desired.

*Handwritten note:* [Signature]



Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

---

### **Annex 1**

The PSF shall be used for the payment of miscellaneous or incidental expenses in the conduct of the following:

1. Monitoring the use of ADM modules/ Self-Learning Modules (SLMs) and Kindergarten Learning Experiences and Home Learning Plans in the different learning modalities
2. Mapping and tracking of public elementary and secondary learners at risk of dropping out in the different ADMs, including learners in the homeschooling program
3. Mapping of all locally developed ADM modules/SLMs, worksheets, learning activity sheets, and TV/radio video lessons against the existing K to 12 curriculum<sup>1</sup>
4. Travel expenses of the official participants to ADM-related activities conducted by the BLD, ROs, or SDOs.
5. Monitoring and evaluation of the implementation of the different ADMs, i.e., Modified In-School Off-school Approach (MISOSA), Instructional Management by Parents, Community, and Teacher (IMPACT), Open High School Program (OHSP), Night School, Homeschooling, Rural Farm School, Distance Education for SPED, and School-Initiated Interventions
6. Payment of miscellaneous or incidental expenses during the conduct of any ADM-related activities such as orientation, workshops, and conferences, including the following:
  - i. supplies and materials at standard cost
  - ii. meals of the participants, resource persons, and management team as prescribed in DepEd Order No. 2, s. 2018 titled *Guidelines on the Allocation of Funds for Venue, Meals, Snacks, and Room Accommodation for Official Activities Organized and Conducted by the Department of Education*
7. Conduct of PIR at the RO and SDO level
8. Other activities related to ADM implementation.

All eligible expenses shall be charged to Flexible Learning Options-Alternative Delivery Mode (FLO-ADM) funds consistent with existing budgeting, accounting, and auditing rules and regulations.

<sup>1</sup> Templates for this purpose shall be issued through another issuance.

Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

---

The ineligible expenses are:

1. purchase of capital outlay items (e.g., equipment);
2. payment for subscriptions (internet connection, cable TV, satellite TV, subscription, and reading materials); and
3. salary and compensation benefits of contractual or casual employees as these shall be charged against Personnel Services (PS) allocations.



Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

---

**Annex 2**

**REGIONAL ALLOCATION  
PROGRAM SUPPORT FUNDS FOR THE ALTERNATIVE DELIVERY MODE  
FISCAL YEAR 2023**

<b>Region</b>	<b>Current Funds</b>	<b>Continuing Funds</b>
Region I	2,860,000.00	412,724.75
Region II	2,533,000.00	412,724.75
Region III	3,675,000.00	412,724.75
CALABARZON	3,545,000.00	412,724.75
MIMAROPA	2,359,000.00	412,724.75
Region V	3,824,000.00	412,724.75
CAR	1,839,000.00	412,724.75
NCR	816,000.00	412,724.75
Region VI	4,034,000.00	412,724.75
Region VII	3,744,000.00	412,724.75
Region VIII	4,178,000.00	412,724.75
Region IX	2,526,000.00	412,724.75
Region X	2,505,000.00	412,724.75
Region XI	2,183,000.00	412,724.75
Region XII	2,270,000.00	412,724.75
CARAGA	2,093,000.00	412,724.75



Republic of the Philippines  
**Department of Education**  
 OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

---

**Annex 3**

**QUARTERLY REPORT ON THE UTILIZATION OF THE ALTERNATIVE DELIVERY  
 MODE PROGRAM SUPPORT FUNDS  
 FISCAL YEAR**

REGION : \_\_\_\_\_  
 Quarter : \_\_\_\_\_

I. ACCOMPLISHMENT

ACTIVITY	OBJECTIVE	OUTPUT	PHYSICAL ACCOMPLISHMENT		FINANCIAL ACCOMPLISHMENT	
			TARGET	ACTUAL	TARGET	ACTUAL

II. REASONS FOR UNDER-/OVER-ACHIEVEMENT BASED ON THE TARGETS

III. ISSUES AND CHALLENGES

- A. Operational Concerns
- B. Policy-related Concerns

- IV. GOOD PRACTICES
- V. CATCH- UP PLAN
- VI. RECOMMENDATION

PREPARED

REGIONAL/DIVISION ADM  
 FOCAL PERSON

REGIONAL DIRECTOR/SCHOOLS  
 DIVISION SUPERINTENDENT