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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

September 22, 2023

REGIONAL MEMORANDUM

No. **1025** s. 2023

**DEPLOYMENT OF SCHOOL-BASED ADMINISTRATIVE OFFICER II
AND PROJECT DEVELOPMENT OFFICER I ITEMS TO PUBLIC
ELEMENTARY AND SECONDARY SCHOOLS FOR FY 2023**

To: Schools Division Superintendents
Division HRMOs
All Others Concerned

1. Attached is Memorandum DM-OUHROD-2023-1252 dated 12 September 2023 with the subject: **Deployment of School-Based Administrative Officer II and Project Development Officer I Items to Public Elementary and Secondary Schools for FY 2023.**
2. The Schools Division Superintendent shall ensure immediate filling-up of the newly created non-teaching items and submit report of filling-up to the Regional Office at the end of each quarter through: **personnel.region8@deped.gov.ph** for consolidation and submission to DepEd Central Office.
3. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosure: As stated
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

DEPLOYMENT
ITEMS



AD-PS-EDR





Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

OFFICE OF THE DIRECTOR IV
Date and Time Received: 19 SEP 2023 10:58
Date and Time Released: 19 SEP 2023
Signature: [Signature]

DEPARTMENT OF EDUCATION
SEP 19 2023
8675
10:09

MEMORANDUM
DM-OUHROD-2023-1252

TO : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS

FROM : **GLORIA JUMAMIL-MERCADO**
Undersecretary

SUBJECT : **DEPLOYMENT OF SCHOOL-BASED ADMINISTRATIVE OFFICER II AND PROJECT DEVELOPMENT OFFICER I ITEMS TO PUBLIC ELEMENTARY AND SECONDARY SCHOOLS FOR FY 2023**

DATE : 12 September 2023

RECEIVED
PERSONNEL SECTION
DATE 9/19/23 4:47 PM
REGIONAL OFFICE NO. VIII

RATIONALE

As stipulated in Section 7.e of the Republic Act No. 9155 or the *Governance of Basic Education Act of 2001*, “a core of non-teaching staff shall handle the school’s administrative, fiscal, and auxiliary services.” Currently, the Department of Education (DepEd) under the **MATATAG** Agenda aims to provide adequate manpower complement in all public schools to *give support for teachers to teach better*. The Department continues to pursue the creation and deployment of School-based Non-Teaching Items – an initiative that aims to unload teachers from administrative or non-teaching tasks for them to focus on providing quality instruction.

In this regard, the DepEd requested the creation of fourteen thousand eight hundred thirteen (14,813) Administrative Officer II (AO II) items in FYs 2020-2022 to the Department of Budget and Management (DBM), which were deployed in select schools nationwide. This FY 2023, another five thousand (5,000) non-teaching items were created and will be deployed in select schools, in which 3,500 are Administrative Officer II (AO II) items and 1,500 are Project Development Officer I (PDO I) items (**Annex A**).

JOB DESCRIPTION OF AO II AND PDO I ITEMS (Annexes B and C)

The AO II positions shall perform the following functions:

- a. Human resource management and supply management (equivalent to the responsibilities of the parenthetical positions of Human Resource Management Officer I and Supply Officer I / Property Custodian); and
- b. Financial-related tasks.

OKD email
9/19/23

Note: AO II items created from previous years shall adopt the updated job description provided in Annex B.

The PDO I positions shall perform the following function:

- a. Program management and implementation, coordination and partnerships, and advocacy in school.

PROCEDURE FOR DEPLOYMENT OF AO II AND PDO I ITEMS

1. The AO II and PDO I are the support staff of the school. They shall be under the direct supervision of the School Heads. Therefore, the transfer of these personnel to non-schools and/or assigning non-school-related tasks and tasks outside of their job description is highly discouraged.
2. Consistent with the DBM's existing procedures on the creation of non-teaching positions for DepEd, the DBM Regional Offices (ROs) shall issue the corresponding Notice of Organization, Staffing, and Compensation Action (NOSCA) directly to DepEd SDOs based on the attached deployment list (**Annex D**).
3. Notwithstanding the issuance of NOSCA per School, the deployment of these 3,500 AO II and 1,500 PDO I shall be in a cluster of schools in consideration of the Department's priority to unload teachers of non-teaching tasks. The guidelines for clustering AO II items are attached in **Annex E**, while clustering of PDO I items shall be in accordance with the attached deployment list.
4. The Schools Division Offices (SDOs) may commence with the posting of vacancies, screening, and selection of the qualified applicants as soon as the NOSCA has been issued by the DBM-RO. All are directed to strictly adhere to **DepEd Order No. 007 s. 2023** entitled "Guidelines on Recruitment, Selection, and Appointment in the Department of Education". The Qualification Standards (QS) shall be in accordance with the Civil Service Commission's (CSC's) prescribed qualification requirements for the position.
5. A report on the status of filling up the AO II and PDO I items shall be submitted by the SDO to their respective Regional Offices (ROs) at the end of each quarter for monitoring purposes. The ROs shall consolidate the status reports and submit to the Bureau of Human Resource and Organizational Development – Effectiveness Division (BHROD-SED) at support.nspp@deped.gov.ph (**Annex F**).

SDO SUPPORT TO SCHOOLS

To ensure smooth implementation of these newly created items at the school level, the SDOs shall provide the following support to the schools:

- a. Conduct induction and onboarding sessions for the new personnel that shall be hired for the positions;
- b. Provide technical assistance for AO II and PDO I, through the HR, Supply, Finance Officers, and functional teams under SGOD, in the delivery and performance of duties and responsibilities;
- c. Provide technical assistance with the preparation and submission of financial

documents (cash disbursements, liquidation reports, among others), reportorial requirements, accomplishment reports, and other documents as may be required; and

- d. Ensure smooth transition and turnover of documents and responsibilities, under the supervision of school heads or designated teachers.


LIST OF ANNEXES

The following documents are attached in this Memorandum for easy reference:

- a. Annex A: Approval of the Creation of 5,000 non-teaching items
- b. Annex B: Job Description of AO II for Schools
- c. Annex C: Job Description of PDO I for Schools
- d. Annex D: Summary Deployment List of AO II and PDO I by Region, Division, and Schools for FY 2023
- e. Annex E: Guidelines in the Clustering of Schools
- f. Annex F: Consolidation Template for RO and SDO.

For further concerns and clarifications, please contact Mr. Jeric Francis C. Llanto at BHROD – SED through the abovementioned email or landline at (02) **8633 5397**.


Please be guided accordingly.

