



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

June 27, 2023

**OFFICE MEMORANDUM**

No. **390**, s. 2023

**YEAR-END OPCR/IPCR REVIEW OF HRDD PERSONNEL**

To: HRDD Personnel

1. The Human Resource Development Division (HRDD) shall conduct a Year - End OPCR/IPCR Review on December 4-5, 2023 at the HRDD Office.
2. The activity aims to review the accomplishment of the individual employee vis-à-vis the Key Result Area (KRA) of one's position; and provide coaching/mentoring when deemed necessary.
3. The expenses incurred relative to the conduct of the activity shall be charged to HRDD Fund, subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.

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**EVELYN R. FETALVERO, CESO IV**  
Regional Director *EF*

HRDD-RTV

