

Republic of the Philippines

Department of Education

REGION VIII - EASTERN VISAYAS

May 31, 2023

REGIONAL MEMORANDUM

No. 534

s. 2023

2023 SEARCH FOR THE MOST OUTSTANDING DEPED REGION VIII OFFICIALS/EMPLOYEES/SCHOOLS DIVISION OFFICES/SCHOOLS

To: Schools Division Superintendents
Regional Office Division Chiefs
Public Elementary and Secondary School Heads

All Others Concerned

- 1. This Office, through the Regional Program on Awards and Incentives for Service Excellence (PRAISE) Committee and the Human Resource Development Division (HRDD), announces the 2023 Search for the Most Outstanding DepEd Region VIII Officials/Employees/Schools Division Offices/Schools.
- 2. This activity aims to encourage creativity, innovativeness, efficiency, integrity, and productivity in the public service by recognizing and rewarding officials, employees, and offices/schools, individually or in groups, for their innovations, inventions, superior accomplishments, and other personal efforts which contribute to the efficiency, economy, or other improvement in government operations, and/or other extraordinary acts or services in the interest of the public.
- 3. The awards to be given are as follows:

Types of Awards			
1. Best I	Employee Award		
1.1 Mo	ost Outstanding Teacher (T I-III, MTs)		
a.	Kindergarten		
b.	Elementary		
c.	Junior High School (JHS)		
d.	Senior High School (SHS)		
e.	Alternative Learning System (ALS)		
f.	Special Education (SPED)		
g.	Madrasah		
h.	h. Multigrade		
1.2 Mo	ost Outstanding School Head		
a.	Elementary (Monograde School- Central Category)		

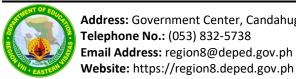


Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

b.	Elementary (Monograde School- Non-Central Category)
c.	Elementary (Multigrade School)
d.	Junior High School
e.	Secondary School (JHS and SHS)
f.	Stand Alone Senior High School
g.	Integrated School (Elem and JHS/SHS)
1.3 Mo	ost Outstanding Non-Teaching Personnel (Level 1)
For	SDO/RO Level:
a.	Administrative Aide
b.	Administrative Assistant or equivalent position
1.4 Mo	ost Outstanding Non-Teaching Personnel (Level 2)
SDC) Level:
a.	Administrative Officer V
b.	Human Resource Management Officer
c.	Supply Officer
d.	Cashier
e.	Records Officer
f.	Legal Officer
g.	Accountant
h.	Budget Officer
i.	School Librarian
j.	Division Librarian
k.	Registrar
1.	Planning Officer
m.	Information Technology Officer
n.	Engineer
0.	Project Development Officer
p.	Senior Education Program Specialist
	p.1 Human Resource Development
	p.2 School Management Monitoring and Evaluation
	p.3 Planning and Research
	p.4 Social Mobilization and Networking
q.	Education Program Specialist
r.	Nurse
s.	Medical Officer
t.	Dentist
u.	Public Schools District Supervisor



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Page **2** of **421**

l v.	Education Program Supervisor
	Assistant School Principal
W.	•
Х.	JHS Head Teacher/Department Head
у.	LR PDO II
Z.	Implementing Unit Bookkeeper/Accountant
Reg	ional Office Level:
a.	Administrative Officer
b.	Level 2 Unique Position
С.	Accountant
d.	Section/Unit Head
e.	Education Program Supervisor
2. Top T	en (10) in National Examinations
3. Best C	Office/School/Learning Center Award
3.1 Mo	ost Outstanding School
a.	Elementary (Monograde School- Central Category)
b.	Elementary (Monograde School- Non-Central Category)
c.	Elementary (Multigrade School)
d.	Junior High School
	d.1 Non-Implementing Unit
	d.2 Implementing Unit
e.	Secondary School (JHS and SHS)
	e.1 Non-Implementing Unit
	e.2 Implementing Unit
f.	Stand Alone Senior High School
g.	Integrated School (Elem and JHS/SHS)
3.2 Mc	ost Outstanding Schools Division Office
a.	Provincial Division
b.	City Division
4. Most C	Outstanding Coordinator/Adviser
4.1	School Level
	4.1.1 Elementary School Reading Coordinator
	4.1.2 School Paper Adviser
	4.1.3 Property Custodian
	4.1.4 Youth Formator
	4.1.5 WinS Coordinator
	4.1.6 DRRM Coordinator
4.2	SDO Level
	4.2.1 MEP Coordinator
	4.2.2 IPEd Coordinator

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

4.2.3 Youth Formator
4.2.4 DRRM Coordinator
4.2.5 GAD Coordinator
4.2.6 SBM Coordinator
4.2.7 TA Coordinator
4.2.8 SPED Coordinator
4.2.9 Sports Coordinator
4.2.10 Multigrade Coordinator

- 4. Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE Committee. The cut-off date for this year's search is **August 31, 2023**.
- 5. The deadline of submission of Nominees by the Schools Division Offices or Regional Office functional divisions to the Regional PRAISE Secretariat is on **October 2**, **2023**. The nomination form together with the certified photocopy of the required documents of the Nominees per award category shall be submitted in hard copy to the Regional Office through the Human Resource Development Division (HRDD).
- 6. Attached are the list of DepEd Regional Office VIII PRAISE Committee Members, Secretariat, and Technical Working Group (TWG), 2023 Rewards and Recognition Schedule, Search and Screening Procedures, and prescribed search criteria per award category.
- 7. The participants to the various PRAISE activities are the PRAISE Committee members, Secretariat, TWG, and Project Management Team.
- 8. Expenses incurred in this activity shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
- 9. Immediate dissemination of and compliance with this Memorandum are desired.

EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated

References: 2023 HRDD WFP; DepEd Region VIII PRAISE System Manual

To be indicated in the <u>Perpetual Index</u> under the following subjects:

CRITERIA

HRDD-RVR

DEPARTMENT OF EDUCATION RECORDS SECTION, REGIONAL OFFICE NO. VIII

SEARCH



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

Enclosure to Regional Memorandum No. <u>534</u>, s. 2023

REGIONAL PRAISE COMMITTEE COMPOSITION

Chairperson	Dr. Ronelo Al K. Firmo, CESO V, Assistant Regional
	Director
Co-Chairperson	Dr. Alejandra B. Lagumbay, Chief, Human Resource
	Development Division
Members	Dr. Alejandrito L. Yman, Chief, Administrative Division
	Dr. Harvie D. Villamor, Chief, Curriculum and Learning
	Management Division
	Dr. Rosemarie M. Guino, OIC-Chief, Educational Support
	Services Division
	Ms. Alma E. Suyom, Chief, Finance Division
	Ms. Mercedes D. Sarmiento, Chief, Field Technical
	Assistance Division
	Dr. Rita R. Dimakiling, Chief, Policy, Planning and
	Research Division
	Mr. Cesar P. Verunque, Chief, Quality Assurance Division
	Atty. Maureen Charisse A. Maltos, 2 nd Level
	Representative
	Ms. Rasheil R. Labita, 1st Level Representative
Secretariat	Mr. Rodel V. Rosales, EPS, HRDD
	Mr. Ryan R. Tiu, EPS, CLMD
	Ms. Elizabeth E. Caboboy, SAO, AD
	Ms. Gladys J. Fabillo, SAO, FD
	Ms. Eva D. Rosales, AO V, Personnel, AD
	Mr. Rogelio O. Ticoy Jr., EPS II-Designate, HRDD

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Enclosure to Regional Memorandum No. 534, s. 2023

PRAISE COMMITTEE TECHNICAL WORKING GROUP (TWG) & AWARDS ASSIGNMENT 2023 SEARCH FOR THE MOST OUTSTANDING DEPED REGION VIII OFFICIALS/EMPLOYEES/SDO/SCHOOLS

DepEd Region VIII PRAISE	Chairperson /	Members
Awards / Special Awards	Co-Chairperson	
1. Best Employee Award	Chairperson:	Dr. Gertrudes C.
1.1 Most Outstanding	Dr. Harvie D.	Mabutin
Teacher (T I-III, MTs)	Villamor	Dr. Dandy G. Acuin
a. Kindergarten	- Chief, CLMD	Mr. Dean Ric M.
b. Elementary		Edriano
c. Junior High School	Co-Chairperson:	Mr. Amenia C. Aspa
d. Senior High School	Mr. Joy B. Bihag	Mr. Alfredo P. Cafe
e. ALS		Mr. Nova P. Jorge
f. SPED		Mr. Ryan R. Tiu
g. Madrasah		Ms. Sarah S. Cabaluna
h. Multigrade		Ms. Hydelyn N. Cinco
1.2 Most Outstanding	Chairperson:	Dr. Rowena T. Vacal
School Head	Dr. Alejandra B.	Ms. Dina S. Superable
a. Elementary	Lagumbay	Atty. Maureen Charisse
(Monograde School-		A. Maltos
Central Category)	Co-Chairperson:	Mr. Clark Dave P.
b. Elementary	Mr. Rodel V. Rosales	Arante
(Monograde School-		Mr. Michael C. Parado
Non-Central Category)		Mr. Rogelio O. Ticoy Jr.
c. Elementary		Ms. Rasheil R. Labita
(Multigrade School)		
d. Junior High School		
e. Secondary School (JHS		
and SHS)		
f. Stand Alone Senior		
High School		
g. Integrated School		
(Elem and JHS/SHS)		
1.3 Most Outstanding Non-	Chairperson:	Ms. Elizabeth E.
Teaching Personnel	Dr. Alejandrito L.	Caboboy
(Level 1)	Yman	Ms. Eva D. Rosales
,	- Chief, AD	Ms. Ma. Laura F.
SDO Level	,	Paglinawan
a. Administrative	Co-Chairperson:	Ms. Russel L. Resco
Aide	Ms. Alma E. Suyom	Mr. Ariem V. Cinco
b. Administrative	- Chief, FD	Ms. Apple T. Reyes
Assistant or	, 	Atty. Eleanor C.
equivalent position		Calumpiano
position		Mr. Jim Albert A.
1.4 Most Outstanding Non-		Lagado
Teaching Personnel		Ms. Jasmin F. Calzita
(Level 2)		Ms. Gladys J. Fabillo



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SDO Level

- a. Administrative Officer V
- b. HRMO
- c. Supply Officer
- d. Cashier
- e. Records Officer
- f. Legal Officer
- g. Accountant
- h. Budget Officer
- i. School Librarian
- j. Division Librarian
- k. Registrar
- 1. Planning Officer
- m. Information

Technology Officer

- n. Engineer
- o. Project Development Officer
- p. Senior Education

Program Specialist

p.1 Human

Resource

Development

p.2 Planning and

Research

p.3 School

Management

Monitoring

and

Evaluation

p.4 Social

Mobilization

and

Networking

- q. Education Program Specialist
- r. Nurse
- s. Medical Officer
- t. Dentist
- u. Public Schools

District Supervisor

- v. Education Program Supervisor
- w. Assistant School Principal
- x. JHS Department Head/Head
- Teacher y. LR PDO II
- z. Implementing Unit

Ms. Fe M. Gerona

Mr. Gary Jay N. Calipayan

Ms. Reylyn S. Esoy

Ms. Kathrine Rae A. Cromente

Ms. Ronafe A. Dolo

Dool-languar/	1	1
Bookkeeper/		
Accountant	01 :	14 m 1 : 0 D 1:2
2. Best Office / School /	Chairperson:	Mr. Teodorico C. Peliño
Learning Center Award	Dr. Rita R.	Jr.
2.1 Most Outstanding	Dimakiling	Mr. Mark Lito B.
School	-Chief, PPRD	Gallano
a. Elementary		Ms. Jennylind D. Daya
(Monograde School-	Co-Chairperson:	Ms. Janice C. Delopere
Central Category)	Ms. Mercedes D.	Ms. Ed Kathelen Q.
b. Elementary	Sarmiento	Garcia
(Monograde School-	-Chief, FTAD	Ms. Geraldine M.
Non-Central		Mangaliman
Category)		Mr. Reynaldo E. Nayre
c. Elementary		Ms. Anna Lyn B. Lim
(Multigrade School)		
d. Junior High School		
d.1 Non-		
Implementing		
Unit		
d.2 Implementing		
Unit		
e. Secondary School		
(JHS and SHS)		
e.1 Non-		
Implementing		
Unit		
e.2 Implementing		
Unit		
f. Stand Alone Senior		
High School		
g. Integrated School		
(Elementary and		
JHS/SHS)		
2.2 Most Outstanding		
Schools Division		
Office		
a. Provincial Division		
b. City Division		
3. Most Outstanding	Chairperson:	Ms. Eden A. Dadap
Coordinator/Adviser	Dr. Rosemarie M.	Ms. Camelia N. Bacale
3.1 School Level	Guino	Ms. Adara Lourdes S.
a. Elementary School	- OIC-Chief, QAD	Luaton
Reading Coordinator		Engr. Ryan Jay L.
b. Property Custodian		Bagon
c. School Paper Adviser	Co-Chairperson:	Mr. Ted Juan C. Peleño
d. Youth Formator	Dr. Elmer Albert E.	Ms. Teresita G. Suarez
e. WinS Coordinator	Cuevas	
f. DRRM Coordinator		
3.2 SDO Level	Chairperson:	Mr. Marlou D.
a. GAD Coordinator	Mr. Cesar P.	Camposano
b. MEP Coordinator	Verunque	Mr. Melvin Chito M.
c. TA Coordinator	- Chief, FTAD	Solis



d. SBM Coordinator e. IPEd Coordinator f. SPED Coordinator g. Sports Coordinator h. Multigrade Coordinator i. DRRM Coordinator j. Youth Formator	Co-Chairperson: Mr. Sonny S. Tayum	Mr. Gerardo L. Adtoon Ms. Rachel R. Cuevas Mr. Jimmy G. Gula
4. Most Outstanding Non-Teaching Personnel		
4.1 Regional Office (Level 1) a. Administrative Aide b. Administrative Assistant or equivalent position		
4.2 Regional Office (Level 2) a. Education Program Supervisor b. Section/Unit Head c. Level II Unique Position d. Administrative Officer e. Accountant		

Enclosure to Regional Memorandum No. 534, s. 2023

REWARDS AND RECOGNITION SCHEDULE OF THE 2023 SEARCH FOR THE MOST OUTSTANDING DEPED REGION VIII OFFICIALS/EMPLOYEES/SDO/SCHOOLS

DATE	ACTIVITY	REMARKS	EXPECTED OUTPUT
January 18, 2023	Submit the Annual Report of the PRAISE Implementation in the Regional Office to the CSC Regional Office VIII	PRAISE Committee and/or Secretariat	Annual Report submitted
March 28, 2023	PRAISE Committee 1st Quarterly Meeting	PRAISE Committee and/or Secretariat	Evaluated and gave feedback re: 2022 Regional Awarding Ceremony
June 2, 2023	PRAISE Committee 2 nd Quarterly Meeting	PRAISE Committee and/or Secretariat	Quarterly meeting conducted
June 2023	Issuance of Memorandum re; 2022 Search for the Most Outstanding DepEd Region VIII Officials/Employees/Schools Division Offices/Schools	PRAISE Committee and/or Secretariat	Memorandum issued re: 2023 Search for the Most Outstanding DepEd Region VIII Officials/Employees/ Schools Division Offices/Schools
June 2023 to September 2023	Conduct of the selection procedure for nominating, evaluating, and identifying Outstanding Employee and Offices at the Schools Division Offices (SDOs)	Division/District/S chool PRAISE Committee	Nominee per award category identified
July 21, 2023	Conduct of Mid-Year Assessment	PRAISE Committee and/or Secretariat	Mid-year assessment conducted
September 8, 2023	PRAISE Committee 3 rd Quarterly Meeting	PRAISE Committee and/or Secretariat	Quarterly meeting conducted
October 2, 2023	Submission of Nominees by the Schools Division Offices / RO functional divisions corresponding to each award category	The Nomination Form together with the certified photocopy of the required documents shall be submitted in hard copy to the Regional Office through the Human Resource Development Division (HRDD). Check and ensure the completeness of	13 SDOs / RO functional divisions submitted List of Nominees with the required documentary requirements
		all the documents submitted for the	

Address: Government Center, Candahug, Palo, Leyte

	Т		
		different categories and transmit to the Regional PRAISE Secretariat.	
		Late documents will not be accepted.	
10 & 11, o	Screening and Short Listing of Nominees of the different PRAISE awards • Evaluation of documents of the division/regional office nominees based on the prescribed search criteria.	In-charge: PRAISE Committee, Secretariat, and Technical Working Group (TWG)	Qualified nominees screened/evaluated
17, 18, & (e 19, 2023 in r. l.	Conduct validation (document evaluation and interview) of qualified nominees If face-to-face interview is not possible, teleconferencing, and other online platforms shall be considered and be maximized to proceed with the validation stage.	In-charge: PRAISE Committee, Secretariat, and Technical Working Group (TWG)	Qualified nominees validated thru teleconferencing/ video/onsite
October I	Finalization of DepEd Region 8 PRAISE awards	PRAISE Committee convenes and deliberates the results	Deliberated results finalized
27, 2023 F	Announcement of Finalists/Awardees per award category	PRAISE Committee and/or Secretariat Prepare logistics for the awarding	Memorandum issued re: Announcement of Finalists/Awardees per award category
	PRAISE Committee 4 th Quarterly Meeting	PRAISE Committee and/or Secretariat	Discussed PRAISE issues and/or concerns
	Conduct of Awarding	Venue to be	Conducted the
December S 2023 I	Ceremony Submission of the Activity Documentation Report	nnounced PRAISE Committee and/or Secretariat	awarding ceremony Activity Documentation Report submitted
January S	Submission of the PRAISE	PRAISE Committee	Annual Report

Enclosure to Regional Memorandum No. 534, s. 2023

SEARCH AND SCREENING PROCEDURES

- **1. General Conditions.** The following conditions shall strictly be followed:
 - 1.1 **Competition among Nominees.** Nominees for any of the awards, whether by individual or group categories, shall compete among themselves and be screened based on the criteria or standards, requirements and process provided under this Manual and/or as the PRAISE Committee may determine subject to the approval by the Regional Director.
 - 1.2 **Cut-off Score.** There shall be a cut-off score of 70 points for all awards to qualify as a regional nominee. The Regional PRAISE Committee shall not receive any nomination for nominees whose total score/point is below the cut-off score.
 - 1.3 **Grounds for Disqualification.** Notwithstanding as may be provided in pertinent provisions of this Manual and CSC circulars, rules and regulations, candidates/nominees for any of the awards shall have no pending case and/or had not been found guilty of any administrative, criminal, or civil case.

Provided that a pending case shall refer to any complaint that has already gone through preliminary investigation and that a formal charge has been filed against a candidate or nominee before a competent tribunal. Provided, further, that a case that has already been considered dismissed shall not disqualify a candidate or nominee from participating in the screening process after submitting a certification issued by the disciplining authority/proper court.

- 1.3.1 Non-compliance with the submission of the complete documentary requirements shall render the nominee ineligible for the Search.
- 1.3.2 Misrepresentation, bribery, and any form of special favors to the PRAISE Committee shall be grounds for disqualification.
- 2. General Procedure for Nomination, Evaluation, and Identification of Awardees The following procedures shall be used:



Address: Government Center, Candahug, Palo, Leyte

2.1 Procedure for Nominating, Evaluating, and Identifying for the Most Outstanding Schools Division Office Employee/s

- 2.1.1 The School PRAISE committee shall conduct a selection process at the school level. The prescribed search criteria shall be used in evaluating the document of the candidates.
- 2.1.2 Only the candidate with the highest score that meets the cut-off score shall be nominated to the District PRAISE Committee using a nomination form with the other requirements, as reflected on the list of requirements.
- 2.1.3 The District PRAISE Committee shall validate and evaluate the forwarded documents using the same prescribed search criteria. The school nominee with the highest score that meets the cut-off score shall be nominated to the Division PRAISE Committee as the district nominee using a nomination form with the other requirements, as reflected on the list of requirements.
- 2.1.4 The Division PRAISE Committee shall review the documents of the district nominees using the same prescribed search criteria. The district nominee with the highest score that meets the cut-off score shall be nominated to the Regional PRAISE Committee as the division nominee using a nomination form with the other requirements, as reflected on the list of requirements.
- 2.1.5 The Regional PRAISE Committee together with the Secretariat and TWG shall review the documents of the division nominees vis-à-vis the search criteria. The 13 Division Nominees shall be called for interview and/or other mode of verification or assessments (teleconferencing, face to face, video presentation, and others) conforming with the health protocols that fit the situation of the place. The division nominee with

Address: Government Center, Candahug, Palo, Leyte

the highest FINAL SCORE THAT MEETS THE CUT-OFF SCORE AFTER THE VALIDATION DELIBERATION shall be conferred as the REGIONAL AWARDEE.

2.2 Procedure for Nominating, Evaluating, and Identifying for the Most Outstanding Regional Office Employee/s

- 2.2.1 The Division Chief shall nominate qualified employee/s for the award/s. A nomination form duly accomplished and all the other requirements, as reflected in the list of requirements, shall be submitted by the functional division nominee to the Regional PRAISE Committee.
- 2.2.2 The Regional PRAISE Committee shall evaluate, review, and validate the documents of the functional division nominees using the prescribed search criteria. The functional division nominees shall be called for interview and/or other mode of verification or assessments (teleconferencing, face to face, video presentation, and others) conforming with the health protocols that fit the situation of the place. The concerned RO division chiefs of the three finalists shall inhibit during the interview. The functional division nominee with the highest FINAL SCORE THAT MEETS THE CUT-OFF SCORE AFTER THE VALIDATION AND DELIBERATION shall be conferred as the REGIONAL AWARDEE.

2.3 Procedure for Nominating, Evaluating, and Identifying for the Most Outstanding Office/School

2.3.1 The Division PRAISE committee shall conduct a selection process at the division level. The prescribed search criteria shall be used in evaluating the document of the nominees. The nominees with the highest score that meets the cut-off score shall be

- nominated to the regional level using a nomination form with the other requirements, as reflected on the list of requirements.
- 2.3.2 All Provincial/City Schools Division Offices (SDOs) shall automatically be considered as nominees of the Search for Most Outstanding Schools Division Office for Provincial/City division offices. The Regional PRAISE Committee shall evaluate the documents submitted by the division vis-à-vis the search criteria.
- A 3-minute slide deck/video presentation and writeup of accomplishments with the attached mode of verification shall be submitted following the regional template. The Schools Division Superintendent shall be the one to present the accomplishments/achievement of the Division.
- 2.3.4 The Regional PRAISE Committee shall review the documents of the division nominees using the prescribed search criteria. The 13 Provincial/City Division SDO Nominees shall be called for verification or assessments (teleconferencing, face to face, video presentation, and others) conforming with the health protocols that fit the situation of the place. The office/school with the highest FINAL SCORE THAT MEETS THE CUT-OFF SCORE AFTER THE VALIDATION AND DELIBERATION shall be conferred as the REGIONAL AWARDEE.

3. Other General Provisions

- 3.1 The PRAISE Committee shall strictly follow the scheduled dates.
- 3.2 Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.
- 3.3 For the national mandated awards such as Brigada Eskwela Best Implementing Schools, SBM Level III of Practice, Curriculum-related awards, and others, separate guidelines and criteria shall be used.

- 3.4 The Schools Division Offices can also innovate another kind of awards for as long as the Awards set by the Regional PRAISE Committee shall be implemented.
- 3.5 The Official Results of the Regional Selection Process shall be posted at the Regional Office's official website.
- 3.6 The Regional Office may opt to adopt other platform of conducting the awarding ceremony depending upon the situation of the place.
- 3.7 In case of a tie at any level, the PRAISE Committee shall refer to the OPCRF/IPCRFs of the nominees. The nominee with the highest OPCRF/IPCRF numerical rating shall receive the nomination/award. In case all nominees display the same OPCRF/IPCRF numerical rating, all nominees shall be recognized.
- 3.8 Any member of the PRAISE Committee who is related to a nominee up to fourth degree of consanguinity and affinity shall inhibit himself/herself from evaluating the documents and interviewing all candidates/nominees for the said award category.
- 3.9 In case of protest, the aggrieved party may file his/her protest within five (5) calendar days after the official result has been posted in the official website by the School/District/Division/Regional PRAISE Committee. The School/District/Division/Regional PRAISE Committee shall decide the protest within three (3) calendar days from receipt of the protest. The decision of the PRAISE Committee is final and irrevocable. No motion for reconsideration shall be entertained.

4. Basic Qualifications

- 4.1 With at least 2 (two) years of relevant experience in the same position that an employee is nominated.
- 4.2 With an IPCRF/OPCRF rating of at least 4.500 (Outstanding) for the past two years in the same position that an employee is nominated.
- 4.3 Has no pending case and/or had not been found guilty of any administrative, criminal, or civil case.
- 4.4 For awards on coordinatorship/advisership, nominees should be a coordinator/adviser for at least 2 years.

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

5. List of Requirements

The Nomination Folder per nominee shall contain the following items:

- 5.1 Completely filled-out nomination form (For SDOs, signed by the Schools Division Superintendent and endorse the same to the Regional PRAISE Committee; For RO, signed by the Division Chief and endorse the same to the Regional PRAISE Committee)
- 5.2 Updated Service Record duly certified by the SDO Administrative Officer V
- 5.3 Nominee's updated and completely filled-up CS Form 212 Revised 2017.
- 5.4 Selection results duly signed by the PRAISE committee at the different committee levels.
- 5.5 Certification for the conduct of the selection process duly signed by the Committee Chair
- 5.6 For division office nominees, endorsement letter from the Schools Division Superintendent; for regional office nominees, endorsement letter from the Division Chief to the Regional Director.
- 5.7 OPCR/IPCR for the past two years in the same position that an employee is nominated.
- 5.8 Duly certified means of verification (MOVs) for the awards, recognition, participation, and other accomplishments by the School Head/Records Officer/Division Chief as the case maybe. In no case shall the nominee certify his/her MOVs.
- 5.9 Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities.
- **6. Stages of the Search for DepEd Region VIII** The Regional PRAISE Committee shall conduct a thorough evaluation and search for each category following the two stages namely:
 - 6.1 Screening and Evaluation of Documents & Interview Stage

The Schools Division Offices shall conduct their Division Search for Outstanding Officials/Employees/Schools using the prescribed search criteria. They shall nominate their awardees to the Regional PRAISE Committee for the DepEd Region VIII PRAISE Awards.



The functional divisions of the Regional Office shall have to nominate their nominees to the PRAISE committee.

If face-to-face interaction is not possible, teleconferencing, and other online platforms shall be considered and be maximized to proceed with the screening and evaluation of document stage.

The PRAISE Committee shall evaluate the documents for any of the categories with only one nominee provided he/she meets the cut-off score of 70.

6.2 **Validation Stage** - The Regional PRAISE Committee will spearhead the validation (document evaluation and interview) of the division nominees for each category from the concerned Schools Division Offices/functional divisions using the prescribed search criteria. The Committee shall identify the regional awardee for each category.

If face-to-face interview is not possible, teleconferencing, and other online platforms shall be considered and be maximized to proceed with the validation stage.

The PRAISE Committee shall deliberate on the consolidation of results, by category. They shall signify in the Consolidated Rating Sheet, by category and shall treat with utmost confidentiality the results which shall be declared during the Awarding ceremony.

7. Publications of the Final Screening Results, Awarding Ceremonies, and Submission of PRAISE Report

7.1 **Conduct of the Awarding Ceremony** – The Top Three Finalists for each of the categories are recognized and formally presented on stage/virtually. The winners for each of the categories are declared during the Awarding Ceremony. The Top Three finalists shall be issued Certificate of Recognition, while the winner shall also receive a plaque and a cash prize subject to availability of funds and COA rules and regulations (Refer to the provision in 6.7 Schedule of Amounts of the PRAISE Monetary Incentives in the DepEd Region VIII PRAISE System Manual).

- 7.2 **Publication of Results** The official results of the DepEd Region VIII PRAISE Awards shall be disseminated through a Regional Memorandum not less than five days from the Awarding Ceremony. The Annual Report of the PRAISE Implementation in the Regional Office shall be prepared and submitted to the CSC Regional Office on or before the 30th day of January.
- 7.3 **Policy Review and Enhancement** The PRAISE Committee shall meet on the third week of January to evaluate the PRAISE implementation of the Region and review the policy to continuously improve the process and guidelines.
- 7.4 Criteria and Standards In the evaluation of nominees' documents for DepEd Region VIII Praise Awards, Search Criteria by category (Enclosure 8) shall be used.
 - 7.4.1 Criteria and Standards for other PRAISE Awards The criteria and standards for other PRAISE Awards such as the Gawad Agad Award shall be in accordance with the specific requirements as may be indicated in the Certificate of Recognition which shall be presented during the Monday Convocation and or other forms of Regional Office gatherings, team building activities, conferences, and celebration. These shall be consistent with applicable laws, rules and regulations promulgated by competent authority/ies and/or as the PRAISE Committee which may be prescribed duly approved by the Regional Director.
 - 7.4.2 Other Considerations Other similar circumstances or considerations in favor of the nominee, as may be determined by the PRAISE Committee concerned duly approved by the Regional Director.
- 7.5 **Nomination Form** The Nomination Form with the 2"x 2" picture of the nominee shall be accomplished by the immediate head.
- 7.6 Omnibus Certification of Authenticity and Veracity of Documents. The Omnibus Certification of Authenticity and Veracity of Documents is a
 legal document executed by the nominee swearing the authenticity and
 veracity of the documents he/she submitted. This also authorizes the
 Department of Education to verify the authenticity of his/her documents
 submitted for his or her application to the DepEd Region VIII PRAISE
 Awards.



- 7.7 Grounds for the Deferment and Cancellation of the Screening Process of a Nominee - The PRAISE Committee shall defer or cancel the screening process for a nominee, whether individual or group, for any of the following grounds:
 - 7.7.1 Failure of the nominee to meet the basic qualifications;
 - 7.7.2 Failure of the nominee to submit the required documentary requirements on the dates prescribed by the PRAISE Committee; and
 - 7.7.3 Documents submitted are found and proven falsified.
- 7.8 Notification of Awarding Ceremony and Results - For the DepEd Region VIII PRAISE Awards, a Regional Memorandum shall be issued containing the names of the three finalists per category and this would serve as notice for them to attend the Ceremony where the awardees shall be declared. After the Awarding Ceremony, a Regional Memorandum shall be issued announcing the official results of the DepEd Region VIII PRAISE Awards.
- 7.9 Forms of Decisions by the PRAISE Committee - All decisions by the PRAISE Committee shall be reflected in the Minutes of Meeting which shall be adopted by at least majority of its members, there being a quorum.

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

Enclosure to Regional Memorandum No. 534	, s. 2023
NOMINATION DepEd Region VIII PRAISE Awar	
I a 38	(Calendar Year)
THE PRAISE COMMITTEE DepEd Regional Office VIII Government Center, Candahug, Palo, Leyte	Recent 2" x 2" Picture of the Nominee
After undergoing a thorough evaluation in the criteria set by the DepEd Region VIII PRAISE Av Employees, I hereby nominate:	
Name of Nominee:	
I hereby certify that, to the best of my know accompanying supporting documents are true	
The nominee and the undersigned underst Committee is final and that we agree to abide b	
Name of Nominator:Signature of Nominator:	

Enclosure to Regional Memorandum No. <u>534</u>, s. 2023

OMNIBUS CERTIFICATION OF AUTHENTICITY AND VERACITY OF DOCUMENTS I_____ Filipino, of legal age, with permanent address at under oath, hereby depose and state that: That each of the documents submitted is an authentic and original copy or a true and faithful reproduction of the original, complete and that all statements and information provided therein are true and correct; That I am assuming full responsibility and accountability on the validity and authenticity of the documents submitted; That I am aware that any violation will automatically disqualify me from the selection process; That I am making these statements as part of the requirement for DepEd Region VIII PRAISE Awards 20____ of the Department of Education Eastern Visayas. By executing this Omnibus Certification of Authenticity and Veracity of Documents, I hereby authorize the Department of Education Region VIII to verify the authenticity of documents I have submitted. Nominee's Printed Name & Signature Witness: Division PRAISE Committee Chairperson SUBSCRIBE AND SWORN to before me this _____ day of _____, 20___, affiant exhibiting to me his/her Community Tax Certificate No. _____ issued on ______ at ______, Philippines. Notary Public Until PTR No. Date Place Tin

Doc no.
Page no.
Book no.

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

Enclosure to Regional Memorandum No. <u>534</u> , s. 2023	
POTENTIAL/INTERVIEW CHECKLIST & RAT	ING SHEET
Name of Nominee:	ING SIIDD1
School/Office:	
Division:	
Category:	
5 7	
Directions: Put a check (/) on the space provided for if the	
following indicators AT ALL TIMES. Otherwise	, put an (x).
INDICATORS	
A. Communication Skills	
1. Expresses himself/herself clearly and logically.	
2. Communicates effectively with a wide range of	
individuals.	
3. Responds clearly.	
4. Response is relevant.	
B. Ability to Present Ideas	
1. Conveys information clearly and concisely.	
2. Adjusts tone, style, and language of messages to	
suit audience.	
3. Uses appropriate body language.	
4. Demonstrates self-awareness and self-control.	
5. Shows proficiency on the content/knowledge and	
expertise inherent to the position.	
C. Alertness	
1. Perceives and acts quickly.	
2. Manifests presence of mind.	
3. Manifests awareness of the environment.	
D. Judgment	
1. Analyzes issues and/or information and gives	
objective views.	
2. Draws accurate conclusions based on evidence/data.	
3. Breaks problems down and weighs up options.	
4. Explores possibilities and identifies solutions.	
5. Anticipates risks and suggests/makes	
improvements.	
E. Stress Tolerance	
1. Talks positively.	
2. Sees the big picture.	
3. Avoids being hijacked.	
4. Pays attention.	
No. of Checks (/)	
Point/s Earned = (No. of Checks / 21) x Allotted Points	

Rated by:		
-	Signature over Printed Name of Rater	
	Date:	



Enclosure to Regional Memorandum No. <u>5 5 4</u>, s. 2023: Search Criteria for the DepEd Region VIII PRAISE Awards 2023

SEARCH FOR MOST OUTSTANDING KINDERGARTEN TEACHER I-III

Name of Nominee: _		SDO:	_
Position:	School:		_

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)	,	
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 15 	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points) • National Awardee	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search 	
Nomination in the Division/ Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	criteria	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

Address: Government Center, Candahug, Palo, Leyte

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - District Level 2 points
 - School Level 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - National 1.75 points
 - Regional 1.50 pointsDivision 1.25 points
 - School 1 point
- ✓ Memorandum / Invitation Letter
- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points5 points willbe divided bythe numberof authors
- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points
- Writer/Developer/Contextualizer of LRs/IEC
- of LRs/IEC
 Co-Writer of LRs
- 4 points will be divided by the number of writers

- 4 points

- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles or developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- 5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)
 - International/National 5 points
 - Regional 4 points
 - Division / Provincial 3 points
 - District / Municipal 2 points
- Certificate of Recognition/
 Appreciation as
 Consultant/ Resource
 Speaker/ Learning
 Facilitator/ Trainer issued
 by DepEd or other
 agencies/organizations
 sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

Calcad / Daman and 1 maint	
• School / Barangay - 1 point	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
 6. Outreach Activity (5 points) ✓ Sponsored/conducted community-based feeding program, medical/dental missions, tree planting, clean-up 	 ✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the
drives, and other community development activities or civic engagements ✓ Proponent/organizer - 5 points ✓ Member - 2.5 points	extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation
 7. Networking/Linkages (5 points) ✓ Initiated resource generation projects and/or programs that will benefit the school Proponent/organizer - 5 points Member - 2.5 points 	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or
Note: a. For more than one proponent, point/s earned will be divided by the number of proponents.	any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
8. Other Meritorious Accomplishments	
 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point 	 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer-authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)
 Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (5 points) 	 ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition as Coach/Contestant



	First	Second	Third
	Placers	Placers	Placers
National	5 points	4 points	3 points
Regional	4 points	3 points	2 points
Division	3 points	2 points	1 point
District	2 points	1 point	0.75 point
School	1 point	0.75 point	0.50 point

• Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points)

> Division - 5 points District - 4 points School - 3 points

 Utilized/Adopted different instructional materials/ modality suitable for remote learning (5 points)

Note: Point/s earned is relative to the percentage of utilization of the IMs in any learning delivery modality adopted by the teacher

Percentage	*KLE/ SLMs	*HBLFTK	Video	Audio	Online Classes
95%-100%	5 points	5 points	5	5	5
			points	points	points
90%-94%	4 points	4 points	4	4	4
			points	points	points
85%-89%	3 points	3 points	3	3	3
			points	points	points
80%-84%	2 points	2 points	2	2	2
			points	points	points
79%-below	1 point	1 point	1	1	1 point
			point	point	

- Note:
- 1. KLE/SLMs & HBLFT non-negotiable
- 2. Point/s Earned = Average of the scores attained
- Kept a record on the Analysis Report on Learners' Performance and submitted the same to the School Head (5 points)

One point for each of the analysis reports given below:

- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - o Attendance
 - Pictorials
- ✓ Weekly Home-Learning Plan
- ✓ Records of distributed KLE, HBLF Toolkit, Audio and Video Lessons, and Online learning resources
- ✓ Sample of audio and video lessons and online learning resources

✓ Copy of the Analysis Report duly certified and received by the School Head

Page 27 of 421



1. Pre-Early Childhood Development (ECD) Results 2. Post ECD Results 3. Quarterly Progress Reports 4. Most and Least Learned Items in ECD 5. Most and Least Learned Competencies Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (5 points)	✓ Picto-narrative report duly signed by the school head	
5 or more initiatives - 5 points 4 initiatives - 4 points 3 initiatives - 3 points 2 initiatives - 2 points 1 initiative - 1 point		
 Produced learners showing 75% mastery of letter knowledge and sound production (5 points) 	✓ Summary of Assessment Report duly signed by School Head	
80%-100% of the learners - 5 points 60%-79% - 4 points 40%-59% - 3 points 20% - 39% - 2 points 19% and below - 1 point		
C. Education & Learning and Development (10 points)		
1. Education (5 points) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
International/National - 5 points		
 Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 		



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
✓ Interview and essay shall be conducted	✓ Potential/Interview	
 Communication skills 	Checklist & Rating Sheet	
 Ability to present ideas 		
 Alertness 		
 Judgment 		
Stress Tolerance		

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING KINDERGARTEN MASTER TEACHER

Name of Nominee:	SI	00:
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023	
= (Average of the Two IPCRF Ratings / 5) x 15	✓ Service Record	
B. Outstanding/Meritorious Accomplishments (70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points) • National Awardee - 5 points • Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level • Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level • Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - 2 points District Level
 - School Level - 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- ✓ Memorandum / Invitation Letter

Copy of the complete manuscript of the

approved by the SDS Certification from the SDO

Research and

conducted

implemented / conducted

Development Project duly

Research Committee on

the scope of the Research

Locale as to where it was

- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - 1.75 points National
 - Regional - 1.50 points - 1.25 points Division
 - School - 1 point
- 4. Publication / Authorship (5 points)
 - Sole authorship of a book - 5 points
 - Co-authorship of a book
 - Article published in a journal/ newspaper/ magazine of wide circulation
 - Writer/Developer/Contextualizer
 - of LRs/IEC Co-Writer of LRs
 - Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources

- 5 points will be divided by the number of authors
- 1 point per article but not to exceed 4 points
- 4 points
- 4 points will be divided by the number of writers
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional - 4 points
- Division / Provincial - 3 points
- District / Municipal - 2 points

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

• School / Barangay - 1 point	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Outreach Activity (5 points) ✓ Sponsored/conducted community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer - 5 points ✓ Proponent/organizer - 5 points ✓ Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation
7. Networking/Linkages (5 points) ✓ Initiated resource generation projects and/or programs that will benefit the school Proponent/organizer - 5 points Member - 2.5 points Note: a. For more than one proponent, point/s earned will be divided by the number of proponents.	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
 8. Other Meritorious Accomplishments specific to the position Served as Demonstration Teacher on innovative teaching techniques/pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point 	 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer-authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)
 Served as a mentor/coach to other teachers (5 points) 5 or more mentees - 5 points 	✓ Certification as a mentor by the school head



4 mentees	- 4 points
3 mentees	- 3 points
2 mentees	- 2 points
only 1 mentee	- 1 point

 Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (5 points)

	First	Second	Third
	Placers	Placers	Placers
National	5 points	4 points	3 points
Regional	4 points	3 points	2 points
Division	3 points	2 points	1 point
District	2 points	1 point	0.75 point
School	1 point	0.75 point	0.50 point

 Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points)

Division - 5 points District - 4 points School - 3 points

✓ Led in the preparation and enrichment of the curriculum aligned with the distance learning modalities adopted by the school (5 points)

Based on number of instructional materials (IMs).

5 or more IMs - 5 points 4 IMs - 4 points 3 IMs - 3 points 2 IMs - 2 points 1 IM - 1 point

• Led colleagues in the interpretation and utilization of the following analysis reports

- ✓ Memorandum/Advisory/ Bulletin
- ✓ Certificate of Recognition as Coach/Contestant

- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - Attendance
 - o Pictorials
- ✓ Certificate of Recognition of being involved in the preparation and enrichment of Learning Resources such as ICT-supported Home-based Learning Facilitators' Toolkit (HBLF) Toolkit, Audio and Video Lessons, and Online and Offline learning resources
- ✓ Sample of developed audio and video lessons and conducted online learning resources
- ✓ Copy of the Analysis
 Report duly certified and



Address: Government Center, Candahug, Palo, Leyte

for the improvement of the teaching and learning process (**2.5 points**)

One point for each of the analysis reports (ARs) made.

5 or more ARs - 2.5 points 4 ARs - 2 points 3 ARs - 1.5 points 2 ARs - 1 point 1 AR - 0.5 point

 Utilized/Adopted different instructional materials/ modality suitable for remote learning (5 points)

Note: Point/s earned is relative to the percentage of utilization of the IMs in any learning delivery modality adopted by the teacher

Percentage	*KLE/ SLMs	*HBLFTK	Video	Audio	Online Classes
95%-100%	5	5 points	5	5	5
	points		points	points	points
90%-94%	4	4 points	4	4	4
	points		points	points	points
85%-89%	3	3 points	3	3	3
	points		points	points	points
80%-84%	2	2 points	2	2	2
	points		points	points	points
79%-below	1	1 point	1	1	1 point
	point		point	point	

Note:

- 1. KLE/SLMs & HBLFT non-negotiable
- 2. Point/s Earned = Average of the scores attained
- Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (2.5 points)

5 or more initiatives - 2.5 points 4 initiatives - 2 points 3 initiatives - 1.5 points 2 initiatives - 1 point 1 initiative - 0.5 point

- received by the School Head
- ✓ Completion Report with MOVs on the activity conducted
- ✓ Weekly Home-Learning Plan
- ✓ Records of distributed KLE, HBLF Toolkit, Audio and Video Lessons, and Online learning resources
- ✓ Sample of audio and video lessons and online learning resources

✓ Picto-narrative report duly signed by the school head

C. Education & Learning and Development (10 points)

1. Education (5 points)

Doctorate/Doctor's Degree - 5 points
Complete Academic Requirements
for Doctorate/Doctor's Degree
Earned at least 18 Doctorate/ - 4 points

Doctor's Degree units

Master's Degree / Bachelor of

- Transcript of Records
- ✓ Certificate of Completion of Academic Requirements



Address: Government Center, Candahug, Palo, Leyte

- 3.5 points

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points	/ Certification of Units Earned	
2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
 International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point 		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING **ELEMENTARY TEACHER I-III**

Name of Nominee:	SDO:
Position:	School:

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023	
= (Average of the Two IPCRF Ratings / 5) x 15	✓ Service Record	
B. Outstanding/Meritorious Accomplishments (70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points) • National Awardee - 5 points • Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level • Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level • Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
Otherwise, points earned are cumulative.	/ Commodath a Importation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) 	



Address: Government Center, Candahug, Palo, Leyte

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - 2 points District Level
 - School Level - 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - 1.75 points National
 - Regional - 1.50 points - 1.25 points Division
 - School - 1 point
- ✓ Memorandum / Invitation Letter
- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points will the number
- Article published in a journal/ newspaper/ magazine of wide circulation
 - Writer/Developer/Contextualizer
- of LRs/IEC Co-Writer of LRs
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources

- 5 points
- be divided by of authors
- 1 point per article but not to exceed 4 points
- 4 points
- 4 points will be divided by the number of writers
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional - 4 points
- Division / Provincial - 3 points
- District / Municipal - 2 points

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Outreach Activity (5 points) ✓ Copy of the approved ✓ Sponsored/conducted communityproposal based feeding program, medical/dental Narrative/Accomplishmen t report (depicting the missions, tree planting, clean-up drives, and other community extent to which the activity has effectively and development activities or civic engagements efficiently addressed a Proponent/organizer - 5 points pressing need or improved Member - 2.5 points service delivery/learning outcome) with Note: attachments: Pictorial, a. Points earned are cumulative but not to written output, video exceed the allotted points for the criterion. ✓ Certificate of Recognition/Participation 7. Networking/Linkages (5 points) Copy of the approved Initiated resource generation projects proposal (for IGPs and and/or programs that will benefit the other special programs/projects) school ✓ Copy of Partnership MOAs Proponent/organizer or MOUs, deed of - 5 points - 2.5 points Member donation/ acceptance or any other valid proof Accomplishment report w/ Note: attachments: Pictures, a. For more than one proponent, point/s earned WFP/POW will be divided by the number of proponents. 8. Other Meritorious Accomplishments specific to the position ✓ LP/DLL duly signed by at Served as Demonstration Teacher on innovative teaching techniques/ pedagogies least 3 authorities ✓ COT or Observation Chart (5 points) from at least 3 observer-National - 5 points authorities Region - 4 points ✓ Certificate of Recognition Division - 3 points ✓ Memorandum and Matrix - 2 points District reflecting Demonstration School - 1 point Teaching Activity (if available) ✓ Memorandum/Advisory/ Won as coach or contestant (for teacher category) in the School, District, Division, Bulletin ✓ Certificate of Recognition Regional and National (5 points) as Coach/Contestant



Address: Government Center, Candahug, Palo, Leyte

	First Placers	Second Placers	Third Placers
National	5 points	4 points	3 points
Regional	4 points	3 points	2 points
Division	3 points	2 points	1 point
District	2 points	1 point	0.75 point
School	1 point	0.75 point	0.50 point

 Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points)

> Division - 5 points District - 4 points School - 3 points

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Utilized/Adopted different instructional materials/ modality suitable for remote learning (5 points)

5 or above IMs - 5 points 4 IMs - 4 points 3 IMs - 3 points 2 IMs - 2 points 1 IM - 1 point

• Kept a record on the Analysis Report on Learners' Performance and submitted the same to the School Head (**5 points**)

One point for each of the analysis reports/content:

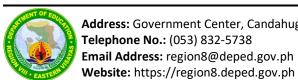
- 1. Quarterly Progress Reports
- 2. Data of Learners' Summative Assessment Result with the Test Item Analysis
- 3. Most and Least Learned Competencies
- 4. Individual Learning Monitoring Plan (if any)
- 5. Learners' Profile
- Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (5 points)

- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - o Attendance
 - o Pictorials
- ✓ Weekly Home-Learning Plan
- ✓ Documented data of distributed & utilized learning resources duly signed by the school principal
- ✓ Records of utilized IMs
- ✓ Copy of the Analysis Report duly certified and received by the School Head

✓ Picto-narrative report duly signed by the school head



			_	
5 or more initiatives - 5	5 points			
4 initiatives -	4 points			
	3 points			
	2 points			
	-			
1 initiative -	1 point			
	_	,		
 Produced learners who attained 		✓		
Satisfactory (80%) rating (5 points)		Report duly signed by	
	-		School Head	
80%-100% of the learners - 5	5 points			
	4 points			
	3 points			
	2 points			
	l point			
C. Education & Learning and Developm	•			
(10 points)				
· ·				
1. Education (5 points) • Doctorate/Doctor's Degree	E mainte	,	m : 4 655 1	
	- 5 points - 4.5 points		Transcript of Records	
for Doctorate/Doctor's Degree	- 4.5 points	✓	Certificate of Completion	
Earned at least 18 Doctorate/ Doctor's Degree units	- 4 points		of Academic Requirements / Certification of Units	
Master's Degree / Bachelor of	- 3.5 points		Earned	
Laws (Juris Doctor) • Complete Academic Requirements	- 3 points			
for Master's Degree	- 5 points			
Earned at least 18 MA Units	- 2.5 points			
2. Learning and Development (5 poi		√	Certificate of Participation	
; _	iitsj	•	±	
✓ Participation to Learning and			issued by DepEd or other	
Development Activities (such as			agencies/organizations	
seminars, workshops, conference	ces, fora,		sanctioned by DepEd	
etc.)				
 International/National 	- 5 points			
 International/National Regional 	_			
 Regional 	- 4 points			
RegionalDivision	4 points3 points			
RegionalDivisionDistrict	4 points3 points2 points			
RegionalDivision	4 points3 points			
RegionalDivisionDistrictSchool	4 points3 points2 points			
 Regional Division District School Note:	4 points3 points2 points1 point			
 Regional Division District School Note: a. Points earned are cumulative by 	- 4 points - 3 points - 2 points - 1 point			
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the 	- 4 points - 3 points - 2 points - 1 point ut not to e criterion.			
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and dev 	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. pelopment			
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and devactivities shall be within the last 	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. velopment at 3 years			
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and devactivities shall be within the last from the cut-off date set by the set of the provided in the cut-off date set by the set of the provided in the cut-off date set by the set of the provided in the cut-off date set of the provided in the cut-off date set by the cut-off date set of the provided in the cut-off date set of the provided in the cut-off date set of the cut-off	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. velopment at 3 years			
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and devactivities shall be within the last from the cut-off date set by the PRAISE committee.	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. velopment at 3 years			
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and devactivities shall be within the last from the cut-off date set by the PRAISE committee. D. Potential (5 points)	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. elopment at 3 years Regional			
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and devactivities shall be within the last from the cut-off date set by the PRAISE committee.	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. elopment at 3 years Regional	<u> </u> ✓	Potential/Interview	
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and devactivities shall be within the last from the cut-off date set by the PRAISE committee. D. Potential (5 points)	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. elopment at 3 years Regional	<u> </u>	Potential/Interview Checklist & Rating Sheet	
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and devactivities shall be within the last from the cut-off date set by the PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted. Communication skills 	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. elopment et 3 years Regional	<u> </u> ✓	•	
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and devactivities shall be within the last from the cut-off date set by the PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted. Communication skills Ability to present ideas 	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. elopment et 3 years Regional	<u> </u> ✓	•	
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and devactivities shall be within the last from the cut-off date set by the PRAISE committee. D. Potential (5 points) Interview and essay shall be conducted and essay shall be conducted. Ability to present ideas Alertness 	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. elopment et 3 years Regional	<u></u> ✓	•	
 Regional Division District School Note: a. Points earned are cumulative by exceed the allotted points for the b. Validity of the learning and devactivities shall be within the last from the cut-off date set by the PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conduted. Communication skills Ability to present ideas Description Description Ability to present ideas Description Description Ability to present ideas Description Ability to present ideas Description Description	- 4 points - 3 points - 2 points - 1 point ut not to e criterion. elopment et 3 years Regional	✓	•	



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING **ELEMENTARY MASTER TEACHER**

Name of Nominee:	S	DO:
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)	, ,	
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above)	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and	
Point/s Earned	SY 2022-2023	
= (Average of the Two IPCRF Ratings / 5) x 15	✓ Service Record	
B. Outstanding/Meritorious Accomplishments (70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
	/ Cartificate of December /	
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/-4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region /-3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/-2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	



Address: Government Center, Candahug, Palo, Leyte

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - District Level 2 points
 - School Level 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- ✓ Memorandum / Invitation Letter

Copy of the complete

implemented / conducted

Development Project duly approved by the SDS

Certification from the SDO

Research Committee on the scope of the Research

Locale as to where it was

manuscript of the

Research and

conducted

- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - National 1.75 points
 - Regional 1.50 points
 - Division 1.25 points
 - School 1 point
- 4. Publication / Authorship (5 points)
 - Sole authorship of a book
 - Co-authorship of a book
 - Article published in a journal/
 - newspaper/ magazine of wide circulation
 - Writer/Developer/Contextualizer of LRs/IEC
 - Co-Writer of LRs
 - Member of the Development/
 Quality Assurance team (Content
 Reviewer, Language Editor,
 Layout Artist, broadcaster or
 video presenter, or Illustrator) of
 the Learning Resources

- 5 points
- 5 points will be divided by the number of authors
- 1 point per article but not to exceed 4 points
- 4 points
- 4 points will be divided by the number of writers
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles or developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
 - Regional 4 points
 - Division / Provincial 3 points
 - District / Municipal 2 points
- School / Barangay
- 4 points
 - 5 points
- 1 point
- Certificate of Recognition/
 Appreciation as
 Consultant/ Resource
 Speaker/ Learning
 Facilitator/ Trainer issued
 by DepEd or other
 agencies/organizations
 sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
6. Outreach Activity (5 points)	✓ Copy of the approved
Sponsored/conducted community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer - 5 points ✓ Member - 2.5 points Note: a. Points earned are cumulative but not to	proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
exceed the allotted points for the criterion.	✓ Certificate of Recognition/Participation
7. Networking/Linkages (5 points) ✓ Initiated resource generation projects and/or programs that will benefit the school Proponent/organizer - 5 points Member - 2.5 points Note: a. For more than one proponent, point/s earned will be divided by the number of proponents.	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
8. Other Meritorious Accomplishments specific to the position	
 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point 	 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer-authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)
 Served as a mentor/coach to other teachers (5 points) 	✓ Certification as a mentor by the school head
5 or more mentees - 5 points 4 mentees - 4 points 3 mentees - 3 points	



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

2 mentees - 2 points only 1 mentee - 1 point

 Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (5 points)

	First	Second	Third
	Placers	Placers	Placers
National	5 points	4 points	3 points
Regional	4 points	3 points	2 points
Division	3 points	2 points	1 point
District	2 points	1 point	0.75 point
School	1 point	0.75 point	0.50 point

- ✓ Memorandum/Advisory/ Bulletin✓ Certificate of Recognition
- Certificate of Recognition as Coach/Contestant

 Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points)

Division - 5 points
District - 4 points
School - 3 points

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- ✓ Led in the preparation and enrichment of the curriculum aligned with the distance learning modalities adopted by the school (5 points)

Based on number of instructional materials (IMs).

5 or more IMs - 5 points 4 IMs - 4 points 3 IMs - 3 points 2 IMs - 2 points 1 IM - 1 point

- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - o Attendance
 - Pictorials
- ✓ Certificate of Recognition of being involved in the preparation and enrichment of Learning Resources such as ICT-supported Home-based Learning Facilitators' Toolkit (HBLF) Toolkit, Audio and Video Lessons, and Online and Offline learning resources
- ✓ Sample of developed audio and video lessons and conducted online learning resources
- ✓ Copy of the Analysis
 Report duly certified and

 Led colleagues in the interpretation and utilization of the following analysis reports

for the improvement of the teaching and learning process (5 points)	received by the School Head	
One point for each of the analysis reports (ARs) made. 5 or more ARs - 5 points 4 ARs - 4 points 3 ARs - 3 points 2 ARs - 2 points 1 AR - 1 point	✓ Completion Report with MOVs on the activity conducted	
 Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (5 points) 5 or more initiatives - 5 points 4 initiatives - 4 points 3 initiatives - 3 points 2 initiatives - 2 points 1 initiative - 1 point 	✓ Picto-narrative report duly signed by the school head	
C. Education & Learning and Development		
(10 points)		
Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units - 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 5 points • Regional - 4 points • Division - 3 points • District - 2 points • School - 1 point 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
 a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 		



✓ Potential/Interview Checklist & Rating Sheet	
	,

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING JUNIOR HIGH SCHOOL TEACHER I-III

Name of Nominee:	SD0	D:
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned	
A. Performance (15 points)	· ·		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023		
= (Average of the Two IPCRF Ratings / 5) x 15	✓ Service Record		
B. Outstanding/Meritorious Accomplishments (70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points) • National Awardee - 5 points • Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level • Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level • Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 		
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)		

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - District Level 2 points
 - School Level 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- Certification from the SDO
 Research Committee on
 the scope of the Research
 Locale as to where it was
 conducted
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - National 1.75 points
 - Regional 1.50 pointsDivision 1.25 points
 - School 1 point
- ✓ Memorandum / Invitation Letter
- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points5 points willbe divided bythe number of

authors

- 4 points

- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points
- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- 4 points will be divided by the number of writers
- Member of the Development/
 Quality Assurance team (Content
 Reviewer, Language Editor,
 Layout Artist, broadcaster or
 video presenter, or Illustrator) of
 the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles or developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional 4 points
- Division / Provincial 3 points
- District / Municipal 2 points
- School / Barangay 1 point
- Note:

 Certificate of Recognition/ Appreciation as
 Consultant/ Resource
 Speaker/ Learning
 Facilitator/ Trainer issued
 by DepEd or other
 agencies/organizations
 sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

6. Outreach Activity (5 points)

- ✓ Sponsored/conducted communitybased feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements
 - ✓ Proponent/organizer 5 points ✓ Member - 2.5 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- Copy of the approved proposal
- Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
- ✓ Certificate of Recognition/Participation

7. Networking/Linkages (5 points)

✓ Initiated resource generation projects and/or programs that will benefit the school

Proponent/organizer - 5 points Member - 2.5 points

Note:

a. For more than one proponent, point/s earned will be divided by the number of proponents.

