



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

May 30, 2023

**REGIONAL MEMORANDUM**

No. **530** . 2023

**NEGOTIATION SKILLS CUM DIPLOMATIC PROTOCOL TRAINING  
FOR DIVISION PARTNERSHIP FOCAL PERSONS**

To: Schools Division Superintendents  
All Others Concerned

1. There shall be a Negotiation Skills cum Diplomatic Protocol Training for Division Partnership Focal Persons on June 21, 2023 at the Training Hall 1, DepEd-RELC NEAP-8, Government Center, Candahug, Leyte.

2. This activity aims to:

- a. capacitate the Division Partnership Focal Persons on the techniques in negotiating in order to draw in more partners for education; and
- b. orient the participants on the basics of diplomatic protocols.

3. The participants to this activity are the following:

Region 4	ESSD Chief PDO IV 2 ESSD Staff
Schools Division Offices 18	13 Senior Education Program Specialists Education Program Specialist II of: Samar Division Eastern Samar Leyte Southern Leyte Biliran

4. The transportation and other incidental expenses of the participants to this event shall be charged to their respective MOOE/Local Funds, while their meals and accommodation shall be charged to the remaining funds from the SARO-OSEC-8-22-2920, OSEC-8-22-4738, OSEC-8-22-6744, and OSEC 8-22-7803, in accordance with the existing accounting and auditing rules and procedures.

5. The first meal shall be breakfast on the 21<sup>st</sup> and the last meal shall be dinner on the same date. The accommodation shall be at the RELC-NEAP Dormitory. All participants who shall be staying at the dorm are requested to reserve their stay through <https://bit.ly/neap8dormlodgingres>.



**Address:** Government Center, Candahug, Palo, Leyte  
**Telephone Nos.:** (053) 832-5738  
**Email Address:** region8@deped.gov.ph  
**Website:** <https://region8.deped.gov.ph>

6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO III**  
Regional Director 

Enclosures: as stated

References: as stated

To be indicated in the Perpetual Index under the following subjects:

DIPLOMATIC PROTOCOL

NEGOTIATION SKILLS

ESSD-SPPS-EAD



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