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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

June 23, 2023

REGIONAL MEMORANDUM

No. **656** s. 2023

DOWNLOADING OF FUNDS FOR THE SUBSIDY OF THE TRAVEL EXPENSES OF STUDENT-CONTESTANTS WHO SHALL PARTICIPATE IN THE 2023 NATIONAL SCHOOLS PRESS CONFERENCE

To: Schools Division Superintendents
All Others Concerned

1. As stipulated in Paragraph 19 of DepEd Memorandum No. 24, s. 2023 dated April 25, 2023 that travel expenses of student-contestants shall be subsidized by DepEd, this Office, shall download a total amount of **One Million Two Hundred Ninety Thousand Eight Hundred Seven Pesos (Php 1,290,807.00)** to the different Schools Division Offices with NSPC qualifiers.

2. Following the attached budget allotment in the downloaded fund which has been divided among the recipients, each student-contestant is eligible to receive Php13, 171.50 to be distributed as follows:

SDO	No. of Participants	AMOUNT
Baybay City	3	39,514.50
Biliran	8	105,372.00
Borongan City	1	13,171.50
Calbayog City	35	461,002.50
Catbalogan City	6	79,029.00
Eastern Samar	2	26,343.00
Leyte	10	131,715.00
Maasin City	1	13,171.50
Northern Samar	5	65,857.50
Ormoc City	2	26,343.00
Samar	2	26,343.00
Southern Leyte	9	118,543.50
Tacloban City	14	184,401.00
	98	1,290,807.00

3. The said amount shall be taken from the Development and Promotion of Campus Journalism (DPCJ) Fund per SARO No. OSEC-8-23-2716 dated June 6, 2023 which was downloaded recently to the Region.

4. The recipients of the subsidy are expected to submit evidence of travel as indicated in the receipts, tickets, boarding pass, travel order, certificate of



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appearance, and other applicable documents not later than a week after the conduct of the activity.

5. Should the downloaded funds become insufficient, the remainder of the expenses shall be covered by other applicable sources or borne by the participants.

6. The Schools Division Superintendents shall see to it that the delegation shall be able to comply with the liquidation on the utilization of the subsidy.

7. Immediate dissemination of and compliance with this Memorandum are desired.

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EVELYN R. FETALVERO, CESO IV
Regional Director ***

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

DOWNLOADING OF FUNDS

NSPC

TRAVEL EXPENSES

CLMD-DME



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