- ✓ Copy of the approved proposal (for IGPs and other special programs/projects)
- ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof
- ✓ Accomplishment report w/ attachments: Pictures, WFP/POW

8. Other Meritorious Accomplishments specific to the position

 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points)

> National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point

- ✓ LP/DLL duly signed by at least 3 authorities
- ✓ COT or Observation Chart from at least 3 observerauthorities
- ✓ Certificate of Recognition
- Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)
- Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (5 points)

	First	Second	Third
	Placers	Placers	Placers
National	5 points	4 points	3 points

- ✓ Memorandum/Advisory/ Bulletin
- ✓ Certificate of Recognition as Coach/Contestant



Address: Government Center, Candahug, Palo, Leyte

Regional	4 points	3 points	2 points
Division	3 points	2 points	1 point
District	2 points	1 point	0.75 point
School	1 point	0.75 point	0.50 point

 Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points)

Division - 5 points District - 4 points School - 3 points

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Utilized/Adopted different instructional materials/ modality suitable for remote learning (5 points)

5 or above IMs - 5 points 4 IMs - 4 points 3 IMs - 3 points 2 IMs - 2 points 1 IMs - 1 point

 Kept a record on the Analysis Report on Learners' Performance and submitted the same to the School Head (5 points)

One point for each of the analysis reports/content:

- 1. Quarterly Progress Reports
- 2. Data of Learners' Summative Assessment Result
- 3. Most and Least Learned Competencies
- 4. Individual Learning Monitoring Plan (if any)
- 5. Learners' Profile
- 6. Test Item Analysis
- Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (5 points)

- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - o Attendance
 - Pictorials
- ✓ Report/Records of distributed & utilized learning resources (duly signed/attested)

✓ Copy of the Analysis Report duly certified and received by the School Head

✓ Picto-narrative report duly signed by the school head



Address: Government Center, Candahug, Palo, Leyte

		,	
5 or more initiatives 4 initiatives 3 initiatives 2 initiatives 1 initiative • Produced learners who attair Satisfactory (80%) rating (5 poin 80%-100% of the learners 60%-79%		✓ Summary of Assessment Report duly signed by School Head	
40%-59%	- 3 points		
20% - 39%	- 2 points		
19% and below	- 1 point		
C. Education & Learning and Develop	pment		
(10 points)			
 1. Education (5 points) Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree 	5 points4.5 points4 points3.5 points3 points	✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned	
Earned at least 18 MA Units	- 2.5 points		
2. Learning and Development (5 p ✓ Participation to Learning and Development Activities (such seminars, workshops, conference)	as trainings,	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
 International/National Regional Division District School 	- 5 points - 4 points - 3 points - 2 points - 1 point		
Note: a. Points earned are cumulative exceed the allotted points for b. Validity of the learning and a activities shall be within the from the cut-off date set by the	the criterion. development last 3 years		
D. Potential (5 points)			
 ✓ Interview and essay shall be cor Communication skii Ability to present id Alertness Judgment Stress Tolerance 	lls	✓ Potential/Interview Checklist & Rating Sheet	



Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING JUNIOR HIGH SCHOOL MASTER TEACHER

Name of Nominee:	SDO:	
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023	
= (Average of the Two IPCRF Ratings / 5) x 20	✓ Service Record	
B. Outstanding/Meritorious Accomplishments (65 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points) • National Awardee - 5 points • Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level • Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level • Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	



Address: Government Center, Candahug, Palo, Leyte

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - 2 points District Level
 - School Level - 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - 1.75 points National
 - Regional - 1.50 points - 1.25 points Division
 - School - 1 point
- ✓ Memorandum / Invitation Letter
- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points will be divided by
- Article published in a journal/ newspaper/ magazine of wide circulation
 - Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- Member of the Development/
 - Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources

- 5 points
- the number of authors
- 1 point per article but not to exceed 4 points
- 4 points
- 4 points will be divided by the number of writers
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional - 4 points
- Division / Provincial - 3 points
- District / Municipal - 2 points

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

• School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Outreach Activity (5 points) ✓ Sponsored/conducted community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and	
engagements ✓ Proponent/organizer - 5 points ✓ Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation	
 7. Networking/Linkages (5 points) ✓ Initiated resource generation projects and/or programs that will benefit the school Proponent/organizer - 5 points	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW 	
 8. Other Meritorious Accomplishments specific to the position Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point 	 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observerauthorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available) 	
 Served as a mentor/coach to other teachers (5 points) 5 or more mentees - 5 points 	✓ Certification as a mentor by the school head	
o or more merces o pomite	<u> </u>	



Address: Government Center, Candahug, Palo, Leyte

4 mentees	- 4 points
3 mentees	- 3 points
2 mentees	- 2 points
only 1 mentee	- 1 point

✓ Duly signed Coaching and Mentoring documentation report

Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (5 points)

	Bulletin	
✓	Certificate	of Recognition

✓ Memorandum/Advisory/

	First	Second	Third	
	Placers	Placers	Placers	
National	5 points	4 points	3 points	
Regional	4 points	3 points	2 points	
Division	3 points	2 points	1 point	
District	2 points	1 point	0.75 point	
School	1 point	0.75 point	0.50 point	

as Coach/Contestant

Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points)

> Division - 5 points District - 4 points - 3 points School

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - Attendance
 - Pictorials
- Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (**5 points**)

One point for each of the analysis reports (ARs) made.

5 or more ARs - 5 points - 4 points 4 ARs - 3 points 3 ARs 2 ARs - 2 points 1 AR - 1 point

Copy of the Analysis Report duly certified and received by the School Head

Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (5 points)

> 5 or more initiatives - 5 points 4 initiatives - 4 points

✓ Picto-narrative report duly signed by the school head

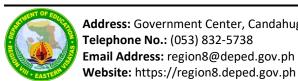


3 initiatives	- 3 points			
2 initiatives	- 2 points			
1 initiative	- 1 point			
C. Education & Learning and Develop	ment			
(10 points)				
1. Education (5 points)				
 Doctorate/Doctor's Degree Complete Academic Requirements 	5 points4.5 points	✓	Transcript of Records	
Complete Academic Requirements for Doctorate/Doctor's Degree	- 4.5 points	✓	Certificate of Completion	
• Earned at least 18 Doctorate/	- 4 points		of Academic Requirements	
Doctor's Degree units			/ Certification of Units	
Master's Degree / Bachelor of Laws (Juris Doctor)	- 3.5 points		Earned	
Complete Academic Requirements	- 3 points			
for Master's Degree	•			
• Earned at least 18 MA Units	- 2.5 points			
2. Learning and Development (5 pc	oints)	✓	Certificate of Participation	
✓ Participation to Learning and	•		issued by DepEd or other	
Development Activities (such a	as trainings,		agencies/organizations	
seminars, workshops, confere	•		sanctioned by DepEd	
etc.)	, ,		J 1	
,				
International/National	- 5 points			
• Regional	- 4 points			
Division	- 3 points			
 District 	- 2 points			
• School	- 1 point			
	1 -			
Note:				
a. Points earned are cumulative	but not to			
exceed the allotted points for	the criterion.			
b. Validity of the learning and de				
activities shall be within the l				
from the cut-off date set by th	e Regional			
PRAISE committee.				
D. Potential (5 points)				
✓ Interview and essay shall be con-		✓	Potential/Interview	
 Communication skill 	ls		Checklist & Rating Sheet	
Ability to present ide	as			
• Alertness				
 Judgment 				
Stress Tolerance				
Stress relation				
		1		

SEARCH FOR MOST OUTSTANDING <u>SENIOR HIGH SCHOOL TEACHER I-III</u>

Name of Nominee:	SDO:
Position:	School:

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above)	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and	
Point/s Earned	SY 2022-2023	
= (Average of the Two IPCRF Ratings / 5) x 15	✓ Service Record	
B. Outstanding/Meritorious Accomplishments (70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - 2 points District Level
 - School Level - 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - 1.75 points National
 - Regional - 1.50 points - 1.25 points Division
 - School - 1 point
- ✓ Memorandum / Invitation Letter
- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points
- 5 points will be divided by the number of authors
- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points
- Writer/Developer/Contextualizer of LRs/IEC
- 4 points
- Co-Writer of LRs
- 4 points will be divided by the number of writers
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

book/articles developed/contextualized learning resources/IEC ✓ Certificate of Recognition

Copy of the published

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional - 4 points
- Division / Provincial - 3 points
- District / Municipal - 2 points

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Outreach Activity (5 points) ✓ Copy of the approved ✓ Sponsored/conducted communityproposal based feeding program, medical/dental Narrative/Accomplishmen t report (depicting the missions, tree planting, clean-up drives, and other community extent to which the activity has effectively and development activities or civic engagements efficiently addressed a Proponent/organizer - 5 points pressing need or improved Member - 2.5 points service delivery/learning outcome) with Note: attachments: Pictorial, a. Points earned are cumulative but not to written output, video exceed the allotted points for the criterion. ✓ Certificate of Recognition/Participation 7. Networking/Linkages (5 points) Copy of the approved Initiated resource generation projects proposal (for IGPs and and/or programs that will benefit the other special programs/projects) school ✓ Copy of Partnership MOAs Proponent/organizer or MOUs, deed of - 5 points - 2.5 points Member donation/ acceptance or any other valid proof Accomplishment report w/ Note: attachments: Pictures, a. For more than one proponent, point/s earned WFP/POW will be divided by the number of proponents. 8. Other Meritorious Accomplishments specific to the position ✓ LP/DLL duly signed by at Served as Demonstration Teacher on innovative teaching techniques/ pedagogies least 3 authorities ✓ COT or Observation Chart (5 points) from at least 3 observer-National - 5 points authorities Region - 4 points ✓ Certificate of Recognition Division - 3 points ✓ Memorandum and Matrix - 2 points District reflecting Demonstration School - 1 point Teaching Activity (if available) ✓ Memorandum/Advisory/ Won as coach or contestant (for teacher category) in the School, District, Division, Bulletin ✓ Certificate of Recognition Regional and National (5 points) as Coach/Contestant



Page **59** of **421**

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

	First			
	Placers	Placers	Placers	
National	5 points	4 points	3 points	
Regional	4 points	3 points	2 points	
Division	on 3 points 2 points		1 point	
District	2 points	1 point	0.75 point	
School	1 point	0.75 point	0.50 point	

 Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points)

> Division - 5 points District - 4 points School - 3 points

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Utilized/Adopted different instructional materials/ modality suitable for remote learning (5 points)

Note: Point/s earned is relative to the percentage of utilization of the IMs in any learning delivery modality adopted by the teacher

Percentage	Context ualized SLMs	Learning Activity Sheets	Video	Audio	Online Classes
95%-100%	5	5 points	5	5	5 points
	points		points	points	
90%-94%	4	4 points	4	4	4 points
	points		points	points	
85%-89%	3	3 points	3	3	3 points
	points		points	points	
80%-84%	2	2 points	2	2	2 points
	points		points	points	
79%-below	1 point	1 point	1	1	1 point
			point	point	

Note:

- 1. Point/s Earned = Average of the scores attained
- Produced prepared SHS graduates/learners for the SHS Exits (5 points)

For SHS Teachers under the Academic, Sports, and Arts and Design Track

Number of learners in handled classes who passed the DOST, UPCAT, and

- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - o Attendance
 - o Pictorials
- ✓ Weekly Home-Learning Plan
- ✓ Records of distributed SLMs, LAS, Audio and Video Lessons, and Online learning resources
- ✓ Sample of audio and video lessons and online learning resources

 Certified copy of Results on the Scholarship



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

other related scholarships (within 5 school years)

5 learners and above - 5 points
4 learners - 4 points
3 learners - 3 points
2 learners - 2 points
1 learner - 1 point

For SHS Teachers under TVL

Percentage of learners with NC (within 5 school years)

80%-100% - 5 points 60%-79% - 4 points 40% -59% - 3 points 20%-39% - 2 points 19% and below - 1 point ✓ TESDA Registry of Certified Workers reflecting the names of the SHS Learners/ Graduates

• Kept a record on the Analysis Report on Learners' Performance and submitted the same to the School Head (**5 points**)

One point for each of the analysis reports given below:

- 1. Diagnostic Test
- 2. Written Summative Tests
- 3. Performance-Based Records
- 4. Quarterly Learning Outcomes
- 5. Analysis on the Most and Least Learned Competencies
- Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (5 points)

5 or more initiatives - 5 points 4 initiatives - 4 points 3 initiatives - 3 points 2 initiatives - 2 points 1 initiative - 1 point ✓ Copy of the Analysis Report duly certified and received by the School Head

✓ Picto-narrative report duly signed by the school head

C. Education & Learning and Development (10 points)

1. Education (5 points)

Doctorate/Doctor's Degree - 5 points
Complete Academic Requirements
for Doctorate/Doctor's Degree
Earned at least 18 Doctorate/ - 4 points
Doctor's Degree units
Master's Degree / Bachelor of - 3.5 points

Laws (Juris Doctor)

Complete Academic Requirements - 3 points for Master's Degree

Earned at least 18 MA Units

✓ Transcript of Records

 ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned



Address: Government Center, Candahug, Palo, Leyte

- 2.5 points

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

2. Learning and Development (5 points)

- ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)
 - International/National 5 points
 Regional 4 points
 Division 3 points

District - 2 pointsSchool - 1 point

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.

✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd

D. Potential (5 points)

- ✓ Interview and essay shall be conducted
 - Communication skills
 - Ability to present ideas
 - Alertness
 - Judgment
 - Stress Tolerance

✓ Potential/Interview
Checklist & Rating Sheet



Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING <u>SENIOR HIGH SCHOOL MASTER TEACHER</u>

Name of Nominee:	SDO:
Position:	School:

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)	, ,	
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above)	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and	
Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15	SY 2022-2023 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments	Service Record	
(70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	



Address: Government Center, Candahug, Palo, Leyte

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - District Level 2 points
 - School Level 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - National 1.75 points
 - Regional 1.50 pointsDivision 1.25 points
 - School 1 point
- ✓ Memorandum / Invitation Letter
- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points5 points willbe divided bythe number ofauthors

- 1 point per

- Article published in a journal/ newspaper/ magazine of wide circulation
- article but not to exceed 4 points

- 4 points

- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- 4 points will be divided by the number of
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- writers
 0.5 point in each LR but not to exceed

3 points

- Copy of the published book/articles or developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional 4 points
- Division / Provincial 3 points
- District / Municipal 2 points

Certificate of Recognition/
Appreciation as
Consultant/ Resource
Speaker/ Learning
Facilitator/ Trainer issued
by DepEd or other
agencies/organizations
sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Outreach Activity (5 points) ✓ Copy of the approved ✓ Sponsored/conducted communityproposal based feeding program, medical/dental Narrative/Accomplishmen t report (depicting the missions, tree planting, clean-up drives, and other community extent to which the activity has effectively and development activities or civic engagements efficiently addressed a Proponent/organizer - 5 points pressing need or improved Member - 2.5 points service delivery/learning outcome) with Note: attachments: Pictorial, a. Points earned are cumulative but not to written output, video exceed the allotted points for the criterion. ✓ Certificate of Recognition/Participation 7. Networking/Linkages (5 points) Copy of the approved Initiated resource generation projects proposal (for IGPs and and/or programs that will benefit the other special programs/projects) school ✓ Copy of Partnership MOAs Proponent/organizer or MOUs, deed of - 5 points - 2.5 points Member donation/ acceptance or any other valid proof Accomplishment report w/ Note: attachments: Pictures, a. For more than one proponent, point/s earned WFP/POW will be divided by the number of proponents. 8. Other Meritorious Accomplishments specific to the position ✓ LP/DLL duly signed by at Served as Demonstration Teacher on innovative teaching techniques/ pedagogies least 3 authorities ✓ COT or Observation Chart (5 points) from at least 3 observer-National - 5 points authorities Region - 4 points ✓ Certificate of Recognition Division - 3 points ✓ Memorandum and Matrix - 2 points District reflecting Demonstration School - 1 point Teaching Activity (if available) ✓ Certification as a mentor Served as a mentor/coach to other teachers by the school head (2.5 points) - 2.5 points 5 or more mentees - 2 points 4 mentees



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

3 mentees - 1.5 points 2 mentees - 1 point only 1 mentee - 0.5 point

 Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (2.5 points)

> Division - 2.5 points District - 1.5 points School - 0.5 points

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Led in the preparation and enrichment of the curriculum aligned with the distance learning modalities adopted by the school (5 points)

One point for each of the instructional materials given below:
Contextualized Self-Learning Modules (SLMs)
Learning Activity Sheets (LAS)
Audio Lessons
Video lessons
Online learning resources

• Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process

(5 points)

One point for each of the analysis reports given below:

Diagnostic Test Written Summative Tests Performance-Based Records Quarterly Learning Outcomes Analysis on the Most and Least Learned Competencies

 Utilized/Adopted different instructional materials/ modality suitable for remote learning (5 points)

- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - o Attendance
 - o Pictorials
- ✓ Sample copy of contextualized SLMs, LAS, Video and Audio Lessons, and Online learning resources duly certified by the school head
- ✓ Sample of contextualized SLMS, LAS, audio and video lessons and online learning resources
- ✓ Copy of the Corrected Analysis Report duly certified and received by the School Head
- ✓ Activity Completion Report/Coaching Forms with MOVs on the activity conducted

- ✓ Weekly Home-Learning Plan
- ✓ Records of distributed SLMs, LAS, Audio and



Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph Note: Point/s earned is relative to the percentage of utilization of the IMs in any learning delivery modality adopted by the teacher

Percentage	Contextu alized SLMs	Learni ng Activity Sheets	Video	Audio	Onlin e Class es
95%-100%	5 points	5	5	5	5
		points	points	points	points
90%-94%	4 points	4	4	4	4
		points	points	points	points
85%-89%	3 points	3	3	3	3
	_	points	points	points	points
80%-84%	2 points	2	2	2	2
		points	points	points	points
79%-below	1 point	1 point	1 point	1	1
	-	-	-	point	point

Video Lessons, and Online learning resources

✓ Sample of audio and video lessons and online learning resources

Note:

- 1. Point/s Earned = Average of the scores attained
- Produced prepared SHS graduates/learners for the SHS Exits (5 points)

For SHS Teachers under the Academic, Sports, and Arts and Design Track

Number of learners in handled classes who passed the DOST, UPCAT, and other related scholarships (within 5 school years)

5 learners and above - 5 points
4 learners - 4 points
3 learners - 3 points
2 learners - 2 points
1 learner - 1 point

✓ Certified copy of Results on the Scholarship

For SHS Teachers under TVL

Percentage of learners with NC (within 5 school years)

80%-100% - 5 points 60%-79% - 4 points 40% -59% - 3 points 20%-39% - 2 points 19% and below - 1 point ✓ TESDA Registry of Certified Workers reflecting the names of the SHS Learners/ Graduates

- Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (5 points)
- ✓ Picto-narrative report duly signed by the school head



Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

5 or more initiatives -	5 points			
4 initiatives	- 4 points			
	- 3 points			
	- 2 points			
	- 1 point			
1 illitiative	- 1 point			
C. Education % Learning and Develope				
C. Education & Learning and Developm	nent			
(10 points)				
1. Education (5 points)				
Doctorate/Doctor's Degree	- 5 points	✓	Transcript of Records	
Complete Academic Requirements for Doctorate/Doctor's Degree	- 4.5 points	✓	Certificate of Completion	
Earned at least 18 Doctorate/	- 4 points		of Academic Requirements	
Doctor's Degree units	. F		/ Certification of Units	
Master's Degree / Bachelor of	- 3.5 points		Earned	
Laws (Juris Doctor)	2			
Complete Academic Requirements for Master's Degree	- 3 points			
Earned at least 18 MA Units	0 E nointa			
	- 2.5 points	√	Certificate of Participation	
	2. Learning and Development (5 points)			
✓ Participation to Learning and			issued by DepEd or other	
Development Activities (such a	s trainings,		agencies/organizations	
seminars, workshops, conferer	nces, fora,		sanctioned by DepEd	
etc.)	, ,		5 1	
• International/National	- 5 noints			
Regional	- 4 points			
Negional Division	- 3 points			
	_			
District	- 2 points			
• School	- 1 point			
Note:				
a. Points earned are cumulative b				
exceed the allotted points for the				
b. Validity of the learning and de				
activities shall be within the la				
from the cut-off date set by the Regional				
PRAISE committee.				
D. Potential (5 points)				
✓ Interview and essay shall be cond	lucted	✓	Potential/Interview	
Communication skills			Checklist & Rating Sheet	
Ability to present ideas				
• Alertness				
 Judgment 				
 Stress Tolerance 				
1				

SEARCH FOR MOST OUTSTANDING

ALTERNATIVE LEARNING SYSTEM (ALS) TEACHER I-III

Name of Nominee:	SDO:
Position:	School:

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)	, , ,	
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 15 	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments	2011100 1100010	
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd Memorandum / Advisory with attached search criteria	
2. Innovations (3 points) • Adopted in the region/division - 3 points • Adopted in the district - 2.5 points • Fully implemented in the school - 2 points • Started the implementation - 1.5 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	 ✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) 	

Address: Government Center, Candahug, Palo, Leyte

3. Research and Development Projects (8 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - District Level 2 points
 - School Level 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
- 3.2 Presented a research paper (5 points)
 - International 5 points
 - National 4 points
 - Regional 3 points
 - Division 2 points
 - School 1 point
- ✓ Memorandum / Invitation Letter
- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points5 points willbe divided bythe number ofauthors
- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points4 points
- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- 4 points will be divided by the number of writers
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

- 2 points

- Copy of the published book/articles or developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- 5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)
 - International/National 5 points
 - Regional 4 points
 - Division / Provincial 3 points
 - District / Municipal

 Certificate of Recognition/ Appreciation as
 Consultant/ Resource
 Speaker/ Learning
 Facilitator/ Trainer issued
 by DepEd or other
 agencies/organizations
 sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

• School / Barangay - 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

6. Outreach Activity (5 points)

- ✓ Sponsored/conducted communitybased feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements
 - ✓ Proponent/organizer 5 points✓ Member 2.5 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- Copy of the approved proposal
- ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
- ✓ Certificate of Recognition/Participation

7. With Outstanding Accomplishments on the Learners' Access (6 points)

- ✓ *Mapping for Enrolees (2 points)*
 - 2.00 points - 2.00 points - 2.00 points - 1.75 points - 1.50 points - 1.25 points - 1.25 points - 1.25 points - 1.00 point
- ✓ Enrolment (LIS –based) (2 points)
 - 75 and above
 57-74
 37-56
 36 and below
 2.0 points
 1.5 points
 1.0 point
 0.5 point
- ✓ Programs Handled (2 points) [Programs cover but not limited to the following: (1) BLP; (2) A&E EL; (3) (A&E JHS); Plus at least 2 Informal Education Programs]
 - 5 Programs and above
 4 Programs
 3 Programs
 2 Programs
 1.75 points
 1.50 points
 2 Programs
 1.25 points
 1 Program
 1.00 point

- ✓ Signed Certification(s) from the concerned officials (Brgy Officials or immediate superior)
- ✓ Signed Mapping Reports (LGU Officials/immediate superior)
- ✓ Copy of the generated list of enrolment from the LIS
- ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
- ✓ Signed/Approved Class Program/ Teachers Program
- ✓ Copy of the list of learners under each of the programs handled
- ✓ Certification of the veracity of the information by an EPSA or any higher



Address: Government Center, Candahug, Palo, Leyte

8. With Outstanding Accomplishments on the Quality of Outputs (13 points)

✓ Percentage of Completers (3 points)

(Computed against the No. of Enrolment and taking the average from both the Elem and JHS levels)

- 91% 100% 3 points
 81% 90% 2.5 points
 71% 80% 2 points
 61% 70% 1.5 points
 60% and below 1 points
- ✓ *Percentage of Qualifiers (4 points)*

(Computed against the No. of Completers and taking the average from both the Elem and JHS levels)

91% - 100% - 4 points
81% - 90% - 3.5 points
71% - 80% - 3 points
61% - 70% - 2.5 points
60% and below - 2 points

- ✓ Percentage of Passers (6 points) (Computed against the No. of Qualifiers and taking the average from both the Elem and JHS levels)
 - 91% 100% 6 points
 81% 90% 5 points
 71% 80% 4 points
 61% 70% 3 points
 60% and below 2 points

- office as authorized by the Planning Office at the SDO
- ✓ Copy of the generated list of enrolment from the LIS
- ✓ Copy of the Masterlist of Completers based on LIS
- ✓ Copy of the report showing the percentage of completers
- ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
- ✓ Copy of the Masterlist of Completers based on LIS
- ✓ Copy of the Masterlist of Qualifiers (based on the revalida)
- ✓ Copy of the report showing the percentage of Qualifiers (shall attach the duly accomplished copy of the Monitoring Tool)
- ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
- ✓ Copy of the Masterlist of Qualifiers (based on the revalida)
- ✓ Copy of the Masterlist of Passers (based on the revalida)
- ✓ Copy of the report showing the percentage of Passers (shall attach the duly accomplished copy of the Monitoring Tool)
- ✓ Certification of the veracity of the data by an



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

9. Networking/Linkages (5 points)

✓ Initiated resource generation projects and/or programs that will benefit the ALS learners and/or the entire CLC

80,000.00 and above - 5 points 60,000.00 - 79,000.00 - 4 points 40,000.00 - 59,000.00 - 3 points 20,000.00 - 39,000.00 - 2 points 19,000.00 and below - 1 point

Note:

- a. For more than one proponent, points earned will be divided by the number of proponents.
- b. Generated funds shall be the total accumulated amount within the recent 5 consecutive years.

EPSA or any higher office as authorized by the Planning Office at the SDO

- ✓ Copy of the approved and implemented proposal(s) (for IGPs and other initiatives)
- ✓ Copy of the MOA(s) or MOU(s), deed of donation/acceptance or any other valid proof of receipt of any amount received (in cash or in kind)

Note: Use the computation in Brigada Eskwela in the conversion of materials/labor into cash

- ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
- ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO

10. Other Meritorious Accomplishments specific to the position

 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (3 points)

National - 3 points
Region - 2.5 points
Division - 2 points
District - 1.5 points
School - 1 point

 Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (5 points)

	First	Second	Third
	Placers	Placers	Placers
National	5 points	4 points	3 points

- ✓ LP/DLL duly signed by at least 3 authorities
- ✓ COT or Observation Chart from at least 3 observer-authorities
- ✓ Certificate of Recognition
- Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)
- ✓ Memorandum/Advisory/ Bulletin
- ✓ Certificate of Recognition as Coach/Contestant



Address: Government Center, Candahug, Palo, Leyte

Regional 4 points 3 points 2 points Division 3 points 2 points 1 point District 2 points 1 point 0.75 point School 1 point 0.75 point 0.50 point Organized Learning Action Cell (LAC)/ In- Service Trainings/Learning and Development	✓ Activity Completion Report with attachments such as:
activities/sessions regarding improvement of students' learning outcomes (5 points) Division - 5 points District - 4 points School - 3 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	 Approved SLAC Session Plan Resource Package Approved permit to conduct Sample Program Attendance Pictorials
 Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (2 points) 5 or more initiatives - 2 points - 1.75 points 3 initiatives - 1.50 points 2 initiatives - 1.25 points 1 initiative - 1 point 	✓ Picto-narrative report duly signed by the school head
Education & Learning and Development	
1. Education (5 points) • Doctorate/Doctor's Degree • Complete Academic Requirements for Doctorate/Doctor's Degree • Earned at least 18 Doctorate/ Doctor's Degree units • Master's Degree / Bachelor of Laws (Juris Doctor) • Complete Academic Requirements for Master's Degree • Earned at least 18 MA Units • Complete Academic Requirements for Master's Degree • Earned at least 18 MA Units • 2.5 points	✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 5 points • Regional - 4 points • Division - 3 points 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd

- 3 points

- 1 point

- 2 points



Note:

Address: Government Center, Candahug, Palo, Leyte

a. Points earned are cumulative but not to

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: https://region8.deped.gov.ph

Division

District

School

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING

MASTER TEACHER IN THE ALTERNATIVE LEARNING SYSTEM (ALS)

Name of Nominee:		SDO:
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points) Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments (70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (4 points) National Awardee - 4 points Nomination in the Department/- 3 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 2 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/- 1 point Awardee in the District/Awardee in the Barangay Level	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (3 points) • Adopted in the region/division - 3.0 points • Adopted in the district - 2.5 points • Fully implemented in the school - 2.0 points • Started the implementation - 1.5 points • Conceptualized - 1.0 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and	

Address: Government Center, Candahug, Palo, Leyte

			school nominees) or RD (for Regional Office nominees)	
	arch am (3 points) 3 points - 2 points - 1 point /s earned will searchers. ut not to	✓ ✓	Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted	
3.2 Presented a research paper (2 International - 2.00 National - 1.75 Regional - 1.50 Division - 1.25 School - 1.00	points points points points	✓ ✓	Memorandum / Invitation Letter Certificate of Appreciation / Certificate of Recognition as a Research Presenter	
 4. Publication / Authorship (5 poir Sole authorship of a book Co-authorship of a book Article published in a journal/ newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources 	- 5 points - 5 points will be divided by the number of authors - 1 point per article but not to exceed 4 points - 4 points - 4 points will be divided by the number of writers - 0.5 point in each LR but not to exceed 3 points	✓	Copy of the published book/articles or developed/contextualized learning resources/IEC Certificate of Recognition	
Note: a. Points earned are cumulative exceed the allotted points for				



Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

- 1.0 point

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (3 points)

International/National - 3.0 points
 Regional - 2.5 points
 Division / Provincial - 2.0 points
 District / Municipal - 1.5 points

School / Barangay

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

Certificate of Recognition/
Appreciation as
Consultant/ Resource
Speaker/ Learning
Facilitator/ Trainer issued
by DepEd or other
agencies/organizations
sanctioned by DepEd

6. Outreach Activity (3 points)

- ✓ Sponsored/conducted communitybased feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements
 - ✓ Proponent/organizer 3.0 points ✓ Member - 1.5 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- ✓ Copy of the approved proposal
- ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
- ✓ Certificate of Recognition/Participation

7. With Outstanding Accomplishments on the Learners' Access (6 points)

7.1 Mapping for Enrollees (2 points)

100 and above
80-99
60-79
40-59
2.00 points
1.75 points
1.50 points
1.25 points

• 39 and below - 1.00 point

✓ Signed Certification(s) from the concerned officials (Brgy Officials or immediate superior)

✓ Signed Mapping Reports (LGU Officials/immediate superior)

7.2Enrolment (LIS -based) (2 points)

75 and above - 2.0 points
 57-74 - 1.5 points
 37-56 - 1.0 point
 36 and below - 0.5 point

✓ Copy of the generated list of enrolment from the LIS

✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

7.3 Programs Handled (2 points)

[Programs cover but not limited to the following: (1) BLP; (2) A&E EL; (3) (A&E JHS); Plus at least 2 Informal Education Programs]

- 5 Programs and above- 2.00 points
- 4 Programs
- 1.75 points
- 3 Programs
- 1.50 points
- 2 Programs
- 1.25 points
- 1 Program
- 1.00 point

- ✓ Signed/Approved Class Program/ Teachers Program
- ✓ Copy of the list of learners under each of the programs handled
- ✓ Certification of the veracity of the information by an EPSA or any higher office as authorized by the Planning Office at the SDO

8. With Outstanding Accomplishments on the Quality of Outputs (12 points)

8.1 Percentage of Completers (3 points)

(Computed against the No. of Enrolment and taking the average from both the Elem and JHS levels)

- 91% 100%
- 3.0 points
- 81% 90%
- 2.5 points
- 71% 80%
- 2.0 points
- 61% 70%
- 1.5 points
- 60% and below
- 1.0 point
- 8.2 Percentage of Qualifiers (4 points)

(Computed against the No. of Completers and taking the average from both the Elem and JHS levels)

- 91% 100%
- 4.0 points
- 81% 90%
- 3.5 points
- 71% 80%
- 3.0 points
- 61% 70%
- 2.5 points
- 60% and below
- 2.0 points

- ✓ Copy of the generated list of enrolment from the LIS
- ✓ Copy of the Masterlist of Completers based on LIS
- ✓ Copy of the report showing the percentage of completers
- ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
- ✓ Copy of the Masterlist of Completers based on LIS
- ✓ Copy of the Masterlist of Qualifiers (based on the revalida)
- ✓ Copy of the report showing the percentage of Qualifiers (shall attach the duly accomplished copy of the Monitoring Tool)
- ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO
- 8.3 Percentage of Passers (5 points)
- ✓ Copy of the Masterlist of Qualifiers (based on the revalida)



Address: Government Center, Candahug, Palo, Leyte

(Computed against the No. of Qualifiers and taking the average from both the Elem and JHS levels)

- 91% 100%
- 5 points
- 81% 90%
- 4 points
- 71% 80%
- 3 points
- 61% 70%
- 2 points
- 60% and below

- 1 point

- ✓ Copy of the Masterlist of Passers (based on the revalida)
- ✓ Copy of the report showing the percentage of Passers (shall attach the duly accomplished copy of the Monitoring Tool)
- ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO

9. Networking/Linkages (5 points)

Initiated resource generation projects and/or programs that will benefit the ALS learners and/or the entire CLC

- 80,000.00 and above
- 5 points
- 60,000.00 79,000.00
- 4 points
- 40,000.00 59,000.00
- 3 points
- 20,000.00 39,000.00 19,000.00 and below
- 2 points
- 1 point

Note:

- a) For more than one proponent, point/s earned will be divided by the number of proponents.
- b) Generated funds shall be the total accumulated amount within the recent 5 consecutive years.

- ✓ Copy of the approved and implemented proposal(s) (for IGPs and other initiatives)
- ✓ Copy of the MOA(s) or MOU(s), deed of donation/acceptance or any other valid proof of receipt of any amount received (in cash or in kind)

Note: Use the computation applied in the Brigada Eskwela for the conversion of materials/labor into cash

- ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
- ✓ Certification of the veracity of the data by an EPSA or any higher office as authorized by the Planning Office at the SDO

10. Other Meritorious Accomplishments (26 points)

- 10.1 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (3 points)
 - National
- 3.0 points
- Region
- 2.5 points
- Division
- 2.0 points
- ✓ LP/DLL duly signed by at least 3 authorities
- ✓ COT or Observation Chart from at least 3 observerauthorities
- ✓ Certificate of Recognition



Address: Government Center, Candahug, Palo, Leyte

District

- 1.5 points

School

- 1.0 point

 Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)

✓ Certification as a mentor

by the school head

10.2 Served as a mentor/coach to other teachers (3 points)

4 mentees

5 or more mentees - 3.0 points

• 4 memees

- 2.5 points

• 3 mentees

- 2.0 points

• 2 mentees

- 1.5 points

• only 1 mentee

- 1.0 point

10.3 Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (5 points)

	First	Second	Third
	Placers	Placers	Placers
National	5.00	4.00	3.00
	points	points	points
Regional	4.00	3.00	2.00
	points	points	points
Division	3.00	2.00	1.00 point
	points	points	1.00 point
District	2.00	1.00 point	0.75 point
	points	1.00 point	0.75 point
School	1.00 point	0.75 point	0.50 point

10.4 Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (4 points)

Division - 4 points
District - 3 points
School - 2 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

10.5 Led in the preparation and enrichment of the curriculum aligned with the distance

- ✓ Memorandum/Advisory/ Bulletin
- ✓ Certificate of Recognition as Coach/Contestant

- ✓ Activity Completion Report with all the following attachments:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - o Attendance
 - o Pictorials

 Certificate of Recognition of being involved in the preparation and



Address: Government Center, Candahug, Palo, Leyte

learning modalities adopted by the school (3 points)

Based on number of instructional materials (IMs).

- 5 or more IMs
 4 IMs
 2.5 points
 3 IMs
 2.0 points
 2 IMs
 1.5 points
 1 IM
 1.0 point
- Learning Facilitators'
 Toolkit (HBLF)
 Toolkit, Audio and Video
 Lessons, and Online and
 Offline learning resources
 Sample of developed
 audio and video lessons
 and conducted online
 learning resources

enrichment of Learning

Resources such as ICTsupported Home-based

10.6 Led colleagues in the interpretation and utilization of the following analysis reports for the improvement of the teaching and learning process (**5 points**)

One point for each of the analysis reports (ARs) made.

- 5 or more ARs
 4 ARs
 3 ARs
 2 ARs
 1 AR
 5 points
 4 points
 2 points
 1 point
- ✓ Copy of the Analysis
 Report duly certified and
 received by the School
 Head
- ✓ Completion Report with MOVs on the activity conducted

10.7 Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (3 points)

5 or more initiatives - 3.0 points 4 initiatives - 2.5 points 3 initiatives - 2.0 points 2 initiatives - 1.5 points 1 initiative - 1.0 point ✓ Picto-narrative report duly signed by the school head

C. Education & Learning and Development (10 points)

1. Education (5 points)

Doctorate/Doctor's Degree - 5.0 points
Complete Academic Requirements for Doctorate/Doctor's Degree
Earned at least 18 Doctorate/
Doctor's Degree units
Master's Degree / Bachelor of - 3.5 points

Laws (Juris Doctor)
Complete Academic Requirements - 3.0 points for Master's Degree

• Earned at least 18 MA Units

✓ Transcript of Records

✓ Certificate of Completion of Academic Requirements / Certification of Units Earned



Address: Government Center, Candahug, Palo, Leyte

- 2.5 points

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

2. Learning and Development (5 points) Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 5 points • Regional - 4 points • Division - 3 points • District - 2 points • School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
PRAISE committee.	
D. Potential (5 points) Interview and essay shall be conducted	
 Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING <u>SPED TEACHER (TEACHER I-III, SPET 1-5)</u>

Name of Nominee:		SDO:
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20 B. Outstanding/Meritorious Accomplishments (65 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Service Record	
1. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Point/s earned is cumulative but not to exceed the allotted points for the criterion. 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	
2. Research and Development Projects (5 points) 3.1 Conducted basic/action research approved by the DO Research Team (3 points) • Regional/Division Level - 3 points • District Level - 2 points • School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Point/s earned is cumulative but not to exceed the allotted points for the criterion.	 ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted 	
3.2 Presented a research paper (2 points) • International - 2 points	✓ Memorandum / Invitation Letter	



Address: Government Center, Candahug, Palo, Leyte

		.75 points	✓	Certificate of Appreciation	
	• Regional - 1	.50 points		/ Certificate of Recognition	
	• Division - 1	.25 points		as a Research Presenter	
	• School - 1	point			
3. Publi	cation / Authorship (5 p	•	✓	Copy of the published	
•	Sole authorship of a book Co-authorship of a book	- 5 points - 5 points will		book/articles or	
·	co-authorship of a book	be divided by		developed/contextualized	
		the number of		learning resources/IEC	
•	Article published in a journal/	authors - 1 point per	√	Certificate of Recognition	
	newspaper/ magazine of wide	article but not			
	circulation	to exceed 4 points			
•	Writer/Developer/Contextualizer	•			
	of LRs/IEC	4			
•	Co-Writer of LRs	- 4 points will be divided by			
		the number of			
_	Manchan of the Development /	writers			
•	Member of the Development/ Quality Assurance team (Conten	- 0.5 point in t each LR but			
	Reviewer, Language Editor,	not to exceed			
	Layout Artist, broadcaster or video presenter, or Illustrator) of	3 points			
	the Learning Resources				
	Note:				
	a. Points earned are cumula				
	exceed the allotted points	for the chierion.			
4 Cons	ultant/Basauraa Snaalta	#/I comming	✓	Certificate of Recognition/	
	ultant/Resource Speake	1/ Learning	•	Appreciation as	
Facilita	tor/Trainer (5 points)			Consultant/ Resource	
•	International/National	- 5 points		-	
	international, mational			Speaker/ Learning	
	Pegionol	•		Speaker/ Learning Facilitator/ Trainer issued	
•	Regional	- 4 points		Facilitator/ Trainer issued	
•	Division / Provincial	- 4 points - 3 points			
•	_	- 4 points		Facilitator/ Trainer issued by DepEd or other	
•	Division / Provincial	- 4 points - 3 points		Facilitator/ Trainer issued by DepEd or other agencies/organizations	
•	Division / Provincial District / Municipal School / Barangay	4 points3 points2 points		Facilitator/ Trainer issued by DepEd or other agencies/organizations	
•	Division / Provincial District / Municipal School / Barangay Note:	4 points3 points2 points1 point		Facilitator/ Trainer issued by DepEd or other agencies/organizations	
•	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulated	4 points3 points2 points1 point		Facilitator/ Trainer issued by DepEd or other agencies/organizations	
•	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulate exceed the allotted points	4 points3 points2 points1 point		Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulated exceed the allotted points each Activity (5 points)	 4 points 3 points 2 points 1 point tive but not to for the criterion. 	✓	Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulated exceed the allotted points each Activity (5 points) Sponsored/conducted of	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion.		Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved proposal	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulat exceed the allotted points each Activity (5 points) Sponsored/conducted of based feeding program,	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. community- medical/dental	✓ ✓	Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved proposal Narrative/Accomplishmen	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulated exceed the allotted points each Activity (5 points) Sponsored/conducted of based feeding program, missions, tree planting,	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. community- medical/dental clean-up		Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved proposal Narrative/Accomplishmen t report (depicting the	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumular exceed the allotted points each Activity (5 points) Sponsored/conducted of based feeding program, missions, tree planting, drives, and other comm	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. community- medical/dental clean-up unity		Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulat exceed the allotted points each Activity (5 points) Sponsored/conducted of based feeding program, missions, tree planting, drives, and other comm development activities of	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. community- medical/dental clean-up unity		Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulated exceed the allotted points each Activity (5 points) Sponsored/conducted of based feeding program, missions, tree planting, drives, and other commodevelopment activities of engagements	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. community- medical/dental clean-up unity or civic		Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulated exceed the allotted points each Activity (5 points) Sponsored/conducted of based feeding program, missions, tree planting, drives, and other commodevelopment activities of engagements / Proponent/organiz	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. community- medical/dental clean-up unity or civic for - 5 points		Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulated exceed the allotted points each Activity (5 points) Sponsored/conducted of based feeding program, missions, tree planting, drives, and other commodevelopment activities of engagements	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. community- medical/dental clean-up unity or civic		Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumulated exceed the allotted points each Activity (5 points) Sponsored/conducted of based feeding program, missions, tree planting, drives, and other commodevelopment activities of engagements / Proponent/organiz	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. community- medical/dental clean-up unity or civic for - 5 points		Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with	
5. Outr	Division / Provincial District / Municipal School / Barangay Note: a. Point/s earned is cumular exceed the allotted points each Activity (5 points) Sponsored/conducted of based feeding program, missions, tree planting, drives, and other comm development activities of engagements / Proponent/organiz / Member	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. community- medical/dental clean-up unity or civic eer - 5 points - 2.5 points		Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd Copy of the approved proposal Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning	



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

	✓ Certificate of Recognition/Participation
 6. Networking/Linkages (5 points) ✓ Initiated resource generation projects and/or programs that will benefit the school Proponent/organizer - 5 points Member - 2.5 points Note: a. For more than one proponent, point/s earned will be divided by the number of proponents. 7. Professional and Civic Involvement (5points) Involvement in professional/civic organization that promotes or supports the welfare of learners, teachers, PWDs and their families. Serves as president or chairman of the organization at the Division level -5 points Serves as an officer of the organization at the division Level -4 points Serves as president or chairman at the school level -3 points Serves as an officer at the school level -2 points Identified as a member of the organization in any level -1 point 	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW ✓ Certification of membership ✓ Record of attendance of the organization ✓ Picto-narrative ✓ Supporting documents showing the organizations objectives and goals to serve the target clientele
 8. Other Meritorious Accomplishments specific to the position Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (10 points) National - 10 points Region - 8 points Division - 6 points District - 4 points School - 2 points 	✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observerauthorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)
 SPED Instructional Materials/LRs Developed and Utilized in the DLDM (5 points) Distributed & utilized IMs/LRs - 5 points to 95-100% of the learners 	✓ Certification from the school head or department head



- 4 points Distributed & utilized IMs/LRs to 90-94% of the learners Distributed & utilized IMS/LRs - 3 points to 85-89% of the learners Distributed & utilized IMs/LRs - 2 points to 80-84% of the learners Distributed & utilized IMs/LRs - 1 point to 75-79% of the learners Technical Assistance on SPED to Other Photos, Teachers, Parents/Families, Student-Text messages/chat Teachers/SPED Specializers, Project ✓ letters from Partners, and Other SPED stakeholders/parents, Advocates/Volunteers (5 points) ✓ certificate of appreciation/recognition Gave TA to multiple clients to - 5 points more than 3 of the categories mentioned Gave TA to multiple clients from - 4 points only two of the categories mentioned above Gave TA to multiple clients from - 3 points only 1 of the categories mentioned above Gave TA to only one client from - 2 points at least two of the groups mentioned above Gave TA to only one client in any - 1 point of the groups mentioned above Implemented initiatives on the alignment of ✓ Picto-narrative report duly delivery of instruction and management of signed by the school head activities in the new normal (5 points) 5 or more initiatives - 5 points 4 initiatives - 4 points 3 initiatives - 3 points 2 initiatives - 2 points 1 initiative - 1 point Length of Service and Experience (**5 points**) ✓ Service record

- 5 points



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

More than 5 years teaching

experience

Email Address: region8@deped.gov.ph
Website: https://region8.deped.gov.ph

Five years teaching experience - 4 points		
Four years teaching experience - 3 points		
Three years teaching experience - 2 points		
At least two years teaching - 1 point		
experience		
C. Education & Learning and Development		
(10 points)		
1. Education (5 points)	/ The respirator of December	
Doctorate/Doctor's Degree - 5 points	✓ Transcript of Records	
• Complete Academic Requirements - 4.5 points	✓ Certificate of Completion	
for Doctorate/Doctor's Degree	of Academic Requirements	
• Earned at least 18 Doctorate/ - 4 points	/ Certification of Units	
Doctor's Degree units Master's Degree / Bachelor of - 3.5 points	Earned	
Laws (Juris Doctor)		
Complete Academic Requirements - 3 points for Master's Degree		
• Earned at least 18 MA Units - 2.5 points		
Note: The degree must be relevant to the SPED and		
Inclusive Education Programs		
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) ● International/National - 5 points ● Regional - 4 points ● Division - 3 points ● District - 2 points ● School - 1 point Note: a. Point/s earned is cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
D. Potential (5 points)		
✓ Interview and essay shall be conducted	✓ Potential/Interview	
Communication skills	Checklist & Rating Sheet	
Ability to present ideas		
• Alertness		
• Judgment		
Stress Tolerance		



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING <u>SPED MASTER TEACHER</u>

Name of Nominee:		SDO:
Position:	School:	

CRITERIA/INDICATORS MEANS OF VERIFICATION (MOVs)		Points Earned
A. Performance (20 points)		
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 20 Outstanding/Meritorious Accomplishments (65 points) 	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Service Record	
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Point/s earned is cumulative but not to exceed the allotted points for the criterion.	 ✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) 	
2. Research and Development Projects (5 points) 3.1 Conducted basic/action research approved by the DO Research Team (3 points) • Regional/Division Level - 3 points • District Level - 2 points • School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Point/s earned is cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted	
3.2 Presented a research paper (2 points) • International - 2 points	✓ Memorandum / Invitation Letter	



Address: Government Center, Candahug, Palo, Leyte

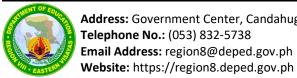
 National - 1.75 points Regional - 1.50 points Division - 1.25 points School - 1 point 	✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
Sole authorship of a book Co-authorship of a book Co-authorship of a book Co-authorship of a book Article published in a journal/newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
 4. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) International/National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point Note: a. Point/s earned is cumulative but not to exceed the allotted points for the criterion. 	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd
5. Outreach Activity (5 points) ✓ Sponsored/conducted community- based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer - 5 points ✓ Member - 2.5 points Note: a. Point/s earned is cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

	✓ Certificate of Recognition/Participation
 6. Networking/Linkages (5 points) ✓ Initiated resource generation projects and/or programs that will benefit the school Proponent/organizer - 5 points Member - 2.5 points Note: a. For more than one proponent, point/s earned will be divided by the number of proponents. 	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
7. Leadership in the Conduct of CB Training (5points) Serves as the organizer and a - 5 points resource speaker Serves only as an organizer - 4 points Serves only as a speaker - 3 points Serves as a learning facilitator - 2 points Serves as a committee member - 1 point	✓ ACR ✓ Certification from the school head/department head
 8. Other Meritorious Accomplishments specific to the position Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (10 points) National - 10 points Region - 8 points Division - 6 points District - 4 points School - 2 points 	 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observerauthorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)
 SPED Instructional Materials/LRs Developed and Utilized in the DLDM (5 points) Distributed & utilized IMs/LRs to 95-100% of the learners Distributed & utilized IMs/LRs to 90-94% of the learners Distributed & utilized IMS/LRs to 85-89% of the learners Distributed & utilized IMS/LRs to 85-89% of the learners Distributed & utilized IMs/LRs to 2 points 	✓ Certification from the school head or department head



Distributed & utilized IMs/LRs - 1 point to 75-79% of the learners	
 Technical Assistance on SPED to Other Teachers, Parents/Families, Student- Teachers/SPED Specializers, Project Partners, and Other SPED Advocates/Volunteers (5 points) 	 ✓ Photos, ✓ Text messages/chat ✓ letters from stakeholders/parents, ✓ certificate of
Gave TA to multiple clients to - 5 points more than 3 of the categories mentioned	appreciation/recognition
Gave TA to multiple clients from - 4 points only two of the categories mentioned above	
Gave TA to multiple clients from - 3 points only 1 of the categories mentioned above	
Gave TA to only one client from - 2 points at least two of the groups mentioned above	
Gave TA to only one client in any of the groups mentioned above	
 Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (5 points) 	✓ Picto-narrative report duly signed by the school head
5 or more initiatives - 5 points 4 initiatives - 4 points 3 initiatives - 3 points 2 initiatives - 2 points 1 initiative - 1 point	
• Length of Service and Experience (5 points)	✓ Service record
More than 5 years teaching - 5 points experience Five years teaching experience - 4 points Four years teaching experience - 3 points Three years teaching experience - 2 points At least two years teaching - 1 point experience	
C. Education & Learning and Development	
(10 points)	
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points 	✓ Transcript of Records



for Doctorate/Doctor's Degree • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units • Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) • Complete Academic Requirements - 3 points for Master's Degree • Earned at least 18 MA Units - 2.5 points Note: The degree must be relevant to the SPED and Inclusive education Programs	✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point 	
Note: a. Point/s earned is cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING MADRASAH TEACHER (ASATIDZ)

Name of Nominee:	SDO: _	
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (25 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above)	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and	
Point/s Earned - (Average of the Two IDCPE Potings / 5) v 25	SY 2022-2023	
= (Average of the Two IPCRF Ratings / 5) x 25	✓ Service Record	
B. Outstanding/Meritorious Accomplishments (55 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/-4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region /-3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/-2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	



Address: Government Center, Candahug, Palo, Leyte

3. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points - 5 points will be divided by the number of authors
- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points
- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- 4 points will be divided by the number of writers

- 4 points

- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

4. Consultant/Resource Speaker/Learning Facilitator/Trainer in MEP related activities (10 points)

- International/National 10 points
- Regional - 8 points
- Division / Provincial - 6 points
- District / Municipal - 5 points
- School / Barangay - 4 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Outreach Activity (5 points)

- ✓ Sponsored/conducted communitybased feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements
 - Proponent/organizer - 5 points
 - Member - 2.5 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion. Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd

Certificate of Recognition/

- Copy of the approved proposal
- Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
- Certificate of Recognition/Participation



Address: Government Center, Candahug, Palo, Leyte

6 Other Meritarious Assemblishments	
6. Other Meritorious Accomplishments	
specific to the position	(Contigue to CD contigue
Outstanding/Meritorious	✓ Certificate of Recognition
Accomplishments as Coach in	✓ Memorandum
MUSABAQAH (20 points)	
National - 20 points	
Regional - 15 points	
Division - 10 points	
District - 8 points	
School - 5 points	
Outstanding/Meritorious	Special Order
Accomplishments as Chairperson/TWG in	✓ Accomplishment Report
School related activities	duly signed by the School
(5 points)	Head
Ohain Farairta	
Chair - 5 points	
Co-Chair - 3 points	
Member - 2 points	
C. Education & Learning and Development	
(15 points)	
1. Education (10 points) At least 18 units in Masters - 10 points	Continue Cons
At least 18 units in Masters - 10 points College Graduate - 8 points	Certified True Copy:
College Level - 6 points	✓ Transcript of Records
High School Graduate - 4 points	✓ Diploma
High School Level - 2 points	✓ Permanent Record
2. Learning and Development (5 points)	✓ Certificate of Participation
✓ Participation to Learning and	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	Saliedolled by DepDd
000.)	
• International/National - 5 points	
• Regional - 4 points	
• Division - 3 points	
• District - 2 points	
• School - 1 point	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
b. Validity of the learning and development	
activities shall be within the last 3 years	
from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview
Communication skills	Checklist & Rating Sheet
Ability to present ideas	
Ability to present ideas Alertness	
Judgment	
• Stress Tolerance	
• Stress Loierance	



SEARCH FOR MOST OUTSTANDING MULTIGRADE TEACHER I-III

Name of Nominee:	!	SDO:
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (30 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Service Record	
= (Average of the Two IPCRF Ratings / 5) x 30	✓ Service Record	
B. Outstanding/Meritorious Accomplishments (55 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points) • National Awardee - 5 points • Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level • Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level • Nomination in the Division/ - 2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - District Level 2 points
 - School Level 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - National 1.75 points
 - Regional 1.50 pointsDivision 1.25 points
 - School 1 point
- ✓ Memorandum / Invitation Letter
- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points5 points willbe divided bythe number ofauthors
- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points4 points
- Writer/Developer/Contextualizer of LRs/IEC
- of LRs/IEC Co-Writer of LRs
- 4 points will be divided by the number of writers
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles or developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional 4 points
- Division / Provincial 3 points
- District / Municipal 2 points

 Certificate of Recognition/ Appreciation as
 Consultant/ Resource
 Speaker/ Learning
 Facilitator/ Trainer issued
 by DepEd or other
 agencies/organizations
 sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

Colocal / Domongov 1 maint	
• School / Barangay - 1 point	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
6. Outreach Activity (5 points) ✓ Sponsored/conducted community- based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer - 5 points ✓ Member - 2.5 points	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation
 7. Networking/Linkages (5 points) ✓ Initiated resource generation projects and/or programs that will benefit the school Proponent/organizer - 5 points Member - 2.5 points Note: a. For more than one proponent, point/s earned will be divided by the number of proponents. 	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
8. Other Meritorious Accomplishments	
 Served as Demonstration Teacher on innovative teaching techniques/ pedagogies (5 points) National - 5 points Region - 4 points Division - 3 points District - 2 points School - 1 point 	 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer-authorities ✓ Certificate of Recognition ✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if available)
 Won as coach or contestant (for teacher category) in the School, District, Division, Regional and National (5 points) 	 ✓ Memorandum/Advisory/ Bulletin ✓ Certificate of Recognition as Coach/Contestant



	First	Second	Third
	Placers	Placers	Placers
National	5 points	4 points	3 points
Regional	4 points	3 points	2 points
Division	3 points	2 points	1 point
District	2 points	1 point	0.75 point
School	1 point	0.75 point	0.50 point
Service '	ed Learning Frainings/Le s/sessions r	earning and	Developmer

ιt students' learning outcomes (5 points)

> Division - 5 points District - 4 points School - 3 points

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (5 points)

5 or more initiatives - 5 points 4 initiatives - 4 points 3 initiatives - 3 points 2 initiatives - 2 points 1 initiative - 1 point

- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - o Attendance
 - Pictorials
- ✓ Picto-narrative report duly signed by the school head

C. Education & Learning and Development (10 points)

1. Education (5 points)

Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points

Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree

Earned at least 18 MA Units

- ✓ Transcript of Records
- ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned

2. Learning and Development (5 points)

- Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)
 - International/National 5 points Regional - 4 points

- 2.5 points

Division - 3 points Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

 District - 2 points School - 1 point 		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING MULTIGRADE MASTER TEACHER

Name of Nominee:		SDO:
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (25 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments	Service Record	
(60 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points) • National Awardee - 5 points • Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level	✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations	
 Nomination in the Region / - 3 points	sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	 ✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) 	



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - District Level 2 points
 - School Level 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - National 1.75 points
 - Regional 1.50 pointsDivision 1.25 points
 - School 1 point
- ✓ Memorandum / Invitation Letter
- ✓ Certificate of Appreciation
 / Certificate of Recognition
 as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points5 points willbe divided bythe number ofauthors
- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points

- 4 points

- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- 4 points will be divided by the number of writers
- Member of the Development/
 Quality Assurance team (Content
 Reviewer, Language Editor,
 Layout Artist, broadcaster or
 video presenter, or Illustrator) of
 the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles or developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional 4 points
- Division / Provincial 3 points
- District / Municipal 2 points

Certificate of Recognition/
Appreciation as
Consultant/ Resource
Speaker/ Learning
Facilitator/ Trainer issued
by DepEd or other
agencies/organizations
sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Outreach Activity (5 points) ✓ Copy of the approved ✓ Sponsored/conducted communityproposal based feeding program, medical/dental Narrative/Accomplishmen t report (depicting the missions, tree planting, clean-up drives, and other community extent to which the development activities or civic activity has effectively and engagements efficiently addressed a Proponent/organizer - 5 points pressing need or improved Member - 2.5 points service delivery/learning outcome) with Note: attachments: Pictorial, a. Points earned are cumulative but not to written output, video exceed the allotted points for the criterion. ✓ Certificate of Recognition/Participation 7. Networking/Linkages (5 points) Copy of the approved Initiated resource generation projects proposal (for IGPs and and/or programs that will benefit the other special programs/projects) school ✓ Copy of Partnership MOAs Proponent/organizer or MOUs, deed of - 5 points - 2.5 points Member donation/ acceptance or any other valid proof Accomplishment report w/ Note: attachments: Pictures, a. For more than one proponent, point/s earned WFP/POW will be divided by the number of proponents. 8. Other Meritorious Accomplishments specific to the position ✓ LP/DLL duly signed by at Served as Demonstration Teacher on innovative teaching techniques/ pedagogies least 3 authorities ✓ COT or Observation Chart (5 points) from at least 3 observer-National - 5 points authorities Region - 4 points ✓ Certificate of Recognition Division - 3 points ✓ Memorandum and Matrix - 2 points District reflecting Demonstration School - 1 point Teaching Activity (if available) ✓ Memorandum/Advisory/ Won as coach or contestant (for teacher category) in the School, District, Division, Bulletin ✓ Certificate of Recognition Regional and National (5 points) as Coach/Contestant



Address: Government Center, Candahug, Palo, Leyte

	First Placers	Second Placers	Third Placers
National	5 points	4 points	3 points
Regional	4 points	3 points	2 points
Division	3 points	2 points	1 point
District	2 points	1 point	0.75 point
School	1 point	0.75 point	0.50 point

• Organized Learning Action Cell (LAC)/ In-Service Trainings/Learning and Development activities/sessions regarding improvement of students' learning outcomes (5 points)

Division - 5 points
District - 4 points
School - 3 points

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Implemented initiatives on the alignment of delivery of instruction and management of activities in the new normal (5 points)

5 or more initiatives - 5 points 4 initiatives - 4 points 3 initiatives - 3 points 2 initiatives - 2 points 1 initiative - 1 point

• Served as a mentor/coach to other teachers (5 points)

5 or more mentees - 5 points 4 mentees - 4 points 3 mentees - 3 points 2 mentees - 2 points only 1 mentee - 1 point

- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - o Attendance
 - o Pictorials
- ✓ Picto-narrative report duly signed by the school head

✓ Certification as a mentor by the school head

C. Education & Learning and Development (10 points)

1. Education (5 points)

Doctorate/Doctor's Degree
 Complete Academic Requirements for Doctorate/Doctor's Degree
 Earned at least 18 Doctorate/Doctor's Degree units

 Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor)

Complete Academic Requirements - 3 points for Master's Degree

• Earned at least 18 MA Units

✓ Transcript of Records

 ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned



Address: Government Center, Candahug, Palo, Leyte

- 2.5 points

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

2. Learning and Development (5 points) Certificate of Participation ✓ Participation to Learning and issued by DepEd or other Development Activities (such as trainings, agencies/organizations seminars, workshops, conferences, fora, sanctioned by DepEd etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point *Note:* a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Potential/Interview Checklist & Rating Sheet Communication skills Ability to present ideas Alertness Judgment Stress Tolerance

SEARCH FOR MOST OUTSTANDING SCHOOL HEAD

Name of Nominee:	SDO:	
Position:	School Category:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
1. Personal and Professional Development (30%)		
A. Performance (35 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above)	 ✓ OPCRF/IPCRF duly signed by authorities with date of signing • CY 2021 and CY 	
Point/s Earned = (Average of the Two OPCRF Ratings / 5) x 35	2022/SY 2021- 2022 and SY 2022- 2023 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (10 points) National Awardee - 10 points Nomination in the Department/ - 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the District/Awardee in the Barangay Level	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division Adopted in the district Fully implemented in the school Started the implementation Conceptualized Note: 5 points 4 points 2 points 1 point 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD	



Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

a. For group/team innovations, point/s earned will (for Regional Office be divided by the number of innovators. nominees) b. Points earned are cumulative but not to exceed ✓ Certificate/Certification the allotted points for the criterion. signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) 3. Research and Development Projects (5 Copy of the complete manuscript of the points) implemented / conducted 3.1 Conducted basic/action research approved by the DO Research Team (3 points) Research and Development Project duly Regional/Division Level - 3 points approved by the SDS District Level - 2 points Certification from the SDO School Level - 1 point Research Committee on the scope of the Research Note: a. For group/team research, point/s earned will Locale as to where it was be divided by the number of researchers. conducted b. Points earned are cumulative but not to exceed the allotted points for the criterion. 3.2 Presented a research paper (2 points) ✓ Memorandum / Invitation International - 2 points Letter - 1.75 points National Certificate of Appreciation - 1.50 points Regional / Certificate of Recognition Division - 1.25 points as a Research Presenter School - 1 point 4. Publication / Authorship (5 points) Copy of the published book/articles Sole authorship of a book - 5 points developed/contextualized Co-authorship of a book - 5 points will learning resources/IEC be divided by ✓ Certificate of Recognition the number of authors Article published in a journal/ - 1 point per newspaper/ magazine of wide article but not circulation to exceed 4 points Writer/Developer/Contextualizer - 4 points of LRs/IEC Co-Writer of LRs - 4 points will be divided by the number of writers Member of the Development/ - 0.5 point in Ouality Assurance team (Content each LR but Reviewer, Language Editor, not to exceed 3 points Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources *Note:* a. Points earned are cumulative but not to



exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Certificate of Recognition/ Appreciation as Facilitator/Trainer (5 points) Consultant/ Resource International/National - 5 points Speaker/ Learning Regional - 4 points Facilitator/ Trainer issued - 3 points Division / Provincial by DepEd or other District / Municipal - 2 points agencies/organizations sanctioned by DepEd School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Outreach Activity (5 points) Copy of the approved Sponsored/conducted communityproposal based feeding program, medical/dental Narrative/Accomplishmen missions, tree planting, clean-up t report (depicting the drives, and other community extent to which the development activities or civic activity has effectively and engagements efficiently addressed a Proponent/organizer - 5 points pressing need or improved Member - 2.5 points service delivery/learning outcome) with Note: attachments: Pictorial, a. Points earned are cumulative but not to written output, video, exceed the allotted points for the criterion. Certificate of Recognition/Participation 7. Networking/Linkages (5 points) Copy of the approved ✓ Initiated resource generation projects proposal (for IGPs and and/or programs that will benefit the other special school programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of Proponent/organizer - 5 points Member - 2.5 points donation/ acceptance or any other valid proof ✓ Accomplishment report w/ Note: attachments: Pictures, a. For more than one proponent, points earned WFP/POW will be divided by the number of proponents. C. Education & Learning and Development (20 points) 1. Education (10 points) Doctorate/Doctor's Degree - 10 points Transcript of Records Complete Academic Requirements - 9 points Certificate of Completion for Doctorate/Doctor's Degree of Academic Requirements Earned at least 18 Doctorate/ - 8 points Doctor's Degree units / Certification of Units Master's Degree / Bachelor of - 7 points Earned Laws (Juris Doctor) Complete Academic Requirements - 6 points for Master's Degree Earned at least 18 MA Units - 5 points



 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
D. Potential (5 points)✓ Interview and essay shall be conducted	✓ Potential/Interview	
 Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	Checklist & Rating Sheet	
2. School Management and Leadership (70%)		
 To be taken from the Outstanding School Criteria 		

Summary:

Personal and Professional Development - 30%
 School Management and Leadership - 70%
 Total - 100%



Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING <u>ADMINISTRATIVE AIDE</u>

Name of Nominee:	SDO/FD:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (50 points)		
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 50 	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments	2011120 1100014	
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (10 points)	✓ Certificate of Recognition /	
 National Awardee - 10 points Nomination in the Department/ - 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the District/Awardee in the Barangay Level Nomination in the District/ - 2 points Awardee in the school 	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd Memorandum / Advisory with attached search criteria	
a. Points earned are cumulative but not to exceed		
the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD	

	(for Regional Office	
	nominees)	
3. Other Meritorious Accomplishments specific to the position		ļ
 3.1 Attendance and Punctuality in Reporting to Office (10pts) Perfect attendance and no tardiness and undertime for three (3) consecutive months in a year Two (2) authorized absences and tardiness for three (3) consecutive months in a year Three (3) authorized absences and tardiness/undertime in a year Five (5) authorized absences and tardiness/undertime in a year 	✓ Certification of the HRMO/ School Head duly noted by the Head of Office	
3.2 Customer Satisfaction Survey Rating (5 points) Point/s Earned = (average of the ratings/5) x 5	✓ Customer Satisfaction Survey Results (for 4 quarters of 2019 & 2020) duly certified by SDS ✓ Customer Feedback/ Appreciation (1 per quarter) – <i>Optional</i>	
C. Education & Learning and Development		
(15 points)		
1. Education (5 points) • Master's Degree / Bachelor of - 5 points Laws (Juris Doctor) • Complete Academic Requirements for Master's Degree • Earned 18 units of Master's Degree - 3 points • College Graduate - 2 points • Earned at least 18 units in college - 1 point	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 10 points • Regional - 8 points • Division - 6 points • District - 4 points • School - 2 points 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING <u>ADMINISTRATIVE ASSISTANT</u>

Name of Nominee:	SDO/FD: _	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (40 points)		
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 	 ✓ IPCRF duly signed by authorities with date of signing CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
(40 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.	Contiguots of Decognition /	
1. Outstanding Employee Award (10 points) National Awardee - 10 points Nomination in the Department/ - 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the District/Awardee in the Barangay Level Nomination in the District/ - 2 points Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD	

	(for Regional Office
O Other Westeriese Assessatishments	nominees)
3. Other Meritorious Accomplishments specific to the position	
3.2 Attendance and Punctuality in	✓ Certification of the
 Reporting to Office (10pts) Perfect attendance and no tardiness and undertime for three (3) consecutive months in a year Two (2) authorized absences and tardiness for three (3) consecutive months in a year Three (3) authorized absences and tardiness/undertime in a year Five (5) authorized absences and tardiness/undertime in a year Five (5) authorized absences and tardiness/undertime in a year 	HRMO/ School Head duly noted by the Head of Office
3.3 Assisted in a training/activity conducted in at least two days (5 points)	✓ Certificate of Recognition / Certificate of Appreciation or ✓ Duly approved ACR
 Regional Level - 5 points Division Level - 4 points District Level - 3 points School Level - 2 points 	
 3.4 Membership in Working Committees (5 points) At least three (3) Working - 5 points Committees Two (2) Working Committees - 3 points One (1) working committee - 1 point 	✓ Special Order/Memorandum (with the name of the Nominee)
3.4 Customer Satisfaction Survey Rating (5 points) Point/s Earned = (average of the ratings/5) x 5	✓ Customer Satisfaction Survey Results (for 4 quarters of 2019 & 2020) duly certified by SDS ✓ Customer Feedback/ Appreciation (1 per quarter) – Optional
. Education & Learning and Development (15 points)	
1. Education (5 points)	
Master's Degree / Bachelor of - 5 points Laws (Juris Doctor) Complete Academic Requirements - 4 points for Master's Degree	✓ Transcript of Records✓ Certificate of Completion of Academic Requirements



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

 Earned 18 units of Master's Degree - 3 points College Graduate - 2 points Earned at least 18 units in college - 1 point 	/ Certification of Units Earned
2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points 	
a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.	
 D. Potential (5 points) ✓ Interview and essay shall be conducted • Communication skills • Ability to present ideas • Alertness • Judgment • Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING <u>ADMINISTRATIVE OFFICER V</u>

Name of Nominee:	 SDO:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (40 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40	 ✓ IPCRF duly signed by authorities with date of signing CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
(40 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level	Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd Memorandum / Advisory with attached search criteria	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Publication / Authorship (5 points)	✓ Copy of the published
Sole authorship of a book Co-authorship of a book Co-authorship of a book Article published in a journal/ newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources - 5 points - 5 points will be divided by the number of authors - 1 point per article but not to exceed 4 points - 4 points will be divided by the number of writers - 0.5 point in each LR but not to exceed 3 points	book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	
4. Consultant/Resource Speaker/Learning	✓ Certificate of Recognition/
Facilitator/Trainer (5 points) International/National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd
5. Other Meritorious Accomplishments	
specific to the position	
 5.1 Compliance on submission of Reports (5 points) Complete and accurate (submitted 7days before deadline) Complete and accurate (submitted 6 days before deadline) Complete and accurate (submitted 5 days before deadline) Complete and accurate (submitted 5 days before deadline) Complete and accurate (submitted 5 days before deadline) Complete and accurate (submitted on due date) 5.2 Managed/facilitated a related 	✓ Transmittal of Report with date of receipt of concerned Office/s
training/activity conducted (5 points)	✓ Certificate of Recognition / Certificate of Appreciation



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

- 5 points Regional Level or Duly approved Activity Division Level - 4 points Completion Report (in lieu District Level - 3 points of Certificates as SDOs do - 2 points School Level not give Certificates) Memorandum Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 5.3 Chairmanship/Co-Chairmanship in Working Committees/BAC/ Memorandum / Special **Procurement-Related** (5 points) Order At least three (3) Working - 5 points Committees Two (2) Working Committees - 3 points One (1) working committee - 2 points 5.4 Well-managed workplace and adherence **Pictures** to health and safety standards (5 Memorandum points) ✓ Monitoring tool Note: Nominee shall be rated based on evidence presented showing the following: 1. Well-kept and clean grounds and offices 2. Wash area 3. Thermal Scanner 4. Sanitizers 5. Education, Information, and Communication Materials/Signages on health and safety measures 6. Memorandum/Guidelines on implementation or compliance of health and safety protocols 7. Monitoring Tool All indicators are present - 5 points 6 indicators are present - 4 points 5 indicators are present - 3 points 4 indicators are present - 2 points At most 3 indicators are present - 1 point C. Education & Learning and Development (15 points) 1. Education (5 points) Doctorate/Doctor's Degree - 5 points ✓ Transcript of Records - 4.5 points Complete Academic Requirements ✓ Certificate of Completion

- 4 points

- 3.5 points

- 2.5 points

- 3 points



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

for Doctorate/Doctor's Degree

Earned at least 18 Doctorate/

Master's Degree / Bachelor of

Earned at least 18 MA Units

Complete Academic Requirements

Doctor's Degree units

Laws (Juris Doctor)

for Master's Degree

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph of Academic Requirements

/ Certification of Units

Earned

2. Learning and Development (10 points) Certificate of Participation ✓ Participation to Learning and issued by DepEd or other Development Activities (such as trainings, agencies/organizations seminars, workshops, conferences, fora, sanctioned by DepEd etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Potential/Interview Checklist & Rating Sheet Communication skills Ability to present ideas Alertness Judgment Stress Tolerance

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING <u>HUMAN RESOURCE MANAGEMENT OFFICER</u>

Name of Nominee	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)		
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
 B. Outstanding/Meritorious Accomplishments (45 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the 		
Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee - 5 points Nomination in the Department/- 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/- 2 points Awardee in the Barangay Level	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	



Address: Government Center, Candahug, Palo, Leyte

3. Research and Development Projects (3 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (2 points)
 - Regional/Division Level 2 points
 - District Level - 1.5 points
 - School Level - 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Memorandum / Invitation

Copy of the complete manuscript of the

Research and

conducted

implemented / conducted

Development Project duly approved by the SDS

Certification from the SDO

Research Committee on the scope of the Research

Locale as to where it was

- Letter Certificate of Appreciation / Certificate of Recognition as a Research Presenter
- 3.2 Presented a research paper (1 point)
 - International 1 point
 - National - 0.80 point
 - 0.60 point Regional
 - Division - 0.40 point School - 0.20 point
- 4. Publication / Authorship (5 points)
 - Sole authorship of a book Co-authorship of a book
 - Article published in a journal/ newspaper/ magazine of wide circulation
 - Writer/Developer/Contextualizer of LRs/IEC
 - Co-Writer of LRs
 - Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources

- 5 points
- 5 points will be divided by the number of authors
- 1 point per article but not to exceed 4 points
- 4 points
- 4 points will be divided by the number of writers
- 0.5 point in each LR but not to exceed 3 points

- 2 points

- Copy of the published book/articles developed/contextualized learning resources/IEC
- Certificate of Recognition

Note:

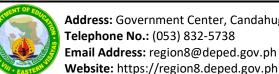
a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- 4 points Regional
- Division / Provincial - 3 points
- 1 point
- School / Barangay

District / Municipal

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Other Meritorious Accomplishments specific to the position 6.1 Recruitment, Selection and Placement Report on Appointments Issued with the date of /PRIME HRM (10 points) Completed RSP processes - 10 points publication and from posting to appointment appointment duly certified within 3 months / PRIME by the SDS HRM Level 2 for RSP ✓ PRIME-HRM Award ✓ Completed RSP processes - 8 points Certificate from posting to appointment ✓ CSC Website within 4 months ✓ Completed RSP processes - 6 points within 5 months ✓ Completed RSP processes - 4 points from posting to appointment within 6 months 6.2 Personnel Records (5 points) Transmittal of Report Submitted Points **RO** Record of Reports **Points** Efficiency Quality **Timeliness** Earned Submission 100% 5 No Error Submitted submission before the deadline 100% Submitted on No Error 3 submission the deadline 0 No Error 100% Submitted submission after the deadline Point/s Earned = (summation of ratings) divided by the number of required reports 6.3 Personnel Information System (5 Certification of frequency points) of PSIPOP updating as of the date of nomination ✓ Updated Personal Services - 5 points signed by the SDS Itemization and Plantilla of Personnel (PSIPOP) at least ✓ PSIPOP View (RO) 3 times a month validator) ✓ Updated Personal Services - 3 points Itemization and Plantilla of Personnel (PSIPOP) at least twice a month Updated Personal Services - 1 point Itemization and Plantilla of Personnel (PSIPOP) at least once a month 6.4 Personnel Information System (5 ✓ PMIS (RO validator)



points)

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

✓ 100% of newly created items

filled up based on Program

- 5 points

✓	Management Information System (<i>PMIS</i>) – 5 pts 95%-99% of newly created items filled up based on Program Management	- 4 points			
✓	Information System (<i>PMIS</i>) 90%-94% of newly created items filled up based on Program Management	- 3 points			
✓	Information System (<i>PMIS</i>) 85%-89% of newly created items filled up based on Program Management	- 2 points			
✓	Information System (<i>PMIS</i>) 84% and below of newly created items filled up based on Program Management Information System (<i>PMIS</i>)	- 1 point			
C. Education (15 points)	on & Learning and Develops ts)	ment			
1. Educa	Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree	- 5 points - 4.5 points - 4 points - 3.5 points - 3 points	✓ ✓	Transcript of Records Certificate of Completion of Academic Requirements / Certification of Units Earned	
•	Earned at least 18 MA Units	- 2.5 points			
✓ Po	articipation to Learning and evelopment Activities (such a eminars, workshops, conference.) International/National Regional Division District School	s trainings, nces, fora,	√	Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
,	Note: a. Points earned are cumulative is exceed the allotted points for the Validity of the learning and descrivities shall be within the last from the cut-off date set by the PRAISE committee.	he criterion. evelopment ust 3 years			



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

SEARCH FOR MOST OUTSTANDING SUPPLY OFFICER

Name of Nominee:	SDO:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (40 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40	 ✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
(40 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note:		
 a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		
2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division Adopted in the district Fully implemented in the school Started the implementation Conceptualized 1 point Note: For group/team innovations, point/s earned will be divided by the number of innovators. Points earned are cumulative but not to exceed the allotted points for the criterion. 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph Page **126** of **421**

3. Research and Development Projects (3 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (1.5 points)
 - Regional/Division Level 1.5 points
 - District Level - 1 point
 - School Level - 0.5 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- ✓ Memorandum / Invitation Letter

Copy of the complete manuscript of the

Research and

conducted

implemented / conducted

Development Project duly approved by the SDS

Certification from the SDO

the scope of the Research Locale as to where it was

Research Committee on

- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
- 3.2 Presented a research paper (1.5 points)
 - International 1.5 points
 - 1.25 points National
 - Regional - 1.00 point
 - 0.75 point Division School - 0.50 point
- 4. Publication / Authorship (2 points)
 - Sole authorship of a book
 - Co-authorship of a book
 - Article published in a journal/ newspaper/ magazine of wide circulation
 - Writer/Developer/Contextualizer
 - of LRs/IEC Co-Writer of LRs
 - Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources

- 2 points
- 2 points will be divided by the number of authors
- 1 point per article but not to exceed 1.75 points
- 1 point
- 1 point will be divided by the number of writers
- 0.50 point in each LR but not to exceed 1.50 points

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- Copy of the published book/articles developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional - 4 points
- Division / Provincial - 3 points
- District / Municipal - 2 points
- Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

• School / Barangay - 1 point	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
6. Other Meritorious Accomplishments specific to the position	
6.1 Updated Report on the Physical Count of PPE and Report on Physical Count of Inventories (10 points) ✓ Complete and accurate (submitted before the	✓ Transmittal of RPCPPE with date of receipt by COA and other concerned Office/s ✓ Transmittal of RPCI with
deadline) ✓ Complete and accurate - 6 points (submitted on the deadline)	date of receipt by COA and other concerned Office/s
6.2 Updated and Timely Submission of Report of Supplies and Materials Issued (RSMI) (5 points) • 100% submitted before - 5 points	✓ Transmittal letters of RSMI
the deadline	
• 100% submitted on the deadline - 3 points	
6.3 AOM Compliance (5 pts) ✓ No (zero) AOM received - 5 points ✓ Received and complied - 3 points AOMs 2 days before deadline ✓ Received and complied AOMs - 1 point on due date	✓ Copy of AAPSI from COA
C. Education & Learning and Development	
(15 points)	
1. Education (5 points) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
• Earned at least 18 MA Units - 2.5 points	
0.1	(Contigue to the first time time to the first time time time time time time time tim
2. Learning and Development (10 points)✓ Participation to Learning and	✓ Certificate of Participation issued by DepEd or other
Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)	agencies/organizations sanctioned by DepEd
, '	
• International/National - 10 points	



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

RegionalDivision	- 8 points - 6 points			
• District	- 4 points			
• School	- 2 points			
Note: a. Points earned are cumulative	e hut not to			
exceed the allotted points fo				
b. Validity of the learning and o				
activities shall be within the				
from the cut-off date set by the PRAISE committee.	he Regional			
TRAISE commutee.				
D. Potential (5 points)				
✓ Interview and essay shall be con	nducted	✓ F	Potential/Interview	
Communication ski	lls		Checklist & Rating Sheet	
Ability to present id	eas			
• Alertness				
 Judgment 				
• Stress Tolerance				

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING **CASHIER**

Name of Nominee:	 SDO:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)		
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 	 ✓ IPCRF duly signed by authorities with date of signing ◆ CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
 (40 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note:		
a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office	

Address: Government Center, Candahug, Palo, Leyte

3. Research and Development Projects (5 Copy of the complete points) manuscript of the 3.1 Conducted basic/action research implemented / conducted approved by the DO Research Team (3 points) Research and Regional/Division Level - 3 points Development Project duly approved by the SDS District Level - 2 points Certification from the SDO School Level - 1 point Research Committee on the scope of the Research Note: Locale as to where it was a. For group/team research, point/s earned will be divided by the number of researchers. conducted b. Points earned are cumulative but not to exceed the allotted points for the criterion. 3.2 Presented a research paper (2 points) ✓ Memorandum / Invitation International - 2 points Letter - 1.75 points National Certificate of Appreciation Regional - 1.50 points / Certificate of Recognition Division - 1.25 points as a Research Presenter School - 1 point 4. Publication / Authorship (5 points) Copy of the published Sole authorship of a book - 5 points book/articles Co-authorship of a book - 5 points will developed/contextualized be divided by learning resources/IEC the number of authors ✓ Certificate of Recognition Article published in a journal/ - 1 point per newspaper/ magazine of wide article but not to exceed 4 circulation points Writer/Developer/Contextualizer - 4 points of LRs/IEC Co-Writer of LRs - 4 points will be divided by the number of writers Member of the Development/ - 0.5 point in Quality Assurance team (Content each LR but Reviewer, Language Editor, not to exceed Layout Artist, broadcaster or 3 points video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 5. Consultant/Resource Speaker/Learning Certificate of Recognition/ Appreciation as Facilitator/Trainer (5 points) Consultant/ Resource Speaker/ Learning International/National - 5 points Facilitator/ Trainer issued Regional - 4 points by DepEd or other Division / Provincial - 3 points agencies/organizations



Address: Government Center, Candahug, Palo, Leyte

- 2 points

Telephone No.: (053) 832-5738

District / Municipal

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

sanctioned by DepEd

• ;	School / Barangay - 1 point			
7.7				
No	ve: Points earned are cumulative but not to			
и.	exceed the allotted points for the criterion.			
6 Other	Meritorious Accomplishments			
specific t	-			
the po				
the po-	Sition			
6.1 Cas	sh Collection ad Deposit (5 points)	✓	Report of Collection and Deposits/Collection	
1	100% collection deposited to - 5 points bank a day after receipt and		Receipt Record/ Cash book showing Date of	
	issuance of Official Receipt		Collection and Deposits	
1	100% collection deposited to - 4 points bank 2 days after receipt and			
	issuance of Official Receipt 100% collection deposited to - 3 points			
	bank 3 days after receipt and			
	issuance of Official Receipt			
	100% collection deposited to - 2 points			
	bank 4 days after receipt and			
	issuance of Official Receipt			
	100% collection deposited to - 1 point			
	bank 5 days after receipt and issuance of Official Receipt			
,	issuance of Official Receipt			
	ash Disbursement, payment, and emittance (5 points)	✓	Report of Check Issued/Report of ADA Issued/Check and ADA	
•	100% of approved Disbursement - 5 points Vouchers were processed for payment and released to payees		Disbursement Record/ Warrant Registry showing	
7	within 5 days		dates of check/ADA	
	100% of approved Disbursement - 4 points Vouchers were processed for		preparation and date of Release.	
	payment and released to payees within 6 days			
	100% of approved Disbursement - 3 points			
	Vouchers received were processed			
	for payment and released to			
1	payees within 7 days			
.				
6.3 Lic	quidation and Reporting (5 points)	✓	Transmittal of Report/	
	1000/ sometists and account		Reports with date of	
	100% complete and accurate - 5 points of required reports for		submission	
	Collection, Disbursements and			
	Liquidation were submitted to			
	Accounting Unit 2 days before			
(deadline			
	100% complete and accurate - 4 points			
	of required reports for			
	Collection, Disbursements and Liquidation were submitted to			
	inquidation were submitted to	1		



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

Accounting Unit 1 day before		
Accounting Unit 1 day before deadline 100% complete and accurate - 3 points of required reports for Collection, Disbursements and Liquidation were submitted to Accounting Unit within deadline		
C. Education & Learning and Development		
(15 points) 1. Education (5 points)		
Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
2. Learning and Development (10 points)	✓ Certificate of Participation	
 ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) ● International/National - 10 points ● Regional - 8 points ● Division - 6 points ● District - 4 points ● School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	issued by DepEd or other agencies/organizations sanctioned by DepEd	
D. Potential (10 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	



SEARCH FOR MOST OUTSTANDING RECORDS OFFICER

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)		
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 35 	 ✓ IPCRF duly signed by authorities with date of signing CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
(45 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level 	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd Memorandum / Advisory with attached search criteria	
Notes		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points)	✓ Copy of the Innovation	
Implemented a systematic and scientific records management (e-database) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	



Address: Government Center, Candahug, Palo, Leyte

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - District Level 2 points
 - School Level 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- ✓ Memorandum / Invitation Letter

Copy of the complete

implemented / conducted

Development Project duly approved by the SDS

Certification from the SDO

Research Committee on the scope of the Research

Locale as to where it was

manuscript of the

Research and

conducted

- ✓ Certificate of Appreciation
 / Certificate of Recognition
 as a Research Presenter
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - National 1.75 points
 - Regional 1.50 points
 - Division 1.25 points
 - School 1 point

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
 - Article published in a journal/ newspaper/ magazine of wide circulation
- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- Member of the Development/
 Quality Assurance team (Content
 Reviewer, Language Editor,
 Layout Artist, broadcaster or
 video presenter, or Illustrator) of

the Learning Resources

- 5 points
- 5 points will be divided by the number of authors
- 1 point per article but not to exceed 4 points
- 4 points
- 4 points will be divided by the number of writers
- 0.5 point in each LR but not to exceed

- 1 point

- Copy of the published book/articles or developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
 - Regional 4 points
- Division / Provincial 3 points
- District / Municipal 2 points
- School / Barangay

Certificate of Recognition/
Appreciation as
Consultant/ Resource
Speaker/ Learning
Facilitator/ Trainer issued
by DepEd or other
agencies/organizations
sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

6. Outreach Activity (3 points)

- ✓ Sponsored/conducted communitybased feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements
 - ✓ Proponent/organizer 3 points
 - ✓ Member 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- ✓ Copy of the approved proposal
- Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, Certificate of Recognition/Participation

7. Other Meritorious Accomplishments specific to the position

7.1 Customer Satisfaction Survey Rating (7 points)

Point/s Earned = (average of the ratings/5) $\times 7$

- Customer Satisfaction
 Survey Results (for 4
 quarters of 2019 & 2020)
 duly certified by SDS
- ✓ Customer Feedback/ Appreciation (1 per quarter) – **Optional**

7.2 Linkages and Network (5 points)

Each descriptor warrants the candidate 1 point.

- 1. Established Records Management Improvement Committee in the Division
- 2. Oriented / Provided Technical Assistance to School Registrars with Records Processes (CAV, Authentication, Document Handling)
- 3. Submitted Directory of School Records Custodians, Records Officers, and Registrars
- 4. Follows etiquette in communication and correspondence. Facilitated smooth communication with Regional Records Office by maintaining accessibility through Different means: email, phone, and messenger.
- Created Communication Network for Records Custodians and Registrars in the Division.

Website: https://region8.deped.gov.ph

- ✓ Memorandum
- ✓ Policy Guidelines
- Notice of Meetings/ Minutes of Meeting
- ✓ Sample

Correspondences

verified by Regional Records

✓ Activity Completion Report



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

7.3 Involvement in Office Activities (5 points) Program Director - 5 points Chairperson of Working Committee - 4 points Program Host/ Script Writer - 3 points Member of TWG - 2 points Participant/Attendee - 1 point	 ✓ Memorandum ✓ Certificate of Recognition ✓ Program ✓ Photos of the Event/ Activity
C. Education & Learning and Development	
(15 points) 1. Education (5 points)	
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units - 2.5 points 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
2. Learning and Development (10 points)	✓ Certificate of Participation
 ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	/ Detential/Interview
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet

SEARCH FOR MOST OUTSTANDING LEGAL OFFICER

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)		
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 	 ✓ IPCRF duly signed by authorities with date of signing ◆ CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level 	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note:		
 a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		
2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

Address: Government Center, Candahug, Palo, Leyte

3. Research and Development Projects (5 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (3 points)
 - Regional/Division Level 3 points
 - District Level - 2 points
 - School Level - 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Memorandum / Invitation Letter

Copy of the complete

implemented / conducted

Development Project duly approved by the SDS

Certification from the SDO

Research Committee on the scope of the Research

Locale as to where it was

manuscript of the

Research and

conducted

- Certificate of Appreciation / Certificate of Recognition as a Research Presenter
- 3.2 Presented a research paper (2 points)
 - International 2 points
 - National - 1.75 points
 - 1.50 points Regional
 - Division - 1.25 points School - 1 point
- 4. Publication / Authorship (5 points)
 - Sole authorship of a book
 - Co-authorship of a book
- 5 points will be divided by authors
- Article published in a journal/ newspaper/ magazine of wide circulation
- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor,
 - Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources

- 5 points
- the number of
- 1 point per article but not to exceed 4 points
- 4 points
- 4 points will be divided by the number of writers
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles developed/contextualized learning resources/IEC
- Certificate of Recognition

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- 5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)
 - International/National 5 points
 - Regional - 4 points
 - Division / Provincial - 3 points
 - District / Municipal - 2 points
- Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

	,
• School / Barangay - 1 point	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
6. Other Meritorious Accomplishments	
specific to the position	
6.1 Investigation conducted within a	✓ Copy of Submitted
reasonable	Investigation Reports
period (10 points)	with its attachments
✓ 100% of endorsed complaints - 10 points	
are investigated and	
terminated within 30 days from	
receipt of authority to conduct	
investigation	
✓ 81-99% of endorsed complaints - 8 points	
are investigated and terminated	
within 30 days from receipt of	
authority to conduct	
investigation	
✓ 75-80% of endorsed complaints - 6 points	
are investigated and terminated	
within 30 days from receipt of	
authority to conduct	
investigation	
6.2 Acted complaints lodged at DepEd Public	(
Assistance Action Center (PAAC), CSC	✓ Copy of proof of the
· · · · ·	action taken
Contact Center ng Bayan (CCB), and other	
Appropriate Government Centers (5 points)	
• 100% of referrals received - 5 points	
acted within the reglementary	
period	
•	
• 81-99% of referrals received - 4 points	
acted within the reglementary	
period	
• 75-80% of referrals received - 3 points	
acted within the reglementary	
period	
C. Education & Learning and Development	
(15 points)	
1. Education (5 points)	
• Doctorate/Doctor's Degree - 5 points	✓ Transcript of Records
Complete Academic Requirements - 4.5 points for Postervia (Poster's Poster)	✓ Certificate of Completion
for Doctorate/Doctor's Degree • Earned at least 18 Doctorate/ - 4 points	of Academic Requirements
Doctor's Degree units	/ Certification of Units
Master's Degree / Bachelor of - 3.5 points	Earned
Laws (Juris Doctor)	Darricu
 Complete Academic Requirements - 3 points for Master's Degree 	
• Earned at least 18 MA Units - 2.5 points	



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

2. Learning and Development (10 points) Certificate of Participation ✓ Participation to Learning and issued by DepEd or other agencies/organizations Development Activities (such as trainings, seminars, workshops, conferences, fora, sanctioned by DepEd etc.) International/National - 10 points Regional - 8 points Division - 6 points - 4 points District School - 2 points *Note:* a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. D. Potential (10 points) ✓ Interview and essay shall be conducted Potential/Interview Checklist & Rating Sheet Communication skills Ability to present ideas Alertness Judgment Stress Tolerance

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING **SDO ACCOUNTANT**

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level 	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note:		
a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
 Regional 4 points
- Division / Provincial 3 points
- District / Municipal 2 points
- School / Barangay 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd

4. Other Meritorious Accomplishments specific to the position

4.1 Membership in Organizations/ Committees (5 points)

- Membership in organization/technical planning committee
 - 3 Organizations/Committees 5 points
 - 2 Organizations/Committees 3 points
 - 1 Organization/Committee 2 points

4.2 Compliance with Reporting Requirements (25 pts)

4.2.1 Submission of Mid-Year and Year-End Financial Reports (5 points)

- Complete and accurate 5 points (within 24 hours from start of workshop)
- Complete and accurate

 (before the last day of the workshop)
- Complete (within the submission date set/last day of the workshop)

✓ Memorandum/Certificates/ Special Order

 Certified Status Report by the RO-FD

4.2.2 Submission of Monthly and Quarterly Financial Reports every 5th day of the following month/quarter (5 points)

- Complete and accurate

 5 points

 (3 days before the scheduled submission date)
- Complete and accurate 3 points (2 days before the scheduled submission date set)
- Complete and accurate 1 point (1 day before the scheduled

✓ Certified Status Report by the RO-FD



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

submission date set) 4.2.3 MOOE/Other Funds Liquidation Certified Status Report by every 5th day of the following the RO-FD month (5 points) - 5 • 100% Liquidation of School points MOOE for the rating period • 96-99% Liquidation of School - 4 points MOOE for the rating period • 91-95% Liquidation of School - 3 points MOOE for the rating period • 86-89% Liquidation of School - 2 points MOOE for the rating period • 85% and below Liquidation - 1 point rate ✓ APPSI Validated by COA 4.2.4 AOM Compliance (5 points) • NO AOM for Compliance - 5 points • Compliance of 50% and above - 4 points • Compliance of 30-49% - 3 points • Compliance of 10-29% - 2 points • Compliance of 10% and below - 1 point 4.2.5 Attendance to Regional Call Ups Certification of (5 points) Attendance duly signed by the CAO-FD • 100% Attendance - 5 points - 4 points • 80-99 % Attendance • 60-79% Attendance - 3 points • 59% and below - 1 point C. Education & Learning and Development (15 points) 1. Education (5 points) Doctorate/Doctor's Degree - 5 points ✓ Transcript of Records Complete Academic Requirements - 4.5 points ✓ Certificate of Completion for Doctorate/Doctor's Degree of Academic Requirements Earned at least 18 Doctorate/ - 4 points Doctor's Degree units / Certification of Units Master's Degree / Bachelor of - 3.5 points Earned Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points 2. Learning and Development (10 points) Certificate of Participation Participation to Learning and issued by DepEd or other agencies/organizations Development Activities (such as trainings, seminars, workshops, conferences, fora, sanctioned by DepEd etc.)



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

 International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years 		
from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING **SDO BUDGET OFFICER**

Name of Nominee:	SDO:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (30 points)		
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 30 	 ✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
(50 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note:		
 a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		
2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Consultant/Resource Speaker/Learning Certificate of Recognition/ Appreciation as Facilitator/Trainer (5 points) Consultant/ Resource Speaker/ Learning International/National - 5 points Facilitator/ Trainer issued Regional - 4 points by DepEd or other Division / Provincial - 3 points agencies/organizations • District / Municipal - 2 points sanctioned by DepEd School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 4. Other Meritorious Accomplishments specific to the position ✓ Regional Memo/Division 4.1 Membership in the Technical Working Memo/Special Group Order/Certificates (5 points) o International / National - 5 points Regional - 4 points o Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point 4.2 Compliance with Reporting Requirement (30 points) 4.2.1 Submission of Mid-Year and Year-✓ Certified Status of **End Reports to Central Office** Submission at FD-RO (5 points) • Complete and accurate - 5 points (on the 1st day of the workshop or earlier) Complete and accurate - 4 points (before the last day of the workshop) o Complete (within the - 3 points submission date set/ last day of the workshop) 4.2.2 Submission of Mid-Year and Year-✓ Certified Status of End Reports to COA and DBM Submission at FD-RO (5 points) • Complete and accurate - 5 points (2 days or earlier before the deadline) • Complete and accurate - 4 points (1 day before the deadline)



- 3 points

Website: https://region8.deped.gov.ph

Complete and accurate

- 5 points

- 3 points

on the deadline set

4.2.3 Submission of Quarterly and Monthly Reports to Central Office, COA, DBM, and other oversight agencies (5 points)

✓ Certified Status of Submission at FD-RO

- Complete and accurate
 (3 days or earlier before
 the scheduled submission
 date)
- Complete and accurate 4 points
 (2 days before the scheduled
- Complete and accurate
 (1 day before the scheduled submission date set)

submission date set)

• Complete and accurate - 2 points (on the scheduled submission date set)

4.2.4 Budget Utilization Rate (OBLIGATION) (5points)

- BUR of 98-100% 5 points
 BUR of 95-97% 4 points
 BUR of 90-94% 3 points
 BUR of 85-89% 2 points
 BUR of 84% and below 1 point
- ✓ Certified Status of BUR at RO-FD

4.2.5 Incurrence of Overdraft in Allotment (5 points)

Zero Overdraft - 5 points
 Overdraft of 1-2% of the Total Allotment per PPA
 Overdraft of 3-4% of the Total Allotment per PPA
 Overdraft of 5-6% of the Total Allotment
 Overdraft of 7% and above of the Total Allotment

✓ Submitted Year-end SDO Consolidated Budgetary Report

4.2.6 Attendance to Regional Call-Ups (5 points)

Attended All Activities - 5 points
 Attended 7 Activities - 4 points
 Attended 6 Activities - 3 points

✓ Certified Report of Attendance at the RO-FD



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph
Website: https://region8.deped.gov.ph

 Attended 5 Activities - 2 points 	
 Attended 1 to 4 Activities - 1 point 	
C. Filmostica & Lorunia and Development	
C. Education & Learning and Development	
(15 points)	
1. Education (5 points) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points	✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 10 points • Regional - 8 points • Division - 6 points • District - 4 points • School - 2 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctoned by DepEd
D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview Checklist & Rating Sheet

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING SCHOOL LIBRARIAN

Name of Nominee:	 SDO:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (30 points)	, , ,	
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 30	✓ SY 2021-2022 and SY 2022-2023 IPCRF duly signed by authorities with the date of signing ✓ Service Record ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/-4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/-2 points Awardee in the Barangay Level Nomination in the District/-1 point Awardee in the school	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 2. Innovations (5 points)	✓ Copy of the Innovation	
Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators.	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) Certificate/Certification signed by the SDS (for	



Address: Government Center, Candahug, Palo, Leyte

b. Points earned are cumulative but not to exceed the allotted points for the criterion. 3. Research and Development Projects (5 points) 3.1 Conducted in-depth basic/action research on curriculum instruction innovations approved by the RO/DO Research Team (2.5 points) • Regional Level - 2.5 points • Division Level - 2.0 points • District/School/ - 1.5 points municipality Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	division, district, and school nominees) or RD (for Regional Office nominees) ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the School Head / SDS / RD (whichever should apply depending on the scope of the research / project ✓ Certification from the School Research Committee / SDO / RO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (2.5 points) International - 2.5 points National - 2.0 points Regional - 1.5 points Division - 1.0 point District/School - 0.5 point 	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
Sole authorship of a book Co-authorship of a book Co-built be divided by the number of authors Co-writer of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: Article published in a journal/ authors Co-print per article but not to exceed 4 points Co-writer of LRs Co-writer of LRs	✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

5. Consultant/Resource Speaker/Learning Certificate of Recognition/ Appreciation Facilitator/Trainer (5 points) Consultant/ Resource Speaker/ Learning International/National - 5 points Facilitator/ Trainer issued Regional - 4 points DepEd or other Division / Provincial - 3 points agencies/organizations District / Municipal - 2 points sanctioned by DepEd School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Outreach Activity (5 points) Implemented approved Sponsored/conducted communityproposal Narrative based reading/numeracy programs, book showers, tree planting, clean-up Accomplishment report drives, and other community (depicting the extent to development activities or civic which the activity has engagements effectively and efficiently ✓ Proponent/organizer – 5 points addressed a pressing need ✓ Member - 3 points improved service or delivery learning Note: outcome) with a. Points earned are cumulative but not to attachments: Pictorial. exceed the allotted points for the criterion. written output, video Certificate of Recognition / Participation 7. Networking/Linkages (5 points) ✓ Approved and implemented proposal (for Initiated resource generation projects and/or programs that would support IGPs and other special the library operations and services in programs/projects) Copy of Partnership MOAs the implementation of the K to 12 Curriculum program (i.e. learning MOUs, deed or of resources, facilities, equipment, etc.) donation/ acceptance or any other valid proof (divided by the number of proponents) Accomplishment report w/ Proponent/organizer – 5 points attachments: Pictures, Member -2.5 points WFP/POW Note: a. For more than one proponent, points earned will be divided by the number of proponents. 8. Other Meritorious Accomplishment specific to the position (20 points) 8.1 Conducted School Library Activities ✓ Memorandum / Issuances (5 points) ACR with complete attachments Other applicable proofs 10 and above activities (e.g. Pictures of bulletin 5 pts. conducted



8-9 activities conducted	4 pts.
6-7 activities conducted	3 pts
4-5 activities conducted	2 pts.
1-3 activities conducted	1 pt.

boards, copy of the AIP, etc.)

SCHOOL ACTIVITIES/PROGRAMS

Updated the Bulletin Board/ Information Board to promote School Library and Information Services

Conducted Orientation on the use of the School Library and its services for students and teachers.

Conducted regular activities that promote School Library and information services.

Conducted classroom visits to promote School Library and information services.

Used various platforms to promote School Library and information services.

Prepared annual implementation plan on School Library operations.

Conducted/Assisted in the implementation of Numeracy/Literacy Hubs

Conducted Library Tours/ Orientation

Conducted Benchmarking activities

Conducted Library Instruction

Conducted activities relevant to LIS Month celebration

Organized Student Organization that are helpful in carrying out the programs/projects/activities of the Library (i.e. Book Lovers Club, Book Enthusiasts, etc.)

8.2 School Library Management (5 points)

Presence of 15 or more	5 pts.
items indicated in the	
table below	
Presence of 12-14 items in	4 pts.
the table below	_
Presence of 9-11 items in	3 pts.
the table below	
Presence of 6-8 items in	2 pts.
the table below	-
Presence of 3-5 items or	1 pt.
less in the table below	_

- ✓ Actual documents of the records management
- ✓ Physical Management to be observed/inspected in the School
- ✓ School Library Pictorials



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

PHYSICAL / RECORDS **MANAGEMENT** School Library Policy School Library Development Plan Staff Development Plan Collection Development Policy / Plan Issuance and Records on Library Cards Presence of an Organizational Chart Composition of a Library Committee Retention Program / Policy School Library holdings inventory (purchased, acquired through donations, disposed/disposal / donated, repaired, lost, etc.) School Library financial report School Library system flow chart School Library schedule School Library handbook Appropriate and functional furniture Proper lighting and ventilation Library Statistics Transaction records School Library Maintenance School Library users logbook Adequate space Accession records Vertical files Presence of Evacuation / Emergency CoVid19 safety measures

8.3 Conducted School Reading Program / Activities (5 points)

Presence of 5 or more items	5 pts.
indicated in the table below	
Presence of 4 items in the table	4 pts.
below	
Presence of 3 items in the table	3 pts.
below	_
Presence of 2 items in the table	2 pts.
below	
Presence of 1 items or less in the	1 pt.
table below	

- / Memorandum / Issuances
- ✓ ACR with complete attachments
- ✓ Other applicable proofs (e.g. Pictures of bulletin boards, copy of the AIP, etc.)



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

	1	
Brigada Pagbasa Book Talk Book Shower Story Telling Book Nook Reading Contest Book Review Library Reading Program Other related reading activities 8.4 Conducted Learning and Development Activities (such as formal trainings: seminar, workshop, orientation), Focus Group Discussion (FGD), Job Embedded	 ✓ Memorandum / Invitation ✓ Activity Completion Report ✓ Coaching Documentation ✓ Travel order 	
Learning), and LAC Sessions to the Region / Divisions / Districts and Schools (5 points) 5 and above - 5 points 4 - 4 points 3 - 3 points 2 - 2 points 1 - 1 point	✓ Any document that justifies the conduct of the learning and development activities	
C. Education & Learning and Development		
(10 points)		
1. Education (5 points) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
• Earned at least 18 MA Units - 2.5 points		
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 5 points • Regional - 4 points • Division - 3 points 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
• District - 2 points		
• School - 1 point		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist and Rating Sheet	

SEARCH FOR MOST OUTSTANDING DIVISION LIBRARIAN

Name of Nominee:	 SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (30 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 30 B. Outstanding/Meritorious Accomplishments (55 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
1. Outstanding Employee Award (5 points) • National Awardee -5 points • Nomination in the Department/ -4 points Awardee in the Region/Awardee in the Provincial Level • Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level • Nomination in the Division/ -2 points Awardee in the Barangay Level • Nomination in the District/ -1 point Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD	



Address: Government Center, Candahug, Palo, Leyte

	(for Regional Office
3. Research and Development Projects (10	nominees) ✓ Copy of the complete
3.1 Conducted in-depth basic/action research on curriculum instruction innovations approved by the RO/SDO Research Team (5 points) • Regional Level - 5 points • Division Level - 4 points • District/School/ - 2 points municipality Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	manuscript of the implemented / conducted Research and Development Project duly approved by the SDS / RD (whichever should apply depending on the scope of the research / project ✓ Certification from the SDO / RO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (5 points) International - 5 points National - 4 points Regional - 3 points Division - 2 points District / School - 1 point 	✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
4. Publication / Authorship (5 points) Sole authorship of a book Co-authorship of a book Co-authorship of a book Article published in a journal/newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition



5. Consultant/Resource Speaker/Learning Certificate of Recognition/ Appreciation Facilitator/Trainer (5 points) Consultant/ Resource Speaker/ Learning International/National - 5 points Facilitator/ Trainer issued Regional - 4 points DepEd or other Division / Provincial - 3 points agencies/organizations District / Municipal - 2 points sanctioned by DepEd School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Outreach Activity (5 points) Implemented approved Sponsored/conducted communityproposal based literacy and numeracy programs, Narrative/Accomplishmen tree planting, clean-up drives, and other report Activity community development activities or Completion Report civic engagements (depicting the extent to Proponent/organizer - 5 points which the activity has Member -2.5 points effectively and efficiently addressed a pressing need Note: improved service a. For more than one proponent, points earned delivery/learning outcome) will be divided by the number of proponents. with attachments: Pictorial, written output, video Certificate of Recognition/ Participation 7. Networking/Linkages (5 points) ✓ Approved and implemented proposal (for ✓ Initiated resource generation projects and/or programs that would support IGPs and other special the library operations and services in programs/projects) Copy of Partnership MOAs the implementation of the K to 12 Curriculum program (i.e. learning or MOUs, deed ofresources, facilities, equipment, etc.) donation/ acceptance or any other valid proof (divided by the number of proponents) Accomplishment report w/ Proponent/organizer - 5 points attachments: Pictures, Member -2.5 points WFP/POW *Note:* a. For more than one proponent, points earned will be divided by the number of proponents. 8. Other Meritorious Accomplishment specific to the position (15 points) 8.1 Conducted Division Library / Library Hub ✓ Memorandum / Issuances Activities (5 points) **Activity Completion Report** with complete attachments



Address: Government Center, Candahug, Palo, Leyte

5 and above activities conducted	5 pts.
4 activities conducted	4 pts.
3 activities conducted	3 pts
2 activities conducted	2 pts.
1 activity conducted	1 pt.

Other applicable proofs (e.g. Pictures of bulletin boards, copy of the Annual Implementation Plan, etc.)

LIBRARY HUB / DIVISION LIBRARY ACTIVITIES

Updated the Bulletin Board/ Information Board to promote Division Library/ Library Hub and Information Services

Conducted Orientation on the use of the Division Library/Library Hub and its services for students, teachers, DepEd personnel and other stakeholders.

Conducted regular activities that promote Division Library / Library Hub and information services. (production of leaflets/fliers/infographics, etc.)

Conducted classroom visits to promote Division Library / Library Hub and information services.

Used various platforms to promote Division Library/ Library Hub and information services.

Prepared annual implementation plan for Division Library/ Library Hub operations.

8.2 Division Library / Library Hub Management | ✓ Acture (5 points) | ✓ Acture (5 points)

Presence of 15 or more items indicated in the table below	5 pts.
Presence of 12-14 items in the table below	4 pts.
Presence of 9-11 items in the table below	3 pts.
Presence of 6-8 items in the table below	2 pts.
Presence of 3-5 items or less in the table below	1 pt.

- Actual documents of the records management
- ✓ Physical Management to be observed/inspected in the Division Library / Library Hub
- ✓ Videos / Pictorials



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

PHYSICAL / RECORDS MANAGEMENT Division Library / Library Hub Policy Division Library / Library Hub Handbook Division Library / Library Hub Development Plan Staff Development Plan Collection Development Policy / Plan Retention Program / Policy Division Library / Library Hub Collection Inventory (purchased, acquired through donations, disposed / donated, repaired, lost, Division Library / Library Hub updated financial Division Library / Library Hub system flow chart Division Library / Library Hub schedule Appropriate and functional furniture Proper lighting and ventilation Transaction records (clients' logbook, borrowers' logbook, etc.) Division Library / Hub Library Maintenance Adequate space Accession records Vertical files Facilities and services for learners/clients with special needs CoVid19 safety measures 8.3 Conducted Learning and Development Memorandum / Invitation Activities (such as formal trainings: seminar, Activity Completion Report Coaching Documentation workshop, orientation), Focus Group Discussion (FGD), Job Embedded Learning), Travel order and LAC Sessions to the Region / Divisions / ✓ Any document that Districts and Schools) (5 points) justifies the conduct of the 5 and above - 5 points learning and development 4 - 4 points activities 3 - 3 points 2 - 2 points 1 - 1 point C. Education & Learning and Development (10 points) 1. Education (5 points) ✓ Transcript of Records Doctorate/Doctor's Degree - 5 points ✓ Certificate of Completion of Complete Academic Requirements - 4.5 points Academic Requirements / for Doctorate/Doctor's Degree Certification of Units Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Earned Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor)

- 3 points

- 2.5 points



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

Complete Academic Requirements

Earned at least 18 MA Units

for Master's Degree

2. Learning and Development (5 points) Certificate of Participation ✓ Participation to Learning and issued by DepEd or other Development Activities (such as trainings, agencies/organizations seminars, workshops, conferences, fora, sanctioned by DepEd etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Potential/Interview Checklist & Rating Sheet Communication skills Ability to present ideas Alertness Judgment Stress Tolerance

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING REGISTRAR

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/ -4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ -2 points Awardee in the Barangay Level Nomination in the District/ -1 point Awardee in the school Note: a. Points earned are cumulative but not to exceed	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD	

	(for Deniero 1 Office
	(for Regional Office nominees)
3 Research and Development Projects (5	,
3. Research and Development Projects (5 points) 3.1 Conducted basic/action research approved by the DO Research Team (3 points) • Regional/Division Level - 3 points • District Level - 2 points • School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
3.2 Presented a research paper (2 points) • International - 2 points • National - 1.75 points • Regional - 1.50 points • Division - 1.25 points • School - 1 point	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
4. Publication / Authorship (5 points)	✓ Copy of the published
Sole authorship of a book Co-authorship of a book Co-authorship of a book Article published in a journal/ newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
5. Consultant/Resource Speaker/Learning	✓ Certificate of Recognition/
Facilitator/Trainer (5 points) • International/National - 5 points • Regional - 4 points • Division / Provincial - 3 points • District / Municipal - 2 points	Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

0.1 1/D	
• School / Barangay - 1 point	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
6. Outreach Activity (3 points) ✓ Sponsored/conducted community- based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer - 3 points ✓ Member - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, Certificate of
	Recognition/Participation
7. Other Meritorious Accomplishments specific to the position 7.1 Customer Satisfaction Survey Rating (7 points) Point/s Earned = (average of the ratings/5) x 7	✓ Customer Satisfaction Survey Results (for 4 quarters of 2019 & 2020) duly certified by SDS ✓ Customer Feedback/ Appreciation (1 per quarter) – Optional
 7.2 Linkages and Network (5 points) Each descriptor warrants the candidate 1.25 points. 1. Established Records Management Improvement Committee in the School 2. Followed DMOS in communication and correspondence. 3. Facilitated smooth communication with Regional Records Office by maintaining accessibility through different means: email, phone, and messenger. 4. Attended meetings and convergences at the District, Division, and Regional Level 	 ✓ Memorandum ✓ Policy Guidelines ✓ Notice of Meetings/ Minutes of Meeting ✓ Sample Correspondences verified by Regional Records ✓ Activity Completion Report
7.3 Involvement in Office Activities (5 points) Program Director - 5 points	✓ Memorandum✓ Certificate of Recognition



Chairperson of Working Committee - 4 points	✓ Program
Program Host/ Script Writer - 3 points Member of TWG - 2 points	✓ Photos of the Event/
Member of TWG - 2 points Participant/Attendee - 1 point	Activity
C. Education & Learning and Development	
(15 points)	
1. Education (5 points)	
• Doctorate/Doctor's Degree - 5 points	✓ Transcript of Records
 Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree 	✓ Certificate of Completion
• Earned at least 18 Doctorate/ - 4 points	of Academic Requirements
Doctor's Degree units	/ Certification of Units
Master's Degree / Bachelor of - 3.5 points Lowe (Typic Degree)	Earned
Laws (Juris Doctor) Complete Academic Requirements - 3 points	
for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (10 points)	✓ Certificate of Participation
✓ Participation to Learning and	issued by DepEd or other
Development Activities (such as training	
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	
• International/National - 10 point	s
• Regional - 8 points	
• Division - 6 points	3
• District - 4 point	s
• School - 2 points	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion	
b. Validity of the learning and development	
activities shall be within the last 3 years	
from the cut-off date set by the Regional PRAISE committee.	
FRAISE commutee.	
D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview
Communication skills	Checklist & Rating Sheet
Ability to present ideas	
Ability to present ideas Alertness	
• Judgment	
Stress Tolerance	

SEARCH FOR MOST OUTSTANDING PLANNING OFFICER

Name of Nominee:	 SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional 4 points
- Division / Provincial 3 points
- District / Municipal 2 points
- School / Barangay 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

Certificate of Recognition/
Appreciation as
Consultant/ Resource
Speaker/ Learning
Facilitator/ Trainer issued
by DepEd or other
agencies/organizations
sanctioned by DepEd

4. Other Meritorious Accomplishments specific to the position

- 4.1 Membership in the Technical Working Group (5 points)
 - International / National 5 points
 Regional 4 points
 Division / Provincial 3 points
 - Division / Provincial
 District / Municipal
 School / Barangay
 Joints
 2 points
 1 point
- 4.2 Compliance with Reporting Requirement (25 points)
 - 4.2.1 Submission of Report to Central Office and other oversight agencies (5 points)
 - √ Teacher Deployment Report
 - Submitted all required reports 5 points 3 days before the deadline
 - Submitted all required reports 4 points
 2 days before the deadline
 - Submitted all required reports 3 points
 1 day before the deadline
 - Submitted all required reports 2 points on the deadline

✓ Regional Memo/Division Memo/Special Order/Certificates

✓ Certified Status of Submission at PPRD

4.2.2 PMIS Updating Status (5 points)

- Quarters 1-4 Completed 5 points
 Quarters 1-3 Completed 4 points
- Quarters 1-2 Completed 3 points
- Quarter 1 Completed 2 points

✓ Certified Status of Submission at PPRD



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

4.2.3 Submission of Reports to the ✓ Certified Status of Submission at PPRD Regional Office (5 points) Budget Proposal and Physical Plan (BED2) Complete and accurate - 5 points (submitted 3 days or earlier before the scheduled submission date) • Complete and accurate - 4 points (submitted 2 days before the scheduled submission date) Complete and accurate - 3 points (submitted 1 day before the scheduled submission date) • Complete and accurate - 2 points (submitted on the scheduled submission date) 4.2.4 LIS Updating Rate of ✓ Certified Status of EOSY Accomplishment (5 points) and BOSY at PPRD EOSY and BOSY of 100% - 5 points EOSY and BOSY of 95-99% - 4 points • EOSY and BOSY of 90-94% - 3 points • EOSY and BOSY of 85-89% - 2 points EOSY and BOSY of 84% and - 1 point below 4.2.5 Attendance to Regional Call-Ups ✓ Certified Report of (5 points) Attendance at PPRD - 5 points 100% Attendance 90-99 % Attendance - 4 points - 3 points 80-89% Attendance 70-79% Attendance - 2 points 60-69% Attendance - 1 point C. Education & Learning and Development (15 points) 1. Education (5 points) Doctorate/Doctor's Degree - 5 points Transcript of Records Complete Academic Requirements - 4.5 points ✓ Certificate of Completion for Doctorate/Doctor's Degree of Academic Requirements Earned at least 18 Doctorate/ - 4 points Doctor's Degree units / Certification of Units Master's Degree / Bachelor of - 3.5 points Earned



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Laws (Juris Doctor)

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

Complete Academic Requirements - 3 points		1
for Master's Degree		
• Earned at least 18 MA Units - 2.5 points		
2 Lograins and Davidonment (10 naints)	✓ Certificate of Participation	
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING <u>INFORMATION TECHNOLOGY OFFICER</u>

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (25 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25	 ✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
(55 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (15 points)	✓ Certificate of Recognition /	
 National Awardee Nomination in the Department/	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note:		
 a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		
2. Innovations (30 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 30 points Adopted in the district - 24 points Fully implemented in the school - 18 points Started the implementation - 12 points Conceptualized - 6 points Note:	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) Certificate/Certification	
 a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Consultant/Resource Speaker/Learning Facilitator/Trainer (10 points) • International/National - 10 points • Regional - 8 points • Division / Provincial - 6 points • District / Municipal - 4 points • School / Barangay - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd
C. Education & Learning and Development	
1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree • Earned at least 18 Doctorate/ - 4 points • Doctor's Degree units • Master's Degree / Bachelor of Laws (Juris Doctor) • Complete Academic Requirements for Master's Degree • Earned at least 18 MA Units - 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) ● International/National - 10 points ● Regional - 8 points ● Division - 6 points ● District - 4 points ● School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet



SEARCH FOR MOST OUTSTANDING **ENGINEER**

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (40 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40	 ✓ IPCRF duly signed by authorities with date of signing ◆ CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level 	Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

Copy of the published 3. Publication / Authorship (5 points) Sole authorship of a book - 5 points book/articles Co-authorship of a book - 5 points will developed/contextualized be divided by learning resources/IEC the number of authors Certificate of Recognition Article published in a journal/ - 1 point per newspaper/ magazine of wide article but not circulation to exceed 4 points Writer of LRs 4 points - 4 points will Co-Writer of LRs be divided by the number of writers Member of the Development/ - 0.5 point in Quality Assurance team (Content each LR but Reviewer, Language Editor, not to exceed Layout Artist, or Illustrator) of the 3 points Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 4. Consultant/Resource Speaker/Learning Certificate of Recognition/ Appreciation as Facilitator/Trainer (5 points) Consultant/ Resource Speaker/ Learning International/National - 5 points Facilitator/ Trainer issued - 4 points Regional by DepEd or other Division / Provincial - 3 points agencies/organizations District / Municipal - 2 points sanctioned by DepEd School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 5. Other Meritorious Accomplishments specific to the position 5.1 Completion of required Program of ✓ Approved Program of Work Work (10 pts) ✓ Complete and accurate - 10 points submitted before deadline Complete and accurate - 5 points submitted on deadline 5.2 Submission of Reports (10 pts) **Transmittal** 100% of required reports - 10 points submitted before deadline 100% of required reports - 5 points submitted on deadline



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

C. Education & Learning and Development	
(15 points) 1. Education (5 points) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
• Earned at least 18 MA Units - 2.5 points	Continue of Posticionalism
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) ● International/National - 10 points ● Regional - 8 points ● Division - 6 points ● District - 4 points ● School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet

SEARCH FOR MOST OUTSTANDING PROJECT DEVELOPMENT OFFICER

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)	, ,	
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35	 ✓ IPCRF duly signed by authorities with date of signing CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
 2. Innovations (10 points) Adopted in the region/division - 10 points Adopted in the district - 8 points Fully implemented in the school - 6 points Started the implementation - 4 points Conceptualized - 2 points Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Research and Development Projects (10 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (5 points)
 - Regional/Division Level 5 points
 - District Level
- 3 points
- School Level
- 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- 3.2 Presented a research paper (5 points)
 - International 5 points
 - 4 points National
 - 3 points Regional
 - 2 points Division
 - School - 1 point

- Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
- Memorandum / Invitation Letter
- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points - 5 points will be divided by the number of

authors

- 4 points

- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points
- Writer/Developer/Contextualizer
 - of LRs/IEC
- Co-Writer of LRs
- 4 points will be divided by the number of writers
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

- of the Copy published book/articles developed/contextualized learning resources/IEC
- Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (10 points)

- International/National - 10 points
- 8 points Regional
- Division / Provincial - 6 points
- District / Municipal - 4 points
- School / Barangay - 2 points

