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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

August 18, 2023

**OFFICE MEMORANDUM**

No. **508**, s. 2023

To: Regional Office Division Chiefs  
All Others Concerned

**WORKSHOP ON THE CONDUCT OF QUALITY ASSURANCE,  
MONITORING AND EVALUATION (QAME)**

1. To ensure that Quality Assurance, Monitoring and Evaluation (QAME) mechanism is operational in each of the functional division, unit, and section, and that the attainment of the desired level of quality of the expected output of a capability building is achieved, this Office through the Quality Assurance Division, QAD shall manage a **Workshop on the Conduct of Quality Assurance Monitoring and Evaluation (QAME)** on **September 6- 7, 2023**.
2. The objectives of the said activity are the following:
  - a. discuss L and D QAME Framework;
  - b. firm up the roles and responsibilities of QAME associates;
  - c. acquire appropriate competencies in conducting process observation and analysis as a tool for data gathering;
  - d. utilize the M & E tools in conducting QAME;
  - e. apply the concepts and methods in providing feedback to improve future training programs.
3. The participants to this workshop are the personnel herein listed.

Division	No. of Participants	Name of Participants (QAME Focal)
Admin.	2	Elizabeth Caboboy
		Laura Paglinawan
CLMD	2	Alfredo Cafe
		Hernani Fernandez
ESSD	2	Ted Juan C. Pelino
		Elmer Albert Cuevas
FTAD	2	Reynaldo Nayre
		Anna Lyn Lim
HRDD	3	Rogelio Ticoy Jr.
		Rowena Vacal
		Rara Labita
PPRD	2	Mark Gallano



		Janice Delopere
ORD/ARD	3	Jasmin Calzita
		Werlyn Colinayo
		G Chris Villegas
Finance	2	Kathrene Rae Cromente
		Robert Ecot
QAD	7	Cesar P. Verunque
		Marlou D. Camposano
		Melvin Chito M. Solis
		Gerardo L. Adtoon
		Jimmy G. Gula
		Sonny S. Tayum
		Rachel R. Cuevas
<b>Total</b>	<b>25</b>	

5. The venue of the workshop shall be announced later through an advisory.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
 Regional Director

QAD-MDC

Enclosures: Matrix of the Workshop  
 References: DepEd Order No. 23 s. 2010  
 To be indicated in the Perpetual Index  
 under the following subjects:



MONITORING AND EVALUATION  
 PROGRAMS

POLICY REVIEW  
 WORKSHOP