



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 16, 2023

REGIONAL MEMORANDUM

No. **594** s. 2023

**DOWNLOADING OF FUNDS TO THE PARTICIPANTS OF THE WORKSHOP
ON THE FINALIZATION OF INSTITUTION-BASED TRAINING
COURSE DESIGN AND DELIVERY PROGRAM
FOR MULTIGRADE TEACHERS
(SUB-ARO-OSEC-8-23-1891)**

To: Schools Division Superintendents
Regional Division Chiefs
All Others Concerned

1. To expedite the processing for the reimbursement of the travel expenses of the participants during the Workshop on the Finalization of Institution-based Training Course Design and Delivery Program for Multigrade Teachers, this Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division (FD), shall download funds amounting to **One Hundred Twenty Thousand Pesos only (Php 120,000.00)** from the 2023 Program Support Funds for Multigrade Program through Sub-ARO (OSEC-8-23-1891, dated April 2023) to the recipient offices based from the breakdown and corresponding purposes presented in the enclosure.
2. The Schools Division Superintendents, through the respective Chiefs of the Curriculum Implementation Division, shall facilitate the travel reimbursement of identified participants of this activity to ascertain full utilization of the downloaded funds.
3. In case the downloaded funds are not sufficient to cover the actual expenses incurred, the Local funds shall be utilized to augment the fund allocation.
4. Immediate dissemination of and compliance with this Memorandum are desired.

for: *Ann*
EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: Breakdown of Fund Downloading per Participant

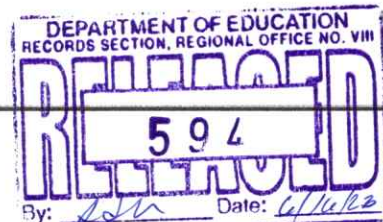
References: As Stated

To be indicated in the Perpetual Index under the following subjects:

	ALLOCATION	MULTIGRADE	PROGRAM
CLMD-ACA			



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: https://region8.deped.gov.ph




Enclosure to RM No. _____ s. 2023

Funds Allocation of the Participants for the Workshop on the Finalization of
Institution-based Training Course Design and Delivery Program
For Multigrade Teachers

No.	Name	Division	Amount
1	Crisanto T. Daga	Leyte	20,000.00
2	Faustino M. Tobis	Samar	20,000.00
3	Marylyn S. Tagalog	Ormoc City	20,000.00
4	Joey Sulana	Maasin City	20,000.00
5	Marissa G. Martillo	Leyte	20,000.00
6	Honey Algein Liporada	Leyte	20,000.00
	Total		120,000.00

Prepared by:


AMENIA C. ASPA PhD
EPS, CLMD

Noted:


HARVIE D. VILLAMOR EdD
Chief, CLMD

