



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

10078

August 15, 2023

**REGIONAL MEMORANDUM**

No. **869** s.2023

**SUBMISSION OF FISCAL YEAR (FY) 2023 MID-YEAR AGENCY PERFORMANCE  
REVIEW (APR) REPORT AND CONDUCT OF APR CONSULTATION  
CUM FULL TIME DELIVERY UNIT (FDU) MEETING**

To: Schools Division Superintendents  
Regional Office Division Chiefs  
All Others Concerned

1. Attached is an Advisory from the Department of Budget and Management Regional Office VIII, entitled "**Submission of Fiscal Year (FY) 2023 Mid-Year Agency Performance Review (APR) Report and Conduct of APR Consultation Cum Full Time Delivery Unit (FDU) Meeting**", for information and compliance of all concerned.
2. Immediate dissemination of this memorandum is desired.

**EVELYN R. FETALVERO, CESO III**  
Regional Director

Enclosures: DBM RO VIII Advisory dated August 11, 2023

References: None

To be indicated in the Perpetual Index under the following subjects:

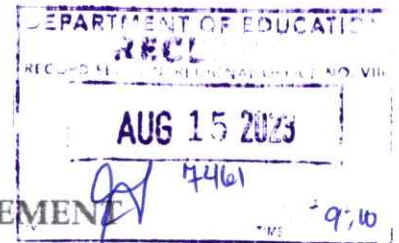
AGENCY PERFORMANCE REVIEW (APR)  
FULL TIME DELIVERY UNIT (FDU)  
MID-YEAR PERFORMANCE REVIEW

FD-GJF

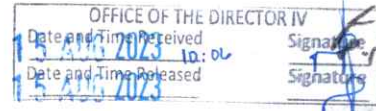




REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII



**ADVISORY**  
August 11, 2023



FOR : **The Regional Director and Schools Division Superintendents, Department of Education (DepEd) – Region VIII**

FROM : **The Regional Director, DBM RO VIII**

SUBJECT : **SUBMISSION OF FISCAL YEAR (FY) 2023 MID-YEAR AGENCY PERFORMANCE REVIEW (APR) REPORT AND CONDUCT OF APR CONSULTATION CUM FULL TIME DELIVERY UNIT (FDU) MEETING**

1.0 Relative to the mandate of our Department to conduct review of agency performance pursuant to DBM Circular Letter (CL) No. 2018-13<sup>1</sup> dated November 22, 2018, this office will conduct the FY 2023 Mid-Year APR consultation cum FDU meeting via Google Meet on **September 4, 2023**, to have a discussion with regard to the following:

- a. Summary of FY 2022 APR;
- b. Results of the FY 2023 Mid-Year APR (a 10-minute presentation by the agency representative is allocated using the attached template);

Downloadable and editable PowerPoint and Excel templates are available in this link: <https://tinyurl.com/DEPED2023MidyearAPRTemplates>

The duly filled out templates must be submitted to this office on or before **August 18, 2023**.

- c. Inventory of FY 2023 Budget and Financial Accountability Reports (BFARs) submission for the period January – June 2023;
- d. Open Forum and Consultation; and
- e. Awarding of Top Performers.

2.0 Moreover, as prescribed under Section 4.3.3 of CL No. 2018-13, the following documents must be submitted to DBM prior to the schedule of an APR, to wit:

- a. Agency Performance Review Report (APRR);
  - i. Executive Summary (for reports more than 5 pages)

<sup>1</sup> Guidelines for the Conduct of Agency Performance Reviews (APRs) and Evaluation Thereof Effective FY 2018 and Onwards

oro  
8/15/23

- ii. Objectives: areas/subject for review
- iii. Background
  - Program/activity/project (PAP)
  - Targets for the review period
  - Valid obligational authorities for the period chargeable against all appropriation sources
- iv. Summary of Findings
  - Description of agency performance
  - Explanation for deviation from targets, if any
- v. Overall agency Comments/Recommendations
  - Corrective measures for deviations, if any
  - Proposed modification in organization, staffing, systems and procedures, management, refocusing of functions, reorganization, monitoring, etc.

- b. Budget and Financial Accountability Reports (BFARs) as of June 30, 2023; and
- c. Other information relative to the agency's performance per item 3.0 hereof.