Note:

a. Points earned are cumulative but not to

Website: https://region8.deped.gov.ph

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

exceed the allotted points for the	e criterion.		
. Other Meritorious Accomplishmer pecific to the position	nts		
6.1 Provided Technical Assistance identified priority schools (5)	•	✓ TA plan ✓ Deployment report log	
 95% - 100% of the identified priority schools were provided with TA within the quarter 90% - 94% of the identified priority schools were provided with TA within the quarter 85% - 89% of the identified priority schools were provided with TA within the quarter 80% - 84% of the identified priority schools were provided with TA within the quarter 79% - 75% of the identified priority schools were provided with TA within the quarter 79% - 75% of the identified priority schools were provided with TA within the quarter 	5 points4 points3 points2 points1 point	✓ TA report	
 6.2 Designed capacity building ac based on identified learning in (5 points) Designed and implemented 5 capacity building activities based on identified learning needs Designed and implemented 4 capacity building activities based on identified learning needs Designed and implemented 3 capacity building activities based on identified learning needs Designed and implemented 2 capacity building activities based on identified learning needs Designed and implemented 2 capacity building activities based on identified learning 	eeds - 5 points - 4 points - 3 points - 2 points	 ✓ Copy of the approved Program Design ✓ Copy of the report on tidentified learning needs/gaps/research-based data addressed the capacity building activity ✓ Activity Completion Report (ACR) ✓ M & E results 	

C. Education & Learning and Development	
1. Education (5 points) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
• Earned at least 18 MA Units - 2.5 points 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 10 points • Regional - 8 points • Division - 6 points • District - 4 points • School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet

SEARCH FOR MOST OUTSTANDING <u>SENIOR EDUCATION PROGRAM SPECIALIST</u> (Human Resource Development)

Name of Nominee:	 SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
(70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) • National Awardee - 5 points • Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level • Nomination in the Region / - 3 points Awardee in the Division / Awardee in the Municipal Level • Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	



Address: Government Center, Candahug, Palo, Leyte

3. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
 - 5 points will be divided by
 - the number of authors - 1 point per
- Article published in a journal/ newspaper/ magazine of wide circulation
- article but not to exceed 4 points 4 points

- 5 points

- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- 4 points will be divided by the number of
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- writers - 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles developed/contextualized learning resources/IEC
- Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

4. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- 4 points Regional
- Division / Provincial - 3 points
- District / Municipal - 2 points
- School / Barangay - 1 point

Certificate of Recognition/ Appreciation Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued DepEd or agencies/organizations sanctioned by DepEd

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Other Meritorious Accomplishments specific to the position (50 points)

5.1 Outreach Activity (5 points)

- ✓ Sponsored/conducted communityprofessional based personal and development programs
 - Proponent/Organizer - 5 points
 - Member - 2.5 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- Copy of the approved personal and professional development (PPD) proposal
- Narrative/Accomplishmen report (depicting the extent to which the activity effectively has and addressed efficiently pressing need with attachments like pictures, etc.)
- Certificate Recognition/Participation



Address: Government Center, Candahug, Palo, Leyte

5.2 Conducted basic/action research approved by the DO Research Team (5 points)

- Finished basic/action research
 Started the implementation
 4 points
- Approved basic/action research 3 points proposal
- Conceptualized a basic/action 2 points research
- Certificate of Completion (attach copy of the finished action/basic research)
- ✓ Certification signed by the SDS/ASDS specifying the extent of the implementation (attach copy of the approved basic/action research proposal)
- Certification signed by the SDS/ASDS specifying the basic/action approved research for implementation (attach copy of the approved basic/action research proposal) Copy of the basic/action research proposal

5.3 Provided Technical Assistance (TA) to School Heads with identified priority needs related to professional development programs (5 points)

Percentage of School Heads who were provided Technical Assistance (TA) as identified in	Point/s Earned
Annual TA Plan	Earneu
90% - 100%	5 points
80% - 89%	4 points
70% - 79%	3 points
60% - 69%	2 points
50% - 59%	1 point

- ✓ Annual TA plan
- ✓ TA report

5.4 Implemented Recognized Professional Development Programs based on identified

learning needs (5 points)

Number of Implemented Recognized Professional Development Programs	Point/s Earned
At least 3	5 points
2	3 points
1	1 point

- ✓ Copy of the Certificate of Recognition
- ✓ Activity Completion Report (ACR)



Address: Government Center, Candahug, Palo, Leyte

5.5 Submitted recommendations for policy directions in the formulation of HRD programs to RO/CO (5 points)

Number of submitted policy recommendations	Point/s Earned
At least 3	5 points
2	3 points
1	1 point

✓ Program Implementation Review (PIR) Report duly signed by the SDS

5.6 Coordinated the screening and selection of applicants with SDO management to arrive at a final list/ pool of scholars (5 points)

	Point/s Earned
SDO has pool of scholars for teaching and non-teaching personnel	5 points
SDO has pool of scholars for teaching or non-teaching personnel only	3 points

- ✓ Division Memorandum issued as to the screening and selection of scholars
- ✓ SDO Pool of Scholars

✓ Succession plan signed by the SDS

5.8 Reviewed, proposed, and coordinated the implementation of reward and recognition programs (5 points)

*CSC-evaluated PRAISE system - 5 points Manual of the SDO

*SDO has a PRAISE System - 3 points Manual but not CSC-evaluated ✓ Copy of the CSC-evaluated PRAISE System Manual of the SDO or PRAISE System Manual of the SDO

5.9 Facilitated the Registration of DepEd NEAP-issued Sim Card (5 points)

Percentage of Registered	Earned
Sim Card	Point/s
91% - 100%	5 points
81% - 90%	4 points

✓ Report on DepEd NEAPissued Sim Card Registration (to be provided by HRDD)



Address: Government Center, Candahug, Palo, Leyte

^{5.7} Coordinated the implementation of the succession planning system to create a candidate pool for critical positions in the SDO (5 points)

^{*}Approved succession plan - 5 points

71% - 80%	3 points			
61% - 70%	2 points			
At most 60%	1 point			
5.10 Facilitated the Update PDIS profile of teachers	ers (5 points)		Report on the Updating of the PDIS profile of teachers (to be provided by HRDD)	
Percentage of Updated	Earned		(to be provided by TIKDD)	
PDIS Profile	Point/s			
91% - 100%	5 points			
81% - 90%	4 points			
71% - 80%	3 points			
61% - 70%	2 points			
At most 60%	1 point			
C. Education & Learning and Deve	lopment			
(10 points)	1			
1. Education (5 points)				
 Doctorate/Doctor's Degree Complete Academic Requirement for Doctorate/Doctor's Degree Earned at least 18 Doctorate/Doctor's Degree units Master's Degree Hachelor of Laws (Juris Doctor) Complete Academic Requirement for Master's Degree Earned at least 18 MA Units 	- 4 points - 3.5 points nts - 3 points - 2.5 points	-	Transcript of Records Certificate of Completion of Academic Requirements / Certification of Units Earned	
2. Learning and Development (✓ Participation to Learning a Activities (such as train workshops, conferences, for	nd Development ings, seminars,	:	Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
International/National/NationRegionalDivision	-			
Note: a. Points earned are cumula exceed the allotted points b. Validity of the learning an activities shall be within t from the cut-off date set b PRAISE committee.	for the criterion. nd development he last 3 years			
D. Potential (5 points)				
 ✓ Interview and essay shall be Communication s Ability to present Alertness Judgment Stress Tolerance 	skills		Potential/Interview Checklist & Rating Sheet	



SEARCH FOR MOST OUTSTANDING <u>SENIOR EDUCATION PROGRAM SPECIALIST</u> (School Management Monitoring, and Evaluation)

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (40 points)	(
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments (45 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (10 points) National Awardee - 10 points Nomination in the Department/ - 7 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 4 points Awardee in the Division / Awardee in the Municipal Level Nomination in the Division/ - 1 point Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	 ✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD 	



Address: Government Center, Candahug, Palo, Leyte

	(for Regional Office nominees)
Sole authorship of a book Co-authorship of a book Co-be divided by the number of authors Co-authorship of a book Co-authorship of authors Co-points exceed 4 points Co-authorship of authors Co-points earned care (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
4. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) • International/National - 5 points • Regional - 4 points • Division / Provincial - 3 points • District / Municipal - 2 points • School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd
5. Outreach Activity (5 points) ✓ Sponsored/conducted community- based feeding-program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer - 5 points ✓ Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation



6. Other Meritorious Accomplishments specific to the position (15 points)

6.1 Facilitated the institutionalization of Division M&E System through Orientation of personnel and organization of functional structures (5 points)

Division, District, & School Level - 5 points
Division and District - 4 points
Division Level only - 3 points

6.2 Consistently facilitated the effective conduct of Division Monitoring, Evaluation, Adjustment (DMEA) for the last two years (5 points)

Quarterly conducted with Year-end - 5 points accomplishment of 100%

Quarterly conducted with Year-end - 4 points accomplishment of 95.00% to 99.9%

Quarterly conducted with Year-end $\,$ - 3 points accomplishment of 85.00% to 94.99%

Quarterly conducted with Year-end - 2 points accomplishment of 80.00% to 84.99%

Quarterly conducted with Year-end - 1 point accomplishment of 79.99% or below

Nota:

- 1. Average of the points earned every year shall be considered as the final rating to this indicator.
- 6.3 Provided Technical Assistance (TA) to identified priority schools in the implementation of School MEA during the previous year (3 points)
 - 100% of the identified priority schools were provided with TA within the quarter
 - 85% 99% of the identified priority schools were provided with TA within the quarter
 - 75% 84% of the 2.0 points

- ✓ Copy of the contextualized Division M&E System
- ✓ Division Memorandum/ issuance relative to the conduct of an orientation
- ✓ Copy of the Activity completion Report (ACR) on the conduct of an orientation
- ✓ Copy of the M&E Organizational Structure with the defined roles and accountabilities
- ✓ Copy of the Division M&E Reports (Quarterly and Year-end)

- ✓ Copy of the approved TA Design/Plan
- ✓ Copy of the report on the identified needs/gaps/research-based data addressed by the TA activity provided
- ✓ Activity Completion Report (ACR)
- ✓ M & E results



Address: Government Center, Candahug, Palo, Leyte

- 3.0 points

- 2.5 points

identified priority schools were provided with TA within the quarter • 60% -74% of the identified priority schools were provided with TA within the quarter • 50% -59% of the identified priority schools were provided with TA within the quarter • Below 50% of the identified priority schools were provided with TA within the quarter • Below 50% of the identified priority schools were provided with TA within the quarter		
6.4 Facilitated the utilization of Division M&E Results (2 points) Rating will be based on the presence of the following practices where M&E Results are evidently utilized. a. Provision of technical assistance b. Policy recommendations and/or formulation of localized policies c. Research study/ies d. Enhancement of implemented processes e. Developing/designing innovations If five (5) of the practices are evident - 2.0 points If four (4) of the practices are evident - 1.6 points If three (3) of the practices are evident - 1.2 points If two (2) of the practices are evident - 0.8 point If only one (1) of the practices is evident - 0.4 point	✓ Documentation of the practices where utilization of M&E Results is evident	
C. Education & Learning and Development (10 points)		
1. Education (5 points) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	
 Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted ✓ Potential/Interview Communication skills Checklist & Rating Sheet Ability to present ideas Alertness Judgment Stress Tolerance

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING <u>SENIOR EDUCATION PROGRAM SPECIALIST</u> (PLANNING AND RESEARCH)

Name of Nominee: _	 SDO:	
Position:		

Criteria/Indicators	Means of Verification (MOVs)	Points Earned
A. Performance (40 points)	, , ,	
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s earned = (Average of the two IPCRF ratings/5) x 40	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments	3021100 2100010	
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee - 10 points Nomination in the Department/ - 7 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 4 points Awardee in the Division / Awardee in the Municipal Level Nomination in the Division/ - 1 point Awardee in the Barangay Level Note: a) Points earned are cumulative but not to exceed the allotted points for the criterion. b) For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
 2. Innovations (5 points) Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a) For group/team innovations, point/s earned will be divided by the number of innovators. b) Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) 	



Address: Government Center, Candahug, Palo, Leyte

3. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points will be divided by

- 5 points

- the number of authors
- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points

4 points

Certificate of Recognition

of the

developed/contextualized

learning resources/IEC

published

Copy

book/articles

- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- 4 points will be divided by the number of writers
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

4. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional - 4 points
- Division / Provincial - 3 points
- District / Municipal - 2 points
- School / Barangay - 1 point
- Certificate of Recognition/ Appreciation Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued DepEd or agencies/organizations sanctioned by DepEd

Note:

1. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Outreach Activity (5 points)

Sponsored/conducted community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements

- Proponent/organizer - 5 points
- Member - 2.5 points

Note:

1. Points earned are cumulative but not to exceed the allotted points for the criterion.

- Copy of the approved proposal
- Narrative/Accomplishmen report (depicting the extent to which the activity has effectively and addressed efficiently pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video,
- Certificate of Recognition/Participation



Address: Government Center, Candahug, Palo, Leyte

6. Other Meritorious accomplishments specific to the position (20 points)

- 6.1 Conducted basic/action research in relation to basic education data, policy implementation, and/or research management (5 points)
 - Finished a research on 5 points basic education data, policy implementation, and/or research management
 - Started the 4 points implementation of a research on basic education data, policy implementation, and/or research management
 - Approved research 3 points proposal on basic education data, policy implementation, and/or research management
 - Conceptualized a 2 points research on basic education data, policy implementation, and/or research management
- 6.2 Provided Technical Assistance (TA) to priority schools, learning centers, and personnel based on the identified needs in relation to planning, updating of Data/Information Requirements on the Basic Education Information System (BEIS)/Learner Information System (LIS), research management, and other matters on governance and operations (5 points)
 - 95% 100% of the 5 points identified priority schools, learning centers, and personnel were provided with TA within the quarter
 - 90% 94% of the identified 4 points priority schools, learning centers, and personnel were provided with TA within the quarter
 - 85% 89% of the identified 3 points priority schools, learning centers, and personnel were provided with TA within the quarter

- Certificate of Completion (attach copy of the finished research)
- ✓ Certification signed by the SDS/ASDS specifying the extent/scope of the implementation (attach copy of the approved basic/action research proposal)
- ✓ Certification signed by the SDS/ASDS specifying the approved basic/action research for implementation (attach copy of the approved basic/action research proposal)

 Copy of the basic/action research proposal
 - / TA plan
- ✓ Memorandum of the TA Activity/Deployment
- ✓ TA report



Website: https://region8.deped.gov.ph

- 4 points

- 80% 84% of the identified 2 points priority schools, learning centers, and personnel were provided with TA within the quarter
- 79% 75% of the identified 1 point priority schools, learning centers, and personnel were provided with TA within the quarter

6.3 Prepared the Division research agenda based on Basic Education Research Agenda (BERA) guidelines and monitored its implementation (5 points)

- Prepared the Division 5 points research agenda based on the 4 BERA core themes and 3 cross-cutting themes and monitored its implementation
- Prepared the Division research agenda based on 3 BERA core themes and 3 cross-cutting themes and monitored its implementation
- Prepared the Division 3 points research agenda based on 2 BERA core themes and 3 cross-cutting themes and monitored its implementation
- Prepared the Division 2 points research agenda based on 1 BERA core theme and 3 cross-cutting themes and monitored its implementation
- Prepared the Division 1 point research agenda based on the 3 cross-cutting themes and monitored its implementation

- ✓ Activity Completion Report (ACR) for the Workshop on the Development of Division Research Agenda
- ✓ Copy of memorandum of the approved Division Research Agenda based on the BERA Themes
- ✓ M&E results on the implementation of the approved division research agenda

6.4 Led in the design, coordination, and planning of research studies as identified in MEA and TA reports and Division Research Agenda (5 points)

Conducted 2 - 5 points coordination/ planning

- Memorandum of Activity
- ✓ Activity Completion Report (ACR)
- ✓ Validated list of researches conducted as a result of



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph
Website: https://region8.deped.gov.ph

meetings or conferences with division, district, and school personnel on the conduct of research studies in relation to basic education data, policy implementation, and/or research management

- Conducted 1
 coordination/ planning
 meeting or conference
 with division, district,
 and school personnel on
 the conduct of research
 studies in relation to
 basic education data,
 policy implementation,
 and/or research
- Conducted 1 coordination/ planning meeting or conference with division and district personnel on the conduct of research studies in relation to basic education data, policy implementation, and/or research management

management

- Conducted coordination/ planning meeting or conference with district and school research coordinators/personnel the conduct of studies in research basic relation to education data, policy implementation, and/or research management
- Conducted 1
 coordination/ planning
 meeting or conference
 with school research
 coordinators/ personnel
 on the conduct of
 research studies in
 relation to basic
 education data, policy
 implementation, and/or
 research management

the coordination/planning meeting

- 3 points

- 4 points

- 2 points

- 1 point

Address: Government Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

C. Education & Learning and Development (10 points)		
1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units • Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) • Complete Academic Requirements - 3 points for Master's Degree • Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points)	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation 	
Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 5 points • Regional - 4 points • Division - 3 points • District - 2 points • School - 1 point Note: 1. Points earned are cumulative but not to exceed the allotted points for the criterion. 2. The validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.	issued by DepEd or other agencies/organizations sanctioned by DepEd	
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

SEARCH FOR MOST OUTSTANDING <u>SENIOR EDUCATION PROGRAM SPECIALIST</u> (Social Mobilization and Networking)

Name of Nominee:	SDO:
Position	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
(70 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division / Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level	Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

Address: Government Center, Candahug, Palo, Leyte

3. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points - 5 points will be divided by
 - the number of authors
- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points - 4 points
- learning resources/IEC Certificate of Recognition

of the

developed/contextualized

published

Copy

book/articles

- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor,
 - Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- 4 points will be divided by the number of writers - 0.5 point in

each LR but

not to exceed

3 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

4. Other Meritorious Accomplishments specific to the position (55 points)

4.1 Awardee for Outstanding Implementation for the last 3 years (5 points)

Governance	Award	Point/s
Level	Awaru	Earned
National	1 st	5 points
	2nd	4 points
Dogional	1 st	3 points
Regional	$2^{\rm nd}$	2 points
Division	1 st	1 point

a. Point/s earned is cumulative but not to exceed the allotted points for the criterion.

4.2 Advocacy (print/online/etc.) (10 pts)

Initiated advocacy programs/projects/ activities in various modalities for the last 3 years (e.g. leaflets, streamers, posters, radio/tv advertisements, etc.)

No. of advocacies initiated	Point/s Earned	
5 and above	10 points	
4	8 points	
3	6 points	
2	4 points	
1	2 points	

✓ Certificate of Recognition

- Copy of the advocacy material (hard copy or Screenshots/Pictures)
- Audio-Video Recording/s (if applicable)



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

4.3 Networking/Linkages (20 points)

Memorandum Agreement Approved (MOA)/Memorandum of Understanding (MOU)/Deed of Donation (DOD)/Deed of Acceptance (DOA)/Contract as initiated by the nominee

No. of MOA/MOU/DOD/DOA approved, implemented, and monitored	Points Earned
5	20 points
4	16 points
3	12 points
2	8 points
1	4 points

- Approved MOA/MOU/DOD/DOA/ Contract
- ✓ Accomplishment report w/ attachments: Pictures
- **Activity Completion Report** (ACR)

Note:

1. MOA/MOU/DODA/ Contract shall be counted from January to November of the Calendar Year.

4.4 Regular Updating and compliance of schools in the DepEd Partnerships Data-Base System (DPDS) (20 points)

Percentage of	Points	
Compliance		
90- 100%	20 points	
75- 89%	16 points	
51- 74%	12 points	
Less than 50 percent	8 points	

✓ Complete screenshots of the dashboards for the Calendar Year

Note:

a. Percentage of compliance is the average of compliance of the SDO for 11 months from January to November of the current Calendar Year.

C. Education & Learning and Development (10 points)

1. Education (5 points)

- Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units
- Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points
- for Master's Degree
- Earned at least 18 MA Units

- ✓ Transcript of Records
- ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned

2. Learning and Development (5 points)

Participation to Learning and Development Activities (such as trainings, ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

- 2.5 points

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

gaminara warlahang aanfarangsa fara		
seminars, workshops, conferences, fora,		
etc.)		
 International/National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING **EDUCATION PROGRAM SPECIALIST**

Name of Nominee:	 SDO:
Position:	

CRITERIA/INDICATORS MEANS OF VERI (MOVs)		Points Earned
A. Performance (40 points)		
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40 	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) • National Awardee - 5 points • Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level • Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level • Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (10 points) • Adopted in the region/division - 10 points • Adopted in the district - 8 points • Fully implemented - 6 points • Started the implementation - 4 points • Conceptualized - 2 points Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division nominees) or RD (for Regional Office nominees)	

3. Research and Development Projects (10 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (5 points)
 - Regional/Division Level 5 points
 - District Level 3 points

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.

Copy of the complete manuscript of the

Research and

conducted

implemented / conducted

Development Project duly approved by the SDS

Certification from the SDO Research Committee on the scope of the Research

Locale as to where it was

- ✓ Memorandum / Invitation
 Letter
 ✓ Certificate of Appreciation
 - ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
- 3.2 Presented a research paper (5 points)
 - International 5 points
 - National 4 points
 - Regional 3 pointsDivision 2 points
- 4. Publication / Authorship (5 points)
 - Sole authorship of a book
 - Co-authorship of a book
 - Article published in a journal/ newspaper/ magazine of wide circulation
 - Writer/Developer/Contextualizer of LRs/IEC
 - Co-Writer of LRs
 - Member of the Development/
 Quality Assurance team (Content
 Reviewer, Language Editor,
 Layout Artist, broadcaster or
 video presenter, or Illustrator) of

the Learning Resources

Moderator/Host/Co-host (10 points)

- 5 points
- 5 points will be divided by the number of authors
- 1 point per article but not to exceed 4 points
- 4 points
- 4 points will be divided by the number of writers
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles or developed/contextualized learning resources/IEC
- Certificate of Recognition

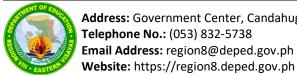
Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- 5. Consultant/Resource Speaker/Learning
 Facilitator/Trainer/Webinar
 - International/National 10 points
 - Regional 8 points
 - Division / Provincial 6 points
 - District / Municipal 4 points
- Certificate of Recognition/
 Appreciation as
 Consultant/ Resource
 Speaker/ Learning
 Facilitator/ Trainer issued
 by DepEd or other
 agencies/organizations
 sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

 School / Barangay - 2 points 	
77. (
Note: a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
C. Education & Learning and Development	
(15 points)	
1. Education (5 points)	
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 Complete Academic Requirements - 3 points for Master's Degree 	
• Earned at least 18 MA Units - 2.5 points	
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 10 points • Regional - 8 points • Division - 6 points • District - 4 points • School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING NURSE

Name of Nominee:	S	SDO:	
Position:			

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (45 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 45	 ✓ IPCRF duly signed by authorities with date of signing CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd Memorandum / Advisory with attached search criteria	
Note:		
a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and	

	(for Regional Office nominees)
3. Publication / Authorship (5 points) Sole authorship of a book Co-authorship of a book Co-authorship of a book Article published in a journal/newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to	✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
 exceed the allotted points for the criterion. 4. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) International/National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 5. Other Meritorious Accomplishments 	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd
 5.1 Assisted in the Division Initiatives undertaken in the implementation of the 6 flagship programs under the School Health and Nutrition Section in the New Normal (5 points) 6 or more initiatives - 5 points 5 initiatives - 4 points 4 initiatives - 3 points 3 initiatives - 2 points 1 -2 initiatives - 1 point 	 ✓ Memorandum ✓ Activity Completion Report ✓ Screenshots/Pictures/Videos ✓ Certificate of Recognition/Appreciation



5.2 Assistance in the conduct of training/	✓ Certificate of
activity School Health & Nutrition	Recognition/Appreciation
activities (5 points)	
(c F)	
 Assisted in the conduct of - 5 points Division activities 	
 Assisted in the conduct of - 3 points 	
District activities	
 Assisted in the conduct of - 1 point 	
School activities	
5.3 Submission of required reports	(m
(5 points)	✓ Transmittal
(o points)	
• 100% of required reports - 5 points	
submitted before deadline	
• 100% of required reports - 3 points	
submitted on deadline	
C. Education & Learning and Development	
(15 points)	
1. Education (5 points)	
	✓ Transcript of Records
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points 	✓ Certificate of Completion
for Doctorate/Doctor's Degree	of Academic Requirements
• Earned at least 18 Doctorate/ - 4 points	/ Certification of Units
Doctor's Degree units Master's Degree / Bachelor of - 3.5 points	Earned
Laws (Juris Doctor)	
 Complete Academic Requirements - 3 points for Master's Degree 	
• Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (10 points)	✓ Certificate of Participation issued by DepEd or other
✓ Participation to Learning and	agencies/organizations
Development Activities (such as trainings,	sanctioned by DepEd
seminars, workshops, conferences, fora,	salicuoned by DepEd
etc.)	
• International/National - 10 points	
• Regional - 8 points	
• Division - 6 points	
• District - 4 points	
• School - 2 points	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
b. Validity of the learning and development	
activities shall be within the last 3 years from the cut-off date set by the Regional	
PRAISE committee.	



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

SEARCH FOR MOST OUTSTANDING MEDICAL OFFICER

Name of Nominee:	SDO:
Position:	

✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd Memorandum / Advisory with attached search criteria	
Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) Certificate/Certification signed by the SDS (for division, district, and	
	authorities with date of signing

Copy of the published 3. Publication / Authorship (5 points) Sole authorship of a book - 5 points book/articles Co-authorship of a book - 5 points will developed/contextualized be divided by learning resources/IEC the number of authors Certificate of Recognition Article published in a journal/ - 1 point per newspaper/ magazine of wide article but not circulation to exceed 4 points Writer/Developer/Contextualizer - 4 points of LRs/IEC Co-Writer of LRs - 4 points will be divided by the number of writers Member of the Development/ - 0.5 point in Quality Assurance team (Content each LR but Reviewer, Language Editor, not to exceed Layout Artist, broadcaster or 3 points video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 4. Consultant/Resource Speaker/Learning Certificate of Recognition/ Appreciation as Facilitator/Trainer (5 points) Consultant/ Resource Speaker/ Learning International/National - 5 points Facilitator/ Trainer issued - 4 points Regional by DepEd or other Division / Provincial - 3 points agencies/organizations District / Municipal - 2 points sanctioned by DepEd School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 5. Other Meritorious Accomplishments specific to the position 5.1 Division Initiatives undertaken in the Memorandum Implementation of the 6 flagship **Activity Completion Report** Programs under School Health and Screenshots/Pictures/Vid **Nutrition Section in the New Normal** eos (5 points) 6 or more initiatives - 5 points 5 initiatives - 4 points 4 initiatives - 3 points - 2 points 3 initiatives 1 -2 initiatives - 1 point



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

5.2 Conducted/spearheaded training/ activity School Health & Nutrition

activities (5 points)

Email Address: region8@deped.gov.ph
Website: https://region8.deped.gov.ph

✓ Activity Completion Report

✓ Duly received Transmittal
✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
✓ Potential/Interview Checklist & Rating Sheet



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING **DENTIST**

Name of Nominee:	 SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (45 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 45	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
National Awardee - 5 points National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search 	
Nomination in the Division/ Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	criteria	
 2. Innovations (5 points) Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point 	Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD	
Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	(for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points
- 5 points will be divided by
 - the number of authors
- Article published in a journal/ newspaper/ magazine of wide circulation
- 1 point per article but not to exceed 4 points
- 4 points
- Writer/Developer/Contextualizer of LRs/IEC
- Co-Writer of LRs
- 4 points will be divided by the number of writers
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

Copy of the published book/articles developed/contextualized learning resources/IEC Certificate of Recognition

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

4. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- 4 points Regional
- Division / Provincial - 3 points
- District / Municipal - 2 points
- School / Barangay - 1 point

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Other Meritorious Accomplishments specific to the position

- 5.1 Division Initiatives focusing on Dental Health undertaken in the Implementation of the 6 flagship programs under School Health and **Nutrition Section in the New Normal** (5 points)
 - 6 or more initiatives - 5 points - 4 points 5 initiatives 4 initiatives - 3 points - 2 points 3 initiatives 1 -2 initiatives - 1 point
 - 5.2 Conducted/spearhead training/

- Memorandum
- **Activity Completion Report**
- Screenshots/Pictures/Vid

activity on School Dental Health &

Activity Completion Report



Address: Government Center, Candahug, Palo, Leyte

N-4.*4! /F!	Т
Nutrition (5 points)	
 Regional Level - 5 points Division Level - 4 points District Level - 3 points School Level - 2 points 5.3 Submission of required reports (5 points) 	✓ Transmittal
 100% of required reports - 5 points submitted before deadline 100% of required reports - 3 points submitted on deadline 	
C. Education & Learning and Development	
(15 points)	
1. Education (5 points) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
• Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
 International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years 	
from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview Checklist & Rating Sheet



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

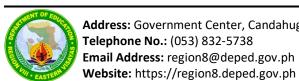
Website: https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING REGIONAL OFFICE **ADMINISTRATIVE OFFICER**

Name of Nominee: _	 Functional Division:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (45 points)	· · ·	
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 45	 ✓ IPCRF duly signed by authorities with date of signing CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ -2 points Awardee in the Barangay Level Nomination in the District/ -1 point Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year,	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
points earned shall be based on the award received in the highest governance level.		
Otherwise, points earned are cumulative.		
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will 	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	
be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD	

	(for Regional Office
3. Publication / Authorship (5 points) Sole authorship of a book Co-authorship of a book Co-authorship of a book Article published in a journal/ newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: A. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) International/National Division / Provincial District / Municipal School / Barangay Note: School / Barangay 1 5 points 5 points will be divided by the number of writers - 4 points witers - 5 points will be divided by the number of writers - 1 point serticle but not to exceed 3 points - 4 points will be divided by the number of writers - 5 points will be divided by the number of writers - 4 points will be divided by the number of writers - 5 points will be divided by the number of writers - 4 points will be divided by the number of writers - 5 points will be divided by the number of writers - 4 points will be divided by the number of writers - 5 points will be divided by the number of writers - 4 points will be divided by the number of writers - 5 points will be divided by the number of writers - 4 points of the exceed 3 points - 5 points of the exceed 4 points of the sexceed 4 points - 4 points of the vice exceed 3 points - 5 points of the exceed 4 points of writers - 4 points of the vice exceed 4 points of the vice exceed 4 points - 4 points of the vice exceed 4 points of writers - 5 points of the vice exceed 4 points of the vic	rominees) ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition ✓ Certificate of Recognition/Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd
 a. Points earned are cumulative but not to exceed the allotted points for the criterion. 5. Other Meritorious Accomplishments specific to the position 	
 5.1 Assisted in technical planning in any training, orientation, workshop, and other activities (10 points) National Level - 10 points Regional - 8 points Division - 6 points District - 4 points 	✓ Certificate of Appreciation/ Recognition duly signed by the SDS (for SDO, district and school nominees) or RD (for RO nominees); or ✓ Memorandum containing the name of the nominee
5.2 Membership in Working Committees/ BAC/Procurement-Related (5 points)	✓ Special Order/Memorandum (with the name of the Nominee)



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

• At least three (3) Working - 5 points	
Committees	
• Two (2) Working Committees - 3 points	
• One (1) working committee - 2 points	
C. Education & Learning and Development	
(15 points)	
1. Education (5 points)	
Doctorate/Doctor's Degree - 5 points	✓ Transcript of Records
Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree	✓ Certificate of Completion
• Earned at least 18 Doctorate/ - 4 points	of Academic Requirements
Doctor's Degree units	/ Certification of Units
 Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) 	Earned
Complete Academic Requirements - 3 points for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (10 points)	✓ Certificate of Participation
✓ Participation to Learning and	issued by DepEd or other
Development Activities (such as trainings,	agencies/organizations
seminars, workshops, conferences, fora,	sanctioned by DepEd
etc.)	
• International/National - 10 points	
• Regional - 8 points	
• Division - 6 points	
• District - 4 points	
• School - 2 points	
NT-4	
Note: a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
b. Validity of the learning and development	
activities shall be within the last 3 years	
from the cut-off date set by the Regional	
PRAISE committee.	
D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview
Communication skills	Checklist & Rating Sheet
 Ability to present ideas 	
• Alertness	
Judgment	
Stress Tolerance	

SEARCH FOR MOST OUTSTANDING

REGIONAL OFFICE LEVEL 2 UNIQUE POSITION

Name of Nominee:	 Functional Division:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (40 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments (40 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (10 points) National Awardee - 10 points Nomination in the Department/ - 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the Barangay Level Nomination in the District/ - 2 points Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year,	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 2. Innovations (10 points) • Adopted in the region/division - 10 points • Adopted in the district - 8 points • Fully implemented in the school - 6 points • Started the implementation - 4 points • Conceptualized - 2 points Note:	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	
 a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD	

	(far Danianal Office
	(for Regional Office
2 Describe and Development Projects IF	nominees)
 3. Research and Development Projects (5 points) 3.1 Conducted basic/action research approved by the DO Research Team (3 points) Regional/Division Level - 3 points District Level - 2 points School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (2 points) International - 2 points National - 1.75 points Regional - 1.50 points Division - 1.25 points School - 1 point 	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
1	/ Cf +11:-11
Sole authorship of a book Co-authorship of a book Co-build be divided by the number of authors Co wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs Co-Writer of the Development/Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: Article published in a journal/be divided by the number of authors -1 point per article but not to exceed 4 points vo exceed 4 points -4 points will be divided by the number of writers -0.5 point in each LR but not to exceed 3 points Note: Article published in a journal/newshill be divided by the number of writers O.5 point in each LR but not to exceed 3 points	✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
5. Consultant/Resource Speaker/Learning	✓ Certificate of Recognition/
 Facilitator/Trainer (10 points) International/National - 10 points Regional - 8 points Division / Provincial - 6 points District / Municipal - 4 points School / Barangay - 2 points 	Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

Note:		
a. Points earned are cumulative but not to		
exceed the allotted points for the criterion.		
C. Education & Learning and Development		
(15 points)		
1. Education (5 points)		
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points 	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units 	
Laws (Juris Doctor) • Complete Academic Requirements - 3 points for Master's Degree	Earned	
• Earned at least 18 MA Units - 2.5 points		
 2. Learning and Development (10 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) ● International/National - 10 points ● Regional - 8 points ● Division - 6 points ● District - 4 points ● School - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

SEARCH FOR MOST OUTSTANDING REGIONAL OFFICE ACCOUNTANT

Name of Nominee:	 Functional Division:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (30 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 30	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
 Regional 4 points
- Division / Provincial 3 points
- District / Municipal 2 points
- School / Barangay 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

Certificate of Recognition/
Appreciation as
Consultant/ Resource
Speaker/ Learning
Facilitator/ Trainer issued
by DepEd or other
agencies/organizations
sanctioned by DepEd

4. Other Meritorious Accomplishments specific to the position

4.1 Membership in Organizations/ Committees (5 points)

• Membership in technical planning committee

3 Committees - 5 points 2 Committees - 3 points 1 Committee - 2 points ✓ Memorandum/Certificates /Special Order

Transmittal Letter

received by Central Office

4.2 Compliance with Reporting Requirements (25 points)

4.2.1 Submission of Mid-Year and Year-End Financial Reports to Central Office (10 points)

Complete and accurate (on the 1st day of the

- 10 points

workshop or earlier)

- 8 points

Complete and accurate (before the last day of

the workshop)

Complete (within the submission date set/last day of the workshop)

- 6 points

4.2.2 Submission of Mid-Year and Year-End Financial Reports to COA (5 points)

Complete and accurate (2 days or earlier before

- 5 points

the deadline)

Complete and accurate

(1 day before the deadline)

- 4 points

✓ Transmittal Letter received by COA

Address: Government Center, Candahug, Palo, Leyte Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

Complete and accurate on - 3 points the deadline set 4.2.3 Submission of Monthly and Transmittal Letter Quarterly Financial Reports to received by COA and DBM Central Office, COA, DBM and ✓ Email to Central Office as other oversight agencies proof of submission (10 points) Complete and accurate - 10 points (2 days or earlier before the scheduled submission date set) Complete and accurate - 8 points (1 day before the scheduled submission date set) - 6 points Complete and accurate within the submission date 4.3 Attendance to Division/Section/Unit **Activities (5 points)** ✓ Certification of Attendance duly signed by 100% Attendance - 5 points the CAO-FD 80-99 % Attendance - 4 points 60-79% Attendance - 3 points 59% and below - 2 points C. Education & Learning and Development (15 points) 1. Education (5 points) Doctorate/Doctor's Degree - 5 points Transcript of Records Complete Academic Requirements - 4.5 points ✓ Certificate of Completion for Doctorate/Doctor's Degree of Academic Requirements Earned at least 18 Doctorate/ - 4 points Doctor's Degree units / Certification of Units Master's Degree / Bachelor of - 3.5 points Earned Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points Certificate of Participation 2. Learning and Development (10 points) Participation to Learning and issued by DepEd or other Development Activities (such as trainings, agencies/organizations seminars, workshops, conferences, fora, sanctioned by DepEd etc.) International/National - 10 points Regional - 8 points Division - 6 points District - 4 points School - 2 points a. Points earned are cumulative but not to



Address: Government Center, Candahug, Palo, Leyte

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING REGIONAL OFFICE SECTION OR UNIT HEAD

Name of Nominee: $oldsymbol{_}$	Functional Division: _	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (35 points)		
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 35 	 ✓ IPCRF duly signed by authorities with date of signing ◆ CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Nomination in the District/ - 1 point Awardee in the school 	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
 Adopted in the region/division - 10 points Adopted in the district - 8 points Fully implemented in the school - 6 points Started the implementation - 4 points Conceptualized - 2 points Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD	

	(for Dorional Office
	(for Regional Office
2 Deserved and Development Projects /5	nominees)
3. Research and Development Projects (5 points) 3.1 Conduct of basic/action research approved by the DO Research Team (3 points) • Regional/Division Level - 3 points • District Level - 2 points • School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
3.2 Presented a research paper (2 points) • International - 2 points • National - 1.75 points • Regional - 1.50 points • Division - 1.25 points • School - 1 point	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
4. Publication / Authorship (5 points)	✓ Copy of the published
Sole authorship of a book Co-authorship of a book Co-authorship of a book Article published in a journal/ newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
 5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) International/National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points 	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

School / Barangay - 1 point		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.		
6. Outreach Activity (3 points) ✓ Sponsored/conducted community- based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer - 3 points ✓ Member - 1.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation	
7. Networking/Linkages (2 points) ✓ Initiated resource generation projects and/or programs that will benefit the school Proponent/organizer - 2 points Member - 1 point Note: a. For more than one proponent, points earned will be divided by the number of proponents.	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW 	
8. Other Meritorious Accomplishments specific to the position 8.1 Compliance on submission of RMEA and other reports (3 points) 4 7 days or earlier - 3 points 4 4-6 days - 2 points 4 1-3 days - 1 point	✓ Copy of the Quarterly RMEA and other reports	
 8.2 Managed/facilitated a related training/activity conducted (2 points) 2 or more activities - 2 points managed/facilitated 1 activity managed/facilitated - 1 point 	✓ Certificate of Recognition/Certificat e of Appreciation	



8.3 Timely preparation and submission of documents for the procurement of goods and services and payment thereof (5 points)

• ,	
	Preparation
	of
	Procurement
	Documents
With Complete	
Documents and	2.5 points
without discrepancy	
With Complete	
Documents and with	1.5 points
minor discrepancy	

	Payment
At least 5 days after the conduct of the activity	2.5 points
6 days or more after the conduct of the activity	1.5 points

Certification from the Finance Division

C. Education & Learning and Development (15 points)

1. Education (5 points)

- Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points
 - Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points
 - for Master's Degree Earned at least 18 MA Units - 2.5 points
- ✓ Transcript of Records
- ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned

2. Learning and Development (10 points)

- Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)
 - International/National 10 points Regional - 8 points Division - 6 points - 4 points District School - 2 points

Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING **SUPERVISOR** (EPSs, PSDSs)

Name of Nominee:	SDO/FD:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (25 points)		
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 25 	 ✓ IPCRF duly signed by authorities with date of signing ◆ CY 2021 and CY 2022 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
(60 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (10 points)	✓ Certificate of Recognition /	
 National Awardee - 10 points Nomination in the Department/ - 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the Barangay Level 	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note:		
a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (10 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 10 points Adopted in the district - 8 points Fully implemented in the school - 6 points Started the implementation - 4 points Conceptualized - 2 points Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

3. Research and Development Projects (10 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (5 points)
 - Regional/Division Level - 5 points
 - District Level - 3 points
 - School Level - 1 point

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- ✓ Memorandum / Invitation Letter

Copy of the complete

implemented / conducted

Development Project duly approved by the SDS

Certification from the SDO

the scope of the Research Locale as to where it was

Research Committee on

manuscript of the

Research and

conducted

Copy

- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
- 3.2 Presented a research paper (5 points)
 - International 5 points
 - 4 points National
 - Regional - 3 points
 - Division - 2 points
 - School
- 1 point

4. Publication / Authorship (5 points)

Article published in a journal/

newspaper/ magazine of wide

Writer/Developer/Contextualizer

- Sole authorship of a book
- Co-authorship of a book

circulation

of LRs/IEC Co-Writer of LRs

- 5 points - 5 points will
- be divided by the number of authors
- 1 point per article but not to exceed 4 points
- 4 points
- 4 points will be divided by the number of
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

writers

book/articles developed/contextualized learning resources/IEC Certificate of Recognition

the

published

of

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)

- International/National 5 points
- Regional - 4 points
- Division / Provincial - 3 points
- District / Municipal - 2 points

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

School / Barangay - 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

6. Networking/Linkages (5 points)

✓ Initiated networking/partnership projects and/or programs that will benefit the Office

Proponent/organizer - 5 points Member - 2.5 points

Note:

a. For more than one proponent, points earned will be divided by the number of proponents.

- Copy of the approved proposal (for IGPs and other special programs/projects)
- Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof
- Accomplishment report w/ attachments: Pictures, WFP/POW

7. Other Meritorious Accomplishments specific to the position

7.1 Conduct of Professional Development Programs (10 points)

- ✓ Conducted professional development program/activity that addressed the needs of the teachers/school heads related to the PAPs supervised/ coordinated
 - Proponent/organizer - 10 points Member - 5 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- ✓ Implemented approved proposal
- Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, Certificate of Recognition/Participation
- Memorandum for the conduct of the program/activity
- 7.2 Implemented a Region/Division/ District-wide action plan that has been recognized by the community to have improved the delivery of the DepEd recognized Program, Project, and Activity (PAPs) (5 points)
 - Adopted in the Region Adopted by/in the
 - 5 points - 4 points
 - Districts/Division Shared/disseminated ✓ Fully implemented
- 3 points - 2 points
- person/coordinator

✓ Special Order as focal

- ✓ Approved Action Plan
- ✓ Accomplishment Report ✓ Certificate of Recognition
- ✓ Memorandum
- ✓ Evidence showing positive impact of the action plan



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

✓ Conceptualized - 1 point	
F	
C. Education & Learning and Development	
(10 points) 1. Education (5 points)	
Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units - 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 5 points • Regional - 4 points • Division - 3 points • District - 2 points • School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet

SEARCH FOR MOST OUTSTANDING ASSISTANT SCHOOL PRINCIPAL

Name of Nominee:	SDO:
Position:	School:

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)		
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 15 	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2021 and SY 2022-2023 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points) • National Awardee - 5 points • Nomination in the Department - 4 points or Awardee in the Region or Awardee in the Provincial Level • Nomination in the Region - 3 points or Awardee in the Division or Awardee in the Municipal Level • Nomination in the Division - 2 points or Awardee in the District or Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
2. Innovations (5 points) Adopted in the division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for	
divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	division, district, and school nominees) or RD	

	(for Degional Office
	(for Regional Office
2 Description and Development Projects	nominees) ✓ Copy of the complete
3. Research and Development Projects (5 points)	✓ Copy of the complete manuscript of the
3.1 Conduct of basic/action research	implemented / conducted
approved by the DO Research Team (3 points)	Research and Development
approved by the DO Research Team (5 points)	Project duly approved by
 Regional/Division Level - 3 points 	the SDS
- · ·	✓ Certification from the SDO
 District Level - 2 points School Level - 1 point 	Research Committee on
• School Level – 1 point	the scope of the Research
Note:	Locale as to where it was
a. For group/team research, point/s earned will be	conducted
divided by the number of researchers.	
b. Points earned are cumulative but not to exceed	
the allotted points for the criterion.	
3.2 Presented a research paper (2 points)	✓ Memorandum / Invitation
	Letter
• International – 2 points	✓ Certificate of Appreciation
• National – 1.75 points	/ Certificate of Recognition
• Regional – 1.50 points	as a Research Presenter
• Division – 1.25 points	
• School – 1 point	
N. 4	
Note: a. Points earned are cumulative but not to exceed	
the allotted points for the criterion.	
<i>y</i>	
4. Publication / Authorship (5 points)	✓ Copy of the published
 Sole authorship of a book - 5 points 	book/articles or
 Co-authorship of a book 5 points will be divided by 	developed/contextualized
the number of	learning resources/IEC
authors	✓ Certificate of Recognition
 Article published in a journal/ newspaper/ magazine of wide - 1 point per article but not 	✓ Special Order as member
circulation to exceed 4	of the
 writer/Developer/Contextualizer - 4 points 	Development/Quality
of LRs/IEC	Assurance Team
Co-Writer of LRs - 4 points will	
be divided by the number of	
writers	
 Member of the Development/ - 0.5 point in 	
Quality Assurance team (Content each LR but Reviewer, Language Editor, not to exceed	
Quality Assurance team (Content each LR but Reviewer, Language Editor, not to exceed Layout Artist, broadcaster or 3 points	
Quality Assurance team (Content each LR but Reviewer, Language Editor, not to exceed	
Quality Assurance team (Content Reviewer, Language Editor, not to exceed Layout Artist, broadcaster or video presenter, or Illustrator) of	
Quality Assurance team (Content Reviewer, Language Editor, 12 14 15 15 16 16 16 16 16 16 16 16 16 16 16 16 16	
Quality Assurance team (Content Reviewer, Language Editor, not to exceed Layout Artist, broadcaster or 3 points video presenter, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to	
Quality Assurance team (Content Reviewer, Language Editor, 12 14 15 15 16 16 16 16 16 16 16 16 16 16 16 16 16	



5. Consultant/Resource Speaker/Learning	✓ Certificate of Recognition/
Facilitator/Trainer (5 points) International/National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point	Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer signed by DepEd or other agencies/organizations sanctioned by DepEd
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	
6. Outreach Activity (5 points)	(0
Sponsored/conducted community- based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer – 5 points ✓ Member – 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation
7. Networking/Linkages (5 points) ✓ Initiated resource generation projects and/or programs that will benefit the school Proponent/organizer - 5 points Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For more than one proponent, points earned will be divided by the number of proponents.	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
 8. Other Meritorious Accomplishments as to the position (35 points) 8.1 Instructional Supervision (IS) (5 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation b. Designing assessment tools/items 	✓ Validated Instructional Supervisory Report / Monthly Accomplishment Report



- c. Analyzing assessment results
- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

Number of the above	
cited practices are	Points
evident in the conduct	Earned
of IS	
7	5 points
5-6	4 points
3-4	3 points
1-2	2 points

8.2 Provision of L & D (5 points)

		
Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned
8 hours	2	5 points
8 hours	1	4 points
6-7 hours	1	3 points
4-5 hours	1	2 points
2-3 hours	0	1 point

- ✓ Memorandum
- ✓ LAC Plan approved by the School Head/District Supervisor/Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools
- ✓ Certificate o Recognition/Appreciation
- 8.3 Attendance of staff to National, Regional, Division, District Level Virtual or Face-to-Face seminar, workshops, and trainings (5 Points)

Point/s Earned

- No. of Staff who attended seminar/ trainings divided by total number of staff)
 x allotted points
- ✓ IPPD/Department Training Needs as approved by School Head
- ✓ Training matrix
- ✓ Memorandum
- ✓ Certificate of Participation

8.4 Percentage of Learners in the department who Completely Complied the SLMs/LAS (5 Points)

Percentage of Learners in the	
department who have	Point/s
completely complied the	Earned
SLMs or LAS	
100%	5 points
95% - 99%	4 points
85% - 94%	3 points
75% - 84%	2 points
74% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report



Address: Government Center, Candahug, Palo, Leyte

8.5 Served as coach to other teachers (5 points)			✓ Certification as a coach by the School Head✓ Coaching Plan	
Percentage of the number of coachee/s as reflected in the Coaching Plan	Point/s Earned		Coaching Completion Report	
90% - 100% 80% - 89% 70% - 79% 60% -69%	5 points 4 points 3 points 2 points			
59 % below 8.6 Empowered tea	1 point	✓	Certification from the	
conceptualized action points) ✓ Point/s Earned = the department conceptualized/c	(Number of teachers in ent who have onducted action/basic by the Number of		Division Research Committee that the teachers conducted/ conceptualized action/ basic research	
8.7 SBM Level of Practice (5 points) ✓ Level 3 – 5 points ✓ Level 2 – 3 points ✓ Level 1 – 1 point		√	Certification/Certificate issued by FTAD/QAD or SDO SBM Team as to the SBM Level of Practice	
C. Education & Learning and	d Development			
for Doctorate/Doctor's Earned at least 18 doc doctor's degree units Master's Degree / Bacl Laws (Juris Doctor)	gree – 5 points quirements - 4.5 points Degree torate or - 4 points helor of - 3.5 points quirements - 3 points		Transcript of Records Certificate of Completion of Academic Requirements / Certification of Units Earned	
_	rning and Development trainings, seminars, ences, fora, etc.) – recognized agencies	✓	Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	



Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.

D. Potential (5 points)

- ✓ Interview and essay shall be conducted
 - Communication skills
 - Ability to present ideas
 - Alertness
 - Judgment
 - Stress Tolerance

✓ Potential/Interview
Checklist & Rating Sheet

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING JHS HEAD TEACHER/DEPARTMENT HEAD

Name of Nominee: _	SDO:
Position:	School:

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)		
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two IPCRF Ratings / 5) x 15 	 ✓ IPCRF duly signed by authorities with date of signing ◆ SY 2021-2022 and SY 2022-2023 ✓ Service Record 	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
2. Innovations (5 points) • Adopted in the division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD	



Address: Government Center, Candahug, Palo, Leyte

allotted points for the criterion.			(for Regional Office nominees)	
3. Research and Development Propoints) 3.1 Conduct of basic/action research Teach approved by the DO Research Teach approved by Teach Level Note: a. For group/team research, point/s divided by the number of research b. Points earned are cumulative but the allotted points for the criterion.	arch am (3 points) - 3 points - 2 points - 1 point earned will be ers. not to exceed	✓	Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted	
• Regional – 1.5	points 75 points 0 points 5 points oint	✓ ✓	Memorandum / Invitation Letter Certificate of Appreciation / Certificate of Recognition as a Research Presenter	
Publication / Authorship (5 points) Sole authorship of a book Co-authorship of a book Co-authorship of a book Article published in a journal/newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources		✓ ✓	Copy of the published book/articles or developed/contextualized learning resources/IEC Certificate of Recognition Special Order as member of the Development/Quality Assurance Team	
Note: a. Points earned are cumulative exceed the allotted points for				



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) • International/National - 5 points • Regional - 4 points • Division / Provincial - 3 points • District / Municipal - 2 points • School / Barangay - 1 point	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer signed by DepEd or other agencies/organizations sanctioned by DepEd
 a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Outreach Activity (5 points) ✓ Sponsored/conducted community- 	✓ Copy of the approved proposal
based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements Proponent/organizer - 5 points Member - 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation
7. Networking/Linkages (5 points) ✓ Initiated resource generation projects and/or programs that will benefit the school	✓ Copy of the approved proposal (for IGPs and other special programs/projects)
Proponent/organizer - 5 points Member - 2.5 points	✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For more than one proponent, points earned will be divided by the number of proponents.	any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
8. Other Meritorious Accomplishments as to the position (35 points)	
8.1 Instructional Supervision (IS) (5 points) Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan: a. DLL/DLP, SLM and LAS preparation	✓ Validated Instructional Supervisory Report / Monthly Accomplishment Report
b. Designing assessment tools/items c. Analyzing assessment results	



- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

Number of the above	
cited practices are	Points
evident in the conduct	Earned
of IS	
7	5 points
5-6	4 points
3-4	3 points
1-2	2 points

8.2 Provision of L & D (5 points)

0:2 1 10 vision 0: 2 @ 2 (0 points)				
Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned		
8 hours	2	5 points		
8 hours	1	4 points		
6-7 hours	1	3 points		
4-5 hours	1	2 points		
2-3 hours	0	1 point		

- ✓ Memorandum
- ✓ LAC Plan approved by the School Head/District Supervisor/Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools
- ✓ Certificate of Recognition/Appreciation
- 8.3 Attendance of staff to National, Regional, Division, District Level Virtual or Face-to-Face seminar, workshops, and trainings (5 Points)

Point/s Earned

- = No. of Staff who attended seminar/ trainings divided by total number of staff) x allotted points
- ✓ IPPD/Department Training Needs as approved by School Head
- ✓ Training matrix
- ✓ Memorandum
- ✓ Certificate of Participation

8.4 Percentage of Learners in the department who Completely Complied the SLMs/LAS (5 Points)

Percentage of Learners in the	
department who have	Point/s
completely complied the	Earned
SLMs or LAS	
100%	5 points
95% - 99%	4 points
85% - 94%	3 points
75% - 84%	2 points
74% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report



Address: Government Center, Candahug, Palo, Leyte

8.5 Served as coach to (5 points)	o other teachers		Certification as a coach by the School Head Coaching Plan	
Percentage of the number of coachee/s as reflected in the Coaching Plan	Point/s Earned		Coaching Completion Report	
90% - 100%	5 points			
80% - 89%	4 points			
70% - 79%	3 points			
60% -69%	2 points			
59 % below	1 point			
0.6 Danier 14 - 1			Outification form	
(5 points) ✓ Point/s Earned = the departm conceptualized/o	(Number of teachers in tent who have conducted action/basic d by the Number of		Certification from the Division Research Committee that the teachers conducted/conceptualized action/basic research	
8.7 SBM Level of Prac ✓ Level 3 – 5 points ✓ Level 2 – 3 points ✓ Level 1 – 1 point	S	√	Certification/Certificate issued by FTAD/QAD or SDO SBM Team as to the SBM Level of Practice	
C. Education & Learning an	d Development			
(10 points)				
for Doctorate/Docto Earned at least 18 of doctor's degree unit Master's Degree / Epoints Laws (Juris Doctor)	Degree – 5 points Requirements - 4.5 points or's Degree doctorate or - 4 points as achelor of - 3.5 Requirements - 3 points	✓ ✓	Transcript of Records Certificate of Completion of Academic Requirements / Certification of Units Earned	
Activities (such as workshops, confer DepEd and DepEd-	rning and Development strainings, seminars, rences, fora, etc.) – recognized agencies al/National – 5 points – 4 points	✓	Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

• Division – 3 points		
• District – 2 points		
• School – 1 point		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING DIVISION LR PDO II

Name of Nominee:	 SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (30 points)		
 Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned (Average of the Two OPCRF/IPCRF Ratings /5) x 30 	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Service Record	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition / Certificate of Appreciation	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ Awardee in the Barangay Level Nomination in the District/ Awardee in the school 	issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and	



Address: Government Center, Candahug, Palo, Leyte

	school nominees) or RD (for Regional Office nominees)
3. Research and Development Projects (10 points) 3.1 Conducted in-depth basic/action research on curriculum instruction innovations approved by the RO Research Team (5 points) • Regional Level - 5 points • Division Level - 4 points • Area/municipality - 2 points Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the RD ✓ Certification from the RO Research Committee on the scope of the Research Locale as to where it was conducted
3.2 Presented a research paper (5 points) • International -5 • National -4 • Regional -3 • Division -2	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
4. Publication / Authorship (5 points)	✓ Copy of the published
 Sole authorship of a book Co-authorship of a book Co-authorship of a book S points 5 points will be divided by the number of authors 1 point per article but not to exceed 4 points Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenter, or Illustrator) of the Learning Resources Note: Points earned are cumulative but not to exceed the allotted points for the criterion. 	book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)	✓ Certificate of Recognition/ Appreciation as
• International/National - 5 points	Consultant/ Resource Speaker/ Learning



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

 Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points Facilitator / Trainer issued by DepEd or other agencies / organizations 	
• School / Barangay - 1 point sanctioned by DepEd	
Note:	
a. Points earned are cumulative but not to exceed the allotted points for the criterion.	
6. Outreach Activity (5 points) ✓ Implemented approved	
✓ Sponsored/conducted community- proposal	
based feeding programs, ✓ Narrative/Accomplishmen	
medical/dental missions, tree planting, treport (depicting the	
clean-up drives, and other community extent to which the activity	
development activities or civic has effectively and	
engagements efficiently addressed a	
✓ Proponent/organizer – 5 points pressing need or improved	
✓ Member – 2.5 service delivery/learning	
points outcome) with	
Note: attachments: Pictorial,	
a. For more than one proponent, points earned written output, video	
will be divided by the number of proponents. ✓ Certificate of	
Recognition/Participation	
7. Networking/Linkages (5 points) ✓ Approved and	
✓ Initiated resource generation projects implemented proposal (for	
and/or programs that enhance the IGPs and other special	
implementation of basic education programs/projects)	
✓ Proponent/organizer – 5 points ✓ Copy of Partnership MOAs	
✓ Member – 2.5 points or MOUs, deed of	
donation/ acceptance or	
Note: any other valid proof	
a. For more than one proponent, points earned ✓ Accomplishment report w/	
will be divided by the number of proponents. attachments: Pictures,	
WFP/POW	
8. Other Meritorious Accomplishment Note: Any of the following	
specific to the position (15 points) MOVs	
8.1 Technical Support during training or ✓ Memorandum / Invitation	
provided TA to the schools in the Letter with the name of	
orientation on the utilization of LR Portal the LR PDO	
that includes resetting of passwords, etc. Travel order with	
or in relation to LRs (5 points) Certificate of Appearance	
✓ TA Report	
10 times and above - 5 points	
8-9 times - 4 points	
6-7 times - 3 points	
4-5 times - 2 points	
1-3 times - 1 point	
- 1 point	
8.2 Coordinated and provided technical and Note: Any of the following	
administrative support to the Division MOVs	
and School in the distribution of	
LAS/SLMs, Tablets, Inventory of	



LAS/SLMs, Development, Quality Assurance of LRs, and other Tools and Equipment (5 points) 10 times and above - 5 points 8-9 times - 4 points 6-7 times - 3 points 4-5 times - 2 points 1-3 times - 1 point	✓ Certifications signed by SDS on his / her task ✓ Travel order with Certificate of Appearance ✓ Memorandum ✓ TA Report	
8.3 Conducted Learning and Development Activities (such as Formal training: seminar, workshop, orientation), (Relationship and Discussion-Based Learning (RDL: - coaching and mentoring, pair-assisted learning and community of practice, (Job Embedded Learning), and LAC Sessions to the Districts and Schools) (5 points) 10 and above - 5 points 8-9 - 4 points 6-7 - 3 points 6-7 - 3 points 4-5 - 2 points 1-3 - 1 point	 ✓ ACR ✓ Coaching Documentation ✓ Travel order ✓ Any document that justifies the conduct of the learning and development activities 	
C. Education & Learning and Development (10 points)		
1. Education (5 points) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements for Master's Degree Earned at least 18 MA Units - 2.5 points	✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned	
Participation to Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 5 points • Regional - 4 points • Division - 3 points • District - 2 points • School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd	



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
✓ Interview and essay shall be conducted	✓ Potential/Interview
 Communication skills - 1 	Checklist & Rating Sheet
 Ability to present ideas - 1 	
• Alertness – 1	
● Judgment − 1	
• Stress Tolerance – 1	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING

IMPLEMENTING UNIT BOOKKEEPER/ACCOUNTANT

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF	Points
·	VERIFICATION (MOVs)	Earned
A. Performance (20 Points)		
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20 	✓ IPCRF for SY 2020- 2021 and 2021-2022 duly signed by authorities with date of signing ✓ Service Record ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly	
	signed by authorities	
B. Outstanding/Meritorious Accomplishments (65 Points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points)	✓ Certificate of	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region Nomination in the Region / - 3 points Awardee in the Division Nomination in the Division/ - 2 points Awardee in the District Nomination in the District/ - 1 point Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 	Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
 2. Innovations (5 points) Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. 	Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	

