



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

July 13, 2023

OFFICE MEMORANDUM

FD-2023- **435**

COA ENTRANCE CONFERENCE

To: **Ronelo Al K. Firmo**, BAC Chairperson
Alma E. Suyom, Chief, Finance Division
Gladys J. Fabillo, SAO-Finance Division
Fe M. Gerona, Chief Accountant
Gary Jay N. Calipayan, Budget Officer III
Ma. Laura F. Paglinawan, Supply Officer III
Ted Juan C. Peleño, DRRM Officer
Rowena T. Vacal, GAD Focal Person
Rosemarie M. Guino, Chief, ESSD
Rachel R. Cuevas, BAC Head Secretariat
Franco A. Villamor, Assistant BAC Head Secretariat
Ryan Jay L. Bagon, Engineer III
Sarah Lapidario, Inspectorate (Catering)
Jim Albert A. Lagado, Inspectorate (ICT)
Andrey Gay N. Calipayan, Inspectorate (Supplies)
Harvie D. Villamor, Chief, CLMD
Russel L. Resco, Cashier

1. This office, through the Finance Division, hereby announces the conduct of **COA ENTRANCE CONFERENCE** on **AUGUST 9, 2023** at **1:30 PM** at the **Convergence Zone, Office of the Regional Director**.
2. Expenses incurred relative to the conduct of this activity shall be charged to the FD fund subject to existing accounting and auditing rules and regulations.
3. Immediate dissemination of and compliance with this Office Memorandum is desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: COA letter dated July 10, 2023

References: None

To be indicated in the Perpetual Index under the following subjects:

COA ENTRANCE MEETING CONFERENCES MEETINGS
FD-AS-MDT



Address: Government Center, Candahug, Palo, Leyte
Telephone Nos.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: <https://region8.deped.gov.ph>



Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. VIII
Office of the Audit Team Leader
Team R8-10, NGAS Cluster 5 – Education and Employment
DepEd Regional Office No. 8, Candahug, Palo, Leyte



July 10, 2023

EVELYN R. FETALVERO, CESO IV

Regional Director
Department of Education
Regional Office No. VIII
Candahug, Palo, Leyte

Attention: *The Chief, Finance Division*
The Chief Accountant
The Budget Officer
The Supply Officer
The DRRM Officer
The GAD Focal Person
The Chief, ESSD
The BAC Chairman and BAC Secretariat
The DepEd Engineer and Inspectorate Team
The Chief, CLMD
The Cashier and Other Concerned Personnel

Madame:

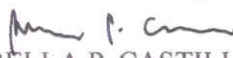
In compliance with COA Resolution No. 2019-004 dated March 22, 2019, Adoption of Financial Audit Manual for the Commission on Audit, and before we formally commence the audit of the agency's financial transactions for CY 2023, we would like to have an ***Entrance Conference on August 9, 2023 at 1:30 PM at DepEd Regional Office***, to discuss with you together with the concerned personnel of your agency the ***Terms of the Audit Engagement***, which include among others, the following: ***a) introduction of the Audit Team; b) audit thrust areas; c) audit objectives; d) audit approach and methodology; e) audit scope; f) significant dates/milestones; g) audit outputs and administrative matters; and h) audit documents needed.***

We would also like to request the management to advise us ahead of time, the specific concerns or clarifications, if any, relative to the conduct of audit of current year transactions, and/or those arising from the results of prior years' audit that are within the ambit of authority of the audit team, for us to have enough time in preparing our response to your respective queries.

We will appreciate your presence and that of the stated key personnel during the said conference and we look forward to a fruitful discussions with all concerned in relation to the audit to be undertaken gearing towards for a more improve agency operations.

Thank you.

Very truly yours,


BELLA P. CASTILLO
SA IV – Audit Team Leader

Copy furnished:
Editha R. Cojuangco
Regional Supervising Auditor