



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

To : ALL PROSPECTIVE BIDDERS  
Project : **PROCUREMENT FOR THE SUPPLY AND DOOR-TO-DOOR DELIVERY OF SCHOOL FURNITURE UNDER THE CY 2023 BEFF SCHOOL FURNITURE PROGRAM**  
Subject : BID BULLETIN NO. 1  
Date : September 12, 2023

This Supplemental Bid Bulletin is issued to clarify, modify, and amend certain provisions/specifications in the Bid Documents for the abovementioned project. It shall form part of the Bid Documents and supersedes provisions therein that are inconsistent herewith.

**1. That additional requirements shall form part of Section V. Special Conditions of Contract, as follows:**

**I. DELIVERY OF SCHOOL FURNITURE**

- a. The school furniture shall be **delivered door-to-door**. The supplier shall be responsible for the transport of the school furniture from the manufacturer's plant up to the recipient school.
- b. All materials used in the school furniture to be delivered to the school shall be free from defects, the poor finish of poor paint job, the presence of termites or any wood boring insects, poor assembly, untreated wood, substandard material, imperfection, and other analogous defects for the use of the students.
- c. Only school furniture with the best quality and workmanship shall be acceptable to the Department.
- d. All school furniture found to have defects, imperfections, poor quality, and poor workmanship shall be rejected by the Department at any stage of the contract implementation.
- e. The school furniture when delivered shall be **assembled**.
- f. Delivery shall be during Office hours (8:00AM – 5:00PM). The Supplier shall refrain from delivering goods on Saturday, Sunday, and holidays.
- g. Delivered school furniture at the site shall be inspected by the Regional and School Inspectorate Team and accepted by the School Property Custodian.
- h. The Delivery Receipt (DR) shall be signed by the School Property Custodian.



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**II. TERMS OF PAYMENT**

- a. Progress payment shall be allowed for the Supplier upon accomplishment/delivery of at least 50% of the requirement of the contract.
- b. Final payment shall be effected upon 100% delivery of all the requirements.
- c. Three percent (3%) retention money shall be deducted for every progress payment.

**III. LIQUIDATED DAMAGES**

- a. When the supplier fails to satisfactorily deliver goods under the contract within the specified delivery schedule, the supplier shall be liable for the damages for the delay and shall pay the procuring entity liquidated damages.
- b. Request for extension from the Supplier is **NOT ALLOWED**.

**IV. WARRANTY**

- a. The Supplier shall supply and deliver only the best furniture for the learners and teachers.
- b. The Supplier warrants that for any damage or defect in the goods delivered, the supplier shall automatically and immediately replace the same with no question at no cost to the school, DepEd or government within two weeks from the time the defects become apparent and reported by the school of the Department.
- c. The Supplier shall replace or immediately compensate the school for the replacement of damaged goods, unassembled furniture, or any other defects attributable to the delivery and factory defect of the items delivered within two years from delivery, except for damages caused while being used by the learners in the school.
- d. Supplier must immediately replace defective furniture and deliver its replacement without any cost within one week from the reported presence of defects. Suppliers cannot deny or refuse the immediate replacement of the reported patently defective goods delivered to the school reasoning the goods were accepted by the school who are not experts in determining the quality of the goods delivered.
- e. Failure to do so, will be a valid ground to terminate the contract for default and cause the blacklisting of the supplier from participating in any government contracts for a period of 5 years.



**V. CERTIFICATE OF SATISFACTORY PERFORMANCE**

- a. The winning bidder is required to submit a Certificate of Good Standing from the Latest Awarded Project for the Lat Four (4) Years during the Post-Qualification.

**3. That amend to certain provisions/specifications in the Bid Documents are as follows:**

Particulars	From	To
<ul style="list-style-type: none"> <li>Section I. Invitation to Bid, Item No. 2</li> </ul>	<p>Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA 9184, the bidder shall have, within the last <b>TWO (2) years</b> from the date of submission and receipt of bids, a Single Largest Completed Contract (SLCC) that is at least one (1) contract similar to the project of the value of which adjusted to current prices using the PSA's CPI.</p>	<p>Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA 9184, the bidder shall have, within the last <b>FOUR (4) years</b> from the date of submission and receipt of bids, a Single Largest Completed Contract (SLCC) that is at least one (1) contract similar to the project of the value of which adjusted to current prices using the PSA's CPI.</p>
<ul style="list-style-type: none"> <li>Section III. Bid Data Sheet. Clause 5.3</li> </ul>	<p>For this purpose, contracts similar to the Project shall be:</p> <p><b>a. School Furniture</b></p>	<p>For this purpose, contracts similar to the Project shall be:</p> <p><b>a. Furniture</b></p>

For the information and guidance of all concerned.

  
**RONEO AL K. FIRMO, PhD, CESO V**  
 Assistant Regional Director  
 BAC Chairperson 

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