Address: Government Center, Candahug, Palo, Leyte

b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Certificate/Certificatio n signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)
3. Consultant/Resource Speaker/Learning	✓ Certificate of
Facilitator/Trainer (5 points) International/National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd
4. Other Meritorious Accomplishments specific to the position/designation (50 points)	
4.1 Membership in Organizations/ Committees (5 points) • Membership in technical planning committee	✓ Memorandum/ Certificates/ Special Order
4 or more Committees – 5 points 3 Committees – 3 points 2 Committee – 2 points	
4.2 Budget Utilization Rate (OBLIGATION	✓ Certified Status of
and DISBURSEMENT) (5points)	BUR at RO-FD
• BUR of 98-100% - 5 pts.	
• BUR of 95-97% - 4 pts.	
• BUR of 90-94% - 3 pts.	
• BUR of 85-89% - 2 pts.	
BUR of 84% and below - 1 pt.	
4.3 Non-Incurrence of Overdraft in the	✓ Status of Fund
current year (5 points)	Utilization certified by
 No overdraft in allotment – 5 pts. 	RO-Budget Officer
incurred in the current	
year	
4.4 Compliance with Reporting	
Requirements	(0 .:5 10
4.4.1 Submission of Mid-Year and	Certified Status
Year-End Financial and	Report by the SDO- Accountant and
Budgetary Reports (5 points)	Budget Officer



 Complete and accurate (within 24 hours from 	– 5 points			
start of workshop)				
• Complete and accurate	- 3 points			
(before the last day of	- 5 points			
the workshop)				
• Complete (within the	– 1 point			
submission date set/last	r			
day of the workshop)				
4.4.2 Submission of Month	lv and	✓ Cer	rtified Status	
Quarterly Financial a	•		port by the SDO	
Budgetary Reports (5 points)		_	countant and	
• Complete and accurate	- 5 points		dget Officer	
(3 days before the scheduled	-	Da	aget Officer	
submission date)				
Complete and accurate	- 3 points			
(2 days before the schedule	d			
submission date set)				
 Complete and accurate 	– 1 point			
(1 day before the scheduled				
submission date set)				
4.4.3 MOOE/Cash Advance	s/Other	✓ Cei	rtified Status	
Funds Liquidation (5	points)	Rep	port by the SDO	
• 100% Liquidation of School	- 5 points	Acc	countant and	
MOOE/CA for the rating		Bu	dget Officer	
period • 96-99% Liquidation of School	- 4 points			
MOOE/CA for the rating	- 4 points			
period				
• 91-95% Liquidation of School	- 3 points			
MOOE/CA for the rating	o pomico			
period				
• 86-89% Liquidation of School MOOE/CA for the rating	- 2 points			
period				
• 85% and below Liquidation	– 1 point			
rate 4.4.4 AOM Compliance (5 p	oints)	✓ API	PSI Validated by	
• NO AOM received within	– 5 points		<u> </u>	
the year	o ponits		A and Status of	
• Compliance within the year	– 4 points		M certified by RO-	
of 50% and above	-	Acc	counting Section	
• Compliance within the year of 30-49%	- 3 points			
• Compliance within the year of 10-29%	- 2 points			
• Compliance within the year of 10% and below	– 1 point			
4.4.5 NS Compliance (5 points)		✓ SAS	SDC issued to the	
NO NS balance by	– 5 points		by COA as of	
December 31	1		cember 31, 2021	
• Compliance/Settlement	- 4 points		th NSSDC issued	
within the year of 50%	. Politico			
and above within the year		WIT	thin the year)	
• Compliance/settlement	- 3 points			
within the year of 30-49%	o ponito			
• Compliance/settlement	- 2 points			
within the year of 10-29%	2 points			
J		<u> </u>		



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

0 11 111 11			
 Compliance within the year of 10% and below 	– 1 point		
4.4.6 ND Compliance (5 poin	nts)	✓ SASDC issued to the	
• NO ND balance by	– 5 points	IU by COA as of	
December 31	- P	December 31, 2021	
Compliance/Settlement	- 4 points	(with NSSDC issued	
within the year of 50%	. politio	1 '	
and above within the year		within the year)	
• Compliance/settlement	- 3 points		
within the year of 30-49%	o pointo		
• Compliance/settlement	- 2 points		
within the year of 10-29%	- 2 points		
_ =	1 noint		
• Compliance within the year of 10% and below	– 1 point		
4.4.7 Attendance to Division	n and	✓ Certification of	
Regional Call Ups (5 p	OHICS)	3	
. 1000/ Δ.μ. 1	F	signed by the SDO	
• 100% Attendance to	– 5 points	Accountant and	
Division and RO call-ups		Budget Officer (for	
for CY 2021		Division call-ups)	
• 95-99% Attendance to	– 4 points	✓ Certification of	
Division and RO call-ups		Attendance duly	
for CY 2021		signed by the CAO-FD	
• 90-94% Attendance to	– 3 points	(for Regional call-ups)	
Division and RO call-ups		(lor Regional can-ups)	
for CY 2021			
• 86-89% Attendance to	-2 points		
Division and RO call-ups	-		
for CY 2021			
• At least 85% Attendance	– 1 point		
to Division and RO call-ups	1 , -		
for CY 2021			
C. Education and Learning and Develo	opment		
(10 Points)			
1. Education (5 points)		✓ Transcript of Records	
Doctorate/Doctor's Degree	- 5 points		
Complete Academic Requirements	- 4.5 points		
for Doctorate/Doctor's Degree	•	Completion of	
Earned at least 18 Doctorate/ Particle Programme 18 Doctorate/	- 4 points	Academic	
Doctor's Degree / Bachelor of	- 3.5 points	Requirements /	
Master's Degree / Bachelor of Laws (Juris Doctor)	- 5.5 points	Certification of Units	
Complete Academic Requirements	- 3 points	Earned	
for Master's Degree	_		
Earned at least 18 MA Units	- 2.5 points		
	•		
2. Learning and Development (5 po	•	✓ Certificate of	
✓ Participation to Learn		1 2 1	
Development Activities (such a	as trainings,	DepEd or other	
seminars, workshops, confer	ences, fora,	agencies/organization	
etc.)	, ,	s sanctioned by DepEd	
International/National	- 5 points		
•	_		
Regional Division	- 4 points		
DivisionDistrict	- 3 points		
■ Instrict	- 2 points	1	
• School	- 1 point		



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 Points) ✓ Interview and essay shall be conducted ✓ Potential/Interview Communication skills Checklist & Rating Sheet Ability to present ideas Alertness Judgment Stress Tolerance

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL (MONOGRADE SCHOOL - CENTRAL CATEGORY)

Name of School:	SDO:
School Head:	

CRITERIA/INDICATOR			MEANS OF VERIFICATION (MOVs)	Points Earned
A. INSTRUCTIONAL LEADERSHIP		-1		
(Performance Indicator for the land) 1. Drop-out Rate (4 points)	ast two [2] years	5) ✓	Certification on the Drop-out Rate,	
Percentage of drop-out from the baseline data from year to year in 2 years	Point/s Earned		CSR, and CR for the last two (2) years coming from	
0%	4 points		the SDO Planning	
0.01% - 1%	3 points		Officer or data	
1.01% - 2%	2 points		generated from the	
3% and above	1 point		LIS/EBEIS	
2. Cohort Survival Rate (3 points Baseline:75%	s)			
 High: At least 10% increase or at least 95% CSR 	- 3 points			
Average: At least 7% increase	- 2 points			
Marginal: at least 5% increase	- 1 point			
3. Completion Rate (3 points) Baseline:75%				
 High: at least 10% increase or at least 95% CR 	- 3 points			
Average: at least 7% increase	- 2 points			
Marginal: at least 5% increase	- 1 point			
4. School Academic Performance	e /Average	✓	Accomplished and	
Grades of Learners (5 points)		,	Signed SF 7	
Daint /a Fannad		✓	riverage arades or	
Point/s Earned = Average grades of learners for t	the last two (2)		Learners generated from the LIS	
years (SY 2019-2020 and SY 2020-2021) x 0.05				
5. School Literacy Rate/Improve		✓	Combonatea 1 mm	
Level (5 points)			IRI Result (Pre and	
Percentage of learners who	Points		Post Tests)	
are at least Instructional	Earned			
Readers				
90% - 100%	5 points			
80% - 89.99%	4 points			
70% - 79.99%	3 points			
60% - 69.99%	2 points			
59.99% and below	1 point			

6. School Numeracy Rate (Improved Numeracy Level) (5 points)

Percentage of learners who	Points
are highly numerates	Earned
90% - 100%	5 points
80% - 89.99%	4 points
70% - 79.99%	3 points
60% - 69.99%	2 points
59.99% and below	1 point

✓ Consolidated
Numeracy
Assessment Result
(Pre and Post Tests)

7. Percentage of Learners who Completely Complied the SLMs/LAS (5 Points)

Percentage of Learners who have completely complied the SLMs or LAS	Point/s Earned
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report

8. Instructional Supervision (IS) (4 points)

Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:

- a. DLL/DLP, SLM and LAS preparation
- b. Designing assessment tools/items
- c. Analyzing assessment results
- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

Number of the above-	
cited practices are	Point/s
evident in the conduct of	Earned
IS	
7	4 points
5-6	3 points
3-4	2 points
1-2	1 point

Validated
Instructional
Supervisory
Report/Monthly
Accomplishment
Report

B. LEARNING ENVIRONMENT (20 points)

1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points)

The school has implemented the CPP and Anti-Bullying Law with the following:

✓ Copy of the Child Protection Committee with



Address: Government Center, Candahug, Palo, Leyte

- a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;
- b. Organized a functional Child Protection Committee (CPC);
- c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;
- d. Conducted capacity building activities on child protection measures and protocols and anti-bullying;
- e. Adopted a student Code of Conduct to be followed by every pupil or learner; and
- f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-**Bullying Law**

Number of the above- cited indicators that are present	Point/s Earned
6	5 points
5	4 points
4	3 points
3	2 points
2	1 point

- their TORs and ACRs
- ✓ Copy of the School Child Protection Policy and Anti-**Bullying Law**
- ✓ Approved Training/LAC Design/s and ACR
- ✓ Copies of Advocacy Materials used
- School Handbook
- ✓ School Records of Cases/complaints under CPP and anti-Bullying Law

2. School-Based Feeding Implementation (3 points)

Percentage of the learner- beneficiaries achieved normal status	Point/s Earned
90% - 100%	3 points
80% - 89.99%	2 points
79.99% and below	1 point

Learners' **Program Nutritional Status** (Baseline and End line Data)

3. Disaster Risk Reduction Management (DRRM) **Implementation** Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (3 points)

Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF

Percentage of implementation
of the Comprehensive School
Safety Framework (CSSF)
and Solid Waste Management
such as segregation of waste
materials and provision of
Material Recovery Facility
(MRF) and Recycling Program

Point/s Earned



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

90% - 100%	3 points	
79% - 89%	2 points	
68% - 78%	1 point	

4. Health and Safety (4 points)

Percentage of	
implementation of COVID-19	
Protocols such as setting of	
handwashing facilities,	
thermal scanner at the	
entrance, putting up of	
triage, provision of PPEs such	Point/s
as facemask and face shield	Earned
to employees, regular	
disinfection of school	
facilities, disinfection of	
modules, tools and the like,	
before distribution, during,	
and after retrieval	
100%	4 points
95% - 99%	3 points
90% - 94%	2 points
89% and below	1 point

✓ Pictures/pictonarrative/ video of the activities relative to COVID-19 protocols with ACR

5. DCP Package Utilization (3 points)

Heightened use of DCP Package and other available technologies integrated in the curriculum and implementation on the ICT ingenuities that further improve service of the school with the following indicators:

- a. Presence of document that showed 100% usage of equipment of knowledge embodied in the DCP package.
- b. ICT integration in the curriculum produced a highly conducive and beneficial learning experience to the learner.
- c. The school implemented initiatives in the maintenance of ICT.

Number of indicators met	Point/s
Number of mulcators met	Earned
3	3 points
2	2 points
1	1 point

Utilization report of DCP Package by ICT (monthly or quarterly with pictorials), Portfolio of learners' outputs in ICT-related activities, and DCP related activities are present in the SIP/AIP for at least 2 consecutive years



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

6. Maintenance of School facilities and equipment (2 points)

Percentage of learning facilities and equipment properly accounted and	Point/s Earned
properly accounted and maintained	Larned
90% - 100%	2 points
70% - 89%	1 point

Property Custodian's Accomplishment Report

C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)

1. Provision of L & D (5 points)

Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned
8 hours	2	5 points
8 hours	1	4 points
6-7 hours	1	3 points
4-5 hours	1	2 points
2-3 hours	0	1 point

- ✓ Memorandum
- ✓ LAC Plan/training designs approved by the Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools

2. Attendance of staff to different capabilitybuilding activities (5 Points)

- Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5
- SPPD/School Training Needs as approved by SH
- Training matrix
- Memo
- ✓ Certificate of Participation/ appearance

D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points) 1. Financial Management (5 Points)

•	100% liquidation of MOOE and	- 5 points	comin
	other funds submitted at least		Divisi
	3 days before the deadline		Accou
•	100% liquidation of MOOE and	- 4 points	
	other funds submitted 2 days	•	the
	before the deadline		liquid
•	100% liquidation of MOOE and	- 3 points	as of S
	other funds submitted 1 day		2022

- before the deadline 100% liquidation of MOOE and other funds submitted on the
 - 2 points
- ✓ Certification ng from the ion plus untant authenticated dation report September 30, 2022

2. School Improvement Plan (SIP)/AIP (5 points)

- a. Creation and Functionality of SPT
- b. Alignment of AIP to SIP

deadline

- c. Information dissemination to stakeholders
- SIP, AIP, WFP/APP
- ✓ Attendance of stakeholders, SPT, Program managers ACR



Address: Government Center, Candahug, Palo, Leyte

- d. Implementation of PAPs
- e. Quarterly review and adjustment conducted through SMEA

\checkmark	SRC
•	SICC

✓ SMEA

Number of the above- cited indicators present	Points Earned
5	5 points
4	4 points
3	3 points
2	2 points
1	1 point

3. Basic Education-Learning Continuity Plan (BE-LCP) (5 Points)

D: (D 1
Points Earned
5 points
4 points
3 points
2 points
1 point

✓ BE-LCP Accomplishment Tracking Form

E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)

1. School-Community Partnership (5 points)

Percentage of LSAs ((Parents,	
LGU paid, and other	
Volunteers)	Point/s
who are actively involved in	Earned
the Distance Learning	
Modality implementation	
90% - 100%	5 points
80% - 89%	4 points
70% - 79%	3 points
60% -69%	2 points
Below 60%	1 point

- ✓ LSA contracts
- ✓ Schedule of Assignments
- ✓ Outputs/Results
- ✓ Accomplishment Report

2. Resources generated through Brigada-Eskwela and other resource-generated initiatives (3 points)

ELEMENTARY	Points
Central School	Points
Php200,000.00 and above	3 pts.
Php76,000.00 to	Opto
199,999.00	2 pts.
Php75,000 to 75,999.00	1 pt.

- ✓ Project Proposal
- ✓ Deed of donations
- ✓ Deed of acceptance
- ✓ BE Report



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

F. OUTSTANDING/MERITORIOUS AC	CCOMPLISHMENT	rs (13 points)
1. SBM Level of Practice (5 point		✓	SBM Assessment
SBM Level Validation Level Allot	ted Points		Tool as evaluated and approved by the
	points		Division/Regional
	points		SBM Task Force
	point	✓	Memorandum/
			Certificate of Accreditation or level duly signed by SDS/RD
2. SBM-WInS (2.5 points)			GD14.WW G
• School's WInS-OMS rating	- 2.5 points	✓	SBM-WInS
of 3 Stars • School's WInS-OMS rating	- 1.5 points		Checklist duly
of 2 Stars	- 1.5 points		certified by the SDO Coordinator
School's WInS-OMS rating	- 0.5 points		and District Nurse
of 1 Star	P		and District Nurse
3. Rewards and Recognition rec	eived by the	✓	Plaque/Certificate
school for the current Calend	ar Year (2.5		of Recognition/
points)			Appreciation/meda
National/International	- 2.5 points		ls (First Placer or
• Region	- 2 points		Champion)
DivisionDistrict	- 1.5 points	√	Program
Note:	- 1 point		invitation/Memo
a. Points earned are cumulative but	not to exceed		
the allotted points for the criterion			
b. For same awards received in a ca	lendar year, points		
earned shall be based on the awa			
highest governance level. Otheru	vise, points earned		
are cumulative. 4. Implementation of the Schoo	1 Donnor		
Project (3.0 points)	i bailliei		
✓ Ingenuity of the Project	- 0.5 point	/	Project
• This pertains to the nature	=		Design/Manual
and originality of the project		1	School
and the alignment of its			Improvement
objectives to its target. The	:		Plan/AIP
project should have great		✓	Project
impact to the current need of the school.	S		Implementation
of the school.			Plan
		✓	Resource
			Generated for
			School Banner
			Project
			implementation
		,	AGD (iii
✓ Advocacy Strategies	- 0.5 point	✓	ACR (with
This pertains to the variou			highlights of stake
strategies undertaken by t	he		



Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

School to communicate the holders' banner project to the internal involvement and external stakeholders and ✓ School the School draws support from Performance its partners. Indicators ✓ Customers' Feedback ✓ Impact to School Performance - 1 point ✓ Project • This depends on the target Implementation or focus of the project. The Plan project should address the identified needs/weaknesses of the School. ✓ Accomplishments relative to - 1 point ✓ SMEA Results on School Banner Project School Banner *Implementation* Implementation • Accomplishments should be ✓ Value Added based on the Annual Implementation Plan of the Accomplishments School Banner Project. Value added accomplishments shall

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

be given additional points based on merit set by the

evaluators.

Email Address: region8@deped.gov.ph
Website: https://region8.deped.gov.ph

SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL (MONOGRADE SCHOOL – NON-CENTRAL CATEGORY)

Name of School:	SDO:
School Head:	

CRITERIA/INDICATOR	as .		MEANS OF VERIFICATION (MOVs)	Points Earned
C. INSTRUCTIONAL LEADERSHIP				
(Performance Indicator for the	last two [2] years	_		
1. Drop-out Rate (4 points) Percentage of drop-out from the baseline data from	Point/s Earned	✓	Certification on the Drop-out Rate, CSR, and CR for the last two (2)	
year to year in 2 years 0% 0.01% - 1%	4 points 3 points		years coming from the SDO Planning Officer or data	
1.01% - 2% 3% and above	2 points 1 point		generated from the LIS/EBEIS	
2. Cohort Survival Rate (3 point Baseline: 75%	s)			
 High: At least 10% increase or a least 95% CSR 	-			
Average: At least 7% increase	- 2 points			
Marginal: at least 5% increase	- 1 point			
3. Completion Rate (3 points)				
Baseline:75% • High: at least 10% increase or a least 95% CR	t - 3 points			
Average: at least 7% increaseMarginal: at least 5% increase	- 2 points - 1 point			
4. School Academic Performanc Grades of Learners (5 points)	e /Average	✓ ✓	Signed SF 7	
Point/s Earned = Average grades of learners for the 1 (SY 2019-2020 and SY 2020-2021			Learners generated from the LIS	
5. School Literacy Rate/Improve Level (5 points)	ed Reading	✓	Consolidated Phil- IRI Result (Pre and	
Percentage of learners who are at least Instructional Readers	Points Earned		Post Tests)	
90% - 100%	5 points			
80% - 89.99%	4 points			
70% - 79.99%	3 points			
60% - 69.99%	2 points			
59.99% and below	1 point			

6. School Numeracy Rate (Improved Numeracy Level) (5 points)

Percentage of learners who	Points
are highly numerates	Earned
90% - 100%	5 points
80% - 89.99%	4 points
70% - 79.99%	3 points
60% - 69.99%	2 points
59.99% and below	1 point

✓ Consolidated
Numeracy
Assessment Result
(Pre and Post Tests)

7. Percentage of Learners who Completely Complied the SLMs/LAS (5 Points)

Percentage of Learners who have completely complied the SLMs or LAS	Point/s Earned
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report

8. Instructional Supervision (IS) (4 points)

Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:

- a. DLL/DLP, SLM and LAS preparation
- b. Designing assessment tools/items
- c. Analyzing assessment results
- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

✓	Validated
	Instructional
	Supervisory
	Report/Monthly
	Accomplishment
	Report

Number of the above-	
cited practices are	Point/s
evident in the conduct of	Earned
IS	
7	4 points
5-6	3 points
3-4	2 points
1-2	1 point

D. LEARNING ENVIRONMENT (20 points)

1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points)

The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection ✓ Copy of the Child Protection Committee with



Address: Government Center, Candahug, Palo, Leyte

- policies and procedures, and monitors compliance thereof;
- b. Organized a functional Child Protection Committee (CPC);
- c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;
- d. Conducted capacity building activities on child protection measures and protocols and antibullying;
- e. Adopted a student Code of Conduct to be followed by every pupil or learner; and
- f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law

Number of the above- cited indicators that are present	Point/s Earned
6	5 points
5	4 points
4	3 points
3	2 points
2	1 point

- their TORs and ACRs
- ✓ Copy of the School Child Protection Policy and Anti-Bullying Law
- ✓ Approved
 Training/LAC
 Design/s and ACR
- ✓ Copies of Advocacy Materials used
- ✓ School Handbook
- ✓ School Records of Cases/complaints under CPP and anti-Bullying Law

2. School-Based Feeding Program Implementation (3 points)

Percentage of the learner- beneficiaries achieved normal status	Point/s Earned
90% - 100%	3 points
80% - 89.99%	2 points
79.99% and below	1 point

✓ Learners'
Nutritional Status
(Baseline and End
line Data)

3. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (3 points)

Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management such as segregation of waste materials and provision of Material Recovery Facility (MRF) and Recycling Program	Point/s Earned
90% - 100%	3 points
79% - 89%	2 points
68% - 78%	1 point

✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

4. Health and Safety (4 points)

Percentage of implementation of COVID-19 Protocols such as setting of handwashing facilities, thermal scanner at the entrance, putting up of triage, provision of PPEs such as facemask and face shield to employees, regular disinfection of school facilities, disinfection of modules, tools and the like, before distribution, during, and after retrieval	Point/s Earned
100%	4 points
95% - 99%	3 points
90% - 94%	2 points
89% and below	1 point

✓ Pictures/pictonarrative/ video of the activities relative to COVID-19 protocols with ACR

5. DCP Package Utilization (3 points)

Heightened use of DCP Package and other available technologies integrated in the curriculum and implementation on the ICT ingenuities that further improve service of the school with the following indicators:

- a. Presence of document that showed 100% usage of equipment of knowledge embodied in the DCP package.
- b. ICT integration in the curriculum produced a highly conducive and beneficial learning experience to the learner
- c. The school implemented initiatives in the maintenance of ICT.

Number of indicators met	Point/s Earned
3	3 points
2	2 points
1	1 point

Utilization report of DCP Package by ICT (monthly or quarterly with pictorials), Portfolio of learners' outputs in ICT-related activities, and DCP related activities are present in the SIP/AIP for at least 2 consecutive years

6. Maintenance of School facilities and equipment (2 points)

Percentage of learning facilities and equipment properly accounted and	Point/s Earned
maintained	
90% - 100%	2 points
70% - 89%	1 point

PropertyCustodian'sAccomplishmentReport



C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)

1. Provision of L & D (5 points)

Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned
8 hours	2	5 points
8 hours	1	4 points
6-7 hours	1	3 points
4-5 hours	1	2 points
2-3 hours	0	1 point

- ✓ Memorandum
- ✓ LAC Plan/training designs approved by the Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools

2. Attendance of staff to different capabilitybuilding activities (5 Points)

- Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5
- ✓ SPPD/School Training Needs as approved by SH
- ✓ Training matrix
 - / Memo
- ✓ Certificate of Participation/ appearance

D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)

- 5 points

- 4 points

- 3 points

- 2 points

1. Financial Management (5 Points)

- 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline
- 100% liquidation of MOOE and other funds submitted 2 days before the deadline
- 100% liquidation of MOOE and other funds submitted 1 day before the deadline
- 100% liquidation of MOOE and other funds submitted on the deadline

- ✓ Certification coming from the Division Accountant plus the authenticated liquidation report as of September 30, 2022
- 2. School Improvement Plan (SIP)/AIP (5 points)
 - a. Creation and Functionality of SPT
 - b. Alignment of AIP to SIP
 - c. Information dissemination to stakeholders
 - d. Implementation of PAPs
 - e. Quarterly review and adjustment conducted through SMEA

Number of the above- cited indicators present	Points Earned
5	5 points
4	4 points
3	3 points
2	2 points
1	1 point

- ✓ SIP, AIP,WFP/APP
- ✓ Attendance of stakeholders, SPT, Program managers
- ✓ ACR
- ✓ SRC
- ✓ SMEA



Address: Government Center, Candahug, Palo, Leyte

3. Basic Education-Learning Continuity Plan (BE-LCP) (5 Points)

Percentage of Programs, Projects, and Activities Implemented	Points Earned
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

✓ BE-LCP Accomplishment Tracking Form

E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)

1. School-Community Partnership (5 points)

Percentage of LSAs ((Parents, LGU paid, and other Volunteers) who are actively involved in the Distance Learning Modality implementation	Point/s Earned
90% - 100%	5 points
80% - 89%	4 points
70% - 79%	3 points
60% -69%	2 points
Below 60%	1 point

- ✓ LSA contracts
- ✓ Schedule of Assignments
- ✓ Outputs/Results
- ✓ Accomplishment Report

2. Resources generated through Brigada-Eskwela and other resource-generated initiatives (3 points)

ELEMENTARY Point	
Non-Central School	Points
Php75,000.00 and above	3 pts.
Php50,000 to 74,999.00	2 pts.
Php25,000 to 49,999.00	1 pt.

- ✓ Project Proposal
- ✓ Deed of donations
- ✓ Deed of acceptance
- ✓ BE Report

F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)

1. SBM Level of Practice (5 points)

SBM Level	Validation Level	Allotted Points
III	RO	5 points
III	Division	3 points
II	Division	1 point

- SBM Assessment
 Tool as evaluated
 and approved by
 the
 Division/Regional
 SBM Task Force
- ✓ Memorandum/
 Certificate of
 Accreditation or
 level duly signed by
 SDS/RD

2. SBM-WInS (2.5 points)

 School's WInS-OMS rating of 3 Stars

School's WInS-OMS rating

- 2.5 points

- 1.5 points

✓ SBM-WInS Checklist duly

A

Address: Government Center, Candahug, Palo, Leyte

of 2 Stars	certified by the SDO Coordinator and District Nurse ✓ Plaque/Certificate of Recognition/ Appreciation/meda ls (First Placer or Champion) ✓ Program invitation/Memo
 4. Implementation of the School Banner Project (3.0 points) ✓ Ingenuity of the Project This pertains to the nature and originality of the project and the alignment of its objectives to its target. The project should have great impact to the current needs of the school. 	 ✓ Project Design/Manual ✓ School Improvement Plan/AIP ✓ Project Implementation Plan ✓ Resource Generated for School Banner Project implementation
 ✓ Advocacy Strategies This pertains to the various strategies undertaken by the School to communicate the banner project to the internal and external stakeholders and the School draws support from its partners. 	✓ ACR (with highlights of stake holders' involvement ✓ School Performance Indicators ✓ Customers' Feedback
 ✓ Impact to School Performance - 1 point • This depends on the target or focus of the project. The project should address the identified needs/weaknesses of the School. 	✓ Project Implementation Plan



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

- ✓ Accomplishments relative to School Banner Project Implementation
 - Accomplishments should be based on the Annual Implementation Plan of the School Banner Project. Value added accomplishments shall be given additional points based on merit set by the evaluators.
- 1 point
- ✓ SMEA Results on School Banner Implementation
- ✓ Value Added Accomplishments

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL (MULTIGRADE SCHOOL)

Name of School:	SDO:
School Head:	

CRITERIA/INDICATOR	s		MEANS OF VERIFICATION (MOVs)	Points Earned
A. INSTRUCTIONAL LEADERSHIP (34				
(Performance Indicator for the l	ast two [2] years	-		
Percentage of drop-out from the baseline data from year to year in 2 years 0% 0.01% - 1%	Point/s Earned 4 points 3 points	✓	Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data	
1.01% - 2% 3% and above	2 points 1 point		generated from the LIS/EBEIS	
2. Cohort Survival Rate (3 points) Baseline: 75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase Marginal: at least 5% increase Marginal: at least 5% increase 3. Completion Rate (3 points) Baseline: 75% High: at least 10% increase or at least 95% CR Average: at least 7% increase Marginal: at least 5% increase Marginal: at least 5% increase Marginal: at least 5% increase Aschool Academic Performance Grades of Learners (5 points) Point/s Earned Average grades of learners for the least (SY 2019-2020 and SY 2020-2021)	- 3 points - 2 points - 1 point - 3 points - 2 points - 1 point - 1 point - 4 Average	✓ ✓	Accomplished and Signed SF 7 Average Grades of Learners generated from the LIS	
5. School Literacy Rate/Improve Level (5 points) Percentage of learners who are at least Instructional Readers 90% - 100% 80% - 89.99% 70% - 79.99% 60% - 69.99% 59.99% and below	Points Earned 5 points 4 points 3 points 2 points 1 point	✓		

Address: Government Center, Candahug, Palo, Leyte

6. School Numeracy Rate (Improved Numeracy (Level) (5 points)

Percentage of learners who	Points
are highly numerates	Earned
90% - 100%	5 points
80% - 89.99%	4 points
70% - 79.99%	3 points
60% - 69.99%	2 points
59.99% and below	1 point

✓ Consolidated
Numeracy
Assessment Result
(Pre and Post Tests)

7. Percentage of Learners who Completely Complied the SLMs/LAS (5 Points)

Percentage of Learners who have completely complied the SLMs or LAS	Point/s Earned
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report

8. Instructional Supervision (IS) (4 points)

Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:

- a. DLL/DLP, SLM and LAS preparation
- b. Designing assessment tools/items
- c. Analyzing assessment results
- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

✓ Validated
Instructional
Supervisory
Report/Monthly
Accomplishment
Report

Number of the above-	
cited practices are	Point/s
evident in the conduct of	Earned
IS	
7	4 points
5-6	3 points
3-4	2 points
1-2	1 point

B. LEARNING ENVIRONMENT (20 points)

1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points)

The school has implemented the CPP and Anti-Bullying Law with the following: a. Institutionalized an effective child protection ✓ Copy of the Child Protection Committee with



Address: Government Center, Candahug, Palo, Leyte

- policies and procedures, and monitors compliance thereof;
- b. Organized a functional Child Protection Committee (CPC);
- c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;
- d. Conducted capacity building activities on child protection measures and protocols and antibullying;
- e. Adopted a student Code of Conduct to be followed by every pupil or learner; and
- f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law

Number of the above- cited indicators that are present	Point/s Earned
6	5 points
5	4 points
4	3 points
3	2 points
2	1 point

- their TORs and ACRs
- ✓ Copy of the School Child Protection Policy and Anti-Bullying Law
- ✓ Approved
 Training/LAC
 Design/s and ACR
- ✓ Copies of Advocacy Materials used
- ✓ School Handbook
- ✓ School Records of Cases/complaints under CPP and anti-Bullying Law

2. School-Based Feeding Program Implementation (3 points)

Percentage of the learner- beneficiaries achieved normal status	Point/s Earned
90% - 100%	3 points
80% - 89.99%	2 points
79.99% and below	1 point

✓ Learners'
Nutritional Status
(Baseline and End
line Data)

3. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (3 points)

Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management such as segregation of waste materials and provision of Material Recovery Facility (MRF) and Recycling Program	Point/s Earned
90% - 100%	3 points
79% - 89%	2 points
68% - 78%	1 point

✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

4. Health and Safety (4 points)

Percentage of implementation of COVID-19 Protocols such as setting of handwashing facilities, thermal scanner at the entrance, putting up of triage, provision of PPEs such as facemask and face shield to employees, regular disinfection of school facilities, disinfection of modules, tools and the like, before distribution, during,	Point/s Earned
and after retrieval	
100%	4 points
95% - 99%	3 points
90% - 94%	2 points
89% and below	1 point

✓ Pictures/pictonarrative/ video of the activities relative to COVID-19 protocols with ACR

5. DCP Package Utilization (3 points)

Heightened use of DCP Package and other available technologies integrated in the curriculum and implementation on the ICT ingenuities that further improve service of the school with the following indicators:

- a. Presence of document that showed 100% usage of equipment of knowledge embodied in the DCP package.
- b. ICT integration in the curriculum produced a highly conducive and beneficial learning experience to the learner.
- c. The school implemented initiatives in the maintenance of ICT.

Number of indicators met	Point/s
	Earned
3	3 points
2	2 points
1	1 point

Utilization report of DCP Package by ICT (monthly or quarterly with pictorials), Portfolio of learners' outputs in ICT-related activities, and DCP related activities are present in the SIP/AIP for at least 2 consecutive years

6. Maintenance of School facilities and equipment (2 points)

Percentage of learning	
facilities and equipment	Point/s
properly accounted and	Earned
maintained	
90% - 100%	2 points
70% - 89%	1 point

✓ Property
 Custodian's
 Accomplishment
 Report



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)

1. Provision of L & D (5 points)

Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned
8 hours	2	5 points
8 hours	1	4 points
6-7 hours	1	3 points
4-5 hours	1	2 points
2-3 hours	0	1 point

- ✓ Memorandum
- ✓ LAC Plan/training designs approved by the Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools

2. Attendance of staff to different capabilitybuilding activities (5 Points)

- Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5
- SPPD/SchoolTraining Needs as approved by SH
- ✓ Training matrix
- ✓ Memo
- Certificate of Participation/ appearance

D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)

1. Financial Management (5 Points)

- 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline
- 100% liquidation of MOOE and other funds submitted 2 days before the deadline
- 100% liquidation of MOOE and other funds submitted 1 day before the deadline
 - 100% liquidation of MOOE and other funds submitted on the deadline
- 5 points
- 4 points
- 3 points
- 2 points
- Certification coming from the Division
 Accountant plus the authenticated liquidation report as of September 30, 2022

2. School Improvement Plan (SIP)/AIP (5 points)

- a. Creation and Functionality of SPT
- b. Alignment of AIP to SIP
- c. Information dissemination to stakeholders
- d. Implementation of PAPs
- e. Quarterly review and adjustment conducted through SMEA

Number of the above- cited indicators present	Points Earned
5	5 points
4	4 points
3	3 points
2	2 points
1	1 point

- ✓ SIP, AIP,WFP/APP
- ✓ Attendance of stakeholders, SPT, Program managers
- ✓ ACR
- ✓ SRC
- ✓ SMEA



Address: Government Center, Candahug, Palo, Leyte

3. Basic Education-Learning Continuity Plan (BE-LCP) (5 Points)

Percentage of Programs, Projects, and Activities Implemented	Points Earned
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

✓ BE-LCP Accomplishment Tracking Form

E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)

1. School-Community Partnership (5 points)

Percentage of LSAs ((Parents,	
LGU paid, and other	
Volunteers)	Point/s
who are actively involved in	Earned
the Distance Learning	
Modality implementation	
90% - 100%	5 points
80% - 89%	4 points
70% - 79%	3 points
60% -69%	2 points
Below 60%	1 point

- ✓ LSA contracts
- ✓ Schedule of Assignments
- ✓ Outputs/Results
- ✓ Accomplishment Report

2. Resources generated through Brigada-Eskwela and other resource-generated initiatives (3 points)

ELEMENTARY	Points	
Multi-Grade	Poliits	
Php50,000.00 and above	3 pts.	
Php30,000 to 49,999.00	2 pts.	
Php20,000 to 29,999.00	1 pt.	

- ✓ Project Proposal
- ✓ Deed of donations
- ✓ Deed of acceptance
- ✓ BE Report

F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)

1. SBM Level of Practice (5 points)

SBM Level	Validation Level	Allotted Points
III	RO	5 points
III	Division	3 points
II	Division	1 point

- SBM Assessment
 Tool as evaluated
 and approved by
 the
 Division/Regional
 SBM Task Force
- ✓ Memorandum/ Certificate of Accreditation or level duly signed by SDS/RD



Address: Government Center, Candahug, Palo, Leyte

2. SBM-WInS (2.5 points) School's WInS-OMS rating - 2.5 points of 3 Stars School's WInS-OMS rating - 1.5 points of 2 Stars School's WInS-OMS rating - 0.5 points of 1 Star 3. Rewards and Recognition received by the school for the current Calendar Year (2.5 points)	✓ SBM-WInS Checklist duly certified by the SDO Coordinator and District Nurse ✓ Plaque/Certificate of Recognition/
 National/International Region Division District 1.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 	Appreciation/meda ls (First Placer or Champion) ✓ Program invitation/Memo
 4. Implementation of the School Banner Project (3.0 points) ✓ Ingenuity of the Project • This pertains to the nature and originality of the project and the alignment of its objectives to its target. The project should have great impact to the current needs of the school. 	 ✓ Project Design/Manual ✓ School Improvement Plan/AIP ✓ Project Implementation Plan ✓ Resource Generated for School Banner Project implementation
 ✓ Advocacy Strategies This pertains to the various strategies undertaken by the School to communicate the banner project to the internal and external stakeholders and the School draws support from its partners. 	✓ ACR (with highlights of stake holders' involvement ✓ School Performance Indicators ✓ Customers' Feedback
 ✓ Impact to School Performance - 1 point • This depends on the target or focus of the project. The project should address the 	✓ Project Implementation Plan



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

identified needs/weaknesses of the School.

- ✓ Accomplishments relative to School Banner Project Implementation
 - Accomplishments should be based on the Annual Implementation Plan of the School Banner Project. Value added accomplishments shall be given additional points based on merit set by the evaluators.
- 1 point
- ✓ SMEA Results on School Banner Implementation
- ✓ Value Added Accomplishments

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR THE MOST OUTSTANDING JUNIOR HIGH SCHOOL (NON-IMPLEMENTING UNIT)

Name of School:	SDO:
School Head:	

CRITERIA/INDICATOR			MEANS OF VERIFICATION (MOVs)	Points Earned
A. INSTRUCTIONAL LEADERSHIP (34		•		
(Performance Indicator for the l	ast two [2] years	ř .	0 10 1	
1. Drop-out Rate (5 points)		√	Certification on the Drop-out Rate,	
Percentage of drop-out from the baseline data from year to year in 2 years	Points Earned		CSR, and CR for the last two (2) years coming from	
0%	5 points		the SDO Planning	
0.01% - 1%	4 points		Officer or data	
1.01% - 2%	3 points		generated from the	
3% and above	2 points		LIS/EBEIS	
2. Cohort Survival Rate (5 points	<u></u>			
Baseline:75%	3)			
High: At least 10% increase or at least 95% CSR	- 5 points			
Average: At least 7% increase	- 4 points			
Marginal: at least 5% increase	- 3 points			
3. Completion Rate (5 points) Baseline:75%	_			
 High: at least 10% increase or at 	- 5 points			
least 95% CR	•			
Average: at least 7% increase	- 4 points			
Marginal: at least 5% increase	- 3 points		A 1' 1 1 1	
4. School Academic Performance Grades of Learners (5 points)	e /Average	√	Accomplished and Signed SF 7	
Point/s Earned		√		
= Average grades of learners for the	last two (2) years	*	Learners generated	
(SY 2019-2020 and SY 2020-2021			from the LIS	
5. School Numeracy Rate (Impro	ved Numeracy	✓	Consolidated	
Level) (5 points)	•		Numeracy	
			Assessment Result	
Percentage of learners who	Points		(Pre and Post Tests)	
are highly numerates	Earned			
90% - 100%	5 points			
80% - 89.99%	4 points			
70% - 79.99%	3 points			
60% - 69.99%	2 points			
59.99% and below	1 point			

Address: Government Center, Candahug, Palo, Leyte

6. Percentage of Learners who Completely Complied the SLMs/LAS (5 Points)

Percentage of Learners who have completely complied the SLMs or LAS	Point/s Earned
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report

7. Instructional Supervision (IS) (4 points)

Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:

- a. DLL/DLP, SLM and LAS preparation
- b. Designing assessment tools/items
- c. Analyzing assessment results
- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

Number of the above-	
cited practices are	Point/s
evident in the conduct of	Earned
IS	
7	4 points
5-6	3 points
3-4	2 points
1-2	1 point

✓ Validated
Instructional
Supervisory
Report/Monthly
Accomplishment
Report

B. LEARNING ENVIRONMENT (20 points)

1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points)

The school has implemented the CPP and Anti-Bullying Law with the following:

- a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;
- b. Organized a functional Child Protection Committee (CPC);
- c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;
- d. Conducted capacity building activities on child protection measures and protocols and antibullying;
- e. Adopted a student Code of Conduct to be followed by every pupil or learner; and

- ✓ Copy of the Child Protection Committee with their TORs and ACRs
- ✓ Copy of the School Child Protection Policy and Anti-Bullying Law
- ✓ Approved
 Training/LAC
 Design/s and ACR
- ✓ Copies of Advocacy Materials used
- ✓ School Handbook



Address: Government Center, Candahug, Palo, Leyte

	f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law		√	School Records of Cases/complaints under CPP and anti-Bullying Law		
	Number of the above- cited indicators that are present	Point/s Earned			anti-Dunying Law	
	6	5 points				
	5	4 points				
	4	3 points				
	3	2 points				
	2	1 point				
Im ₁ 900	Disaster Risk Reduction Maplementation and Instituti D3: Clean and Green Prognagement (4 points)	onalization	of RA	√	Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF	
e s r	Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management such as segregation of waste materials and provision of Material Recovery Facility MRF) and Recycling Program	Points Ear	ned			
	90% - 100%	4 points	s			
	79% - 89%	3 points	S			
	68% - 78%	2 points	S			
3. I	3. Health and Safety (4 points)			✓	Pictures/picto- narrative/ video of	
i H t t t t c f f	Percentage or mplementation of COVID-19 Protocols such as setting or nandwashing facilities thermal scanner at the entrance, putting up or triage, provision of PPEs such as facemask and face shield to employees, regular disinfection of school facilities, disinfection or modules, tools and the like perfore distribution, during and after retrieval	Point/s Earned			the activities relative to COVID- 19 protocols with ACR	
	100%	4 points	s			
	95% - 99%	3 points	s			
	90% - 94%	2 points				
	89% and below	1 point	-			



4. DCP Package Utilization (3 points)

Heightened use of DCP Package and other available technologies integrated in the curriculum and implementation on the ICT ingenuities that further improve service of the school with the following indicators:

- a. Presence of document that showed 100% usage of equipment of knowledge embodied in the DCP package.
- b. ICT integration in the curriculum produced a highly conducive and beneficial learning experience to the learner
- c. The school implemented initiatives in the maintenance of ICT.

Number of indicators met	Point/s
Number of indicators met	Earned
3	3 points
2	2 points
1	1 point

Utilization report of DCP Package by ICT (monthly or quarterly with pictorials), Portfolio of learners' outputs in ICT-related activities, and DCP related activities are present in the SIP/AIP for at least 2 consecutive years

5. Maintenance of School facilities and equipment (4 points)

Percentage of learning facilities and equipment properly accounted and maintained	Points Earned
90% - 100%	4 points
70% - 89%	2 points

✓ Property
Custodian's
Accomplishment
Report

C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)

1. Provision of L & D (5 points)

Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned
8 hours	2	5 points
8 hours	1	4 points
6-7 hours	1	3 points
4-5 hours	1	2 points
2-3 hours	0	1 point

- ✓ Memorandum
- ✓ LAC Plan/training designs approved by the Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools

2. Attendance of staff to different capabilitybuilding activities (5 Points)

✓ SPPD/School
Training Needs as approved by SH
✓ Training matrix



Address: Government Center, Candahug, Palo, Leyte

• Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5

- ✓ Memo
- ✓ Certificate of Participation/ appearance

✓ Certification

coming from the

as of September

D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)

1. Financial Management (5 Points)

- 100% liquidation of MOOE and other funds submitted at least
 3 days before the deadline
- 5 points
- 100% liquidation of MOOE and other funds submitted 2 days before the deadline
- 4 points

- 3 points

Division
Accountant plus
the authenticated
liquidation report

30, 2022

- 100% liquidation of MOOE and other funds submitted 1 day before the deadline
- 2 points
- **-** poin

2. School Improvement Plan (SIP)/AIP (5 points)

100% liquidation of MOOE and

other funds submitted on the

- a. Creation and Functionality of SPT
- b. Alignment of AIP to SIP

deadline

- c. Information dissemination to stakeholders
- d. Implementation of PAPs
- e. Quarterly review and adjustment conducted through SMEA
- ✓ SIP, AIP,WFP/APP
- ✓ Attendance of stakeholders, SPT, Program managers
- ✓ ACR
- ✓ SRC
- ✓ SMEA

Number of the above- cited indicators present	Points Earned
5	5 points
4	4 points
3	3 points
2	2 points
1	1 point

3. Basic Education-Learning Continuity Plan (BE-LCP) (5 Points)

Percentage of Programs,	
Projects, and Activities	Points Earned
Implemented	
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

✓ BE-LCP Accomplishment Tracking Form

E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)

_				
1	School-	Community	Partnership	(5 nointe)

✓ Schedule of Assignments

Percentage of LSAs ((Parents,					
LGU	paid,	and	other		
Volunteers)					

Point/s Earned

✓ Outputs/Results

✓ LSA contracts



Address: Government Center, Candahug, Palo, Leyte

who are actively involved in the Distance Learning Modality implementation 90% - 100%	2021
Modality implementation 90% - 100% 80% - 89% 4 points 70% - 79% 3 points 60% -69% 2 points Below 60% 1 point Resources generated through Brigada-Eskwela and other resource-generated initiatives (3 points) JHS/SHS/IS Points Php400,000.00 and above Php300,000.00 to 399,999.00 Php200,000.00 to 299,999.00 TSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points) SBM Level	ient
Spoints Spoints Resources generated through Brigada-Eskwela and other resource-generated initiatives (3 points) Php400,000.00 and above Sphp300,000.00 to 399,999.00 Spts. Php200,000.00 to 299,999.00 Spts. Php200,000.00 to 299,999.00 Spts. Php200,000.00 to 399,999.00 Spts.	
Resources generated through Brigada- Eskwela and other resource-generated initiatives (3 points) Project Proposed form of the	
70% - 79% 3 points 60% -69% 2 points Below 60% 1 point Resources generated through Brigada- Eskwela and other resource-generated initiatives (3 points) JHS/SHS/IS Points Php400,000.00 and above 3 pts. Php200,000.00 to 399,999.00 2 pts. Php200,000.00 to 299,999.00 1 pt. PSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points) SBM Level of Practice (5 points) SBM Level Validation Level Allotted Points III RO 5 points III Division 3 points III Division 3 points III Division 1 point Memorandur Certificate of Accreditation level duly sig SDS/RD	
Below 60%	
Resources generated through Brigada- Eskwela and other resource-generated initiatives (3 points) JHS/SHS/IS	
Resources generated through Brigada- Eskwela and other resource-generated initiatives (3 points) JHS/SHS/IS Points Php400,000.00 and above 3 pts. Php300,000.00 to 399,999.00 2 pts. Php200,000.00 to 299,999.00 1 pt. PSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points) SBM Level Project Proportion of the proportion o	
## Project Proposed of dona ## Project Proposed of dona ## Deed of dona ## Deed of dona ## Deed of acce ## Deed of acce ## Deed of acce ## Deed of acce ## BE Report ## BE Report ## Project Proposed of dona ## Deed of acce ## BE Report ## BE Report ## BE Report ## Project Proposed of dona ## Deed of acce ## BE Report ## BE Repor	
JHS/SHS/IS Points Php400,000.00 and above 3 pts. Php300,000.00 to 399,999.00 2 pts. Php200,000.00 to 299,999.00 1 pt. CSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points) SBM Level of Practice (5 points) ✓ SBM Assessation and approved the Division/Reg SBM Task Foundary III RO 5 points III Division 3 points III Division 3 points III Division 1 point ✓ Memorandum Certificate of Accreditation level duly sig SDS/RD	
Php300,000.00 to 399,999.00 2 pts. Php200,000.00 to 299,999.00 1 pt. PSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points) SBM Level of Practice (5 points) SBM Level Validation Level Allotted Points III RO 5 points III Division 3 points II Division 1 point Y SBM Assessment Tool as evaluated and approved the Division/Reg SBM Task For Accreditation level duly sign SDS/RD	
Php200,000.00 to 299,999.00 1 pt. STANDING/MERITORIOUS ACCOMPLISHMENTS (13 points) SBM Level of Practice (5 points) SBM Level Validation Level Allotted Points III RO 5 points III Division 3 points II Division 1 point ✓ Memorandur Certificate of Accreditation level duly sig SDS/RD	
SBM Level of Practice (5 points) SBM Level Validation Level Validation Level Spoints III RO Spoints III Division 3 points II Division 1 point Certificate of Accreditation level duly sig SDS/RD	
SBM Level of Practice (5 points) SBM Level Validation Level Allotted Points III RO 5 points III Division 3 points II Division 1 point SBM Assessing Tool as evaluated and approved the Division/Regular SBM Task Follows Accreditation level duly sign SDS/RD	
SBM Level of Practice (5 points) SBM Level Validation Level Allotted Points III RO 5 points III Division 3 points II Division 1 point Memorandur Certificate of Accreditation level duly sig SDS/RD	
SBM Level Validation Level Allotted Points III RO 5 points III Division 3 points II Division 1 point ✓ Memorandur Certificate of Accreditation level duly sig SDS/RD	nent
SBM Level Level Allotted Points III RO 5 points III Division 3 points II Division 1 point ✓ Memorandur Certificate of Accreditation level duly sig SDS/RD	
III Division 3 points II Division 1 point ✓ Memorandur Certificate of Accreditation level duly sig SDS/RD	1 by
II Division 1 point ✓ Memorandur Certificate of Accreditation level duly sig SDS/RD	
Certificate of Accreditation level duly sig	
Accreditation level duly sig	,
· · · · · · · · · · · · · · · · · · ·	
 School's WInS-OMS rating of 3 Stars School's WInS-OMS rating of 2 Stars School's WInS-OMS rating of 2 Stars - 2.5 points Checklist du certified by to SDO Coordinate 	

- 0.5 points

3. Rewards and Recognition received by the school for the current Calendar Year (2.5 points)

School's WInS-OMS rating

of 1 Star

National/International - 2.5 points Region - 2 points Division - 1.5 points

District - 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.

Plaque/Certificate of Recognition/ Appreciation/meda ls (First Placer or Champion) ✓ Program

and District Nurse

invitation/Memo



Address: Government Center, Candahug, Palo, Leyte

4. Implementation of the School Banner Project (3.0 points)

- ✓ Ingenuity of the Project
- 0.5 point
- This pertains to the nature and originality of the project and the alignment of its objectives to its target. The project should have great impact to the current needs of the school.

- ✓ Project Design/Manual
- School Improvement Plan/AIP
- ✓ Project Implementation Plan
- ✓ Resource Generated for School Banner Project implementation

✓ Advocacy Strategies

-0.5 point

- This pertains to the various strategies undertaken by the School to communicate the banner project to the internal and external stakeholders and the School draws support from its partners.
- ✓ ACR (with highlights of stake holders' involvement
- ✓ School Performance **Indicators**
- ✓ Customers' Feedback

- ✓ Impact to School Performance
- 1 point
- This depends on the target or focus of the project. The project should address the identified needs/weaknesses of the School.

Project Implementation Plan

- ✓ Accomplishments relative to School Banner Project *Implementation*
- 1 point
- Accomplishments should be based on the Annual Implementation Plan of the School Banner Project. Value added accomplishments shall be given additional points based on merit set by the evaluators.

School Banner Implementation ✓ Value Added

SMEA Results on

Accomplishments

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR THE MOST OUTSTANDING JUNIOR HIGH SCHOOL (IMPLEMENTING UNIT)

Name of School:	SDO:
School Head:	

Criteria/Indicators			eans of Verification (MoVs)	Points Earned
A. Instructional Leadership (28 points)			(1120 1 5)	Zuillou
(Performance Indicator for the last t				
1. Drop-out Rate (4 points)	<u> </u>	√	Certification on the	
			Drop-out Rate,	
Percentage of drop-out from the baseline data from year to year in 2 years 0% 0.01% - 1% 1.01% - 2% 3% and above	Point/s Earned 4 points 3 points 2 points 1 point		CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS	
 2. Cohort Survival Rate (4 points Baseline: 75% High: At least 10% increase or a least 95% CSR Average: At least 7% increase Marginal: at least 5% increase 3. Completion Rate (4 points) 	•			
Baseline:75%				
 High: at least 10% increase or at least 95% CR Average: at least 7% increase Marginal: at least 5% increase 	- 4 pts. - 3 pts. - 2 pts.			
4. School Academic Performance	Average	√	Accomplished and	
Grades of Learners (4 points) Point/s Earned = Average grades of learners for the last two years (SY 2020-2021 and SY 2021-2022) x 0.04		✓	Signed SF 7 Average Grades of Learners generated from the LIS	
5. School Numeracy Rate (Improved Numeracy Level) (4 points)		√	Consolidated Numeracy Assessment Result	
Percentage of learners who	Points		(Pre and Post Tests)	
are highly numerates	Earned			
90% - 100%	1			
80% - 89.99% 3 points 70% - 79.99% 2 points				
69.99% and below 1 point				

6. Percentage of Learners who Completely Complied the SLMs/LAS (4 Points)

Percentage of Learners who have completely complied the SLMs or LAS	Point/s Earned
100%	4 points
95% - 99%	3 points
90% - 94%	2 points
89% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report

7. Instructional Supervision (IS) (4 points)

Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:

- ✓ Validated
 Instructional
 Supervisory
 Report/Monthly
 Accomplishment
 Report
- a. DLL/DLP, SLM and LAS preparation
- b. Designing assessment tools/items
- c. Analyzing assessment results
- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

Number of the above-	
cited practices are	Point/s
evident in the conduct of	Earned
IS	
7	4 points
5-6	3 points
3-4	2 points
1-2	1 point

B. Learning Environment (15 points)

1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (3 points)

The school has implemented the CPP and Anti-Bullying Law with the following:

- a) Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;
- b) Organized a functional Child Protection Committee (CPC);
- c) Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;
- ✓ Copy of the Child Protection Committee with their TORs and ACRs
- ✓ Copy of the School Child Protection Policy and Anti-Bullying Law
- ✓ Approved Training Design/s and ACR
- ✓ Copies of Advocacy Materials used
- ✓ School Handbook



Address: Government Center, Candahug, Palo, Leyte

- d) Conducted capacity building activities on child protection measures and protocols and anti-bullying;
- e) Adopted a student Code of Conduct to be followed by every pupil or learner; and 1100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law

\checkmark	School	Records	of
	Cases/complaints		
	under	CPP	and
	anti-Bullving Law		

Number of the above- cited indicators that are present	Point/s Earned
5	3 points
4	2 points
3	1 point

2. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (3 points)

✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF

Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management such as segregation of waste materials and provision of Material Recovery Facility (MRF) and Recycling Program	Point/s Earned
90% - 100%	3 points
79% - 89%	2 points
68% - 78%	1 point
68% - 78%	1 point

3. Health and Safety (3 points)

Percentage of implementation of COVID-19 Protocols such as setting of handwashing facilities, thermal scanner at the entrance, putting up of triage, provision of PPEs such as facemask and face shield to employees, regular disinfection of school facilities, disinfection of modules, tools and the like, before distribution, during, and after retrieval	Point/s Earned
100%	3 points
95% - 99%	2 points
94% and below	1 point

✓ Pictures or pictonarrative or video of the activities relative to COVID-19 protocols with ACR



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

4. DCP Package Utilization (3 points)

Heightened use of DCP Package and other available technologies integrated in the curriculum and implementation on the ICT ingenuities that further improve service of the school with the following indicators:

- a. Presence of document that shows 100% usage of equipment of knowledge embodied in the DCP package.
- b. ICT integration in the curriculum has produced a highly conducive and beneficial learning experience to the learner.
- c. The school implemented initiatives in the maintenance of ICT.

Number of indicators met	Point/s Earned	
3	3 points	
2	2 points	
1	1 1 point	

Utilization report of DCP Package by ICT (monthly or quarterly with pictorials), Portfolio of learners' outputs ICT-related activities, and DCP related activities are present in the SIP/AIP for at least 2 consecutive years

5. Maintenance of Learning Facilities and Equipment (3 points)

Percentage of learning facilities and equipment properly accounted and maintained	Point/s Earned
95% - 100%	3 points
86% - 94%	2 points
75% - 85%	1 point

Property
Custodian's
Accomplishment
Report

C. Human Resource Management and Development (10 points)

1. Provision of L & D (5 points)

Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned
8 hours	2	5 points
8 hours	1	4 points
6-7 hours	1	3 points
4-5 hours	1	2 points
2-3 hours	0	1 point

- ✓ Memorandum
- ✓ LAC Plan/training designs approved by the Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools



Address: Government Center, Candahug, Palo, Leyte

2. Attendance of staff to National, Regional, Division, District Level Virtual or Face-to-Face seminar, workshops, and trainings (5 Points) Point/s Earned = (No. of Staff who attended seminar/trainings divided by total number of staff) x 5	 ✓ SPPD/School Training Needs as approved by SH ✓ Training matrix ✓ Memo ✓ Certificate of Participation/appearance 	
D. School Leadership, Management, and Operation	✓	
(26 points) 1. Financial Management (18 pts)		
a. Budget Utilization Rate (Obligation and	✓ Certified Status of	
Disbursement Rate) (2 points)	BUR at RO-FD	
, · · - · ·		
1		
• BUR of 95-97% - 1.5 pts.		
• BUR of 90-94% - 1 pt.		
• BUR of 85-89% and below - 0.5 pt.		
 b. Non- Incurrence of Overdraft (2 points) No overdraft in allotment - 2 points incurred for the year 	✓ Status of Fund Utilization certified by RO-Budget Officer	
c. Compliance with Reporting Requirements (12 points) c.1 Submission of Mid-Year and Year-End		
Financial Reports (2 points)	✓ Certified Status	
 Complete and accurate (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 	Report by the SDO- Accountant and Budget Officer	
 c.2 Submission of Monthly and Quarterly Financial Reports (2 points) Complete and accurate (3 days - 2 points before the scheduled submission date) Complete and accurate (2 days - 1 point before the scheduled submission date set) Complete and accurate (1 day - 0.5 point before the scheduled submission date set) 	✓ Certified Status Report by the SDO Accountant and Budget Officer	



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

c.3 MOOE/Cash Advances/Other Funds Liquidation (2 points)

Percentage of Liquidation of School MOOE/CA for the rating period	Point/s Earned
100%	2 points
96% - 99%	1.5 points
91% - 95%	1 point
90% and below	0.5 point
90% and below	0.5 point

✓ Certified Status
Report by the SDO
Accountant and
Budget Officer

c.4 AOM Compliance (2 points)

- NO AOM received within the year 2 points
- Compliance within the year of 50% 1.5 pts. and above
- Compliance within the year of 1 point 30-49%
- Compliance within the year of 0.5 point 29% and below

✓ APPSI Validated by COA and Status of AOM certified by RO-Accounting Section

c.5 NS Compliance (2 points)

within the year

- NO NS balance by December 31 2 points
 Compliance/Settlement within the year of 50% and above
- Compliance/settlement within 1 point the year of 30-49%
- Compliance/settlement within 0.5 point the year of 29% and below
- ✓ SASDC issued to the IU by COA as of December 31, 2021 (with NSSDC issued within the year)

c.6 ND Compliance (2 points)

- NO ND balance by December 31 2 points
 Compliance/Settlement within the year of 50% and above within the year
 Compliance/settlement within 1 point
- the year of 30-49%
 Compliance/settlement within
- Compliance/settlement within the year of 29% and below

 Certification of Attendance duly signed by the SDO Accountant and Budget Officer (for Division call-ups)

d. Attendance of Bookkeeper to Division and Regional Call Ups (2 points)

Percentage of	
Attendance to Division	Point/s
and RO call-ups for CY	Earned
2021	
100%	2 points
95% - 99%	1.5 points
90% - 94%	1 point
89% and below	0.5 point

- 0.5 point

 Certification of Attendance duly signed by the CAO-FD (for Regional call-ups)



Address: Government Center, Candahug, Palo, Leyte

2. School Improvement Plan/AIP (4 points)

- a. Creation and Functionality of SPT
- b. Alignment of AIP to SIP
- c. Information dissemination to stakeholders
- d. Implementation of PAPs
- e. Quarterly review and adjustment conducted through SMEA
- ✓ SIP, AIP, WFP/APP
- ✓ Attendance of stakeholders, SPT, Program managers
- ✓ ACR
- ✓ SRC
- ✓ SMEA

Number of the above-cited indicators present	Points Earned
5	4 points
4	3 points
1-3	2 points

3. Basic Education-Learning Continuity Plan (BE-LCP) (4 Points)

Percentage of Programs, Projects, and Activities Implemented	Points Earned
100%	4 points
90% - 99%	3 points
89% and below	2 points

✓ BE-LCP

Accomplishment Tracking Form

E. Parents Involvement and Community Partnership (8 points)

1. School-Community Partnership. (5 points)

Percentage of LSAs ((Parents,	
LGU paid, and other	
Volunteers)	Point/s
who are actively involved in	Earned
the Distance Learning	
Modality implementation	
90% - 100%	5 points
80% - 89%	4 points
70% - 79%	3 points
60% -69%	2 points
Below 60%	1 point

- ✓ LSA contracts
- ✓ Schedule of Assignments
- ✓ Outputs/Results
- ✓ Accomplishment Report

2. Resources generated through Brigada- Eskwela and other resource-generated initiatives (3 points)

JHS/SHS/IS	Points
Php400,000.00 and above	3 pts.
Php300,000.00 to 399,999.00	2 pts.
Php200,000.00 to 299,999.00	2 pt.

