



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 13, 2023

OFFICE MEMORANDUM

HRDD-2023- **584**

**YEAR-END PERFORMANCE REVIEW AND EVALUATION OF
OFFICE/INDIVIDUAL PERFORMANCE COMMITMENT
AND REVIEW FORM (OPCRF/IPCRF)**

To: Director III
Functional Division Chiefs
All Others Concerned

1. This Office, through the Human Resource Development Division (HRDD), informs all concerned that the year-end performance review and evaluation of the functional divisions' OPCRf and individual employee's IPCRF is on December 20, 2023.
2. The activity aims to assess the office and individual employee's performance level based on the commitments and measures as contained in the signed OPCRf and IPCRF.
3. The expenses incurred relative to the conduct of the activity shall be charged against the Office/functional division's local funds/MOOE, subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director *EF*

HRDD-RVR