3.0 Anent this, may we **invite you and at least two (2) APR and FDU focal persons** to attend the activity. Attached is the program for your reference. Further, please refer to the link below for the registration:

**Registration Link:** <https://tinyurl.com/DEPED2023MidAPRRegistration>

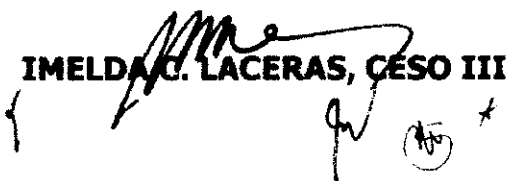
The meeting link will be provided to the registered participants before the consultation.

4.0 Lastly, please submit your issues/concerns that you want to be discussed in the said meeting through the google form link below:

**Issues/Concerns:** <https://tinyurl.com/DEPED20231stYearAPRIssues>

Kindly submit your issues/concerns **not later than August 18, 2023.**

5.0 For your guidance and compliance, please. Thank you.

  
**IMELDA C. LACERAS, CESO III**



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF BUDGET AND MANAGEMENT  
REGION VIII

**DBM-DEPED ROVIII VIRTUAL FISCAL YEAR (FY) 2023 MID-YEAR AGENCY PERFORMANCE REVIEW (APR) CONSULTATION CUM FULL-TIME DELIVERY UNIT MEETING**

September 4, 2023 | 8:00 AM to 4:00 PM | Via Google Meet

Time	Activities/Topic	Person Responsible						
8:00 - 8:30 AM	Registration							
<b>I. Preliminaries</b>								
8:31 - 8:45 AM	Invocation	Moderator						
	Philippine National Anthem							
	Acknowledgement of Participants							
8:46 - 9:00 AM	Welcome Remarks and Opening Message	<b>Dir. Imelda C. Laceras, CESO III</b> Regional Director, DBM RO VIII						
9:01 - 9:10 AM	Activity Objectives	Moderator						
<b>II. Presentations</b>								
9:11 - 9:30 AM	Inventory of January – June FY 2023 Budget and Financial Accountability Reports (BFARs) Submission	<b>Adrian Niño V. Nacionales</b> BMS I, DBM ROVIII						
9:31 - 9:45 AM	DBM Updates on Latest Issuances and Relevant Policies							
9:46 - 10:15 AM	Summary of FY 2022 Agency Performance of Schools Division Offices (SDOs) and Regional Office (RO)	<b>Jocel Marianne C. Berico</b> Senior BMS, DBM ROVIII						
10:16 - 10:30 AM	Awarding of Top Performers							
10:31 - 12:00 PM	Presentation of FY 2023 1 <sup>st</sup> Semester Agency Performance Review Report: <b>(Maximum of 10 minutes per agency)</b>	DepEd SDO's Representative						
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">1. SDO of Baybay City</td> <td style="width: 50%;">5. SDO of Catbalogan City</td> </tr> <tr> <td>2. SDO of Biliran</td> <td>6. SDO of Eastern Samar</td> </tr> <tr> <td>3. SDO of Borongan City</td> <td>7. SDO of Leyte</td> </tr> <tr> <td>4. SDO of Calbayog City</td> <td>8. SDO of Maasin City</td> </tr> </table>		1. SDO of Baybay City	5. SDO of Catbalogan City	2. SDO of Biliran	6. SDO of Eastern Samar	3. SDO of Borongan City	7. SDO of Leyte
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4. SDO of Calbayog City	8. SDO of Maasin City							
12:00 - 1:00 PM	Lunch Break							
1:01 - 2:00 PM	Continuation of Presentation of FY 2023 1 <sup>st</sup> Semester Agency Performance Review Report: <b>(Maximum of 10 minutes per agency)</b>	DepEd SDO's Representative						
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2:01 - 2:30 PM	Presentation of FY 2023 1 <sup>st</sup> Semester Agency Performance Review Report of DepEd Regional Office VIII and Consolidated Accomplishment for DepEd Region VIII	DepEd ROVIII's Representative						
2:31 - 3:30 PM	Open Forum and Consultation	<b>Liberace N. Limsiaco</b> Chief BMS, DBM ROVIII						
3:31 - 3:45 PM	Statements/Reactions from DepEd	<b>Dir. Evelyn R. Fetalvero</b> Regional Director, DepEd ROVIII						
3:46 - 4:00 PM	Closing Message	<b>ARD Aleli N. Hernandez</b> Assistant Regional Director, DBM RO VIII						
<i>*** End of Virtual Meeting ***</i>								

Moderator: **Arniel B. Tuazon, BMA**