- ✓ Project Proposal
- ✓ Deed of donations
- ✓ Deed of acceptance
- ✓ BE Report



Address: Government Center, Candahug, Palo, Leyte

13 poi						
	I Level of BM Level III III II .	Validation Level RO Division Division	Point/Earne 5 poin 3 poin 1 poin	d its its		SBM Assessment Tool as evaluated and approved by the Division/Regional SBM Task Force Certificate of Accreditation or level duly signed by the SDS/RD
• \$	School's WIn	5 points) S-OMS rating of 3 S-OMS rating of 2 S-OMS rating of 1	Stars -	- 2.5 pts. - 1.5 pts. - 0.5 pts.	V	SBM-WInS Checklist duly certified by the SDO Coordinator and District Nurse
school • • • • • • • • • • • • • • • • • •	National/Region Division District lementati ints) Ingenuity of This peorigina alignm target.	Recognition recurrent Calenda International on of the School the Project ertains to the natality of the project ent of its objective The project shown pact to the currence of the currenc	- 2.5 pr - 2.0 pr - 1.5 pr - 1.0 pr - 10 proof Banner The and the rest to its and	.5 points ts. ts. ts. ts. ts.	t vot. v	Plaque/Certificate of Recognition/ Appreciation/meda ls (First Placer or Champion) Program invitation/Memo Project Design/Manual School Improvement Plan/AIP Project Implementation Plan Resource Generated for School Banner Project implementation
✓	strateg School banner and ex	Strategies ertains to the var ies undertaken to communicate r project to the internal stakeholder	by the the iternal ers and	– 0.5 pt	t.	ACR (with highlights of stake holders' involvement School Performance Indicators



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

its partners.	✓ Customers' Feedback
 ✓ Impact to School Performance – 1.0 • This depends on the target or focus of the project. The project should address the identified needs/weaknesses of the School. 	pt. ✓ Project Implementation Plan
 ✓ Accomplishments relative to School Banner Project Implementation - 1.0 ◆ Accomplishments should be based on the Annual Implementation Plan of the School Banner Project. Value added accomplishments shall be given additional points based on merit set by the evaluators. 	 ✓ SMEA Results on School Banner Implementation ✓ Value Added Accomplishments

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR THE MOST OUTSTANDING SECONDARY SCHOOL (JHS & SHS) (NON-IMPLEMENTING UNIT)

Name of School: $_$	 SDO:
School Head:	

CRITERIA/INDICATOR		MEANS OF VERIFICATION (MOVs)	Points Earned	
A. INSTRUCTIONAL LEADERSHIP (34				
(Performance Indicator for the l	ast two [2] years	ř .	G .: (1)	
Percentage of drop-out from the baseline data from year to year in 2 years	Points Earned	•	Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from	
0%	5 points		the SDO Planning	
0.01% - 1%	4 points		Officer or data	
1.01% - 2%	3 points		generated from the	
3% and above	2 points		LIS/EBEIS	
2. Cohort Survival Rate (5 points Baseline: 75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase Marginal: at least 5% increase Marginal: at least 5% increase High: at least 10% increase or at least 95% CR Average: at least 7% increase Marginal: at least 5% increase Marginal: at least 5% increase Marginal: at least 5% increase Aschool Academic Performs Grades of Learners (5 points) Point/s Earned Average grades of learners for the 1 (SY 2019-2020 and SY 2020-2021)	- 5 points - 4 points - 3 points - 5 points - 4 points - 4 points - 3 points - 3 points - 3 points - 3 x x x x x x x x x x x x x x x x x x	✓✓	Learners generated from the LIS	
5. School Numeracy Rate (Impression Level) (5 points) Percentage of learners who are highly numerates 90% - 100% 80% - 89.99% 70% - 79.99% 60% - 69.99% 59.99% and below	Points Earned 5 points 4 points 3 points 2 points 1 point	·	Consolidated Numeracy Assessment Result (Pre and Post Tests)	

Address: Government Center, Candahug, Palo, Leyte

6. Percentage of Learners who Completely Complied the SLMs/LAS (5 Points)

Percentage of Learners who have completely complied the SLMs or LAS	Point/s Earned
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report

7. Instructional Supervision (IS) (4 points)

Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:

- a. DLL/DLP, SLM and LAS preparation
- b. Designing assessment tools/items
- c. Analyzing assessment results
- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

Number of the above-	
cited practices are	Point/s
evident in the conduct of	Earned
IS	
7	4 points
5-6	3 points
3-4	2 points
1-2	1 point

✓ Validated
Instructional
Supervisory
Report/Monthly
Accomplishment
Report

B. LEARNING ENVIRONMENT (20 points)

1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points)

The school has implemented the CPP and Anti-Bullying Law with the following:

- a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;
- b. Organized a functional Child Protection Committee (CPC);
- c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware

of the child protection policy;

- d. Conducted capacity building activities on child protection measures and protocols and antibullying;
- e. Adopted a student Code of Conduct to be

- ✓ Copy of the Child Protection Committee with their TORs and ACRs
- ✓ Copy of the School Child Protection Policy and Anti-Bullying Law
- ✓ Approved
 Training/LAC
 Design/s and ACR
- ✓ Copies of Advocacy Materials used
- ✓ School Handbook



Address: Government Center, Candahug, Palo, Leyte

followed by every pupil or learner; and f. 100% of cases/complaints were reported and acted upon under the CPP and Anti-Bullying Law

✓	School Records of
	Cases/complaints
	under CPP and
	anti-Bullying Law

Number of the above- cited indicators that are present	Point/s Earned
6	5 points
5	4 points
4	3 points
3	2 points
2	1 point

2. Disaster Risk Reduction Management (DRRM) Implementation and Institutionalization of RA 9003: Clean and Green Program, Solid Waste Management (4 points)

Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management such as segregation of waste materials and provision of Material Recovery Facility (MRF) and Recycling Program	Points Earned
90% - 100%	4 points
79% - 89%	3 points
68% - 78%	2 points

✓ Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF

3. Health and Safety (4 points)

Percentage of implementation of COVID-19 Protocols such as setting of handwashing facilities, thermal scanner at the entrance, putting up of triage, provision of PPEs such as facemask and face shield to employees, regular disinfection of school facilities, disinfection of modules, tools and the like, before distribution, during, and after retrieval	Point/s Earned
100%	4 points
95% - 99%	3 points
90% - 94%	2 points
89% and below	1 point
	_

✓ Pictures/pictonarrative/ video of the activities relative to COVID-19 protocols with ACR



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

4. DCP Package Utilization (3 points)

Heightened use of DCP Package and other available technologies integrated in the curriculum and implementation on the ICT ingenuities that further improve service of the school with the following indicators:

- a. Presence of document that showed 100% usage of equipment of knowledge embodied in the DCP package.
- b. ICT integration in the curriculum produced a highly conducive and beneficial learning experience to the
- c. The school implemented initiatives in the maintenance of ICT.

Number of indicators met	Point/s Earned
3	3 points
2	2 points
1	1 point

Utilization report of DCP Package by ICT (monthly or quarterly with pictorials), Portfolio of learners' outputs in ICT-related activities, and DCP related activities are present in the SIP/AIP for at least 2 consecutive years

5. Maintenance of School facilities and equipment (4 points)

Percentage of learning facilities and equipment properly accounted and maintained	Points Earned
90% - 100%	4 points
70% - 89%	2 points

✓ Property
Custodian's
Accomplishment
Report

C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)

1. Provision of L & D (5 points)

Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned
8 hours	2	5 points
8 hours	1	4 points
6-7 hours	1	3 points
4-5 hours	1	2 points
2-3 hours	0	1 point

- ✓ Memorandum
- ✓ LAC Plan/training designs approved by the Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools

2. Attendance of staff to different capabilitybuilding activities (5 Points)

✓ SPPD/School
Training Needs as approved by SH
✓ Training matrix



Address: Government Center, Candahug, Palo, Leyte

Point/s Earned = (No. of Staff who capability-building attended activities divided by total number of staff) x 5

- Memo
- Certificate of Participation/ appearance

✓ Certification

Division

D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)

1. Financial Management (5 Points)

- 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline
- 5 points
- 100% liquidation of MOOE and other funds submitted 2 days before the deadline
- 4 points
- Accountant plus the authenticated
- 100% liquidation of MOOE and other funds submitted 1 day before the deadline
- 3 points
- liquidation report as of September 30, 2022

coming from the

- 100% liquidation of MOOE and other funds submitted on the
- 2 points

2. School Improvement Plan (SIP)/AIP (5 points)

- a. Creation and Functionality of SPT
- b. Alignment of AIP to SIP

deadline

- c. Information dissemination to stakeholders
- d. Implementation of PAPs
- e. Quarterly review and adjustment conducted through SMEA
- SIP, AIP, WFP/APP
- Attendance of stakeholders, SPT, Program managers
- ✓ ACR
- SRC
- ✓ SMEA

Number of the above- cited indicators present	Points Earned	
5	5 points	
4	4 points	
3	3 points	
2	2 points	
1	1 point	

3. Basic Education-Learning Continuity Plan (BE-LCP) (5 Points)

Percentage of Programs,	
Projects, and Activities	Points Earned
Implemented	
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

BE-LCP Accomplishment Tracking Form

E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)

1. School-Community Partnership (5 points)

✓ LSA contracts ✓ Schedule of

Percentage of LSAs ((Parents, LGU paid, and other Volunteers)

Point/s Earned

Assignments Outputs/Results



Address: Government Center, Candahug, Palo, Leyte

who are actively involved in		`	Accomplishment
the Distance Learning Modality implementation			Report
<u> </u>			
90% - 100%	5 points		
80% - 89%	4 points		
70% - 79%	3 points		
60% -69%	2 points		
Below 60%	1 point		
Below 60%	1 point		

2. Resources generated through Brigada-Eskwela and other resource-generated initiatives (3 points)

JHS/SHS/IS	Points
Php400,000.00 and above	3 pts.
Php300,000.00 to 399,999.00	2 pts.
Php200,000.00 to 299,999.00	1 pt.

- ✓ Project Proposal
- ✓ Deed of donations
- ✓ Deed of acceptance
- ✓ BE Report

F. OUTSTANDING/MERITORIOUS ACCOMPLISHMENTS (13 points)

1. SBM Level of Practice (5 points)

SBM Level	Validation Level	Allotted Points
III	RO	5 points
III	Division	3 points
II	Division	1 point

- V SBM Assessment
 Tool as evaluated
 and approved by
 the
 Division/Regional
 SBM Task Force
- Memorandum/ Certificate of Accreditation or level duly signed by SDS/RD

- 2. SBM-WInS (2.5 points)
 - School's WInS-OMS rating of 3 Stars
- 2.5 points
- School's WInS-OMS rating of 2 Stars
- 1.5 points
- School's WInS-OMS rating of 1 Star
- 0.5 points
- ✓ SBM-WInS Checklist duly certified by the SDO Coordinator and District Nurse
- 3. Rewards and Recognition received by the school for the current Calendar Year (2.5 points)
 - National/InternationalRegion
- 2.5 points

RegionDivision

- 2 points - 1.5 points

District

- 1 point
- Note:

the allotted points for the criterion.

- a. Points earned are cumulative but not to exceed
- b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.
- ✓ Plaque/Certificate
 of Recognition/
 Appreciation/meda
 ls (First Placer or
 Champion)
 ✓ Program
- invitation/Memo



Address: Government Center, Candahug, Palo, Leyte

4. Implementation of the School Banner Project (3.0 points)

- ✓ Ingenuity of the Project
 - This pertains to the nature and originality of the project and the alignment of its objectives to its target. The project should have great impact to the current needs of the school.
- 0.5 point
- ✓ Project
 Design/Manual
- ✓ School Improvement Plan/AIP
- ✓ Project
 Implementation
 Plan
- ✓ Resource Generated for School Banner Project implementation

- √ Advocacy Strategies
 - This pertains to the various strategies undertaken by the School to communicate the banner project to the internal and external stakeholders and the School draws support from its partners.
- -0.5 point
- ✓ ACR (with highlights of stake holders' involvement
- ✓ School Performance Indicators
- ✓ Customers' Feedback

- ✓ Impact to School Performance
 - This depends on the target or focus of the project. The project should address the identified needs/weaknesses of the School.
- 1 point
- ✓ Project Implementation Plan

- ✓ Accomplishments relative to School Banner Project Implementation
 - Accomplishments should be based on the Annual Implementation Plan of the School Banner Project. Value added accomplishments shall be given additional points based on merit set by the evaluators.
- 1 point
- ✓ SMEA Results on School Banner Implementation
- ✓ Value Added Accomplishments



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph
Website: https://region8.deped.gov.ph

SEARCH FOR THE MOST OUTSTANDING SECONDARY SCHOOL (JHS & SHS) (IMPLEMENTING UNIT)

Name of School:	 SDO:
School Head:	

Criteria/Indicators		Me	eans of Verification (MoVs)	Points Earned
A. Instructional Leadership (28 points)			, ,	
(Performance Indicator for the last t				
1. Drop-out Rate (4 points)	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	✓	Certification on the	
			Drop-out Rate,	
Percentage of drop-out from the baseline data from year to year in 2 years 0% 0.01% - 1% 1.01% - 2% 3% and above	Point/s Earned 4 points 3 points 2 points 1 point		CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS	
 2. Cohort Survival Rate (4 points Baseline: 75%) High: At least 10% increase or at least 95% CSR Average: At least 7% increase Marginal: at least 5% increase 	•			
 3. Completion Rate (4 points) Baseline:75% High: at least 10% increase or at least 95% CR Average: at least 7% increase Marginal: at least 5% increase 	- 4 pts. - 3 pts. - 2 pts.			
4. School Academic Perform Grades of Learners (4 points) Point/s Earned = Average grades of learners for the (SY 2020-2021 and SY 2021-20	ne last two years		Accomplished and Signed SF 7 Average Grades of Learners generated from the LIS	
5. School Numeracy Rate (Impro Level) (4 points)	oved Numeracy	√	Consolidated Numeracy Assessment Result	
Percentage of learners who are highly numerates 90% - 100% 80% - 89.99% 70% - 79.99% 69.99% and below	Points Earned 4 points 3 points 2 points 1 point		(Pre and Post Tests)	

Address: Government Center, Candahug, Palo, Leyte

6. Percentage of Learners who Completely Complied the SLMs/LAS (4 Points)

Percentage of Learners who have completely complied the SLMs or LAS	Point/s Earned
100%	4 points
95% - 99%	3 points
90% - 94%	2 points
89% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report

7. Instructional Supervision (IS) (4 points)

Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:

m Report/Monthly
ly Accomplishment
Report

Validated

Instructional

Supervisory

- a. DLL/DLP, SLM and LAS preparation
- b. Designing assessment tools/items
- c. Analyzing assessment results
- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

Number of the above- cited practices are evident in the conduct of	Point/s Earned
IS	
7	4 points
5-6	3 points
3-4	2 points
1-2	1 point

B. Learning Environment (15 points)

1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (3 points)

The school has implemented the CPP and Anti-Bullying Law with the following:

- a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;
- b. Organized a functional Child Protection Committee (CPC);
- c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;
- d. Conducted capacity building activities on child protection measures and protocols and antibullying;
- e. Adopted a student Code of Conduct to be

- ✓ Copy of the Child Protection Committee with their TORs and ACRs
- Copy of the School
 Child Protection
 Policy and AntiBullying Law
- ✓ Approved Training Design/s and ACR
- ✓ Copies of Advocacy Materials used
- ✓ School Handbook



Address: Government Center, Candahug, Palo, Leyte

followed by every pupil or of cases/complaints were upon under the CPP and A Number of the abovecited indicators that are present 5 4	Point/s Earned 3 points 2 points	1	School Records of Cases/complaints under CPP and anti-Bullying Law	
3	1 point			
2. Disaster Risk Reduction Ma Implementation and Institu RA 9003: Clean and Green I Waste Management (3 point	itionalization of Program, Solid	1	Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF	
Percentage of implementation of the Comprehensive School Safety Framework (CSSF) and Solid Waste Management such as segregation of waste materials and provision of Material Recovery Facility (MRF) and Recycling Program	Point/s Earned			
90% - 100%	3 points			
79% - 89%	2 points			
68% - 78%	1 point			
3. Health and Safety (3 points)		√ 1	Pictures or picto-	
Percentage implementation of COVID-19 Protocols such as setting of handwashing facilities, thermal scanner at the entrance, putting up of triage, provision of PPEs such as facemask and face shield to employees, regular disinfection of school facilities, disinfection of modules, tools and the like, before distribution, during, and after retrieval 100% 95% - 99%	f Point/s Earned	1 1 1	narrative or video of the activities relative to COVID-19 protocols with ACR	
94% and below	1 point			
	<u> </u>			
4. DCP Package Utilization (3 Heightened use of DCP P available technologies in curriculum and implement	ackage and other tegrated in the]	Utilization report of DCP Package by ICT (monthly or quarterly with pictorials), Portfolio	



ingenuities that further improve service of the school with the following indicators:

- a. Presence of document that shows 100% usage of equipment of knowledge embodied in the DCP package.
- b. ICT integration in the curriculum has produced a highly conducive and beneficial learning experience to the learner.
- c. The school implemented initiatives in the maintenance of ICT.

Number of indicators met	Point/s
Number of indicators met	Earned
3	3 points
2	2 points
1	1 point

of learners' outputs in ICT-related activities, and DCP related activities are present in the SIP/AIP for at least 2 consecutive years

5. Maintenance of Learning Facilities and Equipment (3 points)

4	
Percentage of learning	
facilities and equipment	Point/s
properly accounted and	Earned
maintained	
95% - 100%	3 points
86% - 94%	2 points
75% - 85%	1 point

✓ Property
Custodian's
Accomplishment
Report

C. Human Resource Management and Development (10 points)

1. Provision of L & D (5 points)

Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned
8 hours	2	5 points
8 hours	1	4 points
6-7 hours	1	3 points
4-5 hours	1	2 points
2-3 hours	0	1 point

- ✓ Memorandum
- ✓ LAC Plan/training designs approved by the Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools
- 2. Attendance of staff to National, Regional, Division, District Level Virtual or Face-to-Face seminar, workshops, and trainings (5 Points)

Point/s Earned = (No. of Staff who attended seminar/trainings divided by total number of staff) x 5

- ✓ SPPD/School

 Training Needs as approved by SH
- ✓ Training matrix
- ✓ Memo
- Certificate of Participation/ appearance



Address: Government Center, Candahug, Palo, Leyte

lool Leadership, Managemen	it, and Operation	✓	
points)			
Financial Management (18 p	•	(O - +: f: -	.1 O4-4£
1.1 Budget Utilization Rate	, •		ed Status of RO-FD
Disbursement Rate) (2 pe	oints)	DUK at	. KU-rD
• BUR of 99-100%	- 2 pts.		
• BUR of 95-97%	- 1.5 pts.		
 BUR of 90-94% 	- 1 pt.		
• BUR of 85-89% and belo	-		
	•		
.2 Non- Incurrence of Over	draft (2 points)	✓ Status	of Fund
 No overdraft in allotment 	-2 points	Utilizati	
incurred for the year		by	RO-Budget
		Officer	
.3 Compliance with Report	ing Requirements		
12 points)	ing Requirements		
Fe			
1.3.1. Submission of Mid-	Year and Year-End	✓ Certifie	
Financial Reports (2 points)	_	by the SDO-
Complete and accurate	- 2 points	Accour	ntant and
	= pomico	Dudge	+ ()+++00m
(within 24 hours from start	_ points	Budge	t Officer
(within 24 hours from start of workshop)	-	Budge	t Officer
(within 24 hours from start of workshop)Complete and accurate	– 1 point	Budge	t Officer
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) 	-	Budge	t Officer
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the 	-	Budge	t Officer
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last 	– 1 point	Budge ¹	t Officer
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the 	– 1 point	Budge ¹	t Officer
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last 	– 1 point – 0.5 point	Budge ¹	t Officer
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 	 1 point 0.5 point hly and Quarterly	✓ Certific	ed Status
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Montification Financial Reports (2 Complete and accurate (3 day) 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points	✓ Certific Report	ed Status by the SDO
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Mont Financial Reports (2 Complete and accurate (3 day before the scheduled submission 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points	✓ Certific Report Accour	ed Status by the SDO ntant and
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Mont: Financial Reports (2 Complete and accurate (3 day before the scheduled submission date) 	- 1 point - 0.5 point hly and Quarterly points) ys - 2 points sion	✓ Certific Report Accour	ed Status by the SDO
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Mont: Financial Reports (2 Complete and accurate (3 day before the scheduled submission date) Complete and accurate (2 day before the scheduled submission date) 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points sion ys - 1 point	✓ Certific Report Accour	ed Status by the SDO ntant and
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Mont: Financial Reports (2 Complete and accurate (3 day before the scheduled submission date) Complete and accurate (2 day before the scheduled submission date) 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points sion ys - 1 point	✓ Certific Report Accour	ed Status by the SDO ntant and
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Mont: Financial Reports (2 Complete and accurate (3 day before the scheduled submission date) Complete and accurate (2 day before the scheduled submission date set) Complete and accurate (1 day before the scheduled submission date set) 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points sion ys - 1 point y - 0.5 point	✓ Certific Report Accour	ed Status by the SDO ntant and
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Mont: Financial Reports (2 Complete and accurate (3 day before the scheduled submission date) Complete and accurate (2 day before the scheduled submission date) 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points sion ys - 1 point y - 0.5 point	✓ Certific Report Accour	ed Status by the SDO ntant and
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Mont: Financial Reports (2 Complete and accurate (3 day before the scheduled submission date) Complete and accurate (2 day before the scheduled submission date set) Complete and accurate (1 day before the scheduled submission date set) 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points sion ys - 1 point ys - 0.5 point sion	✓ Certific Report Accour	ed Status by the SDO ntant and
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Montification Financial Reports (2 Complete and accurate (3 day before the scheduled submission date) Complete and accurate (2 day before the scheduled submission date set) Complete and accurate (1 day before the scheduled submission date set) 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points sion ys - 1 point sion y - 0.5 point sion es/Other Funds	✓ Certifice Report Accound Budge	ed Status by the SDO ntant and t Officer
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Montification Financial Reports (2 Complete and accurate (3 day before the scheduled submission date) Complete and accurate (2 day before the scheduled submission date set) Complete and accurate (1 day before the scheduled submission date set) 1.3.3 MOOE/Cash Advance Liquidation (2 point 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points sion ys - 1 point sion y - 0.5 point sion es/Other Funds s)	✓ Certifie Report Accour Budge	ed Status by the SDO ntant and t Officer ed Status by the SDO
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Montification Financial Reports (2 Complete and accurate (3 day before the scheduled submission date) Complete and accurate (2 day before the scheduled submission date set) Complete and accurate (1 day before the scheduled submission date set) 1.3.3 MOOE/Cash Advance Liquidation (2 point 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points sion ys - 1 point sion y - 0.5 point ses/Other Funds s) of	✓ Certific Report Accour Budge	ed Status by the SDO ntant and t Officer ed Status by the SDO ntant and
 (within 24 hours from start of workshop) Complete and accurate (before the last day of the workshop) Complete (within the submission date set/last day of the workshop) 1.3.2 Submission of Montification Financial Reports (2 Complete and accurate (3 day before the scheduled submission date) Complete and accurate (2 day before the scheduled submission date set) Complete and accurate (1 day before the scheduled submission date set) 1.3.3 MOOE/Cash Advance Liquidation (2 point 	- 1 point - 0.5 point hly and Quarterly 2 points) ys - 2 points sion ys - 1 point sion - 0.5 point sion - 0.5 point point point point point point point	✓ Certific Report Accour Budge	ed Status by the SDO ntant and t Officer ed Status by the SDO



100%	2 points
96% - 99%	1.5 points
91% - 95%	1 point
90% and below	0.5 point

1.3.4 AOM Compliance (2 points)

- NO AOM received within the year 2 points
- Compliance within the year of 50% 1.5 pts. and above
- Compliance within the year of 1 point 30-49%
- Compliance within the year of 0.5 point 29% and below

 ✓ APPSI Validated by COA and Status of AOM certified by RO-Accounting Section

1.3.5 NS Compliance (2 points)

- NO NS balance by December 31 2 points
 Compliance/Settlement within the year of 50% and above
- within the year
 Compliance/settlement within 1 point the year of 30-49%
- Compliance/settlement within 0.5 point the year of 29% and below

✓ SASDC issued to the IU by COA as of December 31, 2021 (with NSSDC issued within the year)

1.3.6 ND Compliance (2 points)

- NO ND balance by December 31

 Compliance/Settlement within the year of 50% and above within the year

 Compliance/settlement within the year of 30,49%
- the year of 30-49%

 Compliance/settlement within 0.5 point the year of 29% and below
- ✓ Certification of Attendance duly signed by the SDO Accountant and Budget Officer (for Division call-ups)

1.4 Attendance of Bookkeeper to Division and Regional Call Ups (2 points)

Percentage of	
Attendance to Division	Point/s
and RO call-ups for CY	Earned
2021	
100%	2 points
95% - 99%	1.5 points
90% - 94%	1 point
89% and below	0.5 point

✓ Certification of Attendance duly signed by the CAO-FD (for Regional call-ups)



Address: Government Center, Candahug, Palo, Leyte

2. School Improvement Plan/AIP (4 points)

- a. Creation and Functionality of SPT
- b. Alignment of AIP to SIP
- c. Information dissemination to stakeholders
- d. Implementation of PAPs
- e. Quarterly review and adjustment conducted through SMEA
- ✓ SIP, AIP, WFP/APP
- ✓ Attendance of stakeholders, SPT, Program managers
- ✓ ACR
- SRC
- ✓ SMEA

Number of the above-cited indicators present	Points Earned
5	4 points
4	3 points
1-3	2 points

3. Basic Education-Learning Continuity Plan (BE-LCP) (4 Points)

Percentage of Programs, Projects, and Activities Implemented	Points Earned
100%	4 points
90% - 99%	3 points
89% and below	2 points

BE-LCP Accomplishment Tracking Form

E. Parents Involvement and Community Partnership (8 points)

1. School-Community Partnership. (5 points)

Percentage of LSAs ((Parents,	
LGU paid, and other	
Volunteers)	Point/s
who are actively involved in	Earned
the Distance Learning	
Modality implementation	
90% - 100%	5 points
80% - 89%	4 points
70% - 79%	3 points
60% -69%	2 points
Below 60%	1 point

- ✓ LSA contracts
- ✓ Schedule of Assignments
- ✓ Outputs/Results
- ✓ Accomplishment Report

2. Resources generated through Brigada- Eskwela and other resource-generated initiatives (3 points)

JHS/SHS/IS	Points
Php400,000.00 and above	3 pts.
Php300,000.00 to 399,999.00	2 pts.
Php200,000.00 to 299,999.00	1 pt.

- ✓ Project Proposal
- ✓ Deed of donations
- ✓ Deed of acceptance
- ✓ BE Report



Address: Government Center, Candahug, Palo, Leyte

points) SBM Level of	Practice (5 po	ints)		
SBM Level III III II I	Validation Level RO Division Division	Point/s Earned 5 points 3 points 1 point	✓	SBM Assessment Tool as evaluated and approved by the Division/Regional SBM Task Force Certificate of Accreditation or level duly signed by the SDS/RD
• School's WIn	5 points) S-OMS rating of 3 S-OMS rating of 2 S-OMS rating of 1	Stars – 1.5 pts.	~	SBM-WInS Checklist duly certified by the SDO Coordinator and District Nurse
school for the (2.5 points)	e current Cale	- 2.5 pts 2.0 pts 1.5 pts 1.0 pt.	✓	Plaque/Certificate of Recognition/ Appreciation/meda ls (First Placer or Champion) Program invitation/Memo
(3.0 points) ✓ Ingenuity of • This periodic original alignm target.	The Project ertains to the nate lity of the project ent of its objective. The project shown and to the current of the current	t and the ves to its ald have	t. 🗸	Project Design/Manual School Improvement Plan/AIP Project Implementation Plan Resource Generated for School Banner Project implementation
strateg School	Strategies ertains to the var ies undertaken to to communicate project to the in	by the ethe	t. 🗸	ACR (with highlights of stake holders' involvement



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

and external stakeholders and School Performance the School draws support from Indicators its partners. Customers' Feedback ✓ Impact to School Performance -1.0 pt. ✓ Project • This depends on the target or Implementation focus of the project. The project Plan should address the identified needs/weaknesses of the School. ✓ Accomplishments relative to ✓ SMEA Results on School Banner Project School Banner *Implementation* -1.0 pt. Implementation • Accomplishments should be based ✓ Value Added on the Annual Implementation Accomplishments Plan of the School Banner Project. Value added accomplishments shall be given additional points based on merit set by the evaluators.

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

SEARCH FOR THE MOST OUTSTANDING STAND-ALONE SENIOR HIGH SCHOOL

Name of School:	SDO:
School Head:	

CRITERIA/INDICATORS			MEANS OF VERIFICATION (MOVs)	Points Earned
A. INSTRUCTIONAL LEADERSHIP (34		-1		
(Performance Indicator for the l	ast two [2] years	S) ./	Certification on the	
1. Drop-out Rate (5 points)		•	Drop-out Rate,	
Percentage of drop-out from the baseline data from year to year in 2 years 0% 0.01% - 1% 1.01% - 2%	Points Earned 5 points 4 points 3 points		CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the	
3% and above	2 points		LIS/EBEIS	
2. Cohort Survival Rate (5 points Baseline: 75% High: At least 10% increase or at least 95% CSR Average: At least 7% increase Marginal: at least 5% increase 3. Completion Rate (5 points) Baseline: 75% High: at least 10% increase or at least 95% CR Average: at least 7% increase Marginal: at least 5% increase	- 5 points - 4 points - 3 points - 5 points - 5 points - 4 points - 3 points			
4. School Academic Performance	e /Average	~	Accomplished and	
Grades of Learners (5 points) Point/s Earned = Average grades of learners for the last two (2) years (SY 2019-2020 and SY 2020-2021) x 0.05		✓	Signed SF 7 Average Grades of Learners generated from the LIS	
5. School Numeracy Rate (Improved Numeracy Level) (5 points)		√	Consolidated Numeracy Assessment Result	
Percentage of learners who	Points		(Pre and Post Tests)	
are highly numerates	Earned			
90% - 100%	5 points			
80% - 89.99%	4 points			
70% - 79.99%	3 points			
60% - 69.99% 2 points				
59.99% and below 1 point				



Address: Government Center, Candahug, Palo, Leyte

6. Percentage of Learners who Completely Complied the SLMs/LAS (5 Points)

Percentage of Learners who have completely complied the SLMs or LAS	Point/s Earned
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report

7. Instructional Supervision (IS) (4 points)

Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:

- a. DLL/DLP, SLM and LAS preparation
- b. Designing assessment tools/items
- c. Analyzing assessment results
- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

Number of the above-	
cited practices are	Point/s
evident in the conduct of	Earned
IS	
7	4 points
5-6	3 points
3-4	2 points
1-2	1 point

✓ Validated
Instructional
Supervisory
Report/Monthly
Accomplishment
Report

B. LEARNING ENVIRONMENT (20 points)

1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points)

The school has implemented the CPP and Anti-Bullying Law with the following:

- a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;
- b. Organized a functional Child Protection Committee (CPC);
- c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;
- d. Conducted capacity building activities on child protection measures and protocols and antibullying;
- e. Adopted a student Code of Conduct to be followed by every pupil or learner; and

- ✓ Copy of the Child Protection Committee with their TORs and ACRs
- ✓ Copy of the School Child Protection Policy and Anti-Bullying Law
- ✓ Approved
 Training/LAC
 Design/s and ACR
- ✓ Copies of Advocacy Materials used
- ✓ School Handbook



Address: Government Center, Candahug, Palo, Leyte

-



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

4. DCP Package Utilization (3 points)

Heightened use of DCP Package and other available technologies integrated in the curriculum and implementation on the ICT ingenuities that further improve service of the school with the following indicators:

- a. Presence of document that showed 100% usage of equipment of knowledge embodied in the DCP package.
- b. ICT integration in the curriculum produced a highly conducive and beneficial learning experience to the learner.
- c. The school implemented initiatives in the maintenance of ICT.

Number of indicators met	Point/s Earned
3	3 points
2	2 points
1	1 point

Utilization report of DCP Package by ICT (monthly or quarterly with pictorials), Portfolio of learners' outputs in ICT-related activities, and DCP related activities are present in the SIP/AIP for at least 2 consecutive years

5. Maintenance of School facilities and equipment (4 points)

Percentage of learning facilities and equipment properly accounted and maintained	Points Earned
90% - 100%	4 points
70% - 89%	2 points

✓ Property
 Custodian's
 Accomplishment
 Report

C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)

1. Provision of L & D (5 points)

Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned
8 hours	2	5 points
8 hours	1	4 points
6-7 hours	1	3 points
4-5 hours	1	2 points
2-3 hours	0	1 point

- ✓ Memorandum
- ✓ LAC Plan/training designs approved by the Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools

2. Attendance of staff to different capabilitybuilding activities (5 Points)

✓ SPPD/School
 Training Needs as approved by SH
 ✓ Training matrix



Address: Government Center, Candahug, Palo, Leyte

• Point/s Earned = (No. of Staff who attended capability-building activities divided by total number of staff) x 5

- ✓ Memo
- ✓ Certificate of Participation/ appearance

D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points)

1. Financial Management (5 Points)

before the deadline

- 100% liquidation of MOOE and other funds submitted at least 3 days before the deadline
 - 100% liquidation of MOOE and other funds submitted 2 days
- 100% liquidation of MOOE and other funds submitted 1 day before the deadline
 - 100% liquidation of MOOE and other funds submitted on the deadline
- 5 points
- 4 points
- 3 points
- 2 points
- Certification
 coming from the
 Division
 Accountant plus
 the authenticated
 liquidation report
 as of September
 30, 2022

2. School Improvement Plan (SIP)/AIP (5 points)

- a. Creation and Functionality of SPT
- b. Alignment of AIP to SIP
- c. Information dissemination to stakeholders
- d. Implementation of PAPs
- e. Quarterly review and adjustment conducted through SMEA
- ✓ SIP, AIP,WFP/APP
- ✓ Attendance of stakeholders, SPT, Program managers
- ✓ ACR
- ✓ SRC
- ✓ SMEA

Number of the above- cited indicators present	Points Earned
5	5 points
4	4 points
3	3 points
2	2 points
1	1 point

3. Basic Education-Learning Continuity Plan (BE-LCP) (5 Points)

Percentage of Programs, Projects, and Activities Implemented	Points Earned
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

✓ BE-LCP Accomplishment Tracking Form

E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)

1. School-Community Partnership (5 points)

Percer	ntage of I	SAs ((P	arents,	
LGU	paid,	and	other	
Volunteers)				

Point/s Earned

✓ LSA contracts

- ✓ Schedule of Assignments
- ✓ Outputs/Results



Address: Government Center, Candahug, Palo, Leyte

the Dist	etively involve cance Lear	ning			✓	Accomplishment Report	
	% - 100%	•	5 points				
)% - 89%		4 points				
	0% - 79%		3 points				
	0% -69%		2 points				
	elow 60%		1 point				
2. Resources g Eskwela and initiatives (3	l other resou					Project Proposal Deed of donations	
JI	HS/SHS/IS		Points		✓	Deed of acceptance BE Report	
Php400,00	0.00 and abov	ve	3 pts.			-	
	0.00 to 399,9°		2 pts.				
Php200,00	0.00 to 299,9	99.00	1 pt.				
UTSTANDING	/MERITORIO	US ACC	COMPLISH	MENT	S (13 points)	
l. SBM Level o	f Practice (5	points)			✓	SBM Assessment	
SBM Level	Validation Level	Allotte	ed Points			Tool as evaluated and approved by the	
III	RO	5 p	oints			Division/Regional	
III	Division		oints			SBM Task Force	
II	Division	1 1	point		✓	Memorandum/	
						Certificate of Accreditation or level duly signed by SDS/RD	
2. SBM-WInS (2			٥٢		./	CDM MicC	
of 3 St • Schoo of 2 St	l's WInS-OMS i tars l's WInS-OMS i	rating	- 2.5 pc - 1.5 pc - 0.5 pc	oints	✓	SBM-WInS Checklist duly certified by the SDO Coordinator and District Nurse	
3. Rewards and		n receiv	ed by the		✓	Plaque/Certificate	
	ne current Ca	alendar	Year			of Recognition/	
'0 = ' '							
(2.5 points) NationRegion	nal/Internation	al	- 2.5 po - 2 poir			Appreciation/meda ls (First Placer or Champion)	

- 1.5 points

- 1 point

✓ Program

invitation/Memo



Note:

Division

District

are cumulative.

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

a. Points earned are cumulative but not to exceed

b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned

the allotted points for the criterion.

4. Implementation of the School Banner Project (3.0 points)

- ✓ Ingenuity of the Project
 - This pertains to the nature and originality of the project and the alignment of its objectives to its target. The project should have great impact to the current needs of the school.
- 0.5 point
- ✓ Project Design/Manual
- ✓ School Improvement Plan/AIP
- ✓ Project
 Implementation
 Plan
- ✓ Resource Generated for School Banner Project implementation

- √ Advocacy Strategies
 - This pertains to the various strategies undertaken by the School to communicate the banner project to the internal and external stakeholders and the School draws support from its partners.
- -0.5 point
- ✓ ACR (with highlights of stake holders' involvement
- ✓ School Performance Indicators
- ✓ Customers' Feedback

- ✓ Impact to School Performance
 - This depends on the target or focus of the project. The project should address the identified needs/weaknesses of the School.
- 1 point
- ✓ Project
 Implementation
 Plan

- ✓ Accomplishments relative to School Banner Project Implementation
 - Accomplishments should be based on the Annual Implementation Plan of the School Banner Project. Value added accomplishments shall be given additional points based on merit set by the evaluators.
- 1 point
- ✓ SMEA Results on School Banner Implementation
- ✓ Value Added Accomplishments



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

SEARCH FOR THE MOST OUTSTANDING INTEGRATED SCHOOL (Elementary and JHS/SHS)

Name of Scho	ol:	SDO:
School Head:		

CRITERIA/INDICATOR			MEANS OF VERIFICATION (MOVs)	Points Earned
A. INSTRUCTIONAL LEADERSHIP (34		. 1		
(Performance Indicator for the le	ast two [2] years	ř .	Cartification on the	
Percentage of drop-out from the baseline data from year to year in 2 years O% 0.01% - 1% 1.01% - 2% 3% and above 2. Cohort Survival Rate (5 points Baseline:75% • High: At least 10% increase or at least 95% CSR • Average: At least 7% increase • Marginal: at least 5% increase 3. Completion Rate (5 points)	•		Certification on the Drop-out Rate, CSR, and CR for the last two (2) years coming from the SDO Planning Officer or data generated from the LIS/EBEIS	
 Baseline: 75% High: at least 10% increase or at least 95% CR Average: at least 7% increase Marginal: at least 5% increase 	- 4 points - 3 points			
4. School Academic Performs Grades of Learners (5 points) Point/s Earned = Average grades of learners for the (SY 2019-2020 and SY 2020-202)	e last two (2) years 1) x 0.05	✓ ✓	Signed SF 7 Average Grades of Learners generated from the LIS	
5. School Numeracy Rate (Impro Level) (5 points)		✓	Consolidated Numeracy Assessment Result	
Percentage of learners who are highly numerates 90% - 100% 80% - 89.99% 70% - 79.99% 60% - 69.99% 59.99% and below	Points Earned 5 points 4 points 3 points 2 points 1 point		(Pre and Post Tests)	

Address: Government Center, Candahug, Palo, Leyte

6. Percentage of Learners who Completely Complied the SLMs/LAS (5 Points)

Percentage of Learners who	Doint /a
have completely complied the	Point/s Earned
SLMs or LAS	_ = = = = = = = = = = = = = = = = = = =
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

- ✓ Distribution and retrieval Log Sheet/s
- ✓ Validated SMEA Report

7. Instructional Supervision (IS) (4 points)

Teachers were supervised, coached, and mentored on the following K to 12 curriculum Implementation practices based on monthly supervisory plan:

- a. DLL/DLP, SLM and LAS preparation
- b. Designing assessment tools/items
- c. Analyzing assessment results
- d. Regular updating of school forms
- e. Classroom Observation using PPST-COT
- f. ICT Integration
- g. Adopting appropriate teaching methodologies and learning delivery modes

Number of the above-	
cited practices are	Point/s
evident in the conduct of	Earned
IS	
7	4 points
5-6	3 points
3-4	2 points
1-2	1 point

✓ Validated
Instructional
Supervisory
Report/Monthly
Accomplishment
Report

B. LEARNING ENVIRONMENT (20 points)

1. Child Protection Policy (CPP) and Anti-Bullying Law Implementation (5 points)

The school has implemented the CPP and Anti-Bullying Law with the following:

- a. Institutionalized an effective child protection policies and procedures, and monitors compliance thereof;
- b. Organized a functional Child Protection Committee (CPC);
- c. Ensured that all pupils/learners, guardians or custodians, visitors and guests are made aware of the child protection policy;
- d. Conducted capacity building activities on child protection measures and protocols and antibullying;
- e. Adopted a student Code of Conduct to be followed by every pupil or learner; and

- ✓ Copy of the Child Protection Committee with their TORs and ACRs
- ✓ Copy of the School Child Protection Policy and Anti-Bullying Law
- ✓ Approved
 Training/LAC
 Design/s and ACR
- ✓ Copies of Advocacy Materials used
- ✓ School Handbook



Address: Government Center, Candahug, Palo, Leyte

	f. 100% of cases/complaints acted upon under the CPP Law			✓	School Records of Cases/complaints under CPP and anti-Bullying Law	
	Number of the above- cited indicators that are present	Point/s Earned			and Banying Baw	
	6	5 points				
	5	4 points				
	4	3 points				
	3	2 points				
	2	1 point				
;	Disaster Risk Reduction Ma Implementation and Institu RA 9003: Clean and Green Waste Management (4 poin Percentage of implementation	itionalization of Program, Solid ts))	✓	Completed CSSF, ACR of the Solid Waste Mgt., and picture of MRF	
; ; ;	of the Comprehensive Schoo Safety Framework (CSSF and Solid Waste Management such as segregation of waste materials and provision of Material Recovery Facility (MRF) and Recycling Program	Points Earned				
L	90% - 100%	4 points				
	79% - 89%	3 points				
	68% - 78%	2 points				
3.	Health and Safety (4 points	.)		✓	1 10 tol. 100/ P10 to	
	Percentage o implementation of COVID-19 Protocols such as setting o handwashing facilities thermal scanner at the entrance, putting up o triage, provision of PPEs such as facemask and face shield to employees, regular disinfection of school facilities, disinfection o modules, tools and the like before distribution, during and after retrieval	Point/s Earned			narrative/ video of the activities relative to COVID- 19 protocols with ACR	
<u> </u>	100%	4 points				
	95% - 99%	3 points				
-		OPULLIO	- 1			
F	90% - 94%	2 points				



Website: https://region8.deped.gov.ph

4. DCP Package Utilization (3 points)

Heightened use of DCP Package and other available technologies integrated in the curriculum and implementation on the ICT ingenuities that further improve service of the school with the following indicators:

a. Presence of document that showed 100% usage of equipment of knowledge embodied in the DCP package.

b. ICT integration in the curriculum produced a highly conducive and beneficial learning experience to the learner

c. The school implemented initiatives in the maintenance of ICT.

Number of indicators met	Point/s Earned
3	3 points
2	2 points
1	1 point

Utilization report of DCP Package by ICT (monthly or quarterly with pictorials), Portfolio of learners' outputs in ICT-related activities, and DCP related activities are present in the SIP/AIP for at least 2 consecutive years

5. Maintenance of School facilities and equipment (4 points)

Percentage of learning facilities and equipment properly accounted and maintained	Points Earned
90% - 100%	4 points
70% - 89%	2 points

✓ Property
Custodian's
Accomplishment
Report

C. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT (10 points)

1. Provision of L & D (5 points)

Number of hours LAC Sessions are conducted in the department/grade level per month	Number of INSETs Conducted in a year	Points Earned
8 hours	2	5 points
8 hours	1	4 points
6-7 hours	1	3 points
4-5 hours	1	2 points
2-3 hours	0	1 point

- ✓ Memorandum
- ✓ LAC Plan/training designs approved by the Approving Authority of the SDO
- ✓ ACR, Impact evaluation, and other M&E Tools

2. Attendance of staff to different capabilitybuilding activities (5 Points)

✓ SPPD/School
Training Needs as approved by SH
✓ Training matrix



Address: Government Center, Candahug, Palo, Leyte

Point/s Earned = (No. of Staff who Memo Certificate of attended capability-building activities divided by total number of staff) x 5 Participation/ appearance D. SCHOOL LEADERSHIP, MANAGEMENT, AND OPERATION (15 points) 1. Financial Management (5 Points) ✓ Certification 100% liquidation of MOOE and - 5 points coming from the other funds submitted at least Division 3 days before the deadline Accountant plus 100% liquidation of MOOE and - 4 points the authenticated other funds submitted 2 days liquidation report before the deadline 100% liquidation of MOOE and - 3 points as of September other funds submitted 1 day 30, 2022 before the deadline 100% liquidation of MOOE and - 2 points other funds submitted on the deadline 2. School Improvement Plan (SIP)/AIP SIP, AIP, WFP/APP Attendance of (5 points) a. Creation and Functionality of SPT stakeholders, SPT, b. Alignment of AIP to SIP Program managers c. Information dissemination to stakeholders ✓ ACR d. Implementation of PAPs SRC e. Quarterly review and adjustment conducted ✓ SMEA through SMEA Number of the above-Points Earned cited indicators present 5 5 points 4 points

3. Basic Education-Learning Continuity Plan				
	1	1 point		
	2	2 points		
	3	3 points		
	7	+ points		

Percentage of Programs, Projects, and Activities Points Earned

Percentage of Programs,	
Projects, and Activities	Points Earned
Implemented	
100%	5 points
95% - 99%	4 points
90% - 94%	3 points
85% - 89%	2 points
84% and below	1 point

✓ BE-LCP Accomplishment Tracking Form

E. PARENTS INVOLVEMENT AND COMMUNITY PARTNERSHIP (8 points)

1.	School-Commu	inity Pa	rtnershi	ip (5 points)	_ *	Schedule of	-	
	Percentage of LGU paid,	LSAs ((F and	Parents, other	Point/s Earned	•	Assignments Outputs/Results		



Volunteers)

Address: Government Center, Candahug, Palo, Leyte

1	/: .1 :1 .	1		1	./	A a a a ma mali a la ma a mat
	ctively involve				'	Accomplishment
		ning				Report
	plementation % - 100%					
			5 points			
	<u>% - 89%</u>		4 points			
	0% - 79%		3 points			
	0% -69%		2 points			
Be	elow 60%		1 point			
	enerated thre l other resou 3 points)					Project Proposal Deed of donations
JF	HS/SHS/IS		Points		✓	Deed of acceptance BE Report
	0.00 and abov		3 pts.			
Php300,000	0.00 to 399,99	99.00	2 pts.			
Php200,000	0.00 to 299,99	99.00	1 pt.			
STANDING	/MERITORIO	US ACC	COMPLISH	MEN'	rs (13 points)
	f Practice (5				✓	SBM Assessment
	T					Tool as evaluated
SBM Level	Validation Level	Allotte	d Points			and approved by the
III	RO		oints			Division/Regional
	Division		oints			SBM Task Force
III		1 -	•		√	Memorandum/
III II	Division	1 p	ooint			,
	Division	<u> 1 r</u>	ooint			Certificate of Accreditation or level duly signed by
II		1 <u>r</u>	ooint			Certificate of Accreditation or
SBM-WINS (2 • School of 3 St	2.5 points) I's WInS-OMS 1	rating	- 2.5 p		✓	Certificate of Accreditation or level duly signed by

- 0.5 points

of 1 Star 3. Rewards and Recognition received by the school for the current Calendar Year (2.5 points)

School's WInS-OMS rating

National/International - 2.5 points Region - 2 points Division - 1.5 points

District - 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.

Plaque/Certificate of Recognition/ Appreciation/meda ls (First Placer or Champion) ✓ Program

and District Nurse

invitation/Memo



Address: Government Center, Candahug, Palo, Leyte

4. Implementation of the School Banner Project (3.0 points)

- ✓ Ingenuity of the Project
 - This pertains to the nature and originality of the project and the alignment of its objectives to its target. The project should have great impact to the current needs of the school.
- 0.5 point
- ✓ Project
 Design/Manual
- ✓ School Improvement Plan/AIP
- ✓ Project
 Implementation
 Plan
- ✓ Resource Generated for School Banner Project implementation

- ✓ Advocacy Strategies
 - This pertains to the various strategies undertaken by the School to communicate the banner project to the internal and external stakeholders and the School draws support from its partners.
- -0.5 point
- ✓ ACR (with highlights of stake holders' involvement
- ✓ School
 Performance
 Indicators
- ✓ Customers' Feedback

- ✓ *Impact to School Performance*
 - This depends on the target or focus of the project. The project should address the identified needs/weaknesses of the School.
- 1 point
- ✓ Project Implementation Plan

- ✓ Accomplishments relative to School Banner Project Implementation
 - Accomplishments should be based on the Annual Implementation Plan of the School Banner Project. Value added accomplishments shall be given additional points based on merit set by the evaluators.
- 1 point
- ✓ SMEA Results on School Banner Implementation
- ✓ Value Added Accomplishments



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph
Website: https://region8.deped.gov.ph

SEARCH FOR THE MOST OUTSTANDING SCHOOLS DIVISION OFFICE (PROVINCIAL DIVISION)

SDO: Date:

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. OPCRF RATINGS for the Last 2 Rating Periods (30	points)	
1. Performance Rating of the SDO with an Outstanding Rating (4.50 and above) Point/s Earned = (Average of the Two OPCRF Ratings / 5) x 30	✓ OPCRF certified by the PMT for CY 2021 and 2022	
B. STRATEGIC MANAGEMENT (22 points)		
1. Division Education Development Plan (2.5 points) 1. Division Education Plan (2.5 points) 1. Division Plan (2.5	✓ Targets set FY 2021 ✓ Accomplishments per quarter	
2. Division Monitoring, Evaluation, and Adjustment (2.5 points) • 100% accomplishment of annual physical and financial targets - 2.5 pts. • 95% - 99.99% accomplishment of annual physical and financial targets - 2 pts. • 90% - 94.99% accomplishment of Annual physical and financial targets - 1.5 pts. • 85% - 89.99% accomplishment of annual physical and financial targets - 1 pt.	✓ Validated DMEA Results	
3. Provision of Technical Assistance (3 points) • 95% - 100% of the DFTACTs have provided TA to priority schools per quarter - 3 pts. • 90% - 94.99% of the DFTACTs have provided TA to priority schools per quarter - 2.5 pts. • 85% - 89.99% of the DFTACTs have provided TA to priority schools per quarter - 2 pts. • 80% - 84.99% of the DFTACTs have provided TA to priority schools per	✓ DFTACT Structure and DFTACT Deployment Reports for CY 2021 ✓ Accomplished Monitoring and Evaluation plans and procedures (and the accomplished M&E	



Address: Government Center, Candahug, Palo, Leyte

• 75% - 79.99% of the DFTACTs have provided TA to priority schools per quarter - 1 pt.	
 4. Promoting a Culture of Research (3 points) At least 40 researches have been endorsed to RO for the last 2 years - 3 pts. 30-39 researches have been endorsed to RO for the last 2 years - 2.5 pts. 20-29 researches have been endorsed to RO for the last 2 years - 2 pts. 10-19 researches have been endorsed to RO for the last 2 years - 1.5 pts. 9 and below researches have been endorsed to RO for the last 2 years - 1 pt. 	✓ Endorsement from the SDS to RO
5. Submission of Form 7 – Attendance of Teaching and Non-Teaching Employees (2 points) Due date for submission: Every 2 nd week of the following month 1 week before deadline 1 week before deadline 1 points 1 point 6. Implementation of the BE-LCP (CY 2021) (5 points) 100% of the Programs, Project and Activities were implemented 5 pts. 95% - 99% of the Programs, Project and Activities were implemented 90% - 94% of the Programs, Project and Activities were implemented 85% - 89% of the Programs, Project and Activities were implemented Below 85% of the Programs, Project and Activities were implemented 1 pt. 7. Implementation of the SDO Banner Project (4 points)	✓ Verified Copies of Form 7 by the Administrative Division specifying the dates received from January to December 2021 ✓ SDO BE-LCP Accomplishment Tracking Form
 ✓ Ingenuity of the Project This pertains to the nature and originality of the project and the alignment of its objectives to its target. The project should have great impact to the current needs of the Division Office. 	 ✓ Project Design/Manual ✓ Division Educational Development Plan ✓ Project Implementation Plan
 ✓ Advocacy Strategies - 0.5 point • This pertains to the various strategies undertaken by the Division to communicate the banner project to the internal and external stakeholders and the Division draws support from its partners. 	✓ Resource Generated for Division Banner Project implementation



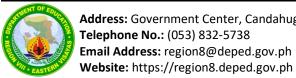
Telephone No.: (053) 832-5738

		✓ Activities conducted (with documentation ✓ Highlights of stakeholders' involvement
 ✓ Impact to Division Performance • This depends on the target or focus of the project. The project should address the identified needs/weaknesses of the Division. 	- 1.5 points	✓ Division Performance Indicators ✓ Customers' Feedback
 ✓ Accomplishments relative to Division Banner Project Implementation Accomplishments should be based on the Annual Implementation Plan of the Division Banner Project. Value added accomplishments shall be given additional points based on merit set by the evaluators. 	- 1.5 points	 ✓ Project Implementation Plan ✓ RMEA Results on Division Banner Implementation ✓ Value Added Accomplishments
C. Curriculum Management and Instruct	ion	
(11 points) 1. SDO Performance Indicators for the layears (4 points) ✓ Net Enrolment Rate • 95% - 100% ENR • 90% - 94.99% ENR • 85% - 89.99% ENR • 80% - 84.99% ENR	- 1 pt. - 0.75 pt. - 0.5 pt. - 0.25 pt.	Copy of the Net Enrolment Rate, Drop-out Rate, CSR, and CR for the last two years validated by PPRD
 ✓ Cohort Survival Rate Baseline: 75% • At least 10% increase or at least 95% CSR • At least 7% increase • At least 5% increase 	- 1 pt. - 0.75 pt. - 0.5 pt.	
 ✓ Completion Rate Baseline:75% • At least 10% increase or at least 95% CR • At least 7% increase • At least 5% increase ✓ Drop-out Rate 	– 1 pt. – 0.75 pt. – 0.5 pt.	
• Zero (0) drop -out from the baseline data from year to year in 2 years	– 1 pt.	