 <p>Department of Education</p>	<p style="text-align: center;">JOB DESCRIPTION</p>	<p>JD No. _____</p>	<p>Revision Code: _____</p>
<p>Position Title</p>	<p>Administrative Officer II</p>	<p>Salary Grade</p>	<p>11</p>
<p>Parentetical Title</p>	<p>Administrative Officer I</p>	<p>Governance Level</p>	<p>School</p>
<p>Unit</p>	<p>Elementary School or Junior High School</p>	<p>Division</p>	
<p>Reports to</p>	<p>School head</p>	<p>Effectivity Date</p>	
<p>Positions Supervised</p>	<p>Administrative Assistants/Aides in the School</p>	<p>Pages/s</p>	
<p>JOB SUMMARY</p>			
<p>This position is responsible for the implementation of an effective and efficient administrative support and selected financial functions particularly on personnel administration, property custodianship, and financial-related tasks in the school.</p>			
<p>QUALIFICATION STANDARDS</p>			
<p>A. CSC Prescribed Qualifications</p>			
<p>Education</p>	<p>Bachelor's degree relevant to the job</p>		
<p>Experience</p>	<p>None required</p>		
<p>Eligibility</p>	<p>Career Service Professional (Second Level Eligibility)</p>		
<p>Trainings</p>	<p>None required</p>		
<p>B. Preferred Qualifications</p>			
<p>Education</p>	<p>Bachelor's degree relevant to the job</p>		
<p>Experience</p>	<p>None required</p>		
<p>Eligibility</p>	<p>Career Service Professional (Second Level Eligibility)</p>		
<p>Trainings</p>	<p>None required</p>		

KEY RESULT AREAS	DUTIES AND RESPONSIBILITIES
<p>Personnel Administration</p>	<p>Recruitment and Selection Provide human resources management support to the school head and coordinate with AO IV (HRMO II) of the SDO in the following HR-related functions: a. recruitment and selection of applicants in the school assigned b. promotion and deployment of personnel in the assigned school by checking and validating the completeness and authenticity of documents to be submitted to the HRMO for preparation/issuance of appointment c. Prepare ERF of qualified teachers and submit to SDO for processing</p> <p>Personnel Records a. Update regularly 201 files and maintain database of personal information of school personnel b. Act/assist the designated Agency Authorized Officer (AAO) in the field in terms of verifying/approving GSIS loans and agency remittance advice (ARA) as may be delegated c. Consolidate daily time record (DTR) of school personnel and prepare monthly report of service (Form 7) d. Monitor and record attendance/absence of school personnel and report to school head issues and concerns related thereto e. Acts on application for leaves of school personnel and facilitate recommendation by the school head and approval by the SDS f. Update vacation service/leave credits of school personnel and regularly communicate to all concerned g. Maintain the confidentiality of personal information of school personnel to which he/she has legal access. h. Coordinate with concerned offices, such as BIR, GSIS, PhilHealth, Pag-IBIG, CSC, and other agencies/entities on the implementation of policies and guidelines relevant to personnel.</p> <p>Compensation and Benefits a. Compute and submit to SDO applicable personnel benefits for processing, funding, and release (e.g. maternity benefits, step increment, salary differentials, overtime pay, proportional vacation pay, etc) b. Monitor and prepare notices for step increments and adjustments of school personnel and submit to HRMO for checking and verification c. Process retirement/separation benefits of school personnel for indorsement by the school head to the SDO</p> <p>Other HR-related functions a. Update school personnel of the latest HR-related policies b. Develop and present to the school head/HRMO innovative strategies in improving HR practice in the school c. Assist the school head in performance management, rewards and recognition, and learning development policies and practices implementation in the school</p>

KEY RESULT AREAS	DUTIES AND RESPONSIBILITIES
Property Custodianship	<ul style="list-style-type: none"> d. Prepare and submit HR-related reports to school head/HRMO e. Coordinate regularly with the HRMO in the implementation of HR policies and guidelines f. Facilitate submission and approval by the SDS of Permit to Study/Practice of Profession, Authority to Travel, and other school requests for school personnel.
Property Custodianship	<ul style="list-style-type: none"> a. Facilitate procurement of supplies, materials, equipment, etc of the school based on approved SIP/AIP or as directed by the school head. b. Ensure that supplies, materials, equipment, textbooks, and other learning resource materials are stored properly in a secured facility. c. Keep an updated inventory of all supplies, materials, equipment, textbooks, and other learning resource materials. d. Issue supplies, materials, equipment, textbooks, and other learning resource materials to requesting teaching and non-teaching personnel of the school. e. Prepare and submit reports on all property accountability of the school.
General Administrative Support	<ul style="list-style-type: none"> a. Assist the school head in the preparation of School Form 7 (SF 7)/loading of teachers. b. Assist the school planning team in the preparation of SIP/AIP. c. Provide general administrative support to school head and teachers like reproduction of learning materials, encoding of reports, preparation of documents, etc. d. Perform other functions as may be assigned by the School Head.
Financial Management	<ul style="list-style-type: none"> a) Assist the School Head on the preparation of the following documents such as but not limited to: <ul style="list-style-type: none"> • Cash disbursement register • Authority to debit/credit account • Liquidation reports including supporting documents b) For IUs, assist the School Head on the preparation of required reports from COA, DBM, and other oversight agencies. c) Facilitate submission of all financial documents to the SDO and/or bank, if necessary. d) Provide assistance to other financial-related task of the School Head. e) Perform other functions as may be assigned by the School Head.

Note: Items 5.2 and 5.3 of the Department of Budget and Management (DBM) Budget Circular No. 2004-3 Conversion of Positions Performing Staff/Non-Technical Functions (copy attached, for ready reference), essentially provides that positions allocated to the new position titles may be assigned any combination of the duties and responsibilities of the previous position titles (including the AO I) such as AO I, Human Resource Management Officer I (HRMO I), Information Officer I (IO I), Public Relations Officer I (PRO I), Budget Officer I (BO I), and others. Please note that the scope of supervision and jurisdiction of an AO II at the school level is determined by the duties and functions assigned by the Principal/School Head (for Elementary/ Junior High School) or Assistant Principal for Operations and Learner Support (for Senior High School).

