



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

August 18, 2023

REGIONAL MEMORANDUM

No. **872** s. 2023

**CY 2023 CAPACITY BUILDING FOR DIVISION INFORMATION
TECHNOLOGY OFFICERS AND REGIONAL OFFICE
ICT UNIT PERSONNEL**

To: Schools Division Superintendents
Division Information Technology Officers
Regional Office ICT Personnel

1. This Office, through the ICT Unit, announces the conduct of CY 2023 Capacity Building for Division Information Technology Officers and the Regional Office's ICT Unit Personnel on **September 11-15, 2023** at the **Training Hall 1, DepEd R8 RELC-NEAP**.
2. This training aims to equip the participants with knowledge on Microsoft Access, database fundamentals, and Visual Basic for Applications.
3. Check-in at the RELC-NEAP Dormitory is on September 11, 2023 (Monday) with morning snacks as the first food provision, while dinner on September 15, 2023 (Friday) will be the last food serving. Participants are expected to checkout on September 16, 2023.
4. The travelling and other incidental expenses of the participants shall be charged against their respective local funds, subject to the usual auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: None
References: None

To be indicated in the Perpetual Index under the following subjects:

Training Programs

ORD-ICTU-JAL



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: <https://region8.deped.gov.ph>



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