Telephone No.: (053) 832-5738

		T	
 0.01% -1% drop-out from the baseline data from year to year in 2 years 1.01% - 2% drop-out from the baseline data from year to year in 2 years 3% & above drop-out from the baseline data from year to year in 2 years 	- 0.75 pt 0.5 pt 0.25 pt.		
 2. SDO Literacy Rate/Improved Reading (2.5 points) 90-100% of the learners are at least Instructional Readers 80% - 89.99% of the learners are at least Instructional Readers 70% - 79.99% of the learners are at least Instructional Readers 60% - 69.99% of the learners are at least Instructional Readers At least 59% of the learners are at Instructional Readers 	- 2.5 pts 2 pts 1.5 pts 1 pt 0.5 pt.	Consolidated Phil- IRI Result (Pre and Post Tests) validated by CLMD	
 3. SDO Numeracy Rate (Improved Numerates) 90-100% of the learners are highly numerates 80% - 89.99% of the learners are highly numerates 70% - 79.99% of the learners are highly numerates 60% - 69.99% of the learners are highly numerates At least 59% of the learners are Highly numerates Highly numerates 	- 2.5 pts 2 pts 1.5 pts 1 pt 0.5 pt.	Consolidated Numeracy Assessment Result (Pre and Post Tests) validated by CLMD	
4. Academic Performance /Average Learners (2 points) Point/s Earned = Average grades of learners for the last to (SY 2020-2021 and SY 2021-2022) x 0.0		✓ Average Grades of Learners generated from the LIS	
D. HUMAN RESOURCE DEVELOPMENT A	ND MANAGE	MENT (12 points)	
1. Implementation of L and D System (2.5 pm) • Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/trainings for personnel • 4 L&D Sub-systems were implemented in the conduct of development/trainings	ooints) – 2.5 points	✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Resource Package ✓ Program/Activity Completion Report	



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

for personnel – 2	2 points
	2 pointo
3 L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1.5	.5 points
2 and below L&D Sub-systems were implemented in the conduct of development/trainings for personnel - 1	1 point
2. Percentage of Target SDO Personnel Trained	
(4.5 points) • Teaching Personnel	✓ Activity Completion Report✓ LDNA Report
C	•
80%-100% Target SDO Teaching Personnel were trained	1.50
60%-79.99% Target SDO Teaching Personnel were trained	^g 0.75
40%-59.99% Target SDO Teaching Personnel were trained	g 0.50
20%-39.99% Target SDO Teaching Personnel were trained	¹⁸ 0.25
Teaching-Related Personnel	
80%-100% Target SDO Teaching-Related Personnel were trained	1.50
60%-79.99% Target SDO Teaching- Related Personnel were trained	0.75
40%-59.99% Target SDO Teaching-Related Personnel were trained	0.50
20%-39.99% Target SDO Teaching- Related Personnel were trained	0.25
Non-Teaching Personnel	
80%-100% Target SDO Non-Teaching Personnel were trained	1.50
60%-79.99% Target SDO Non-Teaching Personnel were trained	g 0.75
40%-59.99% Target SDO Non-Teaching Personnel were trained	g 0.50
20%-39.99% Target SDO Teaching- Related Personnel were trained	g- 0.25
3. Filling up of Items (Teaching Personnel) (2.5 pc	ooints) ✓ Percentage of newly created and existing
• 100% filling up of teaching	vacant teaching and
	5 points non-teaching items
 95% -99.99% filling up of teaching 	✓ Government
· ,	points Management
• 90% - 94.99% filling up of teaching	Information System
personnel (new and existing) - 1.5 • 85% -89.99% filling up of teaching	5 points Personnel Services
	point Itemization and



 80% -84.99% filling up of teaching personnel (new and existing) 0.5 points 4. Filling up of Items (Non-Teaching Personnel) 2.5 points 100% filling up of non-teaching personnel (new and existing) 95% -99.99% filling up of non-teaching personnel (new and existing) 90% - 94.99% filling up of non-teaching personnel (new and existing) 85% -89.99% filling up of non-teaching personnel (new and existing) 85% -89.99% filling up of non-teaching personnel (new and existing) 1 pt. 80% -84.99% filling up of non-teaching personnel (new and existing) 0.5 pt. 	Plantilla of Personnel (GMIS PSIPOP) ✓ Certification of data of filling up from the Personnel Section of the Admin. Division as of September 30, 2022
E. RESOURCE MANAGEMENT (10 points)	
 Monthly Downloading and Liquidation of Funds (2 points) 100% monthly downloading of all funds to the schools and liquidation reports submitted on time -2 pts. 95% - 99.99% monthly downloading of all funds to the schools and liquidation reports submitted on time -1.5 pts. 90% - 94.99% monthly downloading of all funds to the schools and liquidation reports submitted on time -1 pt. 85% - 89.99% monthly downloading of all funds to the schools and liquidation reports submitted on time -0.5 pt. AOM Received (4 points) 1 - 5 AOMs Received -2 pts. 6 - 10 AOMs Received -1.5 pts. 11-15 AOMs Received -1 pt. No NS and ND plus 2 points 	✓ Certification of the percentage of monthly downloading of MOOE to the schools ✓ Certification of Budget Utilization Report from the Finance Division as of September 30, 2022 subject for validation
0. D. 1. (11/1) 1. D. (011) 1.	(0 1 ''' 1 '' 1
3. Budget Utilization Rate (Obligation and Disbursement) (4 points) Obligation Rate OR of 98% -100% - 2 points OR of 96% -97.99% - 1.5 points OR of 94%-95.99% - 1 point OR of 90% - 93.99% - 0.5 point	✓ Submitted emailed of validated EBMS
5:1	
Disbursement Rate • DR of 100% - 2 points	
- 2 points	

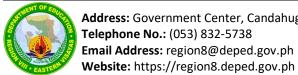


• DR of 97% - 99.99% - 1	1.5 points			
• DR of 95% - 96.99% - 1	l point			
• DR of 93% - 94.99% - 0	0.5 point			
F. COMMUNITY LINKAGES AND PARTNE	RSHIPS ENG	AG	EMENTS (3 points)	
1. Resources generated to Support BE-I	LCP	✓	DPDS	
(1.5 points)				
100% increase generated over last year	- 1.5 pts.			
90% - 99.99% increase generated over	- 1.25 pts.			
last year 80% - 89.99% increase generated over	- 1 pt.			
last year	- 1 pt.			
70% - 79.99% increase generated over	- 0.75 pt.			
last year 69% and below increase generated over	- 0.50 pt.			
last year	- 0.50 pt.			
2. Bayanihan Effort to Support the BE-	LCP	✓	Accomplishment	
Implementation (1.5 points)			Report on the BE-	
· · · · · ·			LCP in terms of	
100% accomplishment on the targets in			partnership	
the BE-LCP under partnership 90% - 99.99% accomplishment on the	- 1.50 pts.			
targets in the BE-LCP under				
partnership	- 1.25 pts.			
80% - 89.99% accomplishment on the				
targets in the BE-LCP under partnership	- 1.0 pt.			
70% - 89.99% accomplishment on the	1.0 pt.			
targets in the BE-LCP under				
partnership 69% and below accomplishment on the	- 0.75 pt.			
targets in the BE-LCP under				
partnership	- 0.50 pt.			
G. OUTSTANDING/MERITORIOUS ACCO	MPLISHMEN'	rs (
1. School-Based Management (3 points)		✓	Regional	
 At least 5% of the schools were recognized by RO with SBM Level 3 			Memorandum	
of practice for the last 3 years	– 3 pts.		• (CY 2017, 2018,	
 4% - 4.99% of the schools were 	•		2019, 2021, &	
recognized by RO with SBM Level 3	0.5.		2022)	
of practice for the last 3 years • 3% - 3.99% of the schools were	– 2.5 pts.	✓	Certification of	
recognized by RO with SBM Level 3		•	Certification of percentage of	
of practice for the last 3 years	- 2 pts.			
• At least 2% of the schools were			Schools with at least Level 3 SBM	
recognized by RO with SBM Level 3 of practice for the last 3 years	– 1.5 pts.		practice from the	
At least 1% of the schools were	1.0 pts.		QAD	
recognized by RO with SBM Level 3			Z	
of practice for the last 3 years	– 1 pt.			
O CDM Wing (O E mainta)		./	There Star	
2. SBM- WinS (2.5 points)		✓	Three-Star	
At least 5% of the schools have			Approach (TSA) Monitoring Form	
WInS-OMS Rating of 3 stars for			MOIIIOIIII I TOIIII	



Telephone No.: (053) 832-5738

the last 3 years 4% - 4,9% of the schools have Wins-OMS Rating of 3 stars for the last 3 years 3% - 3.99% of the schools have Wins-OMS Rating of 3 stars for the last 3 years At least 2% of the schools have Wins-OMS Rating of 3 stars for the last 3 years At least 2% of the schools have Wins-OMS Rating of 3 stars for the last 3 years - 1 pt. At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years - 1 pt. At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years - 1 pt. At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years - 1 pt. 3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) International - 1.5 pts. National - 1.0 pt. Region - 0.5 pt. b. Quality Management System (1.5 points) I SO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. C. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. A. Supervising the operations of all public and private schools in the division are submitting/encoding/ updaing EBEIS and LIS (1 point) EBEIS and LIS (1 point) Defermine the deadline - 1 pt. Defermine the deadline - 0.75 pt. Note the deadline - 0.5 pt. Defermine the total number of public and private schools in the division are submitting/encoding/ updaing EBEIS and LIS on or before the deadline - 0.75 pt. Towns - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updaing EBEIS and LIS on or before the deadline - 0.75 pt. Towns - 100% of the total number of public and private schools in the division are submitting/encoding/ updaing EBEIS and LIS on or before the deadline - 0.5 pt.			
- 4% - 4.99% of the schools have Wins-OMS Rating of 3 stars for the last 3 years - 3% - 3.99% of the schools have Wins-OMS Rating of 3 stars for the last 3 years - At least 2% of the schools have Wins-OMS Rating of 3 stars for the last 3 years - At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years - At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years - At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years 3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) - At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years 3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) - At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years 3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) - At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years 4. Natural received from DepEd Recognized for Pipulic and Pipulic and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline for public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline for public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline for public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline for public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline for public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline for public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline for public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on	the last 3 years	– 2.5 pts.	duly signed by the
wins-OMS Rating of 3 stars for the last 3 years 3/6 - 3.99% of the schools have Wins-OMS Rating of 3 stars for the last 2 2% of the schools have Wins-OMS Rating of 3 stars for the last 3 years At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years At least 1% of the schools have Wins-OMS Rating of 3 stars for the current Calendar Year (4.5 points) 3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) International - 1.5 pts. National - 1.0 pt. Region - 0.5 pt. D. Quality Management System (1.5 points) ISO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. C. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. C. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) Downsorth total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. BEGS and LIS on or before the deadline - 0.75 pt. BOSO - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. PRIME - P			
3% - 3.99% of the schools have Wins-OMS Rating of 3 stars for the last 3 years	_		8
Wins-OMS Rating of 3 stars for the last 3 years		– 2 pts.	
the last 3 years At least 2% of the schools have Wins-OMS Rating of 3 stars for the last 3 years At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years At least 1% of the schools have Wins-OMS Rating of 3 stars for the current Calendar Year (4.5 points) According to the contain the con			
At least 2% of the schools have WinS-OMS Rating of 3 stars for the last 3 years At least 1% of the schools have WinS-OMS Rating of 3 stars for the last 3 years 3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) International - 1.5 pts. National - 1.0 pt. Region - 0.5 pt. b. Quality Management System (1.5 points) ISO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. c. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. On Process for Prime-HRM - 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) Down of the total number of public And private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. Now and the deadline - 0.5 pt. Now and the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. Now and the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. Now and the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. Now and the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt.			
Wins-OMS Rating of 3 stars for the last 3 years • At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years 3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) i. International - 1.5 pts. National - 1.0 pt. Region - 0.5 pt. b. Quality Management System (1.5 points) ISO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. c. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. On Process for Prime-HRM - 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt.		– 1.5 pts.	
**At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years			
At least 1% of the schools have Wins-OMS Rating of 3 stars for the last 3 years 3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) International - 1.5 pts. National - 1.0 pt. Region - 0.5 pt. Degrated Winsperson of the control			
Wins-OMS Rating of 3 stars for the last 3 years 3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) a. International - 1.5 pts. b. National - 1.0 pt. Region - 0.5 pt. b. Quality Management System (1.5 points) is ISO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. c. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) EBEIS and LIS (1 point) * Owner the deadline - 1 pt. Owner the deadline - 0.75 pt. * Owner the deadline - 0.77 pt. * Owner the deadline - 0.5 pt. * Owner the de		– 1 pt.	
3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) i. International - 1.5 pts. National - 1.0 pt. Region - 0.5 pt. b. Quality Management System (1.5 points) i. ISO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. c. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. On Process for Prime-HRM - 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) Down - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt.	 At least 1% of the schools have 		
3. Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) • International - 1.5 pts. • National - 1.0 pt. • Region - 0.5 pt. b. Quality Management System (1.5 points) • ISO Certified SDO - 1.5 pts. • On Process for ISO certification - 0.5 pt. c. CSC PRIME-HRM (1.5 points) • PRIME-HRM Level II Recognized - 1.5 pts. • On Process for Prime-HRM - 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) * EBEIS and LIS (1 point) * EBEIS and LIS (1 point) • 100% of the total number of public And private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt.	WInS-OMS Rating of 3 stars for		
the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) • International - 1.5 pts. • National - 1.0 pt. • Region - 0.5 pt. b. Quality Management System (1.5 points) • ISO Certified SDO - 1.5 pts. • On Process for ISO certification - 0.5 pt. c. CSC PRIME-HRM (1.5 points) • PRIME-HRM Level II Recognized - 1.5 pts. • On Process for Prime-HRM - 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) • EBEIS and LIS (1 point) • 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt.	the last 3 years	– 0.5 pt.	
the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) • International - 1.5 pts. • National - 1.0 pt. • Region - 0.5 pt. b. Quality Management System (1.5 points) • ISO Certified SDO - 1.5 pts. • On Process for ISO certification - 0.5 pt. c. CSC PRIME-HRM (1.5 points) • PRIME-HRM Level II Recognized - 1.5 pts. • On Process for Prime-HRM - 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) • EBEIS and LIS (1 point) • 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt.			
the current Calendar Year (4.5 points) a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) • International - 1.5 pts. • National - 1.0 pt. • Region - 0.5 pt. b. Quality Management System (1.5 points) • ISO Certified SDO - 1.5 pts. • On Process for ISO certification - 0.5 pt. c. CSC PRIME-HRM (1.5 points) • PRIME-HRM Level II Recognized - 1.5 pts. • On Process for Prime-HRM - 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) • EBEIS and LIS (1 point) • 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt.	3. Rewards and Recognition received by the	SDO for	✓ Plaque/Certificate
a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) International -1.5 pts. National -1.0 pt. Region -0.5 pt. b. Quality Management System (1.5 points) ISO Certified SDO -1.5 pts. On Process for ISO certification -0.5 pt. c. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized -1.5 pts. On Process for Prime-HRM -0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline -0.75 pt. 90%-99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline -0.75 pt. 80%-89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline -0.75 pt. 80%-89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline -0.5 pt. 80%-89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline -0.5 pt.			- '
Recognized Agencies and Organizations (1.5 points) International - 1.5 pts. National - 1.0 pt. Region - 0.5 pt. b. Quality Management System (1.5 points) ISO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. c. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. documents 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt. 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt. 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt.		DenEd	
(1.5 points) International - 1.5 pts. National - 1.0 pt. Region - 0.5 pt. D. Quality Management System (1.5 points) ISO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. C. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. C. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. PRIME-HRM Level II Recognized - 1.5 pts. PRIME-HRM Level II Recognized - 1.5 pts. PRIME-HRM documents 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) Percentage of Public and Private Schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 1 pt. 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt. 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt.			
International - 1.5 pts. National - 1.0 pt. Region - 0.5 pt. Duality Management System (1.5 points) ISO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. C. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. On Process for Prime-HRM - 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) ✓ EBEIS and LIS (1 point) * EBEIS and LIS (1 point) • 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 1 pt. • 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.79.97% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt.		ons	
National - 1.0 pt. Region - 0.5 pt. Description of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 90.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 90.5 pt.			Champion)
National - 1.0 pt. Region - 0.5 pt. Description of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 99.9% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 90.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline or 90% - 90.5 pt.	• International - 1.5 pts.		
Region - 0.5 pt. b. Quality Management System (1.5 points) ISO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. c. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. d. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 1 pt. 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt. 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt.	-		
b. Quality Management System (1.5 points) ISO Certified SDO On Process for ISO certification C. CSC PRIME-HRM (1.5 points) PRIME-HRM Level II Recognized On Process for Prime-HRM On Process for Prime-HRM On Process for Prime-HRM A Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) BEBIS and LIS (1 point) One work to total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline One work to total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline One work to total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline One work to total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline One work to total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline One work to the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline One work the Level II Certification PRIME-HRM Level II Cert	*		
 ISO Certified SDO On Process for ISO certification On Process for Prime (1.5 points) PRIME-HRM Level II Recognized (2 points) On Process for Prime-HRM (1.5 point) PRIME-HRM Level II Certification PRIME-HRM documents 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) ✓ EBEIS and LIS (1 point) * EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * ISO Certification Certification (200.5 pt.) PRIME-HRM Level II Certification (200.5 pt.) PRIME-HRM Level II Certification (200.5 pt.) * Percentage of Public and Private Schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * On Process for Prime-HRM (100.5 pt.) * PRIME-HRM Level II Certification (200.5 pt.) PRIME-HRM Level II Certification (200.5 pt.)<	• region - 0.5 pt.		
 ISO Certified SDO On Process for ISO certification On Process for Prime (1.5 points) PRIME-HRM Level II Recognized (2 points) On Process for Prime-HRM (1.5 point) PRIME-HRM Level II Certification PRIME-HRM documents 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) ✓ EBEIS and LIS (1 point) * EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * ISO Certification Certification (200.5 pt.) PRIME-HRM Level II Certification (200.5 pt.) PRIME-HRM Level II Certification (200.5 pt.) * Percentage of Public and Private Schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * On Process for Prime-HRM (100.5 pt.) * PRIME-HRM Level II Certification (200.5 pt.) PRIME-HRM Level II Certification (200.5 pt.)<			
 ISO Certified SDO On Process for ISO certification On Process for Prime (1.5 points) PRIME-HRM Level II Recognized (2 points) On Process for Prime-HRM (1.5 point) PRIME-HRM Level II Certification PRIME-HRM documents 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) ✓ EBEIS and LIS (1 point) * EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * ISO Certification Certification (200.5 pt.) PRIME-HRM Level II Certification (200.5 pt.) PRIME-HRM Level II Certification (200.5 pt.) * Percentage of Public and Private Schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline (100.5 pt.) * On Process for Prime-HRM (100.5 pt.) * PRIME-HRM Level II Certification (200.5 pt.) PRIME-HRM Level II Certification (200.5 pt.)<	b. Quality Management System (1.5 poi	ints)	
• On Process for ISO certification c. CSC PRIME-HRM (1.5 points) • PRIME-HRM Level II Recognized − 1.5 pts. • On Process for Prime-HRM − 0.5 pt. • On Process for Prime-HRM − 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) ✓ EBEIS and LIS (1 point) • 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline − 1 pt. • 90% − 99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline − 0.75 pt. • 80% − 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline − 0.5 pt. • 70% − 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline − 0.5 pt. • 70% − 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline − 0.5 pt.	ISO Certified SDO	- 1.5 pts.	✓ ISO Certified Docs
c. CSC PRIME-HRM (1.5 points) • PRIME-HRM Level II Recognized - 1.5 pts. • On Process for Prime-HRM - 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) • EBEIS and LIS (1 point) • 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 1 pt. • 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt.		-	✓ OMS documents
 PRIME-HRM Level II Recognized	• On Frocess for 150 certification	- 0.5 pt.	C 1 11 11 11 11
 PRIME-HRM Level II Recognized			
 PRIME-HRM Level II Recognized			
 PRIME-HRM Level II Recognized	c. CSC PRIME-HRM (1.5 points)		
• On Process for Prime-HRM − 0.5 pt. 4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) ✓ EBEIS and LIS (1 point) • 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline − 1 pt. • 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline − 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline − 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline − 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before	, = ,	– 1.5 nts	✓ PRIME-HRM Level II
4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 70.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 70.5 pt. 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before	_	-	Certification
4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) VEBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 1 pt. 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt. 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 0.5 pt.	• On Process for Prime-fixing	– 0.5 pt.	✓ PRIME-HRM
4. Supervising the operations of all public and private elementary, secondary and integrated schools (2 points) VEBEIS and LIS (1 point) I 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline - 1 pt. 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt.			
elementary, secondary and integrated schools (2 points) EBEIS and LIS (1 point) 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline -1 pt. 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline -0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline -0.5 pt. 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline -0.5 pt.	4 C	1	
points) ✓ EBEIS and LIS (1 point) • 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline • 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline • 0.75 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before		-	<u> </u>
 ✓ EBEIS and LIS (1 point) ■ 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline ■ 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline ■ 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline ■ 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline ■ 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before 	• • • • • • • • • • • • • • • • • • • •	ols (2	
• 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline • 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before	points)		Schools
• 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline • 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before	✓ EBEIS and LIS (1 point)		submitting/encodin
 100% of the total number of public And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline	(F 7		
And private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline	100% of the total number of public		
submitting/encoding/updating EBEIS and LIS on or before the deadline 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. 90% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt.			· ·
and LIS on or before the deadline 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before			
 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before 		_ 1 nt	the PPRD
public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before		– 1 pt.	
division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before			
updating EBEIS and LIS on or before the deadline -0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline -0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before			
the deadline • 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before	C, C,		
• 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before		- 0.75 pt	
public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before		0.70 pt.	
division are submitting/encoding/ updating EBEIS and LIS on or before the deadline - 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before			
updating EBEIS and LIS on or before the deadline - 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before			
the deadline - 0.5 pt. • 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before			
70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before		– 0.5 pt.	
public and private schools in the division are submitting/encoding/ updating EBEIS and LIS on or before		P	
division are submitting/encoding/ updating EBEIS and LIS on or before			
updating EBEIS and LIS on or before			
•		– 0.25 pt.	
		•	



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

PMIS (1 point)		
• 100% of the total number of public		
and private schools in the division are submitting/encoding/updating		
the PMIS on or before the deadline	– 1 pt.	
90% - 99.99% of the total number of		
public and private schools in the division are submitting/encoding/		
updating the PMIS on or before the deadline	0.75	
• 80% - 89.99% of the total number of	– 0.75 pt.	
public and private schools in the		
division are submitting/encoding/ updating the PMIS on or before the		
deadline	– 0.5 pt.	
• 70% - 79.99% of the total number of public and private schools in the		
division are submitting/encoding/		
updating the PMIS on or before the deadline	- 0.25 pt.	

Telephone No.: (053) 832-5738

SEARCH FOR THE MOST OUTSTANDING SCHOOLS DIVISION OFFICE (CITY DIVISION)

SDO: Date:	
------------	--

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. OPCRF RATINGS for the Last 2 Rating Periods (30	points)	
Performance Rating of the SDO with an Outstanding Rating (4.50 and above) Point/s Earned = (Average of the Two OPCRF Ratings / 5) x 30	✓ OPCRF certified by the PMT for CY 2020 and 2021	
B. STRATEGIC MANAGEMENT (22 points)		
Division Education Development Plan (2.5 points) 100% of the targets set for FY 2020 were successfully accomplished - 2.5 pts. 95%-99.99% of the targets set for FY 2020 were successfully accomplished - 2.0 pts.	✓ Targets set FY 2021 ✓ Accomplishments per quarter	
90%-94.99% of the targets set for FY 2020 were successfully accomplished - 1.5 pts. 85% -89.99% of the targets set for FY 2020 were successfully Accomplished - 1.0 pt.	(V-1:d-4-d DMDA	
 2. Division Monitoring, Evaluation, and Adjustment (2.5 points) 100% accomplishment of annual physical and financial targets - 2.5 pts. 95% - 99.99% accomplishment of annual physical and financial targets - 2.0 pts. 90% - 94.99% accomplishment of Annual physical and financial targets - 1.5 pts. 85% - 89.99% accomplishment of annual physical and financial targets - 1.0 pt. 	✓ Validated DMEA Results	
 3. Provision of Technical Assistance (3 points) 95% - 100% of the DFTACTs have provided TA to priority schools per quarter - 3.0 pts. 90% - 94.99% of the DFTACTs have provided TA to priority schools per quarter - 2.5 pts. 85% - 89.99% of the DFTACTs have provided TA to priority schools per quarter - 2.0 pts. 80% - 84.99% of the DFTACTs have provided TA to priority schools per quarter - 1.5 pts. 75% - 79.99% of the DFTACTs have provided TA to priority schools per quarter - 1.5 pts. 75% - 79.99% of the DFTACTs have provided TA to priority schools per quarter - 1.0 pt. 	✓ DFTACT Structure and DFTACT Deployment Reports for CY 2021 ✓ Accomplished Monitoring and Evaluation plans and procedures (and the accomplished M&E Tools)	



Address: Government Center, Candahug, Palo, Leyte

 4. Promoting a Culture of Research (3 points) At least 20 researches have been endorsed to RO for the last 2 years - 3.0 pts. 15-19 researches have been endorsed to RO for the last 2 years - 2.5 pts. 10-14 researches have been endorsed to RO for the last 2 years - 2.0 pts. 5-9 researches have been endorsed to RO for the last 2 years - 1.5 pts. 4 and below researches have been endorsed to RO for the last 2 years - 1.0 pt. 	✓ Endorsement from the SDS to RO
 5. Submission of Form 7 – Attendance of Teaching and Non-Teaching Employees (2 points) Due date for submission: Every 2nd week of the following month 1 week before deadline 2.0 pts. on the deadline 1.0 pts. 	✓ Verified Copies of Form 7 by the Administrative Division specifying the dates received from January to December 2021
6. Implementation of the BE-LCP (CY 2020) (5 points) • 100% of the Programs, Project and Activities were implemented -5 pts. • 95% - 99% of the Programs, Project and Activities were implemented -4 pts. • 90% - 94% of the Programs, Project and Activities were implemented -3 pts. • 85% - 89% of the Programs, Project and Activities were implemented -2 pts. • Below 85% of the Programs, Project and Activities were implemented -1 pt.	✓ SDO BE-LCP Accomplishment Tracking Form
7. Implementation of the SDO Banner Project (4 points)	(Project
 ✓ Ingenuity of the Project This pertains to the nature and originality of the project and the alignment of its objectives to its target. The project should have great impact to the current needs of the Division Office. 	 ✓ Project Design/Manual ✓ Division Educational Development Plan ✓ Project Implementation Plan
 ✓ Advocacy Strategies	 ✓ Resource Generated for Division Banner Project implementation ✓ Activities conducted (with documentation



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

		✓ Highlights of stakeholders' involvement
 ✓ Impact to Division Performance • This depends on the target or focus of the project. The project should address the identified needs/weaknesses of the Division. 	– 1.5 pts.	✓ Division Performance Indicators ✓ Customers' Feedback
 ✓ Accomplishments relative to Division Banner Project Implementation Accomplishments should be based on the Annual Implementation Plan of the Division Banner Project. Value added accomplishments shall be given additional points based on merit set by the evaluators. 	- 1.5 pts.	 ✓ Project Implementation Plan ✓ RMEA Results on Division Banner Implementation ✓ Value Added Accomplishments
C. Curriculum Management and Instruc	tion (11 poin	its)
1. SDO Performance Indicators for the years (4 points) ✓ Net Enrolment Rate • 95% - 100% ENR • 90% - 94.99% ENR • 85% - 89.99% ENR • 80% - 84.99% ENR	- 1.0 pt. - 0.75 pt. - 0.50 pt. - 0.25 pt.	Copy of the Net Enrolment Rate, Drop-out Rate, CSR, and CR for the last two years validated by PPRD
 ✓ Cohort Survival Rate Baseline:75% • At least 10% increase or at least 95% CSR • At least 7% increase • At least 5% increase 	- 1.0 pt. - 0.75 pt. - 0.50 pt.	
 ✓ Completion Rate Baseline:75% • At least 10% increase or at least 95% CR • At least 7% increase • At least 5% increase 	- 1.0 pt. - 0.75 pt. - 0.50 pt.	
✓ Drop-out Rate	– 1.0 pt.	



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

 0.01% -1% drop-out from the Baseline data from year to year in 2 years -0.75 pt. 1.01% - 2% drop-out from the Baseline data from year to year in 2 years -0.50 pt. 3% & above drop-out from the baseline data from year to year in 2 years -0.25 pt. 	
2. SDO Literacy Rate/Improved Reading Level (2.5 points) • 90-100% of the learners are at least Instructional Readers • 80% - 89.99% of the learners are at least Instructional Readers • 70% - 79.99% of the learners are at least Instructional Readers • 60% - 69.99% of the learners are at least Instructional Readers • At least 59% of the learners are at Instructional Readers - 0.5 pt.	✓ Consolidated Phil- IRI Result (Pre and Post Tests) validated by CLMD
3. SDO Numeracy Rate (Improved Numeracy Level) (2.5 points) • 90-100% of the learners are highly numerates • 80% - 89.99% of the learners are highly numerates • 70% - 79.99% of the learners are highly numerates • 60% - 69.99% of the learners are highly numerates • 1.5 pts. • 60% - 69.99% of the learners are highly numerates • At least 59% of the learners are highly numerates - 0.50 pt.	✓ Consolidated Numeracy Assessment Result (Pre and Post Tests) validated by CLMD
4. Academic Performance /Average Grades of Learners (2 points) Point/s Earned = Average grades of learners for the last two (2) years (SY 2019-2020 and SY 2020-2021) x 0.02	✓ Average Grades of Learners generated from the LIS
 D. HUMAN RESOURCE DEVELOPMENT AND MANAGE 1. Implementation of L and D System (2.5 points) Full implementation of L&D System (Learning and Development Needs Assessment [LDNA], Learning and Development Planning [LDP], Learning Development Designing [LDD], Learning and Development Resource Package Development [LDRPD], Learning and Development Program Delivery [LDPD]) in the conduct of development/ trainings for personnel	✓ LDNA Report ✓ L & D Plan ✓ L & D Design ✓ Resource Package ✓ Program/Activity Completion Report



		1	
for personnel	- 1.5 points		
• 2 and below L&D Sub-system			
implemented in the conduct o	I		
development/trainings for	10 : 4		
personnel	– 1.0 point		
O Demonstrate of Towart CD(Dorgonnal Trained		
2. Percentage of Target SDC	Personner Trained	/ Astisits Commistion	
(4.5 points)		✓ Activity Completion	
m 1. m		Report	
• Teaching Personnel		✓ LDNA Report	
000/ 1000/ 7	750 m 1:		
	SDO Teaching 1.50		
Personnel were trained	CDO Translation		
\mathbf{c}	SDO Teaching 0.75		
Personnel were trained 40%-59.99% Target	SDO Teaching 0.50		
40%-59.99% Target Personnel were trained	SDO Teaching 0.50		
	SDO Teaching		
Personnel were trained	0.25		
1 croomici were trameu			
Teaching-Related Personr	nel		
- I caching-Neidleu Feisoni	101		
80%-100% Target SDO '	Teaching-Related		
Personnel were trained	1.50		
	SDO Teaching-		
Related Personnel were tr	9 1 11 75		
	SDO Teaching		
Related Personnel were tr	\circ \cap \cap \circ		
	SDO Teaching		
Related Personnel were tr			
 Non-Teaching Personnel 			
80%-100% Target SDC	Non-Teaching 1.50		
Personnel were trained	- 1.50		
60%-79.99% Target SD	O Non-Teaching 0.75		
Personnel were trained			
40%-59.99% Target SD	O Non-Teaching 0.50		
Personnel were trained			
	SDO Teaching-		
Related Personnel were tr	ained		
3. Filling up of Items (Teac	hing Personnel)	✓ Percentage of newly	
(2.5 points)	,	created and existing	
, , ,		vacant teaching and	
 100% filling up of teaching 	7	non-teaching items	
personnel (new and existing		✓ Government	
• 95% -99.99% filling up of		Management	
personnel (new and existin		Information System	
• 90% - 94.99% filling up of		Personnel Services	
personnel (new and existing	ng) – 1.5 pts.	Itemization and	
• 85% -89.99% filling up of		Plantilla of	
personnel (new and existin		Personnel (GMIS	
• 80% -84.99% filling up of	_	PSIPOP)	
personnel (new and existing	ng) – 0.5 pt.	101101)	



 4. Filling up of Items (Non-Teaching Personne (2.5 points) 100% filling up of non-teaching personnel (new and existing) - 2.5 p 95% -99.99% filling up of non-teaching personnel (new and existing) - 2.0 p 90% - 94.99% filling up of non-teaching personnel (new and existing) - 1.5 p 85% -89.99% filling up of non-teaching personnel (new and existing) - 1.0 p 80% -84.99% filling up of non-teaching personnel (new and existing) - 0.5 p 	of filling up from the Personnel Section of the Admin Division) as of September 30, 2022 tts. ots.
E. RESOURCE MANAGEMENT (10 points)	
 Monthly Downloading and Liquidation of Funds points) 100% monthly downloading of all funds to the schools and liquidation reports submitted on time	percentage of monthly downloading of MOOE to the schools ✓ Certification of Budget Utilization Report from the Finance Division as of September 30, 2022 subject for validation
2. AOM Received (4 points)	
• 1 - 5 AOMs Received - 2 pts	
• 6 - 10 AOMs Received - 1.5 p	ets.
• 11-15 AOMs Received – 1 pt.	
No NS and ND plus 2 points	
3. Budget Utilization Rate (Obligation and	✓ Submitted emailed
Disbursement) (4 points)	of validated EBMS
Obligation Rate OR of 98% -100% - 2 points OR of 96% -97.99% - 1.5 points OR of 94%-95.99% - 1.0 point OR of 90% - 93.99% - 0.5 point Disbursement Rate DR of 100% - 2.0 points DR of 97% - 99.99% - 1.5 points DR of 95% - 96.99% - 1.0 point DR of 93% - 94.99% - 0.5 point	



F. COMMUNITY LINKAGES AND PARTNERSHIPS I	ENGAGEMENTS (3 points)
1. Resources Generated to Support the BE-LCP (1.5 points) 100% increase generated over last year - 1.5 points 90% - 99.99% increase generated over last year - 1.25 points 80% - 89.99% increase generated over last year - 1.0 points 70% - 79.99% increase generated over last year - 0.75 points 69% and below increase generated over last year - 0.50 points	✓ DPDS its int int
2. Bayanihan Effort to Support the BE-LO Implementation (1.5 points) 100% accomplishment on the targets in the BE-LCP under partnership - 1.50 pts. 90% - 99.99% accomplishment on the targets in the BE-LCP under partnership 80% - 89.99% accomplishment on the targets in the BE-LCP under partnership 70% - 89.99% accomplishment on the targets in the BE-LCP under partnership 69% and below accomplishment on the targets in the BE-LCP under partnership - 0.75 pt.	CP ✓ Accomplishment Report on the BE- LCP in terms of partnership
G. OUTSTANDING/MERITORIOUS ACCOMPLISHM	ENTS (12 points)
1. School-Based Management (3 points) • At least 5% of the schools were recognized by RO with SBM Level 3 of practice for the last 3 years • 4% - 4.99% of the schools were recognized by RO with SBM Level 3 of practice for the last 3 years • 3% - 3.99% of the schools were recognized by RO with SBM Level 3 of practice for the last 3 years • At least 2% of the schools were recognized by RO with SBM Level 3 of practice for the last 3 years • At least 1% of the schools were recognized by RO with SBM Level 3 of practice for the last 3 years • At least 1% of the schools were recognized by RO with SBM Level 3 of practice for the last 3 years • At least 1% of the schools were recognized by RO with SBM Level 3 of practice for the last 3 years • 1.5 pts.	 ✓ Regional Memorandum • (CY 2017, 2018, 2019, 2021, & 2022) ✓ Certification of percentage of Schools with at least Level 3 SBM practice from the QAD
 At least 5% of the schools have WInS-OMS Rating of 3 stars for the last 3 years 4% - 4.99% of the schools have WInS-OMS Rating of 3 stars for the last 3 years 3% - 3.99% of the schools have WInS-OMS Rating of 3 stars for the last 3 years At least 2% of the schools have WInS-OMS Rating of 3 stars for the last 3 years At least 1% of the schools have WInS-OMS Rating of 3 stars for the last 3 years At least 1% of the schools have WInS-OMS Rating of 3 stars for the last 3 years O.5 pt. 	✓ Three-Star Approach (TSA) Monitoring Form duly signed by the RO validating team



Telephone No.: (053) 832-5738

3	Designed and Decognition received by the SDO for		\neg
٥.	Rewards and Recognition received by the SDO for the current Calendar Year (4.5 points)		
	 a. Awards received from DepEd or any DepEd Recognized Agencies and Organizations (1.5 points) International - 1.5 pts. National - 1.0 pt. Region - 0.5 pt. 	✓ Plaque/Certificate of Recognition/ Appreciation/medal s (First Placer or Champion)	
	b. Quality Management System (1.5 points)	✓ ISO Certified Docs ✓ QMS documents	
	 ISO Certified SDO - 1.5 pts. On Process for ISO certification - 0.5 pt. 		
	c. CSC PRIME-HRM (1.5 points)	✓ PRIME-HRM Level II	
	 PRIME-HRM Level II Recognized - 1.5 pts. On Process for Prime-HRM - 0.5 pt. 	Certification ✓ PRIME-HRM documents	
4.	Supervising the operations of all public and private elementary, secondary and integrated schools (2		
	points) ✓ EBEIS and LIS (1 point)	✓ Percentage of	
	 100% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline 90% - 99.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline 80% - 89.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline 70% - 79.99% of the total number of public and private schools in the division are submitting/encoding/updating EBEIS and LIS on or before the deadline 90.55 pt. 	Public and Private Schools submitting/encodin g/updating EBEIS, LIS, and PMIS ✓ Certification from the PPRD	
	and LIS on or before the deadline - 0.25 pt.		
	✓ PMIS (1 point)		
	 100% of the total number of public and private schools in the division are submitting/encoding/updating the PMIS on or before the deadline - 1.0 pt. 90% - 99.99% of the total number of public 90.99% of the total number of public schools in the division are submitting (anothing fundating). 		
	are submitting/encoding/updating the PMIS on or before the deadline - 0.75 pt. • 80% - 89.99% of the total number of public and private schools in the division		



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

 are submitting/encoding/updating the PMIS on or before the deadline 70% - 79.99% of the total number of 	– 0.50 pt.	
public and private schools in the division are submitting/encoding/updating the PMIS on or before the deadline	– 0.25 pt.	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

SEARCH FOR THE MOST OUTSTANDING ELEMENTARY SCHOOL READING COORDINATOR

Name of Nominee:		SDO: _	
Position:	School:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION	Points
CRITERIA, INDICATORS	(MOVs)	Earned
A. Performance (20 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two OPCRF/IPCRF Ratings / 5) x 20	✓ SY 2021-2022 and SY 2022-2023 IPCRF duly signed by authorities with date of signing ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points) • National Awardee - 5 points • Nomination in the Department/ - 4 points Awardee in the Region/Awardee	✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd	
in the Provincial Level Nomination in the Region / - 3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 2 points Awardee in the Barangay Level Nomination in the District/ - 1 point Awardee in the school	✓ Memorandum / Advisory with attached search criteria	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
 2. Research and Development Projects (5 points) 2.1 Conducted basic/action research on teaching-learning innovations approved by the DO Research Team (3 points) Regional/Division Level - 3 points 	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS	



Address: Government Center, Candahug, Palo, Leyte

 District Level - 2 points School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Certification from the SDO/RO Research Committee on the scope of the Research Locale as to where it was conducted
2.2 Presented a research paper (2 points) • International - 2 points • National - 1.75 points • Regional - 1.50 points • Division - 1.25 points • School - 1 point	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
3. Outreach Activity (5 points) ✓ Sponsored/conducted community- based reading project/program ✓ Proponent/organizer – 5 points ✓ Member – 2.5 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Implemented approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need ✓ Certificate of Recognition/Participation
 4. Networking/Linkages (5 points) ✓ Initiated resource generation projects that enhance the reading program implementation ✓ Proponent/organizer - 5 points ✓ Member - 2.5 points Note: a. For more than one proponent, point/s earned will be divided by the number of proponents. 	 ✓ Approved and implemented proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
 5. Other Meritorious Accomplishments (45 points) Served as Demonstration Teacher on innovative reading techniques/ pedagogies (5 points) National - 5 points Regional - 4 points Division - 3 points District - 2 points School - 1 point 	 ✓ LP/DLL duly signed by at least 3 authorities ✓ COT or Observation Chart from at least 3 observer-authorities ✓ Student's Worksheet (if any) ✓ Pictorial/Video ✓ Certificate of Recognition



✓ Memorandum and Matrix reflecting Demonstration Teaching Activity (if it is during training/seminar)

Note: At least 3 of the above- stated MOVs

• Served as a mentor/coach to other reading teachers (5 points)

5 or more mentees - 5 points 4 mentees - 4 points 3 mentees - 3 points 2 mentees - 2 points only 1 mentee - 1 point

- ✓ Special Order duly signed by the SDS
- ✓ Accomplished Performance Monitoring and Coaching Form or accomplished LAMP tools
- Organized/Facilitated actively in literacy trainings/School LAC sessions regarding improvement of students' reading outcomes/profile (5 points)

Leader/Organizer - 5 points Resource Person - 3 points Facilitator/Moderator - 1 point

- ✓ Certificates of Recognition/Appreciation as Organizer/LFs in literacy trainings/SLAC
- ✓ Activity Completion Report with attachments such as:
 - Approved SLAC Session Plan
 - o Resource Package
 - Approved permit to conduct
 - o Sample Program
 - Attendance
 - o Pictorials
- Led in the preparation and enrichment of the curriculum through development of reading IMs adopted by the school **(5 points)**

Based on number of instructional materials (IMs).

5 or more IMs - 5 points 4 IMs - 4 points 3 IMs - 3 points 2 IMs - 2 points 1 IM - 1 point

- ✓ Sample of developed reading Instructional Materials duly signified by quality-assurance team (RO/SDO/District/Sc hool)
- ✓ Certification of the utilization of the developed IMS by RO/SDO/District/Sch ool



Website: https://region8.deped.gov.ph

• Led colleagues in the interpretation and utilization of the following analysis reports of Early Grades Reading Assessment (EGRA), Comprehensive Rapid Literacy Assessment (CRLA), Phil-IRI, and other contextualized assessment tools for the improvement of the reading outcomes (5 points)

One point for each of the analysis reports (ARs) made.

5 or more ARs - 5 points 4 ARs - 4 points 3 ARs - 3 points 2 ARs - 2 points 1 AR - 1 point

• Implemented an effective school reading program as seen in the improved reading profile of the school (**20 points**)

75% - 100% increase - 20 points 50% - 74% increase - 10 points 25% - 49% increase - 5 points

Note: Struggling Readers are those learners who fall under **Frustration Level** based on Phil-IRI-Filipino Grades 3-6; Phil-IRI English Grades 4-6; EGRA-Mother Tongue Kindergarten to Grade 3; EGRA Filipino Grade 2; EGRA English Grade 3 and those who are considered as needing **Full Refresher** per CRLA Results (Grade 1 – Mother Tongue; Grade 2 – Mother Tongue and Filipino; and Grade 3-Mother Tongue, Filipino, and English)

- ✓ Copy of the Analysis Report duly certified and received by the School Head
- ✓ Any MOVs (ACR, Action Research, Reading Intervention/innovatio n) that show utilization of the assessment results
- Duly signed completion Report with MOVs (approved Reading Program proposal and effective implementation report of the reading program)
- ✓ Comparative data on the School Reading Profile (Phil-IRI, EGRA, CRLA, Contextualized Reading Assessment) duly certified and attested by the following:

District level search - School Head

Division Level Search - PSDS

Regional Level Search – Division Literacy Coordinator

C. Education & Learning and Development (10 points)

1. Education (5 points)

Doctorate/Doctor's Degree - 5 points
Complete Academic Requirements - 4.5 points
for Doctorate/Doctor's Degree

Earned at least 18 Doctorate/ Doctor's Degree units

Master's Degree / Bachelor of - 3.5 points

- ✓ Transcript of Records
- ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned



Address: Government Center, Candahug, Palo, Leyte

- 4 points

Laws (Juris Doctor) • Complete Academic Requirements - 3 points for Master's Degree • Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings,	✓ Certificate of Participation issued by DepEd or other agencies/organizations
seminars, workshops, conferences, fora, etc.) • International/National - 5 points	sanctioned by DepEd
 Regional - 4 points Division - 3 points District - 2 points School - 1 point 	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.	
D. Potential (5 points)	
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING SCHOOL PAPER ADVISER

Name of Nominee:		SDO:
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)		
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two OPCRF/IPCRF Ratings / 5) x 20 	✓ SY 2021-2022 and SY 2022-2023 IPCRF duly signed by authorities with date of signing ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments (60 points) *Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/-4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region /-3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/-2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD	



Address: Government Center, Candahug, Palo, Leyte

	(for Regional Office nominees)
 3. Research and Development Endeavors (5 points) 3.1 Conducted in-depth basic/action research on campus journalism approved by the DO Research Team (3 points) Regional/Division Level - 3 points District Level - 2 points School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (2 points) International - 2 points National - 1.75 points Regional - 1.50 points Division - 1.25 points School - 1 point 	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
Sole authorship of a book Co-authorship of a book Co-book Article published in a journal/newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs Co-Writer of LRs Member of the Development/Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenters, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	 ✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
5. Other Meritorious Accomplishments specific to the position/designation (40 points)	
5.1 Sharing of Expertise or Provision of TA in Journalism as Consultant/Resource	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

Speaker/Learning Facilitator/Trainer/ **Project Organizer (6 points)**

International

- 6 points

National

– 5 points

Regional

- 4 points

Division / Provincial

- 3 points

District / Municipal

- 2 points

School / Barangay

- 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

Certification

Speaker/ Learning

by authorities

Facilitator/ Trainer signed

Memorandum showing list of association officers

5.2 Leadership Related to Journalism (5 points)

Association President

- National 5 points

- Regional 4 points

Division 3 points

District 2 points

Association Vice President/ Association Publication Editor/EIC

- National 4 points

- Regional 3 points

- Division 2 points

- District 1 point

All other positions

- National 3 points

- Regional 2 points

- Division 1 point

5.3 Achievement in Journalism Contests in the Past Three Years (29 points)

5.3.1 Coach of Individual Contests (10 pts)

National Level	Points Earned
1st Place	10 points
2 nd to 3 rd Place	9 points
4th to 5th Place	8 points
6th to 7th Place	7 points

Regional Level	Points Earned
1st to 3rd Place	6 points
4th to 6th Place	5 points

- ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd
- Memorandum / Advisory with attached search criteria



Address: Government Center, Candahug, Palo, Leyte

7 th Place 4 points

Division Level	Point/s Earned
1st to 3rd Place	3 points
4th to 6th Place	2 points
7th Place	1 point

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.

5.3.2 Coach of School Paper Group Contests (10 pts)

National Level	Points Earned
1st Place	10 points
2 nd to 3 rd Place	9 points
4th to 5th Place	8 points
6th to 7th Place	7 points

Regional Level	Points Earned
1st to 3rd Place	6 points
4th to 6th Place	5 points
7 th Place	4 points

Division Level	Point/s
	Earned
1st to 3rd Place	3 points
4th to 6th Place	2 points
7 th Place	1 point

- Note:
- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level.

 Otherwise, points earned are cumulative.
- 5.3.3 Coach of Group Contests (Team Category) (9 pts)

National Level	Points Earned
1st Place	9 points

- Certificate of Recognition /
 Certificate of Appreciation
 issued by DepEd or other
 agencies/organizations
 sanctioned by DepEd
- Memorandum / Advisory with attached search criteria

Certificate of Recognition /
Certificate of Appreciation
issued by DepEd or other
agencies/organizations
sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

- 5 points

- 4.5 points

- 4 points

- 3.5 points

- 2.5 points

- 3 points

2 nd Place	8 points
3rd Place	7 points

Memorandum / Advisory with attached search criteria

Regional Level	Points Earned
1st Place	6 points
2 nd Place	5 points
3rd Place	4 points

Division	Point/s
Level/Interschool/	Earned
District	
1st Place	3 points
2 nd Place	2 points
3rd Place	1 point

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.

C. Education & Learning and Development (10 points)

1. Education (5 points)

- Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree
- Earned at least 18 Doctorate/ Doctor's Degree units Master's Degree / Bachelor of
- Laws (Juris Doctor) Complete Academic Requirements for Master's Degree
- Earned at least 18 MA Units

- ✓ Transcript of Records
- ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned

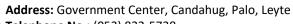
2. Learning and Development (5 points)

- ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)
 - International/National 5 points Regional - 4 points Division - 3 points District - 2 points
 - School - 1 point

Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- b. Validity of the learning and development activities shall be within the last 3 years



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

from the cut-off date set by the Regional PRAISE committee.		
D. Potential (10 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING SCHOOL PROPERTY CUSTODIAN

Name of Nominee:	SDO:
Position:	School:

CRITERIA/INDICATORS MEANS OF VERIFICATION (MOVs)		Points Earned
A. Performance (40 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 40	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.	✓ Certificate of Recognition /	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region Nomination in the Region / - 3 points Awardee in the Division Nomination in the Division/ - 2 points Awardee in the District Nomination in the District/ Nomination in the District/ - 1 point Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and	



Address: Government Center, Candahug, Palo, Leyte

the allotted points for the criterion.	school nominees) or RD (for Regional Office nominees)
 3. Research and Development Projects (3 points) 3.1 Conduct of basic/action research approved by the DO Research Team (1.5 points) Regional/Division Level - 1.5 points District Level - 1 point School Level - 0.5 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (1.5 points) International - 1.5 points National - 1.25 points Regional - 1.00 point Division - 0.75 point School - 0.50 point 	✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
Sole authorship of a book Co-authorship of a book Co-build be divided by the number of authors Article published in a journal/newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-writer of wide critically be divided by the number of writers Co-bridge with LRs Co-writer of wide critically be divided by the number of writers Co-writer of LRs Co-writer of L	✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) • International/National - 5 points	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource
• Regional - 4 points	Speaker/ Learning Facilitator/ Trainer issued



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

 Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 	by DepEd or other agencies/organizations sanctioned by DepEd	
6. Other Meritorious Accomplishments specific to the position (17 points)		
6.1 Updated Report on the Physical Count of PPE and Report on Physical Count of Inventories (7 points) ✓ Complete and accurate - 7 points (submitted before the deadline) ✓ Complete and accurate - 4 points (submitted on the deadline)	 ✓ Transmittal of RPCPPE with date of receipt by Division Office and other concerned Office/s ✓ Transmittal of RPCI with date of receipt by SDO Supply Officer and other concerned Office/s ✓ Transmittal from District the District/School/Division 	
 6.2 Updated and Timely Submission of Report of Supplies and Materials Issued (RSMI)/Reports on Modules/TVL Tools and Equipment/DepEd Computerization Program (5 points) 100% submitted before - 5 points the deadline 100% submitted on the deadline - 3 points 	 ✓ Transmittal letters of RSMI and Other reports on Modules/TVL/DCP Current year (2022) 	
 6.4 Updated and Timely Submission of Report on National School Building Inventory (NSBI) (5 points) 100% submitted before - 5 points the deadline 100% submitted on the deadline - 3 points 	✓ Transmittal letters of NSBI Reports submitted – to Division (transmittal letter to the Division Planning Officer)	
C. Education & Learning and Development (15 points)		
1. Education (5 points) Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned 	



Telephone No.: (053) 832-5738

2. Learning and Development (10 points) Certificate of Participation ✓ Participation to Learning and Development issued by DepEd or other agencies/organizations Activities (such as trainings, seminars, workshops, conferences, fora, etc.) sanctioned by DepEd International/National - 10 points - 8 points Regional Division - 6 points District - 4 points School - 2 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Potential/Interview Checklist & Rating Sheet Communication skills Ability to present ideas Alertness Judgment Stress Tolerance

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING SCHOOL YOUTH FORMATOR

Name of Nominee:	SDO:
Position:	School:

CRITERIA/INDICATORS MEANS OF VERIFICATION (MOVs)		Points Earned
A. Performance (20 points)		
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20 	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region Nomination in the Region / - 3 points Awardee in the Division Nomination in the Division/ - 2 points Awardee in the District Nomination in the District - 1 point Awardee in the school 	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (5 points) Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and	



Address: Government Center, Candahug, Palo, Leyte

the allotted points for the criterion.	school nominees) or RD (for Regional Office nominees)
3. Research and Development Endeavors (5 points) 3.1 Conducted in-depth basic/action research on campus journalism approved by the DO Research Team (3 points) • Regional/Division Level - 3 points • District Level - 2 points • School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
3.2 Presented a research paper (2 points) • International - 2 points • National - 1.75 points • Regional - 1.50 points • Division - 1.25 points • School - 1 point	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
 4. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) International/National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd
5. Outreach Activity (10 points) ✓ Conducted community outreach activities with the SSG/SPG/Yes-O, like tree planting, clean-up drives, and other community development activities or civic engagements Number of Activities Role Point/s Earned Role Point/s Earned At least 5 4 Proponent/Organizer 10 pts. Member 5 pts. 3 4 4 pts. 2 pts. 1 pts. 1 1 2 pts. 1 pts. 1 pts. 1 pts. 2 2 pts. 1 pts. 1 pts. 1 pts. 1 pts. 3 2 pts. 1 pts. 1 pts. 4 4 pts. 2 pts. 1 pts. 1 pts. 5 5 5 5 5 5 6 5 5 5 7 7 7 7 7 7 7 7 8 7 7 9 9 9 9 9 9 9 9 9 9	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS 6. Other Meritorious Accomplishments specific to the position (35 points) 6.1 Partnerships for implementation of **Youth Programs** 6.1.1 Prepared Hard copy of advocacy advocacy campaign material to increase awareness materials stakeholders and gather resource support Distribution list/ acknowledgment receipt for youth programs (5 points) Number of Percentage Point/s Produced of Earned advocacy Distribution campaign to Schools materials, printed, and distributed At least 1 At least 5 pts. 90% At least 1 80%-89% 4 pts. 70%-79% At least 1 3 pts. 60%-69% At least 1 2 pts. At least 1 50%-59% 1 pt. Established partnerships in the Copy of the approved implemented youth programs (10 points) proposal Copy of Partnership MOAs or MOUs, deed of donation/ acceptance/

No. of Memorandum of Agreement (MOA)/Memorandum of Understanding (MOU)/Deed of Donation (DOD)/Deed of Acceptance (DOA)/Contract approved, implemented, and monitored	Point/s Earned
5 or more MOA/MOU/DODA/ Contract approved, implemented, and monitored	10 pts.
4 MOA/MOU/DODA/ Contract approved, implemented, and monitored	8 pts.
3 MOA/MOU/DODA/ Contract approved implemented, and monitored	6 pts.
2 MOA/MOU/DODA/ Contract approved, implemented, and monitored	4 pts.
1 MOA/MOU/DODA/ Contract approved, implemented, and monitored	2 pts.
MOA/MOU/DODA/ Contract approved but not yet implemented (regardless of the number)	1 pt.

- Contract
- Accomplishment report w/ attachments: Pictures

Note:

MOA/MOU/DOD/DOA/Contract shall be counted from January to November of the Calendar Year.



Address: Government Center, Candahug, Palo, Leyte

6.2 Programs and Projects (for Youth) (15 points)

With approved concept papers program/project designs and proposals for programs/ projects for the children and youth.

Number Programs	Points
and Projects	Earned
Implemented	
At least 5	15 points
4	12 points
3	9 points
2	6 points
1	3 points

- √ Concept Paper
- ✓ Program/Project Completion Report

6.3 Awardee for Outstanding		
Implementation of any Youth Formation		
Program (e.g. Gawad Siklab, etc.) (5 points)		

(for the last 3 years)

Award	Point/s
	Earned
1 st	5 points
2nd	4 points
1 st	3 points
2 nd	2 points
1 st	1 point
	1st 2nd 1st 2nd

✓ Certificate of Recognition

Note:

a. Point/s earned is cumulative but not to exceed the allotted points for the criterion.