	JOB DESCRIPTION	JD No. _____ Revision Code: _____
Department of Education	Project Development Officer I	11
Position Title	None	School
Parenthetical Title	Elementary School or Junior High School	None
Unit	School head	None
Reports to	None	None
Positions Supervised	None	None
JOB SUMMARY		
Under the direct supervision of the School Head, the position is responsible for facilitating the implementation of the various programs, projects, and activities initiated by the School or mandated by the DepEd Central Office at the School level. The position is expected to perform tasks or roles related to program management and implementation, coordination, partnership, and advocacy in the school.		
QUALIFICATION STANDARDS		
A. CSC Prescribed Qualifications		
Education	Bachelor's degree relevant to the job	
Experience	None required	
Eligibility	Career Service Professional (Second Level Eligibility)	
Trainings	None required	

Key Result Areas	Duties and Responsibilities
<p>Program Management and Implementation</p>	<ol style="list-style-type: none"> 1. Facilitate the overall preparation and conduct of programs, projects, and activities under the direct supervision of the School Head: <ol style="list-style-type: none"> a. Prepare and submit a plan to execute the programs, projects, and activities at the School level anchored on DepEd policies and guidelines b. Consolidate the programs, projects, and activities to be conducted on a School-based Calendar c. Coordinate with concerned School personnel for the required support, resources, and documentary requirements d. Facilitate and monitor the conduct of program, projects, and activities in the School and regularly report to the School Head about the status of implementation e. Collect, consolidate, and provide a basic analysis of data related to the implementation of the programs, projects, and activities f. Prepare and submit relevant reports 2. Provide support to the School Planning Team (SPT) in the preparation and implementation of School plans.
<p>Program Coordination and Partnerships</p>	<ol style="list-style-type: none"> 1. Coordinate with concerned personnel from the Schools Division Office for the implementation of programs, projects, and activities 2. Assist in mobilizing the support of the School community and other stakeholders in implementing the programs 3. Prepare communications and correspondence to the concerned School stakeholders
<p>Advocacy</p>	<ol style="list-style-type: none"> 1. Disseminate advocacy resource materials to increase the awareness and understanding of the School community on the programs
<p>Secondary Duties</p>	<ol style="list-style-type: none"> 1. As may be assigned by the Supervisor

GUIDE IN THE CLUSTERING OF SCHOOLS

School is an educational institution, private and public, undertaking educational operation with a specific age-group of pupils or students pursuing defined studies at defined levels, receiving instruction from teachers, usually located in a building or a group of buildings in a particular physical or cyber site.¹

The Department of Education (DepEd) recognizes the need for additional non-teaching personnel at the school level to address the workload distribution in schools and to unload teachers from performing tasks outside the teaching and learning process. This is for our teachers to focus on their primary mandate and the core business of the Department which is teaching.

Due to the limited number of approved non-teaching items at the school level, they will be deployed through clustering of schools within the Schools Division Office and/or Municipality to provide the necessary support to the schools. A cluster of school is a group of schools which are geographically close and accessible to each other. This is an interim strategy to help more schools as we work on other school plantilla positions to continuously unload teachers of non-teaching tasks.

General Instructions:

- The SDO shall be primarily responsible for identifying the schools in a cluster.
- This guide is applicable to AOC II items created since FY 2020.

Parameters for clustering of schools:

- Schools without existing non-teaching personnel based on the latest Personal Services Itemization and Plantilla of Personnel (PSIPOP);
- Proximity of the schools to be clustered should also be considered. In identifying the schools to be clustered, the two to three schools that are geographically adjacent and located within the same school district shall be the priority in clustering; and
- Whenever applicable, schools without existing principal item.

Reporting and Performance Assessment

1. The SDO shall identify the school where the non-teaching personnel will have longer reporting hours. The School Head of the said school shall rate these personnel for the purposes of RPMs.
2. The SDO shall devise a mechanism/strategy for the reporting schedule of the non-teaching personnel to his/her assigned cluster of schools.

¹ Republic Act 9155, Governance of Basic Education Act of 2001

**DEPARTMENT OF EDUCATION
DEPLOYMENT REPORT OF SCHOOL-BASED NON-TEACHING POSITIONS
FY 2023**

Region:
Division:

Plantilla Number	Position (AO II/PDO I)	School 1		School 2		School 3		Remarks
		ID	Name	ID	Name	ID	Name	

INSTRUCTIONS:

1. Ensure that the AO II and PDO I is assigned to school and doing school-related tasks.
2. Only schools identified in the list should be given AO II and PDO I item.
3. If deviation from the list was made, kindly provide the reasons in the remarks column (include the school ID and school name of the original school), and;
4. Ensure the following: a) allocation of the divisions are match with the allocation on the list of school (Annex B), b) accuracy and completeness of the report before submitting to RO, and;
c) excel file of report was submitted to the Regional Office on or before December 01, 2023.

Prepared and Reviewed by:

Certified Correct:

HRM Officer

Schools Division Superintendent

DEPARTMENT OF EDUCATION
DEPLOYMENT REPORT OF SCHOOL-BASED NON-TEACHING POSITIONS
FY 2023

Region: Division	Plantilla Number	Positions (AO II/FDO I)	School 1		School 2		School 3		Remarks
			ID	NAME	ID	NAME	ID	NAME	
TOTAL									

INSTRUCTIONS:


1. Combine all SDOs submission/report in this template
2. Ensure the following: a) allocation of the divisions are match with the list of schools (Annex B), b) accuracy and completeness of the report before submitting to CO, c) excel file of report was submitted to BPROD-SED through support.nsp@deped.gov.ph on or before December 07, 2023.

Prepared and Reviewed:

Administrative Officer

Noted by:

Regional Director


 <p>Department of Education</p>	<p style="text-align: center;">JOB DESCRIPTION</p>	<p style="text-align: center;">JD No. _____</p> <p style="text-align: right;">Revision Code: _____</p>
<p>Position Title</p> <p>Parentetical Title</p> <p>Unit</p> <p>Reports to</p> <p>Positions Supervised</p>		
JOB SUMMARY		
<p>Under the direct supervision of the School Head, the position is responsible for facilitating the implementation of the various programs, projects, and activities initiated by the School or mandated by the DepEd Central Office at the School level. The position is expected to perform tasks or roles related to program management and implementation, coordination, partnership, and advocacy in the school.</p>		
QUALIFICATION STANDARDS		
A. CSC Prescribed Qualifications		
Education	Bachelor's degree relevant to the job	
Experience	None required	
Eligibility	Career Service Professional (Second Level Eligibility)	
Trainings	None required	

Key Result Areas	Duties and Responsibilities
<p>Program Management and Implementation</p>	<ol style="list-style-type: none"> 1. Facilitate the overall preparation and conduct of programs, projects, and activities under the direct supervision of the School Head: <ol style="list-style-type: none"> a. Prepare and submit a plan to execute the programs, projects, and activities at the School level anchored on DepEd policies and guidelines b. Consolidate the programs, projects, and activities to be conducted on a School-based Calendar c. Coordinate with concerned School personnel for the required support, resources, and documentary requirements d. Facilitate and monitor the conduct of program, projects, and activities in the School and regularly report to the School Head about the status of implementation e. Collect, consolidate, and provide a basic analysis of data related to the implementation of the programs, projects, and activities f. Prepare and submit relevant reports 2. Provide support to the School Planning Team (SPT) in the preparation and implementation of School plans.
<p>Program Coordination and Partnerships</p>	<ol style="list-style-type: none"> 1. Coordinate with concerned personnel from the Schools Division Office for the implementation of programs, projects, and activities 2. Assist in mobilizing the support of the School community and other stakeholders in implementing the programs 3. Prepare communications and correspondence to the concerned School stakeholders
<p>Advocacy</p>	<ol style="list-style-type: none"> 1. Disseminate advocacy resource materials to increase the awareness and understanding of the School community on the programs
<p>Secondary Duties</p>	<ol style="list-style-type: none"> 1. As may be assigned by the Supervisor

