



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 18, 2023

OFFICE MEMORANDUM

No. **511** s. 2023

NEW COMPOSITION OF THE DISPOSAL COMMITTEE

To: Director III
Functional Division Chiefs
All Others Concerned

1. Pursuant to the Commission on Audit (COA) Circular no. 86-264 and to ensure proper disposal of various unserviceable equipment and waste materials of this Regional Office VIII, the following shall constitute the Disposal Committee

CHAIRMAN: **ROSEMARIE M. GUINO** / OIC-CHIEF, ADMINISTRATIVE DIVISION

MEMBERS: **MA. LAURA F. PAGLINAWAN** / AOV-AMS

JOY B. BIHAG / EPSII – LRMS

MARY BETH D. TOLIBAS / ADAS V – FINANCE DIVISION

2. As such, the committee shall perform the following duties and functions:
- Prepare and sign the final list of unserviceable equipment and waste materials to be disposed of.
 - Inspect the properties to be disposed of.
 - Appraise the properties and establish floor price.
 - Recommend to the Head of Agency the appropriate mode of disposal.
3. Immediate dissemination of and strict compliance with this Order are desired.


EVELYN R. FETALVERO, CESO III
Regional Director

Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

COMPOSITION DISPOSAL COMMITTEE

AD-AMS-MLFP



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