C. Education & Learning and Development (10 points)

1. Education (5 points)

- Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree - 4 points
- Earned at least 18 Doctorate/ Doctor's Degree units
- Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements
- for Master's Degree
- Earned at least 18 MA Units

- ✓ Transcript of Records
 - ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned

2. Learning and Development (5 points)

- ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)
 - International/National 5 points Regional
- 4 points

- 3.5 points

- 2.5 points

- 3 points

- Division
- 3 points
- District
- 2 points

✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

• School - 1 point		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING SCHOOL WINS COORDINATOR

Name of Nominee:	SDC):
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)		
 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20 	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition	
 National Awardee	/ Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
 2. Innovations (5 points) Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and	



Address: Government Center, Candahug, Palo, Leyte

	school nominees) or RD (for Regional Office nominees)
 3. Research and Development Projects (10 points) 3.1 Conducted basic/action research approved by the DO Research Team (5 points) Regional/Division Level - 5 points District Level - 4 points School Level - 3 points Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (5 points) International - 5 points National - 4 points Regional - 3 points Division - 2 points School - 1 point 	✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
 4. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) International/National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 5. Other Meritorious Accomplishments specific to the position/designation (40 points) 5.1 Networking/Linkages (20 points) Generated resources that contributed to the realization of the school's programs and projects. 	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Copy of the approved proposal ✓ Copy of partnership or MOAs or MOUs or Deed of Donations or Acceptance or any valid proof



		/ Activity / Ducient	
NT1C	Doints	✓ Activity/Project	
Number of	Points	Completion Report	
Memorandum of	Earned		
Agreement (MOA) / Moments and days of			
(MOA)/Memorandum of			
Understanding (MOLI) / Dood of			
(MOU)/Deed of			
Donation or Acceptance			
approved &			
Implemented	00 mainta		
6 or more	20 points		
5	18 points		
4	16 points		
3	14 points		
2	12 points		
	10 points		
5.2 3-Star Approach (20 poir	its)		
2 store for 2 some souties	00 nointa		
3 stars for 3 consecutive years 3 stars for 2 consecutive years	- 20 points - 15 points		
3 stars for 1 year	- 10 points		
2 stars	- 5 points		
1 star	- 3 points		
C. Education & Learning and Deve (10 points)	elopment		
1. Education (5 points)		✓ Transcript of Records	
Doctorate/Doctor's Degree	- 5 points	✓ Certificate of Completion	
Complete Academic Requirement		of Academic	
for Doctorate/Doctor's Degree • Earned at least 18 Doctorate/	- 4 points	Requirements /	
Doctor's Degree units	- + points	Certification of Units	
Master's Degree / Bachelor of	- 3.5 points	Earned	
Laws (Juris Doctor) • Complete Academic Requireme:	nts - 3 points		
for Master's Degree	o pomito		
Earned at least 18 MA Units	- 2.5 points		
2. Learning and Development (=	✓ Certificate of	
✓ Participation to Learning a		Participation issued by	
Development Activities (su		DepEd or other	
seminars, workshops, con	terences, tora,	agencies/organizations	
000		CONOTIONAD DIVIDANI'D	
etc.)		sanctioned by DepEd	
,	onol 5 noints	sanctioned by DepEd	
International/National		salicuoned by DepEd	
International/National Regional	- 4 points	sanctioned by DepEd	
International/NationalRegionalDivision	4 points3 points	sanctioned by DepEd	
International/National Regional	- 4 points	sanctioned by DepEd	
 International/National Regional Division District School 	4 points3 points2 points	sanctioned by DepEd	
 International/National/Nation Regional Division District School Note:	4 points3 points2 points1 point	sanctioned by DepEd	
 International/National/Nation Regional Division District School Note: a. Points earned are cumula 	- 4 points - 3 points - 2 points - 1 point	sanctioned by DepEd	
 International/Nation Regional Division District School Note: a. Points earned are cumulated exceed the allotted points 	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion.	sanctioned by DepEd	
 International/Nation Regional Division District School Note: a. Points earned are cumulate exceed the allotted points b. Validity of the learning are 	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. d development	sanctioned by DepEd	
 International/Nation Regional Division District School Note: a. Points earned are cumulated exceed the allotted points 	- 4 points - 3 points - 2 points - 1 point tive but not to for the criterion. d development the last 3 years	sanctioned by DepEd	



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING SCHOOL DRRM COORDINATOR

Name of Nominee:		SDO:
Position:	School:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)		
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15	✓ IPCRF duly signed by authorities with date of signing • SY 2021-2022 and SY 2022-2023 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition	
 National Awardee	/ Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed 	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for	



Address: Government Center, Candahug, Palo, Leyte

the allotted points for the criterion.	division, district, and school nominees) or RD (for Regional Office nominees)
 3. Research and Development Projects (5 points) 3.1 Conducted basic/action research approved by the DO Research Team (3 points) Regional/Division Level - 3 points District Level - 2 points School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (2 points) International - 2 points National - 1.75 points Regional - 1.50 points Division - 1.25 points School - 1 point 	✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
4. Other Meritorious Accomplishments specific to the position/designation (55 points)	
4.1 Enabling Environment (18 points) 4.1.1 Adopted/adapted/localized existing policies relating to DRRM/CCA/EiE in Education/School Safety (3 points) Number of Point/s adopted/adapted/localize dexisting policies relating to DRRM/CCA/EiE in Education/School Safety 3 or more 3 points 2 2 points 1 point	✓ Copy of the Policy/ Memorandum
4.1.2 Formed School DRRM Team, with a focal person and consisting of personnel from different grade levels, with defined memberships and roles and responsibilities/functions (3 points)	✓ Copy of the School DRRM Team with Roles and Functions



These elements are:		
a. DRRM Team		
b. Focal Person		
c. Members of the team are from different		
Grade Levels		
d. Defined memberships and roles and		
responsibilities		
• Presence of all 4 elements in the criterion - 3 points		
• Presence of 2-3 elements in the criterion - 2 points		
• Presence of only 1 element - 1 point		
4.1.3 Has prepared a comprehensive DRRM	✓ DRRM Plan	
Plan, which includes Climate Change		
Adaptation (CCA) and Education in		
Emergency (EiE) measures, covering risk		
assessment, risk reduction, and		
rehabilitation and recovery (3 points)		
These elements are:		
a. Comprehensive DRRM Plan		
b. Inclusion of CCA and EiE measures		
c. With risk assessment, risk reduction, and		
rehabilitation and recovery		
• Presence of all the 3 elements - 3 points		
 Presence of only 2 2 points 		
 Presence of only 1 - 1 point 		
4.1.4 Collected and consolidated data on	✓ Consolidated Report	
programs and activities on DRRM, covering	Consolidated Report	
the three (3) pillars, to monitor results and		
impact exists (1 point)		
Availability of the collected and - 1 point		
consolidated data on programs		
and activities on DRRM covering		
the three (3) pillars		
4.1.5 Rapid Assessment of Damages Report	✓ RADAR Report/	
(RADAR) is submitted to Central Office within	Copy/Screenshot of	
72 hours after the onslaught of calamities in	report submitted (those	
the area (2 points)	who failed to access the	
• Submission within 72 hours through - 2 points	RADAR templates)	
any means of communication		
(online/offline)		
• Submission beyond 72 hours - 1 point		
Note: For areas which were not hit by any		
calamity, the submission of "No Damages		
Incurred" certificate should likewise be		
within 72 hours.		
4.1.6 Completion of DRR activities in the	/ DDDM Plan	
EMIS (3 points)	✓ DRRM Plan	
✓ 86-100% completion - 3 points	✓ ACR	
_		
✓ 60-85 % completion - 2 points		



and/or programs for DRRM with proof of stakeholder support Number of Memorandum of Agreement (MOA)/Memorandum of Understanding	eration proje I implementati	lon, ✓ and	Copy of the approved proposal Copy of partnership or MOAs or MOUs or Deed of Donations or Acceptance or any valid proof Activity/Project Completion Report	
(MOU)/Deed of Donation or Acceptance approved & Implemented 3 2 1	3 points 2 points 1 point			
4.2 Pillar 1: Safe Learning F points) 4.2.1 Conducted risk	assessment	of ✓	Risk assessment report	
buildings in coordinate Education Facilities Div	vision and w	the vith	Any evidence of partnership engagement	
Education Facilities Div support of other agencies points) Elements are: a. The conduct of risk asse b. Engagement of partners	vision and we see and partners essment and	the vith s (6	5	
Education Facilities Div support of other agencies points) Elements are: a. The conduct of risk asse	vision and we sand partners essment and secriterion - 6 points	the vith s (6	5	
Education Facilities Divisions support of other agencies points) Elements are: a. The conduct of risk asses b. Engagement of partners Presence of all elements in the conducted risk assessment but	essment and essment and object of the control of th	the rith s (6	5	
Education Facilities Divisupport of other agencies points) Elements are: a. The conduct of risk asset b. Engagement of partners • Presence of all elements in the conducted risk assessment but engage partners 4.2.2 Has taken appropriations (upgrade non-usage, etc.) (3 points • Presence of evidence on the conduct of reg	essment and essment and essment and essment and essment and essment and essment at action on ead, retrofitted essment action taken- 3 point propriate officular fire safe pair of min points)	the vith s (6	Picture of cordoned-off buildings/ proof of retrofitting and	
Education Facilities Divisupport of other agencies points) Elements are: a. The conduct of risk asses b. Engagement of partners • Presence of all elements in the conducted risk assessment but engage partners 4.2.2 Has taken appropriations (upgrade non-usage, etc.) (3 points • Presence of evidence on the conduct of reginspection, and/or reginspection, and/or reginspection, and/or reginspection and taker appropriate measures • Conducted inspection but no	essment and sessment and sessment and sessment and sessment and sessment and sessment at action on ed, retrofitted sessment at action taken-3 points of min points sessment and sessment at action taken-3 points sessment and sessment action taken-3 points sessment action taken-3 points sessment and sessment action taken-3 points sessment action taken-3 points sessment and sessment action taken-3 points sessment and sessment and sessment action taken-3 points sessment and sessment and sessment and sessment action taken-3 points sessment and sessment action taken-3 points sessment and sessment action taken-3 points sessment action taken-3	the vith s (6	Picture of cordoned-off buildings/ proof of retrofitting and upgrading Fire safety certificate Inspection report/	



Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

turned into response action when a disaster strikes (1 point) • Crafted Contingency Plan / - 1 point Preparedness Plan	
 4.3.2 School has established a school personnel and learner tracking system/ protocol in the event of a disaster or emergency (1 point) Established school personnel - 1 point and learner tracking system/ protocol 	✓ Tracking system
 4.3.3 Hazard and evacuation maps are located in conspicuous places in schools (1 point) Hazard and evacuation maps - 1 point are posted at the designated places 	✓ Pictures
 4.3.4 School has available, accessible, and adequate first aid kit in every instructional classroom (1 point) School first aid kits are available, accessible, - 1 point and adequate in every classroom 	✓ Pictures/validation report of SDO personnel
 4.3.5 School has at least 2 necessary and functioning equipment in case of a disaster (e.g. fire extinguisher, hand-held radio, generator, etc.) (2 points) Presence of at least 2 equipment - 2 points as per criterion Presence of only 1 equipment - 1 point 	✓ Pictures/ receipts
 4.3.6 School has conducted regular quarterly hazard-specific drills with participation of stakeholders (2 points) Conducted quarterly drills - 2 points (4 times in a year) with stakeholders Conducted quarterly drills - 1 point (4 times in a year) without stakeholders 	✓ ACR with pictures
 4.3.7 School has established functional early warning system to inform students and personnel of hazards and emergencies (protocol, warning signs, devices, IEC) considering national and LGU systems and protocols (2 points) Presence of an early warning system orientation 	✓ Protocol ✓ Warning device ✓ Warning signs ✓ DRRM Bulletin Board ✓ Orientation Report/ACR



Page **370** of **421**

4.3.8 School has trained personnel to administer first aid to students and personnel (1 point) • Availability of trained personnel to administer first aid to students and personnel 4.3.9 School has pre-identified space for putting up Temporary Learning Spaces/shelters in the aftermath of a disaster or emergency (1 point) • School has a pre-identified space for putting up Temporary Learning Spaces/shelters in the aftermath of a disaster or emergency (1 point)	
4.3.10 School has ready resumption strategies and alternative delivery modes to ensure education continuity (strategies, materials, focal persons to implement) (1 point) • Availability of education continuity plan - 1 point	✓ Education Continuity Plan
4.3.11 School has psychosocial intervention plan for personnel and students (1 point) • Availability of psychosocial - 1 point intervention plan	✓ Intervention Plan
 4.3.12 School has trained teachers and other personnel who could provide Mental Health and Psychosocial Support Services to students and personnel (1 points) Conducted training to teachers/personnel - 1 point in the provision of Mental Health and Psychosocial Support Services to students and personnel 	✓ ACR
4.3.13 School has an Evacuation Plan and Procedures (1 point) • Crafted evacuation plan - 1 point	✓ Evacuation Plan
4.4 Pillar 3: DRR in Education (9 points)	
4.4.1 School has integrated DRRM/CCA/EiE concepts in different subjects based on the National Curriculum Guide (4 points) • Integrated in 4 or more subjects - 4 points • Integrated in 3 subjects - 3 points • Integrated in 2 subjects - 2 points • Integrated in 1 subject - 1 point 4.4.2 Students and personnel have	✓ DLL/ DLP ✓ ACR
participated in various DRRM/CCA/EiE activities (1 point) • With evidence of participation - 1 point	, ACK



Page **371** of **421**

4.4.3 School has a DRRM/CCA/EiE	/ Training Dlan	
4.4.3 School has a DRRM/CCA/EiE capacity building plan for teachers and	✓ Training Plan	
personnel (1 point)		
Availability of training plan - 1 point		
Availability of training plan - 1 point		
4.4.4 School head/personnel have	✓ Certificate of	
attended DRRM/CCA/EiE training from	Participation	
DepEd or stakeholders (1 point)	✓ Memorandum/	
Attended at least 1 DRRM/CCA/EiE - 1 point	Communication/	
Training from DepEd or other	Invitation	
stakeholders	111111111111111111111111111111111111111	
4.4.5 DRRM/CCA/EiE resource materials	✓ Screenshots/pictures of	
are available in the school (1 point)	IEC Materials	
At least 10 DRRM/CCA/EiE resource - 1 point	ILC Waterials	
Materials are available in the school		
4.4.6 Presence of DRRM corner, with	✓ Pictures of DRRM corner	
updated IEC materials posted in every	in classrooms	
classroom (1 point)		
Updated DRRM corner in every - 1 point classroom		
Classioolii		
C. Education & Learning and Development		
(10 points)		
1. Education (5 points)	✓ Transcript of Records	
Doctorate/Doctor's Degree Doctorate/Doctor's Degree Doctorate/Doctor's Degree Doctorate/Doctor's Degree Doctorate/Doctor's Degree	✓ Certificate of Completion	
• Complete Academic Requirements - 4.5	of Academic	
points	Requirements /	
for Doctorate/Doctor's Degree	Certification of Units	
• Earned at least 18 Doctorate/ - 4 points Doctor's Degree units	Earned	
Master's Degree / Bachelor of - 3.5		
points		
Laws (Juris Doctor)		
• Complete Academic Requirements - 3 points		
for Master's Degree		
• Earned at least 18 MA Units - 2.5 points		
2. Learning and Development (5 points)	✓ Certificate of	
✓ Participation to Learning and Development	Participation issued by	
Activities (such as trainings, seminars,	DepEd or other	
workshops, conferences, fora, etc.)	agencies/organizations	
	sanctioned by DepEd	
• International/National - 5 points		
• Regional - 4 points		
• Division - 3 points		
• District - 2 points		
• School - 1 point		
Notes		
Note: a. Points earned are cumulative but not to		
exceed the allotted points for the criterion.		
b. Validity of the learning and development		
activities shall be within the last 3 years		
from the cut-off date set by the Regional		



DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING DIVISION MADRASAH EDUCATION PROGRAM (MEP) COORDINATOR

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (25 points)	,	
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25	✓ IPCRF duly signed by authorities with the date of signing • CY 2021 and CY 2022 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points)	✓ Certificate of Recognition /	
 National Awardee	Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
 a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 		
2. Innovations (5 points)	✓ Copy of the Innovation	
 Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: Adopted in the region/division - 5 points - 3 points - 1 point	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees)	
a. For group/team innovations, point/s earned will be divided by the number of innovators.b. Points earned are cumulative but not to exceed	Certificate/Certificationsigned by the SDS (for division, district, and	



Address: Government Center, Candahug, Palo, Leyte

the allotted points for the criterion.	school nominees) or RD (for Regional Office nominees)
 3. Research and Development Projects (5 points) 3.1 Conducted basic/action research approved by the DO Research Team (3 points) Regional/Division Level - 3 points District Level - 2 points School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (2 points) International - 2 points National - 1.75 points Regional - 1.50 points Division - 1.25 points School - 1 point 	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
Sole authorship of a book Co-authorship of a book Co-bridge of a book Co-	✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
a. Points earned are cumulative but not to exceed the allotted points for the criterion.	



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

5. Consultant/Resource Speaker/Learning ✓ Facilitator/Trainer (5 points)

- International/National 5 points
- Regional 4 points
- Division / Provincial 3 points
- District / Municipal 2 points
- School / Barangay 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd

6. Networking/Linkages (5 points)

✓ Initiated resource generation projects and/or programs that will benefit the school

Proponent/organizer - 5 points Member - 2.5 points

Note:

a. For more than one proponent, point/s earned will be divided by the number of proponents.

- ✓ Copy of the approved proposal (for IGPs and other special programs/projects)
- ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof
- ✓ Accomplishment report w/ attachments: Pictures, WFP/POW

7. Other Meritorious Accomplishments as to the position (30 points)

7.1 Conduct of Professional Development Programs (15 points)

Conducted professional development program/activity that addressed the needs of the *asatidz*/school heads of the MEP implementing schools related to the PAPs supervised/coordinated.

- ✓ Proponent/organizer 10 points
- ✓ Member 5 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- Narrative/Accomplishmen t report (depicting extent to which the activity effectively has and addressed efficiently pressing need or improved delivery/learning service outcome) with attachments: Pictorial. written output, video,
- ✓ Certificate of Recognition/Participation
- Memorandum for the conduct of the program/activity



Address: Government Center, Candahug, Palo, Leyte

- 5 points

- 4.5 points

- 4 points

- 3.5 points

- 3 points

- 2.5 points

7.2 Utilization of the Downloaded PSF (15 points)

Percentage of	Point/s
Utilization of the	Earned
Downloaded PSF	
100%	15 points
98% - 99%	14 points
96% - 97%	13 points
94% -95%	12 points
92% - 93%	11 points
90% - 91%	10 points
85% - 89%	8 points
80% -84%	6 points
75% -79%	5 points
70% -74%	4 points
69% and below	1 point

- ✓ Approved WFP reflected in the PMIS and duly signed by SDS
- ✓ Accomplishment Report signed by the Focal Person, Coordinator, Chief, Budget Officer, and SDS
- ✓ ACR, Impact evaluation, and other M&E Tools

C. Education & Learning and Development (10 points)

1. Education (5 points)

- Doctorate/Doctor's Degree
 Complete Academic Requirements for Doctorate/Doctor's Degree
- Earned at least 18 Doctorate/
 Doctor's Degree units
 Master's Degree / Bachelor of
- Laws (Juris Doctor)
 Complete Academic Requirements
 for Master's Degree
- Earned at least 18 MA Units

- ✓ Transcript of Records
- ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned

2. Learning and Development (5 points)

- ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)
 - International/National 5 points
 Regional 4 points
 Division 3 points
 District 2 points
 School 1 point

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.

✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

SEARCH FOR MOST OUTSTANDING

DIVISION INDIGENOUS PEOPLES EDUCATION (IPEd) COORDINATOR

Name of Nominee:	 SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (25 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25	✓ IPCRF duly signed by authorities with the date of signing • CY 2021 and CY 2022 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/ -4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ -2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and	

Address: Government Center, Candahug, Palo, Leyte

the allotted points for the criterion.	school nominees) or RD (for Regional Office nominees)
 3. Research and Development Projects (5 points) 3.1 Conducted basic/action research approved by the DO Research Team (3 points) Regional/Division Level - 3 points District Level - 2 points School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (2 points) International - 2 points National - 1.75 points Regional - 1.50 points Division - 1.25 points School - 1 point 	✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
Sole authorship of a book Co-authorship of a book Co-built of a book Co-authorship of a book Co-built of a book C	✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition



Website: https://region8.deped.gov.ph

5. Consultant/Resource Speaker/Learning ✓ Facilitator/Trainer (5 points)

- International/National 5 points
- Regional 4 points
- Division / Provincial 3 points
- District / Municipal 2 points
- School / Barangay 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd

6. Networking/Linkages (5 points)

✓ Initiated resource generation projects and/or programs that will benefit the school

Proponent/organizer - 5 points Member - 2.5 points

Note:

- a. For more than one proponent, point/s earned will be divided by the number of proponents.
- Copy of the approved proposal (for IGPs and other special programs/projects)
- Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof
- ✓ Accomplishment report w/ attachments: Pictures, WFP/POW

7. Other Meritorious Accomplishments as to the position (30 points)

7.1 Conduct of Professional Development Programs (15 points)

Conducted professional development program/activity that addressed the needs of the teachers handling IPED/school heads of the IPED implementing schools related to the PAPs supervised/coordinated.

- ✓ Proponent/organizer 15 points
- ✓ Member 7 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- Narrative/Accomplishmen t report (depicting extent to which the activity effectively has and addressed efficiently pressing need or improved service delivery/learning outcome) with attachments: Pictorial. written output, video,
- ✓ Certificate of Recognition/Participation
- ✓ Memorandum for the conduct of the program/activity

7.2 Utilization of the Downloaded PSF (15 points)

Percentage of	Point/s
Utilization of the	Earned
Downloaded PSF	
100%	15 points
98% - 99%	14 points

- ✓ Approved WFP reflected in the PMIS
- ✓ Accomplishment Report signed by the Focal Person, Coordinator, Chief, Budget Officer, and SDS
- ✓ ACR, Impact evaluation, and other M&E Tools



Address: Government Center, Candahug, Palo, Leyte

96% - 97%	13 points		
94% -95%	12 points		
92% - 93%	11 points		
90% - 91%	10 points		
85% - 89%	8 points		
80% -84%	6 points		
75% -79%	5 points		
70% -74%	4 points		
69% and below	1 point		
C. Education & Learning and Dev	elopment		
(10 points)			
1. Education (5 points)		✓ Transcript of Records	
Doctorate/Doctor's Degree	- 5 points	✓ Certificate of Completion of	
Complete Academic Requirem	ents - 4.5 points	Academic Requirements /	
for Doctorate/Doctor's Degree		Certification of Units	
 Earned at least 18 Doctorate/ Doctor's Degree units 	- 4 points	Earned Of Chits	
Master's Degree / Bachelor of Laws (Juris Doctor)	- 3.5 points	Darrica	
Complete Academic Requirem for Master's Degree	ents - 3 points		
Earned at least 18 MA Units	- 2.5 points		
2. Learning and Development	(5 points)	✓ Certificate of Participation	
✓ Participation to Learning	and Development	issued by DepEd or other	
Activities (such as trainings, seminars,		agencies/organizations	
workshops, conferences,	fora, etc.)	sanctioned by DepEd	
International/Nat	tional - 5 points		
Regional	- 4 points		
Division	- 3 points		
• District	- 2 points		
• School	- 1 point		
	•		
Note:			
a. Points earned are cumul	ative but not to		
exceed the allotted point	s for the criterion.		
b. Validity of the learning and development			
activities shall be within			
from the cut-off date set	by the Regional		
PRAISE committee.			
D. Potential (5 points)			
✓ Interview and essay shall be	conducted	✓ Potential/Interview	
Communication		Checklist & Rating Sheet	
	Communication skillsAbility to present ideas		
	ii iucas		
• Alertness			
• Judgment			
Stress Tolerance	9		



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING DIVISION YOUTH FORMATOR

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points) 1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20 B. Outstanding/Meritorious Accomplishments	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee - 5 points Nomination in the Department/ - 4 points Awardee in the Region Nomination in the Region / - 3 points Awardee in the Division Nomination in the Division/ - 2 points Awardee in the District Nomination in the District - 1 point Awardee in the school Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a calendar year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and	



Address: Government Center, Candahug, Palo, Leyte

the allotted points for the criterion.	school nominees) or RD (for Regional Office nominees)
	,
 3. Research and Development Endeavors (5 points) 3.1 Conducted in-depth basic/action research on campus journalism approved by the DO Research Team (3 points) Regional/Division Level - 3 points District Level - 2 points School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (2 points) International - 2 points National - 1.75 points Regional - 1.50 points Division - 1.25 points School - 1 point 	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
 4. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) International/National - 5 points Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point 	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 5. Outreach Activity (10 points) ✓ Conducted community outreach activities with the SSG/SPG/Yes-O, like tree planting, clean-up drives, and other community development activities or civic engagements Number of Activities Role Point/s Earned Point/s Earned Role Point/s Earned Point/s	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video ✓ Certificate of Recognition/Participation



6. Other Meritorious Accomplishments specific to the position (35 points)

6.1 Partnerships for implementation of Youth Programs

- 6.1.1 Prepared advocacy campaign materials to increase awareness of stakeholders and gather resource support for youth programs (5 points)
- Number of Point/s Percentage Earned Produced of Distribution advocacy to Schools campaign materials, printed, and distributed At least 1 At least 5 pts. 90% 80%-89% At least 1 4 pts. At least 1 70%-79% 3 pts. At least 1 60%-69% 2 pts. At least 1 50%-59% 1 pt.
- ✓ Hard copy of advocacy material
- ✓ Distribution list/ acknowledgment receipt

6.1.2 Established partnerships in the implemented youth programs (10 points)

No. of Memorandum of Agreement (MOA)/Memorandum of Understanding (MOU)/Deed of Donation (DOD)/Deed of Acceptance (DOA)/Contract approved, implemented, and monitored	Point/s Earned
5 or more MOA/MOU/DODA/	10 pts.
Contract approved, implemented,	
and monitored	
4 MOA/MOU/DODA/ Contract	8 pts.
approved, implemented, and	
monitored	
3 MOA/MOU/DODA/ Contract	6 pts.
approved implemented, and	
monitored	
2 MOA/MOU/DODA/ Contract	4 pts.
approved, implemented, and	
monitored	
1 MOA/MOU/DODA/ Contract	2 pts.
approved, implemented, and	
monitored	
MOA/MOU/DODA/ Contract	1 pt.
approved but not yet implemented	
(regardless of the number)	

- ✓ Copy of the approved proposal
- ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance/ Contract
- ✓ Accomplishment report w/ attachments: Pictures

Note:

MOA/MOU/DOD/DOA/Contract shall be counted from January to November of the Calendar Year.



Address: Government Center, Candahug, Palo, Leyte

6.2 Programs and Projects (for Youth) (15 points)

With approved concept papers program/project designs and proposals for programs/ projects for the children and youth.

Number Programs	Points
and Projects	Earned
Implemented	
At least 5	15 points
4	12 points
3	9 points
2	6 points
1	3 points

- √ Concept Paper
- ✓ Program/Project Completion Report

6.3 Awardee for Outstanding Implementation of any Youth Formation Program (e.g. Gawad Siklab, etc.) (5 points)

(for the last 3 years)

are table gears,		
Governance	Award	Point/s
Level	Awaru	Earned
National	1 st	5 points
Ivational	2nd	4 points
Dominus 1	1 st	3 points
Regional	2 nd	2 points
Division	1 st	1 point

✓ Certificate of Recognition

Note:

a. Point/s earned is cumulative but not to exceed the allotted points for the criterion.

C. Education & Learning and Development (10 points)

1. Education (5 points)

- Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points for Doctorate/Doctor's Degree
- Earned at least 18 Doctorate/ Doctor's Degree units
 - Master's Degree / Bachelor of Laws (Juris Doctor) Complete Academic Requirements - 3 points
- for Master's Degree
- Earned at least 18 MA Units

- ✓ Transcript of Records
 - ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned

2. Learning and Development (5 points)

- ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.)
 - International/National 5 points Regional
 - Division
- 4 points

- 4 points

- 3.5 points

- 2.5 points

- 3 points
- District
- 2 points
- ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

• School - 1 point		
Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

SEARCH FOR MOST OUTSTANDING <u>DIVISION DRRM COORDINATOR</u>

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (15 points)	, , ,	
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 15	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/ -4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ -2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD	

Address: Government Center, Candahug, Palo, Leyte

	(for Regional Office nominees)
 3. Research and Development Projects (5 points) 3.1 Conducted basic/action research approved by the DO Research Team (3 points) Regional/Division Level - 3 points District Level - 2 points School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (2 points) International - 2 points National - 1.75 points Regional - 1.50 points Division - 1.25 points School - 1 point 	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
4. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) • International/National - 5 points • Regional - 4 points • Division / Provincial - 3 points • District / Municipal - 2 points • School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer signed by DepEd or other agencies/organizations sanctioned by DepEd
estected the timested pointing jor the entire to the	
5. Other Meritorious Accomplishments specific to the position (50 points)	
5. Other Meritorious Accomplishments	standards developed/ enhanced/contextualized



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

contextualized and disseminated for implementation				
3 or more	5 points			
2	4 points			
1	3 points			
Note: The Contingency Plan si as one (1) Risk-Informed				
5.2 Partnerships for	Strengthening	✓ Cop	y of the approved	
Resilience (10 points)		_	posal	
Initiated resource generation programs that will benefit th		or M	y of Partnership MOAs MOUs, deed of ation/ acceptance/	
Proponent/organizer	- 10 points		tract	
Member	- 5 points	✓ Acc	omplishment report w/ chments: Pictures	
Note: a. For more than one propone will be divided by the num				
5.3 Information, Educati	on & Advocacy			
(For DRRM) (10 points) 5.3.1 Crafted/adopted/a materials to local published/distributed so resource generation and (5 points) • Crafted/adapted/adopted at 1 one (1) advocacy materials an published/distributed for reso generation and support • Crafted/ adopted/adapted advocacy materials but not published 5.3.2 Developed Community DRRM for the agency and points) • With duly approved and disse	situation and uch material for support advocacy least - 5 points d pource - 2.5 points nication Plans or d stakeholders (5	mat ✓ Dist ack	d copy of advocacy rerial list/nowledgment receipt by of the approved amunication Plan morandum	
Communication Plans • Communication Plan is duly a but not disseminated	approved - 2.5 points			
5.4 Programs and Projects	s (for DRRM) (10		cept Paper	
points) With approved concept program/project designs a programs/ projects for DR change/ environmental risk	nd proposals for RRM and climate		proof of lementation	
At least one (1) Concept paper with program/project design a proposal for programs/ project for DRRM and climate change environmental risk reduction approved and implemented	and ets			



- At least one (1) Concept paper with program/project design and proposal for programs/ projects for DRRM and climate change/ environmental risk reduction was approved but not yet implemented
 - At least one (1) Concept paper with program/project design and proposal for programs/ projects for DRRM and climate change/
- 4 points

-7 points

5.5 Monitoring of DRR in Education (15 points)

environmental risk reduction was drafted but not yet approved

5.5.1 Monitoring of schools and provision of Technical Assistance on DRRM, CCA, EiE, and Peace Building Activities (10 points)

Description	Danaantana	Points
Description	Percentage	Points
Percentage of	90-100%	10 points
schools in AOR,	80-89%	8 points
provided technical	70-79%	7 points
assistance in	60-69%	6 points
developing	50-59%	5 points
programs and projects for DRRM	40-49%	4 points
projects for DKKW	30-39%	3 points
	20-29%	2 points
	19% and below	1 point

- Accomplished monitoring Tools/ Signed recommendation to management on interventions and programs to respond to DRRM needs of schools
- Certificate of Appearance
- **Pictures**

5.5.2 Percentage of Fund Utilization (5 points)

Percentage of	Point/s
Utilization	Earned
80-100%	5 points
60-79%	4 points
40-59%	3 points
20-39%	2 points
1-19%	1 point

Certification from Budget/Finance

C. Education & Learning and Development (10 points)

1. Education (5 points)

- Doctorate/Doctor's Degree Complete Academic Requirements for Doctorate/Doctor's Degree
- 5 points - 4.5 points
- ✓ Transcript of Records

- Earned at least 18 Doctorate/ Doctor's Degree units Master's Degree / Bachelor of
- 4 points

- 3.5 points

- ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned
- Laws (Juris Doctor) Complete Academic Requirements for Master's Degree
- 3 points
- 2.5 points
- Earned at least 18 MA Units

Address: Government Center, Candahug, Palo, Leyte

Website: https://region8.deped.gov.ph

2. Learning and Development (5 points) Certificate of Participation ✓ Participation to Learning and Development issued by DepEd or other agencies/organizations Activities (such as trainings, seminars, workshops, conferences, fora, etc.) sanctioned by DepEd International/National - 5 points - 4 points Regional Division - 3 points District - 2 points School - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Potential/Interview Checklist & Rating Sheet Communication skills Ability to present ideas Alertness Judgment Stress Tolerance

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING

DIVISION GENDER AND DEVELOPMENT (GAD) COORDINATOR

Name of Nominee:	 SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)	(112 7 3)	
1. Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/ -4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ -2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) • Adopted in the region/division - 5 points • Adopted in the district - 4 points • Fully implemented in the school - 3 points • Started the implementation - 2 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators.	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for	



Address: Government Center, Candahug, Palo, Leyte

 b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	division, district, and school nominees) or RD (for Regional Office nominees)
 3. Research and Development Projects (5 points) 3.1 Conducted basic/action research approved by the DO Research Team (3 points) Regional/Division Level - 3 points District Level - 2 points School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (2 points) International - 2 points National - 1.75 points Regional - 1.50 points Division - 1.25 points School - 1 point 	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
Sole authorship of a book Co-authorship of a book Co-book Co-book Co-authorship of a book Co-book Co-authorship of a book Co-book Co-book Co-book Co-writer of wide Cored the Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-writer o	✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
exceed the allotted points for the criterion. 5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource
• International/National – 5 points	Speaker/ Learning Facilitator/ Trainer signed



Regional – 4 points	by DepEd or other
 Division / Provincial – 3 points 	agencies/organizations
 District / Municipal 2 points 	sanctioned by DepEd
• School / Barangay – 1 point	
• School / Dalangay – 1 point	
Note:	
a. Points earned are cumulative but not to	
exceed the allotted points for the criterion.	
6. Networking/Linkages (5 points)	✓ Copy of the approved
✓ Initiated networking/partnership	proposal (for IGPs and
projects and/or programs that will	other special
benefit the office	programs/projects)
	✓ Copy of Partnership MOAs
Points given to GAD-related networking	or MOUs, deed of
/partnership projects and/or programs	donation/ acceptance or
Proponent/organizer - 5 points Member - 2.5 points	any other valid proof
Member - 2.5 points	✓ Accomplishment report w/
Points given to non-GAD-related	attachments: Pictures,
networking/partnership projects	WFP/POW
and/or programs	
Proponent/organizer - 3 points	
Member - 1.5 points	
Note:	
a. For more than one proponent, points earned	
will be divided by the number of proponents.	
7. Other Meritorious Accomplishments as to the position/coordinatorship within the last 3 years from the cut-off date set by the Regional PRAISE committee (35 points) 7.1 Functionality of GAD Focal Point	✓ Minutes of Meetings
System (GFPS) (10 points)	✓ Accomplished GAD
	Mainstreaming Evaluation
No. of Meetings Conducted	Framework (GMEF)
within the last 3 years Points Earned	
from the cut-off date set	
At least 5 10 points	
4 8 points	
3 6 points	
7.2 Submission of GAD Plan and Budget	✓ Copy of the GAD Plan and
(GPB) (5 points)	Budget (GPB) duly signed
✓ Submitted GAD Plan and Budget - 5 pts.	by the SDS
3 days before the deadline	by the obo
y - 	
✓ Submitted GAD Plan and Budget - 4 pts.	
2 days before the deadline	
•	
✓ Submitted GAD Plan and Budget - 3 pts.	
•	
✓ Submitted GAD Plan and Budget - 3 pts.	



on the deadline		
7.3 Submission of GAD Acromplis ✓ Submitted GAD Accomplis Report 3 days before the ✓ Submitted GAD Accomplis Report 2 days before the ✓ Submitted GAD Accomplis Report 1 day before the de	hment - 5 pts. deadline hment - 4 pts. deadline hment - 3 pts.	✓ Copy of the GAD Accomplishment Report/s duly signed by the SDS
✓ Submitted GAD Accomplis Report on the deadline	hment - 2 pts.	
7.4 Attributed Programs, Activities (PPAs) subjected (Gender and Developmen (HGDG) (5 Points)	to Harmonized	approved by the SDS
No. of attributed Project Proposal/s Subjected to HGDG within the last 3 years from the cut-off date set	Point/s Earned	
At least 5	5 points	
Л	• •	
4	3 points	
3	3 points 1 point	
	1 point t addressed Points	✓ Activity Completion Report/s
7.5 Activities conducted that Gender issues (10 points) No. of Activities conducted that addressed Gender of	1 point	
7.5 Activities conducted that Gender issues (10 points) No. of Activities conducted that addressed Gender of Conducted within the last 3 years from the cut-off date	1 point t addressed Points	
7.5 Activities conducted that Gender issues (10 points) No. of Activities conducted that addressed Gender of Conducted within the last 3 years from the cut-off date set At least 11 10 9	Points Earned 10 points 6 points 3 points	
7.5 Activities conducted that Gender issues (10 points) No. of Activities conducted that addressed Gender of Conducted within the last 3 years from the cut-off date set At least 11 10	Points Earned 10 points 6 points 3 points	



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

Website: https://region8.deped.gov.ph

2. Learning and Development (5 points) ✓ Participation to Learning and Development

Activities (such as trainings, seminars, workshops, conferences, fora, etc.) – DepEd and DepEd-recognized agencies

 Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd

- International/National 5 points
- Regional 4 points
- Division 3 points
- District 2 points
- School 1 point

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.

D. Potential (5 points)

- ✓ Interview and essay shall be conducted
 - Communication skills
 - Ability to present ideas
 - Alertness
 - Judgment
 - Stress Tolerance

✓ Potential/Interview
Checklist & Rating Sheet

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING

DIVISION SCHOOL-BASED MANAGEMENT (SBM) COORDINATOR

Name of Nominee:	 SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (10 points)		
 1. Performance rating of the nominee for the last 2 rating periods with Outstanding Rating (4.50-5.00) Point/s Earned: (Average of the two IPCRF Ratings / 5) x 10 	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (3 points)	✓ Certificate of	
 National Awardee -3 points Nomination in the Department/ -2 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -1 point Awardee in the Division/Awardee in the Municipal Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 	Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd Memorandum / Advisory with attached search criteria	
2. Innovations (3 points)	✓ Copy of the Innovation	
Adopted in the region/division - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) Certificate/Certification signed by the SDS (for division, district, and	

Address: Government Center, Candahug, Palo, Leyte

	school nominees) or RD (for Regional Office nominees)
3. Research and Development Projects (3 points) 3.1 Conducted basic/action research approved by the DO Research Team (2 points • Regional/Division Level - 2 points Note: a. For group/team research, point/s earned wide be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	and Development Project duly approved by the SDS
3.2 Presented a research paper (1 point) • International - 1 point • National - 0.75 point • Regional - 0.50 point • Division - 0.25 point	✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
4. Publication / Authorship (3 points) Sole authorship of a book Co-authorship of a book Article published in a journal/newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenters, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	resources/IEC ✓ Certificate of Recognition



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph **Website:** https://region8.deped.gov.ph

5. Consultant/Resource Speaker/Learning	✓ Certificate of
Facilitator/Trainer (3 points)	Recognition/
Intermeticant 2 mainte	Appreciation as Consultant/ Resource
• International – 3 points	Speaker/ Learning
• National – 2 points	Facilitator/ Trainer
Regional – 1 point	signed by DepEd or
DT (other
Note: a. Points earned are cumulative but not to exceed the	agencies/organizations
allotted points for the criterion.	sanctioned by DepEd
<u> </u>	
6. Other Meritorious Accomplishments	
specific to the position (65 points)	
6.1 SDOs Achievement and Awards (SBM	✓ Awards received and
related project) on TA Provision (15 points)	certificates or Plaque of
	recognition
Best Practice in TA Provision – 15 pts.	
Effective Practice in TA Provision – 10 pts.	
Innovative Practice in TA Provision – 5 pts.	
6.2 Meet the 100% Target of Schools SBM	✓ Consolidated SBM
Level II of Practice against to the total	Assessment Results
number of (excluding Level III) schools	duly signed by the
(10 points)	Division Validators and
(20 Posses)	duly approved by the
100% of the total number of - 10 points	Schools Division
Schools (Elem. & Sec.)	Superintendent
050/ 000/ 6/1 / / 1 1 0 1 / 4	
95% - 99% of the total number - 8 points of Schools (Elem. & Sec.)	
of Schools (Elent. & See.)	
90% - 94% of the total number - 6 points	
of Schools (Elem. & Sec.)	
85% - 89% of the total number - 4 points	
of Schools (Elem. & Sec.)	
Below 85% of the total number - 2 points	
of Schools (Elem. & Sec.)	
6.3 Meet the 50% Target of Schools SBM	✓ Consolidated SBM
Level III of Practice against to the total	Assessment Results
number of SBM Level II schools (10 points)	duly signed by the
E00/ C11 + 1 1 1 C	Division Validators and
50% of the total number of - 10 points SBM Level II Schools	duly approved by the
(Elem. & Sec.)	Schools Division
(22011) & 2001)	Superintendent
45%-49% of the total number - 8 points	
of SBM Level II Schools	
(Elem. & Sec.)	
100/ 110/ of the total number 6 mints	
40% - 44% of the total number - 6 points of SBM Level II Schools	
OI ODM DEVEL II OCHOOIS	



(Flore % Coo.)		<u> </u>	<u> </u>
(Elem. & Sec.)			
35% - 39% of the total numb of SBM Level II Schools (Elem. & Sec.)	er - 4 points		
Below 35% of the total numb of SBM Level II Schools (Elem. & Sec.)	er - 2 points		
6.4 Meet the 100% Target of Level III of Practice region reco to the total number of SDOs SBM Level III schools for regio at least 10 recommended Provincial divisions and recommended schools for City (15 points)	ognized against recommended anal validation- schools for at least 5	✓ Consolidated SBM Assessment Results duly approved by the QAD Chief	
100% of the total no. of recommended Schools (Elem. & Sec.)	- 15 points		
95% - 99% of the total number of recommended schools (Elem. & Sec.)	- 12 points		
90% - 94% of the total number of recommended School (Elem. & Sec)	- 9 points		
85% - 89% of the total number of schools (Elem. & Sec)	- 6 points		
Below 85% of the total number of schools (Elem. & Sec.)	- 3 points		
6.5 SDO-SBM Coaching Plan I	mplementation	✓ Division Coaching Plan	
(15 points) 90-100% of the SBM Coaching Plan has been implemented	- 15 points	Implementation Report with MOVs	
80% - 89.99% of the SBM Coaching Plan has been implemented	- 12 points		
70% - 79.99% of the SBM Coaching Plan has been implemented	- 9 points		
60% - 69.99% of the SBM Coaching Plan has been implemented	- 6 points		
At most 59% of the SBM Coaching Plan has been implemented	- 3 points		



Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph Website: https://region8.deped.gov.ph

C. Education & Learning and Development (5 points)			
1. Education (3 points) Doctorate/Doctor's Degree - 3 points Complete Academic Requirements - 2.5 points for Doctorate/Doctor's Degree Earned at least 18 doctorate or - 2 points doctor's degree units Master's Degree / Bachelor of - 1.5 points Laws (Juris Doctor Complete Academic Requirements - 1 point for Master's Degree Earned at least 18 MA Units - 0.5 point	✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned		
 2. Learning and Development (2 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) – DepEd and DepEd-recognized agencies • International/National – 2 points • Regional – 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. 	✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd		
 D. Potential (5 points) ✓ Interview and essay shall be conducted • Communication skills • Ability to present ideas • Alertness • Judgment • Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet		

SEARCH FOR MOST OUTSTANDING DIVISION TECHNICAL ASSISTANCE (TA) COORDINATOR

Name of Nominee:	 SDO:	
Position:		

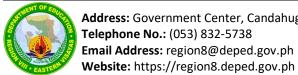
CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (10 points)		
1. Performance rating of the nominee for the last 2 rating periods with Outstanding Rating (4.50-5.00) Point/s Earned: = Average of the two IPCRF Ratings / 5) x 10	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/ -3 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -1 point Awardee in the Division/Awardee in the Municipal Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria	
2. Innovations (5 points)	✓ Copy of the Innovation	
• Adopted in the region/division - 5 points • Started the implementation - 3 points • Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion.	document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) Certificate/Certification signed by the SDS (for division, district, and	

	school nominees) or RD (for Regional Office nominees)
 3. Research and Development Projects (2 points) 3.1 Conducted basic/action research approved by the DO Research Team (1 point) Regional/Division Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
3.2 Presented a research paper (1 point) • International - 1 point • National - 0.75 point • Regional - 0.50 point • Division - 0.25 point	✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
4. Publication / Authorship (3 points) Sole authorship of a book Co-authorship of a book Co-authorship of a book Article published in a journal/ newspaper/ magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenters, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the published book/articles or developed/contextualiz ed learning resources/IEC ✓ Certificate of Recognition
5. Consultant/Resource Speaker/Learning	✓ Certificate of
Facilitator/Trainer (3 points) • International – 3 points	Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

 National – 2 points Regional – 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 6. Other Meritorious Accomplishments specific to the position (62 points) 6.1 SDOs Achievement and Awards on TA 	Facilitator/ Trainer signed by DepEd or other agencies/organizations sanctioned by DepEd Awards received and certificates of
Provision (15 points) Best Practice in TA Provision - 15 pts. Effective Practice in TA Provision - 12 pts. Innovative Practice in TA Provision - 9 pts. Ordinary Practice in TA Provision - 6 pts.	recognition
6.2 Conducted Orientation on TA Mechanism thru the Orientation of the Contextualized TA Mechanism to the DFTACTs (5 points) 100% of the new members of the -5 pts.	of the DFTACTs on
DFTACTs were oriented 95% - 99% of the new members — 4 pts. of the DFTACTs were oriented	
90% - 94% of the new members - 3 pts. of the DFTACTs were oriented 85% - 89% of the new members - 2 pts. of the DFTACTs were oriented	
Below 85% of the new members - 1 pt. of the DFTACTs were oriented 6.3 SDO Technical Assistance Plan	✓ 2021 Division TA Plan
Implementation (15 points) 90-100% of the SDO TA Plan - 15 pts. Has been implemented	Implementation Report with MOVs
80% - 89.99% of the SDO TA — 12 pts. Plan has been implemented	
70% - 79.99% of the SDO TA — 9 pts. Plan has been implemented	
60% - 69.99% of the SDO TA — 6 pts. Plan has been implemented	
At most 59% of the SDO TA — 3 pts. Plan has been implemented	



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

6.4 Percentage of Priority Schools Provided TA by the DFTACTs (10 Points)

100% of the priority schools have - 10 pts. been provided TA by the DFTACTs per quarter

95% - 99% of the priority schools — 8 pts. have been provided TA by the DFTACTs per quarter

90% - 94% of the priority schools — 6 pts. have been provided TA by the DFTACTs per quarter

85% - 89% of the priority schools — 4 pts. have been provided TA by the DFTACTs per quarter

Below 85% of the priority schools - 2 pts. have been provided TA by the DFTACTs per quarter

- ✓ DFTACTs' Deployment Reports
- ✓ DFTACTs' Deployment Log
- ✓ DTAPP and DTAPE

6.5 The Coordinator's TA Practices to the DFTACTs has demonstrated significant change/improvement of the Schools Division's Net Enrolment, Cohort Survival, and Completions Rates (17 Points)

100% NER, CSR and CRs achieved -17 pts. by the SDO

95% - 99% NER, CSR and CRs - 14 pts. achieved by the SDO

90% - 94% NER, CSR and CRs - 11 pts. achieved by the SDO

85% - 89% NER, CSR and CRs - 8 pts. achieved by the SDO

Below 85% NER, CSR and CRs – 5 pts. achieved by the SDO

✓ Improved Performance Indicators for SY 2019-2020 and 2020-2021 (NER, CSR, CR) of the Schools Division from PPRD

C. Education & Learning and Development (5 points)

1. Education (3 points)

- Doctorate/Doctor's Degree 3 points
 Complete Academic Requirements 2.5 points for Doctorate/Doctor's Degree
- Earned at least 18 doctorate or 2 points doctor's degree units
- Master's Degree / Bachelor of 1.5 points
 Laws (Juris Doctor
- Complete Academic Requirements 1 point for Master's Degree
- Earned at least 18 MA Units 0.5 point

- ✓ Transcript of Records
- ✓ Certificate of
 Completion of
 Academic
 Requirements /
 Certification of Units
 Earned



Address: Government Center, Candahug, Palo, Leyte

2. Learning and Development (2 points)

- ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) – DepEd and DepEd-recognized agencies
- ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd
- International/National 2 points
- Regional 1 point

_

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.

D. Potential (5 points)

- ✓ Interview and essay shall be conducted
 - Communication skills
 - Ability to present ideas
 - Alertness
 - Judgment
 - Stress Tolerance

✓ Potential/Interview Checklist & Rating Sheet



SEARCH FOR THE MOST OUTSTANDING DIVISION SPED COORDINATOR

Name of Nominee:	SD	00:
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (30 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two OPCRF/IPCRF Ratings / 5) x 30	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/ -4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ -2 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
2. Innovations (5 points) Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed	✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and	

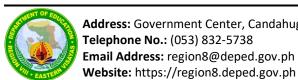
Address: Government Center, Candahug, Palo, Leyte

the allotted points for the criterion.	school nominees) or RD (for Regional Office nominees)
 3. Research and Development Projects (5 points) 3.1 Conducted basic/action research approved by the DO Research Team (3 points) Regional/Division Level - 3 points District Level - 2 points School Level - 1 point Note: a. For group/team research, point/s earned will be divided by the number of researchers. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted
 3.2 Presented a research paper (2 points) International - 2 points National - 1.75 points Regional - 1.50 points Division - 1.25 points School - 1 point 	 ✓ Memorandum / Invitation Letter ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter
Sole authorship of a book Co-authorship of a book Co-book Article published in a journal/newspaper/magazine of wide circulation Writer/Developer/Contextualizer of LRs/IEC Co-Writer of LRs Co-Writer of LRs Member of the Development/Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenters, or Illustrator) of the Learning Resources Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the published book/articles or developed/contextualized learning resources/IEC ✓ Certificate of Recognition
 5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points) International/National - 5 points 	✓ Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

 Regional - 4 points Division / Provincial - 3 points District / Municipal - 2 points School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 	Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd
6. Outreach Activity (5 points) ✓ Sponsored/conducted community-based feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements ✓ Proponent/organizer - 5 points ✓ Co-Organizer - 3 points ✓ Member - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion.	✓ Copy of the approved proposal ✓ Narrative/Accomplishmen t report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video, ✓ Certificate of Recognition/Participation
7. Networking/Linkages (5 points) ✓ Initiated resource generation projects and/or programs that will benefit the office/school Proponent/organizer - 5 points Member - 2.5 points Note: a. For more than one proponent, point/s earned will be divided by the number of proponents.	 ✓ Copy of the approved proposal (for IGPs and other special programs/projects) ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof ✓ Accomplishment report w/ attachments: Pictures, WFP/POW
8. Other Meritorious Accomplishments	
Specific to the Position (15 points)	
8.1 Instructional Material/LR Development and Management (5 points) Number of LR Development/QA Activities Conducted 5 or more activities - 5 points 4 activities - 4 points 3 activities - 3 points 2 activities - 2 points 1 activity - 1 point	✓ Certification from the SDS



Q O Dunninian of Machainal Assistance	/ Diagram
8.2 Provision of Technical Assistance	✓ Photos
(5 points)	✓ TA plan/report
	✓ Certificate of
Gave TA to 81%-100% of school – 5 point heads	appreciation/recognition
Gave TA to 61%-80% of school - 4 points heads	s
Gave TA to 41%-60% of school - 3 points heads	S
Gave TA to 21%-40% of school - 2 points heads	S
Gave TA to 1%-20% of school - 1 point heads	
Q 2 Efficiency in the Hellinstian of Ed-	✓ Certification from the
8.3 Efficiency in the Utilization of Funds	
(5 points)	Finance Division (FD)
Percentage of Utilization of Point/s	
the downloaded PSF or Farned	
allotted fund for SPED	
100% 5 points	
95% - 99% 4 points	
90% - 94% 3 points	
-	
80% - 89% 2 points	
70% - 79% 1 point	
C. Education & Learning and Development	
(10 points)	(m) + CD 1
1. Education (5 points)	✓ Transcript of Records
 Doctorate/Doctor's Degree - 5 points Complete Academic Requirements - 4.5 points 	✓ Certificate of Completion
for Doctorate/Doctor's Degree	of Academic Requirements
 Earned at least 18 Doctorate/ - 4 points 	/ Certification of Units
Doctor's Degree units	Earned
 Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) 	
Complete Academic Requirements - 3 points	
for Master's Degree	
• Earned at least 18 MA Units - 2.5 points	
2. Learning and Development (5 points)	✓ Certificate of Participation
✓ Participation to Learning and Developmen	nt issued by DepEd or other
Activities (such as trainings, seminars	
workshops, conferences, fora, etc.)	sanctioned by DepEd
• International/National - 5 points	
• Regional - 4 points	
• Division - 3 points	
• District - 2 points	
• School - 1 point	
- 1 point	
Note:	
Note: a. Points earned are cumulative but not to	



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

DEPARTMENT OF EDUCATION REGION VIII - EASTERN VISAYAS

exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (10 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	

Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

SEARCH FOR MOST OUTSTANDING DIVISION SPORTS COORDINATOR

Name of Nominee:	SDO:
Position:	

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (20 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 20	✓ IPCRF duly signed by authorities with date of signing • CY 2021 and CY 2022 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (5 points) National Awardee -5 points Nomination in the Department/-4 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / -3 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/-2 points Awardee in the District/Awardee in the Barangay Level	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.		
2. Innovations (10 points) Adopted in the region/division - 10 points Adopted in the district - 8 points Fully implemented in the school - 6 points Started the implementation - 4 points Conceptualized - 2 points Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed	 ✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and 	

Y O I I C	(for Regional Office nominees) Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted Memorandum / Invitation Letter	
✓ (rr ii	Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted Memorandum / Invitation Letter	
✓ (Letter	
✓ (Copy of the published book/articles or developed/contextualized	
✓ (Certificate of Recognition	
/ (S H	Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other	
•		as a Research Presenter Copy of the published book/articles or developed/contextualized learning resources/IEC Certificate of Recognition Certificate of Recognition/Appreciation as Consultant/Resource Speaker/Learning Facilitator/ Trainer issued



Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

School / Barangay - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. of 6. Networking/Linkages (5 points) Copy the approved Initiated Sports-related resource generation proposal (for IGPs and projects and/or programs that will benefit the other special school and SDO programs/projects) Copy of Partnership MOAs Proponent - 5pts. MOUs. deed or - 4pts. ✓ Co-Chair donation/ acceptance, or ✓ Member - 3 pts. any other valid proof **Activity Completion Report** *Note:* (ACR) a. For more than one proponent, point/s earned will be divided by the number of proponents. 7. Other Meritorious Accomplishments as to the position (30 points) 7.1 Conduct of Professional Development Narrative/Accomplishmen Programs (10 points) t report (depicting the extent to which the activity Conducted professional development program/activity that addressed the needs of effectively and the teachers /school heads related to the PAPs addressed efficiently supervised/coordinated specifically on sports pressing need or improved service delivery /learning ✓ Proponent/organizer: outcome) with attachments: Pictorial, 4 to 5 development programs - 10 points 2 to 3 development programs - 8 points written output, video, 1 development program - 6 points Certificate Recognition/Participation ✓ Member: Memorandum for the 4 to 5 development programs - 5 points conduct of the 2 to 3 development programs - 3 points program/activity 1 development program - 2 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. 7.2 Won in National and Regional sports Certificate of Recognition competition (10 points) Memorandum (reflecting (Note: Number of golds, silver, bronze medals for the members of the Team both individual and team sports prevail for the and Officials) national level and rank for the regional level) ✓ Summary of **EVRAA** Results or any similar **National Level** Official Results from the 5 to 10 gold medals - 10 points Record Committee duly 1 to 4 gold medals - 8 points signed by the authorized 5 to 10 silver medals - 6 points officials/Issuance 1 to 4 silver medals - 5 points (reflecting the winners with - 4 points 5 to 10 bronze medals medals garnered 1 to 4 bronze medals - 3 points ranking)



Regional Level Rank 1 - 5 points Rank 2 to 3 - 4 points Rank 4 to 5 - 3 points Rank 6 to 7 - 2 points Rank 8 to 10 - 1 point Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative. 7.3 Facilitated/TWG on the Participation of Memorandum coaches and or officiating officials to ✓ Certificate of the national and regional virtual/F2F sports Recognition/Participation trainings/seminars conducted (5 pts.) ✓ Number of Sports events facilitated in the participation to the national level: 1 to 5 events facilitated the - 5 points participation to the national leve1 ✓ Number of Sports events facilitated in the participation to the regional level: 1 to 5 regional sports events - 4 points facilitated √ Number of Sports events facilitated in the participation to the division level: 1 to 5 regional sports events - 3 points facilitated C. Education & Learning and Development (10 points) ✓ Transcript of Records 1. Education (5 points) ✓ Certificate of Completion of Doctorate/Doctor's Degree - 5 points Academic Requirements / Complete Academic Requirements - 4.5 points Certification of Units for Doctorate/Doctor's Degree Earned Earned at least 18 Doctorate/ - 4 points Doctor's Degree units Master's Degree / Bachelor of - 3.5 points Laws (Juris Doctor) Complete Academic Requirements - 3 points for Master's Degree Earned at least 18 MA Units - 2.5 points



2. Learning and Development (5 points) Certificate of Participation ✓ Participation to Learning and Development issued by DepEd or other Activities (such as trainings, seminars, agencies/organizations workshops, conferences, fora, etc.) sanctioned by DepEd International/National - 5 points - 4 points Regional Division - 3 points Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee. D. Potential (5 points) ✓ Interview and essay shall be conducted Potential/Interview Checklist & Rating Sheet Communication skills Ability to present ideas Alertness Judgment Stress Tolerance

Address: Government Center, Candahug, Palo, Leyte

SEARCH FOR MOST OUTSTANDING DIVISION MULTIGRADE COORDINATOR

Name of Nominee:	 SDO:	
Position:		

CRITERIA/INDICATORS	MEANS OF VERIFICATION (MOVs)	Points Earned
A. Performance (25 points)		
Performance Rating of the nominee for the last 2 rating periods should be Outstanding (4.50 and above) Point/s Earned = (Average of the Two IPCRF Ratings / 5) x 25	 ✓ IPCRF duly signed by authorities with date of signing CY 2021 and CY 2022 ✓ Special Order/Memorandum issued as to coordinatorship or advisership duly signed by authorities 	
B. Outstanding/Meritorious Accomplishments		
*Validity of the outstanding/meritorious accomplishments and trainings shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
1. Outstanding Employee Award (10 points) National Awardee - 10 points Nomination in the Department/ - 8 points Awardee in the Region/Awardee in the Provincial Level Nomination in the Region / - 6 points Awardee in the Division/Awardee in the Municipal Level Nomination in the Division/ - 4 points Awardee in the District/Awardee in the Barangay Level Note: a. Points earned are cumulative but not to exceed the allotted points for the criterion. b. For same awards received in a school year, points earned shall be based on the award received in the highest governance level. Otherwise, points earned are cumulative.	 ✓ Certificate of Recognition / Certificate of Appreciation issued by DepEd or other agencies/organizations sanctioned by DepEd ✓ Memorandum / Advisory with attached search criteria 	
 2. Innovations (5 points) Adopted in the region/division - 5 points Adopted in the district - 4 points Fully implemented in the school - 3 points Started the implementation - 2 points Conceptualized - 1 point Note: a. For group/team innovations, point/s earned will be divided by the number of innovators. b. Points earned are cumulative but not to exceed the allotted points for the criterion. 	 ✓ Copy of the Innovation document with the name of the Nominee duly approved by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) ✓ Certificate/Certification signed by the SDS (for division, district, and school nominees) or RD (for Regional Office nominees) 	

3. Research and Development Projects (10 points)

- 3.1 Conducted basic/action research approved by the DO Research Team (5 points)
 - National/Regional Level 5 points
 - Division Level 4 points
 - District Level 3 points

Note:

- a. For group/team research, point/s earned will be divided by the number of researchers.
- b. Points earned are cumulative but not to exceed the allotted points for the criterion.
- Copy of the complete manuscript of the implemented / conducted Research and Development Project duly approved by the SDS
- ✓ Certification from the SDO Research Committee on the scope of the Research Locale as to where it was conducted

- 3.2 Presented a research paper (5 points)
 - International 5 points
 - National 4 points
 - Regional 3 points
 - Division 2 points
- ✓ Memorandum / Invitation Letter
- ✓ Certificate of Appreciation / Certificate of Recognition as a Research Presenter

4. Publication / Authorship (5 points)

- Sole authorship of a book
- Co-authorship of a book
- 5 points5 points willbe divided by
- the number of authors
 1 point per
- Article published in a journal/ newspaper/ magazine of wide circulation
- article but not to exceed 4 points - 4 points
- Writer/Developer/Contextualizer of LRs/IEC
- of LRs/IEC Co-Writer of LRs
- 4 points will be divided by the number of writers
- Member of the Development/ Quality Assurance team (Content Reviewer, Language Editor, Layout Artist, broadcaster or video presenters, or Illustrator) of the Learning Resources
- 0.5 point in each LR but not to exceed 3 points

- Copy of the published book/articles or developed/contextualized learning resources/IEC
- ✓ Certificate of Recognition

Note:

- a. Points earned are cumulative but not to exceed the allotted points for the criterion.
- 5. Consultant/Resource Speaker/Learning Facilitator/Trainer (5 points)
 - International/National 5 points
 - Regional 4 points
 - Division / Provincial 3 points
 - District / Municipal 2 points
- Certificate of Recognition/ Appreciation as Consultant/ Resource Speaker/ Learning Facilitator/ Trainer issued by DepEd or other agencies/organizations sanctioned by DepEd



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738 Email Address: region8@deped.gov.ph

• School / Barangay - 1 point

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

6. Outreach Activity (5 points)

- ✓ Sponsored/conducted communitybased feeding program, medical/dental missions, tree planting, clean-up drives, and other community development activities or civic engagements
 - ✓ Proponent/organizer 5 points
 - ✓ Member 2.5 points

Note:

a. Points earned are cumulative but not to exceed the allotted points for the criterion.

- Copy of the approved proposal
- ✓ Narrative/Accomplishment report (depicting the extent to which the activity has effectively and efficiently addressed a pressing need or improved service delivery/learning outcome) with attachments: Pictorial, written output, video
- ✓ Certificate of Recognition/Participation

7. Networking/Linkages (10 points)

- ✓ Initiated resource generation projects and/or programs that enhance the Multigrade program implementation (divided by the number of proponents)/
 - ✓ Proponent/organizer 10 points
 - ✓ Member 5 points
- Copy of the approved proposal (for IGPs and other special programs/projects)
- ✓ Copy of Partnership MOAs or MOUs, deed of donation/ acceptance or any other valid proof
- ✓ Accomplishment report w/ attachments: Pictures, WFP/POW

Note:

a. For more than one proponent, point/s earned will be divided by the number of proponents.

8. Other Meritorious Accomplishments specific to the position

8.1 Monitoring, Supervision and Provision of Technical Assistance to MG schools/School Heads as reflected in the TA Plan (10 points)

Percentage of Schools	
monitored, supervised,	
and provided TA as	Earned Point/s
reflected in the TA	
Plan	
90% - 100%	10 points
80% - 89%	8 points
70% -79%	6 points
60% - 69%	4 points
59% below	2 points

- ✓ M & E Report
- ✓ TA Plan
- ✓ TA Report



Address: Government Center, Candahug, Palo, Leyte

C. Education & Learning and Development		
(10 points)		
1. Education (5 points) • Doctorate/Doctor's Degree - 5 points • Complete Academic Requirements for Doctorate/Doctor's Degree • Earned at least 18 Doctorate/ - 4 points Doctor's Degree units • Master's Degree Units • Master's Doctor) • Complete Academic Requirements for Master's Degree • Earned at least 18 MA Units - 2.5 points Complete Academic Requirements for Master's Degree • Earned at least 18 MA Units - 2.5 points 2. Learning and Development (5 points) ✓ Participation to Learning and Development Activities (such as trainings, seminars, workshops, conferences, fora, etc.) • International/National - 5 points • Regional - 4 points • Division - 3 points • Division - 3 points • District - 2 points • School - 1 point Note: a. Points earned are cumulative but not to	 ✓ Transcript of Records ✓ Certificate of Completion of Academic Requirements / Certification of Units Earned ✓ Certificate of Participation issued by DepEd or other agencies/organizations sanctioned by DepEd 	
exceed the allotted points for the criterion. b. Validity of the learning and development activities shall be within the last 3 years from the cut-off date set by the Regional PRAISE committee.		
D. Potential (5 points)		
 ✓ Interview and essay shall be conducted Communication skills Ability to present ideas Alertness Judgment Stress Tolerance 	✓ Potential/Interview Checklist & Rating Sheet	