**Allocation of Non-Teaching Positions by Division and By Level of Education
FY 2023**

Region/Division	Administrative Officer II		Project Development Officer I		Grand Total
	ES	JHS	ES	JHS	
Region VIII	390	7	71	2	470
Baybay City	5	0	1	0	6
Biliran	9	0	4	0	13
Borongan City	4	0	1	0	5
Calbayog City	14	0	4	0	18
Catbalogan City	5	0	2	0	7
Eastern Samar	66	1	4	0	71
Leyte	87	0	26	0	113
Maasin City	3	0	1	1	5
Northern Samar	77	3	9	1	90
Ormoc City	8	0	7	0	15
Samar (Western Samar)	83	1	5	0	89
Southern Leyte	29	2	1	0	32
Tacloban City	0	0	6	0	6


Prepared by:


JERIC FRANCIS C. LLANTO
 PDO II, BHRD-SED


Certified correct:


DEXTER N. PANTE
 Chief, BHRD-SED

Noted by:


ATTY. RESTY C. OSIAS, LL.M., CESO IV
 Director IV

Approved:



GLORIA JUMAMIL-MERCADO
 Undersecretary
 Human Resource and
 Organizational Development

Bureau of Human Resource and Organizational Development


FY 2023 Deployment of Administrative Officer II
List of Schools - Elementary

Level	Region	Division	District	School ID	School Name
ES	Region VIII	Baybay City	Baybay I	121080	Buenavista Elementary School
ES	Region VIII	Baybay City	Baybay I	121091	Monteverde Elementary School
ES	Region VIII	Baybay City	Baybay I	121093	Sta. Cruz Elementary School
ES	Region VIII	Baybay City	Baybay III	121119	Jaena Elementary School
ES	Region VIII	Baybay City	Baybay IV	121146	Maybog Elementary School
ES	Region VIII	Biliran	Almeria	120772	Tamarindo ES
ES	Region VIII	Biliran	Cabucgayan	120794	Pawikan ES
ES	Region VIII	Biliran	Caibiran	120807	Looc ES
ES	Region VIII	Biliran	Caibiran	120809	Manlabang ES
ES	Region VIII	Biliran	Kawayan	120828	Balacson ES
ES	Region VIII	Biliran	Maripipi	120848	Binalayan ES
ES	Region VIII	Biliran	Maripipi	120850	Canduhao ES
ES	Region VIII	Biliran	Maripipi	120851	Casibang ES
ES	Region VIII	Biliran	Naval South	120881	Villaconsuelo ES
ES	Region VIII	Borongan City	Borongan East	122365	Songco Elementary School
ES	Region VIII	Borongan City	Borongan North	122371	Bayobay Elementary School
ES	Region VIII	Borongan City	Borongan North	122386	San Pablo Elementary School
ES	Region VIII	Borongan City	Borongan South	122394	Baras ES
ES	Region VIII	Calbayog City	Calbayog District I	124000	Pinamurotan Elementary School
ES	Region VIII	Calbayog City	Calbayog District I	124024	Salvacion Elementary School
ES	Region VIII	Calbayog City	Calbayog District II	124005	Cacaransan Elementary School
ES	Region VIII	Calbayog City	Calbayog District IV	124105	Palanogan Oriental Elementary School
ES	Region VIII	Calbayog City	Calbayog District V	124030	Anislag Elementary School
ES	Region VIII	Calbayog City	Calbayog District V	124084	Calilihan Elementary School
ES	Region VIII	Calbayog City	Calbayog District V	124091	Dinawacan Elementary School
ES	Region VIII	Calbayog City	Calbayog District V	124092	Gasdo Elementary School
ES	Region VIII	Calbayog City	Calbayog District V	124100	Mancol Elementary School
ES	Region VIII	Calbayog City	Calbayog District V	124114	Tanval Elementary School
ES	Region VIII	Calbayog City	Oquendo District I	124056	Cabatuan Elementary School
ES	Region VIII	Calbayog City	Oquendo District I	124098	Libertad Elementary School
ES	Region VIII	Calbayog City	Tinambacan District I	124046	Salhag Elementary School
ES	Region VIII	Calbayog City	Tinambacan District III	124142	Tinaplacan Elementary School
ES	Region VIII	Catbalogan City	Catbalogan I	123395	Cagutian Elementary School
ES	Region VIII	Catbalogan City	Catbalogan I	123403	Palanyogon Elementary School
ES	Region VIII	Catbalogan City	Catbalogan III	123399	Libas Elementary School
ES	Region VIII	Catbalogan City	Catbalogan V	123418	Bagongon Elementary School
ES	Region VIII	Catbalogan City	Catbalogan V	123424	Cinco Elementary School
ES	Region VIII	Eastern Samar	Arteche	122328	Bigo Elementary School
ES	Region VIII	Eastern Samar	Arteche	122330	Cagsalay Elementary School
ES	Region VIII	Eastern Samar	Arteche	122333	Casidman Elementary School
ES	Region VIII	Eastern Samar	Arteche	122339	Tibalawon Elementary School
ES	Region VIII	Eastern Samar	Arteche	192501	Inayawan Elementary School
ES	Region VIII	Eastern Samar	Balangiga-Lawaan	122351	Maybunga Elementary School
ES	Region VIII	Eastern Samar	Balangiga-Lawaan	122354	Sta. Rosa Elementary School
ES	Region VIII	Eastern Samar	Balangkayan	122610	Caisawan Elementary School
ES	Region VIII	Eastern Samar	Balangkayan	122614	Cantubi Elementary School
ES	Region VIII	Eastern Samar	Balangkayan	122631	Talisay Elementary School
ES	Region VIII	Eastern Samar	Can-Avid	122410	Boco Elementary School
ES	Region VIII	Eastern Samar	Can-Avid	122423	Pandol Elementary School
ES	Region VIII	Eastern Samar	Can-Avid	122425	Salvacion Elementary School
ES	Region VIII	Eastern Samar	Can-Avid	122426	Solong Elementary School
ES	Region VIII	Eastern Samar	Dolores I	122438	San Pascual Elementary School
ES	Region VIII	Eastern Samar	Dolores I	122442	Sto. Nino Elementary School
ES	Region VIII	Eastern Samar	Dolores I	122443	Tamsion Primary School

Prepared by:


Dexter N. Pardo
Chief, BHRD-SED

Noted by:

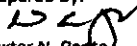

Atty. Resty C. Gaslas, LL.M., CESO VI
Director IV, BHRD


Approved by:


Gloria Umami Mercado
Undersecretary, HROD

FY 2023 Deployment of Administrative Officer II
List of Schools - Elementary

Level	Region	Division	District	School ID	School Name
ES	Region VIII	Eastern Samar	Dolores I	192517	Caybane Primary School
ES	Region VIII	Eastern Samar	Dolores II	122447	Cabago-an Elementary School
ES	Region VIII	Eastern Samar	Dolores II	122452	Gap-ang Elementary School
ES	Region VIII	Eastern Samar	Dolores II	122468	Sta. Catalina Elementary
ES	Region VIII	Eastern Samar	Dolores II	122472	Villahermosa Elementary School
ES	Region VIII	Eastern Samar	Dolores II	192520	Ipil Elementary School
ES	Region VIII	Eastern Samar	General Macarthur-Hernani	122478	Calutan Primary School
ES	Region VIII	Eastern Samar	General Macarthur-Hernani	122487	Limbujan Primary School
ES	Region VIII	Eastern Samar	General Macarthur-Hernani	122488	Macapagal Primary School
ES	Region VIII	Eastern Samar	General Macarthur-Hernani	122489	Magsaysay Primary School
ES	Region VIII	Eastern Samar	General Macarthur-Hernani	122494	Quezon Primary School
ES	Region VIII	Eastern Samar	General Macarthur-Hernani	122495	Quirino Primary School
ES	Region VIII	Eastern Samar	General Macarthur-Hernani	122505	Vigan Elementary School
ES	Region VIII	Eastern Samar	General Macarthur-Hernani	192502	Inu-olanguhan Primary School
ES	Region VIII	Eastern Samar	Guiuan East	122521	Campoyong Elementary School
ES	Region VIII	Eastern Samar	Guiuan South	122557	Bitaugan Elementary School
ES	Region VIII	Eastern Samar	Guiuan South	122558	Cagusu-an Elementary School
ES	Region VIII	Eastern Samar	Guiuan South	122563	Habag Elementary School
ES	Region VIII	Eastern Samar	Guiuan South	122564	Inapulangan Elementary School
ES	Region VIII	Eastern Samar	Jipapad	122572	Cagmanaba Elementary School
ES	Region VIII	Eastern Samar	Jipapad	122573	Casapa Elementary School
ES	Region VIII	Eastern Samar	Jipapad	122576	Jiwaran Elementary School
ES	Region VIII	Eastern Samar	Jipapad	122578	Magsaysay Elementary School
ES	Region VIII	Eastern Samar	Jipapad	122580	Recare Elementary School
ES	Region VIII	Eastern Samar	Jipapad	122581	Roxas Elementary School
ES	Region VIII	Eastern Samar	Llorente	122587	Barobo Elementary School
ES	Region VIII	Eastern Samar	Llorente	122589	Can-ato Elementary School
ES	Region VIII	Eastern Samar	Maslog	122446	Bulawan Elementary School
ES	Region VIII	Eastern Samar	Maslog	122449	Carayacay Elementary School
ES	Region VIII	Eastern Samar	Maslog	122461	Malobago Primary School
ES	Region VIII	Eastern Samar	Maslog	122462	Maputi Elementary School
ES	Region VIII	Eastern Samar	Maslog	122466	San Miguel Elementary School
ES	Region VIII	Eastern Samar	Maslog	122467	San Roque Elementary School
ES	Region VIII	Eastern Samar	Maslog	122471	Tugas Elementary School
ES	Region VIII	Eastern Samar	Maslog	192516	Libertad Primary School
ES	Region VIII	Eastern Samar	Maydolong	122613	Canloterio Elementary School
ES	Region VIII	Eastern Samar	Mercedes	122532	Anuron Elementary School
ES	Region VIII	Eastern Samar	Mercedes	122539	Cabunga-an Primary School
ES	Region VIII	Eastern Samar	Oras East	122632	Bagacay Elementary School
ES	Region VIII	Eastern Samar	Oras East	122640	Kalaw Elementary School
ES	Region VIII	Eastern Samar	Quinapundan	122680	Mabini Elementary School
ES	Region VIII	Eastern Samar	Quinapundan	122688	Sta. Margarita Elementary School
ES	Region VIII	Eastern Samar	Quinapundan	192503	San Isidro Elementary School
ES	Region VIII	Eastern Samar	Salcedo II	122704	Alog Elementary School
ES	Region VIII	Eastern Samar	San Julian	122725	Layog Primary School
ES	Region VIII	Eastern Samar	San Policarpo	122735	Bangon Elementary School
ES	Region VIII	Eastern Samar	San Policarpo	122741	Pangpang Elementary School
ES	Region VIII	Eastern Samar	Sulat	122749	Mabini Elementary School
ES	Region VIII	Eastern Samar	Taft	122773	San Pablo Elementary School
ES	Region VIII	Leyte	Abuyog East	191542	Mag-atubang Elementary School
ES	Region VIII	Leyte	Abuyog North	120908	Barayong Elementary School
ES	Region VIII	Leyte	Abuyog North	120911	Dingle Elementary School
ES	Region VIII	Leyte	Abuyog South	120925	Combis Elementary School
ES	Region VIII	Leyte	Abuyog South	120926	Hampipila Elementary School

Prepared by:

Dexter N. Parke
Chief, BHROD-SED

Noted by:

Atty. Resty C. Osas, ILM., CESO VI
Director IV, BHROD

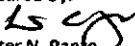
Approved by:

Gloria Tamami Mercado
Undersecretary, HROD

FY 2023 Deployment of Administrative Officer II
List of Schools - Elementary

Level	Region	Division	District	School ID	School Name
ES	Region VIII	Leyte	Abuyog South	120933	New Taligue Elementary School
ES	Region VIII	Leyte	Alangalang I	120953	Pepita Elementary School
ES	Region VIII	Leyte	Alangalang II	120961	Andres C. Yu Sr. Memorial Elementary School
ES	Region VIII	Leyte	Alangalang II	120969	Hubang Elementary School
ES	Region VIII	Leyte	Alangalang II	120970	Hupit Elementary School
ES	Region VIII	Leyte	Alangalang II	120972	Lukay Elementary School
ES	Region VIII	Leyte	Albuera South	120995	Antipolo Elementary School
ES	Region VIII	Leyte	Albuera South	121000	Mahayahay Elementary School
ES	Region VIII	Leyte	Babatngon	121011	Lukay Primary School
ES	Region VIII	Leyte	Babatngon	121014	Naga-asan Elementary School
ES	Region VIII	Leyte	Barugo I	121029	Cabarasan Primary School
ES	Region VIII	Leyte	Bato	121070	Marcelo Elementary School
ES	Region VIII	Leyte	Bato	121075	Tabunok Elementary School
ES	Region VIII	Leyte	Burauen North	121153	Buenavista Elementary School
ES	Region VIII	Leyte	Burauen North	121157	Cadahunan Elementary School
ES	Region VIII	Leyte	Burauen North	121172	San Pablo Elementary School
ES	Region VIII	Leyte	Burauen South	121182	Belibol Primary School
ES	Region VIII	Leyte	Burauen South	121197	Lusad Elementary School
ES	Region VIII	Leyte	Burauen South	121201	Patag Elementary School
ES	Region VIII	Leyte	Calubian North	121221	Villalon Central School
ES	Region VIII	Leyte	Calubian South	121228	Malobago Elementary School
ES	Region VIII	Leyte	Calubian South	121234	Villanueva Elementary School
ES	Region VIII	Leyte	Capoocan	121244	Libertad Elementary School
ES	Region VIII	Leyte	Carigara I	121257	Caghalo Elementary School
ES	Region VIII	Leyte	Carigara II	121271	Camansi Elementary School
ES	Region VIII	Leyte	Dagami North	121295	Hinabuyan Elementary School
ES	Region VIII	Leyte	Dagami North	121303	Rizal Elementary School
ES	Region VIII	Leyte	Dagami North	121306	Tagkip Elementary School
ES	Region VIII	Leyte	Dagami North	121307	Victoria Primary School
ES	Region VIII	Leyte	Dagami South	121317	Ormocay Elementary School
ES	Region VIII	Leyte	Hilongos North	121356	Bagumbayan Elementary School
ES	Region VIII	Leyte	Hilongos North	121358	Imelda Elementary School
ES	Region VIII	Leyte	Hilongos North	121373	Tagnate Elementary School
ES	Region VIII	Leyte	Hilongos North	121375	Utan Elementary School
ES	Region VIII	Leyte	Hilongos South	121376	Agutayan Elementary School
ES	Region VIII	Leyte	Hilongos South	121386	Hitudpan Elementary School
ES	Region VIII	Leyte	Hilongos South	121390	Pontod Elementary School
ES	Region VIII	Leyte	Hilongos South	121396	Tuguipa Elementary School
ES	Region VIII	Leyte	Hindang	121409	Katipunan Elementary School
ES	Region VIII	Leyte	Hindang	121411	Mabagon Elementary School
ES	Region VIII	Leyte	Inopacan	121417	Caminto Elementary School
ES	Region VIII	Leyte	Inopacan	121427	Macagoco Elementary School
ES	Region VIII	Leyte	Inopacan	121428	Maljo-Jubasan Elementary School
ES	Region VIII	Leyte	Isabel	121438	Binog Elementary School
ES	Region VIII	Leyte	Jaro II	121475	Daro Elementary School
ES	Region VIII	Leyte	Javier	121492	Abuyogay Elementary School
ES	Region VIII	Leyte	Javier	121506	Manarug Primary School
ES	Region VIII	Leyte	Javier	121513	Sta. Cruz Elementary School
ES	Region VIII	Leyte	Kananga II	121553	Sto. Nino Elementary School
ES	Region VIII	Leyte	Leyte II	121588	Bagaba-o Primary School
ES	Region VIII	Leyte	Leyte II	121603	Palid I Elementary School
ES	Region VIII	Leyte	Macarthur	121623	Olmedo Elementary School
ES	Region VIII	Leyte	Macarthur	191556	Burabod Primary School
ES	Region VIII	Leyte	Mahaplag	121631	Hiluctogan Elementary School

Prepared by:


Dexter N. Paale
Chief, BHRD-SED

Noted by:


Atty. Resty C. Orlas, LL.M., CESO VI
Director IV, BHRD

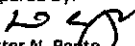
Approved by:


Gloriamaria Mercado
Undersecretary, HRD


FY 2023 Deployment of Administrative Officer II
List of Schools - Elementary

Level	Region	Division	District	School ID	School Name
ES	Region VIII	Leyte	Matag-Ob	121660	Cansoso Elementary School
ES	Region VIII	Leyte	Merida	121727	Mahalit Elementary School
ES	Region VIII	Leyte	Merida	121734	San Jose Elementary School
ES	Region VIII	Leyte	Palo II	121754	Cangumbang Elementary School
ES	Region VIII	Leyte	Palompon North	121768	Hinagbuan Elementary School
ES	Region VIII	Leyte	Palompon North	121773	Palompon North Central School
ES	Region VIII	Leyte	Palompon North	121775	San Joaquin Elementary School
ES	Region VIII	Leyte	Palompon North	121783	Tinubdan Elementary School
ES	Region VIII	Leyte	Palompon South	121785	Belen Primary School
ES	Region VIII	Leyte	Palompon South	121794	Cruz Elementary School
ES	Region VIII	Leyte	Palompon South	121798	Mazawalo Elementary School
ES	Region VIII	Leyte	Pastrana	121814	Colawen Elementary School
ES	Region VIII	Leyte	Pastrana	121826	Sapsap Elementary School
ES	Region VIII	Leyte	San Isidro	121832	Bunacan Elementary School
ES	Region VIII	Leyte	San Isidro	121835	E. Labucay Primary School
ES	Region VIII	Leyte	San Isidro	191512	Danao Elementary School
ES	Region VIII	Leyte	San Miguel	121866	Santol Elementary School
ES	Region VIII	Leyte	Tabango North	121891	Sambulawan Elementary School
ES	Region VIII	Leyte	Tabango South	121901	Inangatan Elementary School
ES	Region VIII	Leyte	Tabontabon	121916	San Pablo Elementary School
ES	Region VIII	Leyte	Tanauan I	121924	Catmon Elementary School
ES	Region VIII	Leyte	Tanauan I	121931	Talolora Elementary School
ES	Region VIII	Leyte	Tanauan I	121933	Tugop Elementary School
ES	Region VIII	Leyte	Tanauan I	191520	Ada Primary School
ES	Region VIII	Leyte	Tanauan II	121935	Camire Elementary School
ES	Region VIII	Leyte	Tolosa	121947	Canmogsay Elementary School
ES	Region VIII	Leyte	Tunga	121960	Balire Elementary School
ES	Region VIII	Leyte	Villaba North	191531	San Francisco Elementary School
ES	Region VIII	Maasin City	Maasin City II	238002	Sta. Rosa Multigrade School
ES	Region VIII	Maasin City	Maasin City III	122139	Manhilo ES
ES	Region VIII	Maasin City	Maasin City IV	122168	Nonok Norte ES
ES	Region VIII	Northern Samar	Bobon	122805	Casapinitan Elementary
ES	Region VIII	Northern Samar	Capul	122819	Aguin ES
ES	Region VIII	Northern Samar	Capul	122822	Dalaquit Elem School
ES	Region VIII	Northern Samar	Capul	122823	Diraya ES
ES	Region VIII	Northern Samar	Capul	122830	Talugaan PS
ES	Region VIII	Northern Samar	Catarman I	122858	Liberty Elementary School
ES	Region VIII	Northern Samar	Catarman II	122847	Gilalan-agan ES
ES	Region VIII	Northern Samar	Catubig I	122890	P. Rebadulla ES
ES	Region VIII	Northern Samar	Catubig I	122894	Viena Maria PS
ES	Region VIII	Northern Samar	Catubig II	122908	Osang ES
ES	Region VIII	Northern Samar	Gamay I	122930	Libertad ES
ES	Region VIII	Northern Samar	Gamay II	122933	Malidong ES
ES	Region VIII	Northern Samar	Laoang I	122945	Sangcol ES
ES	Region VIII	Northern Samar	Laoang I	122946	Son-og ES
ES	Region VIII	Northern Samar	Laoang III	122977	Cagdara-o ES
ES	Region VIII	Northern Samar	Lapinig	122990	Alang-alang ES
ES	Region VIII	Northern Samar	Lapinig	123000	Palanas elementary school
ES	Region VIII	Northern Samar	Lapinig	123001	Pio Del Pilar ES
ES	Region VIII	Northern Samar	Las Navas I	123009	CUENCO ES
ES	Region VIII	Northern Samar	Las Navas I	123017	Guyo ES
ES	Region VIII	Northern Samar	Las Navas I	123021	L. Empon ES
ES	Region VIII	Northern Samar	Las Navas I	123022	Lakandula Elementary School
ES	Region VIII	Northern Samar	Las Navas I	123027	Mabini ES

Prepared by:


Dexter N. Parite
Chief, BHRD-SED

Noted by:


Atty. Resty C. Ocas, LL.M., CESO VI
Director IV, BHRD

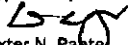
Approved by:


Gloria M. Mercado
Undersecretary, HROD


FY 2023 Deployment of Administrative Officer II
List of Schools - Elementary

Level	Region	Division	District	School ID	School Name
ES	Region VIII	Northern Samar	Las Navas I	123028	Mc Arthur ES
ES	Region VIII	Northern Samar	Las Navas I	123032	Osmeña PS
ES	Region VIII	Northern Samar	Las Navas I	123033	Paco ES
ES	Region VIII	Northern Samar	Las Navas I	123034	Poponton Elementary School
ES	Region VIII	Northern Samar	Las Navas I	123038	Rizal ES
ES	Region VIII	Northern Samar	Las Navas I	123040	Rufino Elementary School
ES	Region VIII	Northern Samar	Las Navas I	123054	Victory Elementary School
ES	Region VIII	Northern Samar	Las Navas II	123013	Enoman ES
ES	Region VIII	Northern Samar	Las Navas II	123015	F. Robis PS
ES	Region VIII	Northern Samar	Las Navas II	123018	H. Jolejole ES
ES	Region VIII	Northern Samar	Las Navas II	123020	Imelda Elementary School
ES	Region VIII	Northern Samar	Las Navas II	123029	Magsaysay ES
ES	Region VIII	Northern Samar	Las Navas II	123035	Quezon Elementary
ES	Region VIII	Northern Samar	Las Navas II	123036	Quirino Elementary School
ES	Region VIII	Northern Samar	Las Navas II	123045	San Francisco Elementary School
ES	Region VIII	Northern Samar	Las Navas II	123048	San Jose ES
ES	Region VIII	Northern Samar	Las Navas II	123049	San Miguel Elementary School
ES	Region VIII	Northern Samar	Lavezares I	123067	Macarthur ES
ES	Region VIII	Northern Samar	Lavezares II	123056	Bani Elementary School
ES	Region VIII	Northern Samar	Lope De Vega	123094	New Somoroy PS
ES	Region VIII	Northern Samar	Lope De Vega	123095	Old Somoroy ES
ES	Region VIII	Northern Samar	Lope De Vega	123097	Paguite ES
ES	Region VIII	Northern Samar	Lope De Vega	123099	Sampaguita PS
ES	Region VIII	Northern Samar	Lope De Vega	123101	San Jose ES
ES	Region VIII	Northern Samar	Lope De Vega	123102	San Miguel Elementary School
ES	Region VIII	Northern Samar	Mapanas	123111	Quezon ES
ES	Region VIII	Northern Samar	Mondragon I	123133	San Isidro Primary School
ES	Region VIII	Northern Samar	Mondragon I	123135	San Juan Elementary School
ES	Region VIII	Northern Samar	Mondragon II	123120	De Maria Elementary School
ES	Region VIII	Northern Samar	Palapag I	123143	Bukid PS
ES	Region VIII	Northern Samar	Palapag I	123154	Mapno ES
ES	Region VIII	Northern Samar	Palapag II	123140	Bagacay ES
ES	Region VIII	Northern Samar	Palapag II	123148	Canonghan Elementary School
ES	Region VIII	Northern Samar	Pambujan II	123174	Don Sixto Balanquit Elementary School
ES	Region VIII	Northern Samar	Pambujan II	123175	Dona Anecita ES
ES	Region VIII	Northern Samar	Rosario	123192	Jamo-og ES
ES	Region VIII	Northern Samar	Rosario	193004	R.F. Tobes Mem. School
ES	Region VIII	Northern Samar	San Isidro	123218	Sto. Nino Elementary School
ES	Region VIII	Northern Samar	San Vicente	123248	Sangputan ES
ES	Region VIII	Northern Samar	San Vicente	123249	Sila ES
ES	Region VIII	Northern Samar	Silvino Lubos	123251	Balud ES
ES	Region VIII	Northern Samar	Silvino Lubos	123252	Cababayogan PS
ES	Region VIII	Northern Samar	Silvino Lubos	123253	Cabonga ES
ES	Region VIII	Northern Samar	Silvino Lubos	123254	CAGDAO ES
ES	Region VIII	Northern Samar	Silvino Lubos	123255	Caghilot ES
ES	Region VIII	Northern Samar	Silvino Lubos	123256	Camanggaran PS
ES	Region VIII	Northern Samar	Silvino Lubos	123257	Camayaan ES
ES	Region VIII	Northern Samar	Silvino Lubos	123259	Deit De Turag Elementary School
ES	Region VIII	Northern Samar	Silvino Lubos	123260	Gebonawan Elementary School
ES	Region VIII	Northern Samar	Silvino Lubos	123262	Gicbo-An PS
ES	Region VIII	Northern Samar	Silvino Lubos	123263	Giguitan ES
ES	Region VIII	Northern Samar	Silvino Lubos	123265	Giparayan de Turag ES
ES	Region VIII	Northern Samar	Silvino Lubos	123267	San Isidro Elementary School
ES	Region VIII	Northern Samar	Victoria	123276	Libertad ES

Prepared by:


Dexter N. Palto
Chief, BHRD-SED

Noted by:


Atty. Resty C. Oñas, LL.M., CESO VI
Director IV, BHRD

Approved by:


Gloria Unamila Mercado
Undersecretary, HROD

FY 2023 Deployment of Administrative Officer II
List of Schools - Elementary

Level	Region	Division	District	School ID	School Name
ES	Region VIII	Ormoc City	Ormoc II	124165	Mahayahay Elementary School
ES	Region VIII	Ormoc City	Ormoc IV	124187	Nueva Vista Elementary School
ES	Region VIII	Ormoc City	Ormoc VI	124171	Balion Elementary School
ES	Region VIII	Ormoc City	Ormoc VI	124172	Dr. H. Serafica Elementary School (Bayog)
ES	Region VIII	Ormoc City	Ormoc VI	124174	Cabato-an Elementary School
ES	Region VIII	Ormoc City	Ormoc VI	124179	Hibunaon Elementary School
ES	Region VIII	Ormoc City	Ormoc VI	124181	Juaton Elementary School
ES	Region VIII	Ormoc City	Ormoc VI	124217	Nasunogan Elementary School
ES	Region VIII	Samar (Western Samar)	Almagro	123290	Imelda Elementary School
ES	Region VIII	Samar (Western Samar)	Almagro	123296	Marasbaras ES
ES	Region VIII	Samar (Western Samar)	Almagro	501934	Kerikiti Integrated School
ES	Region VIII	Samar (Western Samar)	Basey I	123303	Balante Elementary School
ES	Region VIII	Samar (Western Samar)	Basey I	123311	Burabod ES
ES	Region VIII	Samar (Western Samar)	Basey I	123319	Manlilinab ES
ES	Region VIII	Samar (Western Samar)	Basey II	123350	Roxas Elementary School
ES	Region VIII	Samar (Western Samar)	Basey II	193539	Lanaga Elementary School
ES	Region VIII	Samar (Western Samar)	Calbiga	123361	Borong Elementary School
ES	Region VIII	Samar (Western Samar)	Calbiga	123363	Buluan Elem. School
ES	Region VIII	Samar (Western Samar)	Calbiga	123370	Daligan Elementary School
ES	Region VIII	Samar (Western Samar)	Daram I	123448	Cabac Elementary School
ES	Region VIII	Samar (Western Samar)	Daram I	123459	Pondang Elementary School
ES	Region VIII	Samar (Western Samar)	Daram I	123463	San Antonio Elementary School
ES	Region VIII	Samar (Western Samar)	Daram I	501918	Astorga Integrated School
ES	Region VIII	Samar (Western Samar)	Daram II	123479	Casab-ahan Elementary School
ES	Region VIII	Samar (Western Samar)	Gandara I	123498	Beslig ES
ES	Region VIII	Samar (Western Samar)	Gandara I	123502	Capangasan Elementary School
ES	Region VIII	Samar (Western Samar)	Gandara I	123504	Carmona Elementary School
ES	Region VIII	Samar (Western Samar)	Gandara I	123506	Caugbusan ES
ES	Region VIII	Samar (Western Samar)	Gandara I	123508	El Cano ES
ES	Region VIII	Samar (Western Samar)	Gandara I	123521	Purog ES
ES	Region VIII	Samar (Western Samar)	Gandara I	123524	San Antonio ES
ES	Region VIII	Samar (Western Samar)	Gandara I	123531	Tambongan Elementary School
ES	Region VIII	Samar (Western Samar)	Gandara I	501933	Buao Integrated School
ES	Region VIII	Samar (Western Samar)	Gandara II - Matuguinao	123535	Barruz Elementary School
ES	Region VIII	Samar (Western Samar)	Gandara II - Matuguinao	123546	Mabuhay ES
ES	Region VIII	Samar (Western Samar)	Gandara II - Matuguinao	123550	Nagpapacao ES
ES	Region VIII	Samar (Western Samar)	Gandara II - Matuguinao	123557	San Isidro ES
ES	Region VIII	Samar (Western Samar)	Gandara II - Matuguinao	193502	Del Rosario ES
ES	Region VIII	Samar (Western Samar)	Gandara II - Matuguinao	193503	Libertad PS
ES	Region VIII	Samar (Western Samar)	Gandara II - Matuguinao	193504	Rizal PS 2
ES	Region VIII	Samar (Western Samar)	Gandara II - Matuguinao	193536	Inubod ES
ES	Region VIII	Samar (Western Samar)	Gandara II - Matuguinao	193537	Angyap ES
ES	Region VIII	Samar (Western Samar)	Gandara II - Matuguinao	193541	Salvacion PS
ES	Region VIII	Samar (Western Samar)	Hinabangan	123574	Fatima Elementary School
ES	Region VIII	Samar (Western Samar)	Hinabangan	123576	Lim-Ao Elementary School
ES	Region VIII	Samar (Western Samar)	Jiabong	123582	Bawang Elementary School
ES	Region VIII	Samar (Western Samar)	Jiabong	123587	Casapa Elementary School
ES	Region VIII	Samar (Western Samar)	Jiabong	123601	Parina Elementary School
ES	Region VIII	Samar (Western Samar)	Jiabong	123603	San Andres Elementary School
ES	Region VIII	Samar (Western Samar)	Marabut	123613	Logero Elementary School
ES	Region VIII	Samar (Western Samar)	Motiong	123630	Candumacol Elementary School
ES	Region VIII	Samar (Western Samar)	Motiong	123645	Pamamas-an Elementary School
ES	Region VIII	Samar (Western Samar)	Pinabacdao	123659	Bangon Elementary School
ES	Region VIII	Samar (Western Samar)	San Jorge	123687	Cag-Olo-Olo ES

Prepared by:

Dexter N. Parra
Chief, BHRD-SED

Noted by:

Atty. Resty C. Casas, LL.M., CESO VI
Director IV, BHRD


Approved by:

Gloria Amante Mercado
Undersecretary, HRD

FY 2023 Deployment of Administrative Officer II
List of Schools - Elementary

Level	Region	Division	District	School ID	School Name
ES	Region VIII	Samar (Western Samar)	San Jorge	123689	Calundan Elementary School
ES	Region VIII	Samar (Western Samar)	San Jorge	123691	Erenas Elementary School
ES	Region VIII	Samar (Western Samar)	San Jorge	123692	Gayondato ES
ES	Region VIII	Samar (Western Samar)	San Jorge	123705	Ranera Elementary School
ES	Region VIII	Samar (Western Samar)	San Jorge	123709	Sapinit Elementary School
ES	Region VIII	Samar (Western Samar)	San Jorge	193505	Bay-ang ES
ES	Region VIII	Samar (Western Samar)	San Jorge	193506	Cabugao Elementary School
ES	Region VIII	Samar (Western Samar)	Sta. Margarita I	123723	Bahay Elementary School
ES	Region VIII	Samar (Western Samar)	Sta. Margarita II	123745	Camperito ES
ES	Region VIII	Samar (Western Samar)	Sta. Rita I	123768	Igang-Igang ES
ES	Region VIII	Samar (Western Samar)	Sta. Rita II	123790	Old Manunca Elementary School
ES	Region VIII	Samar (Western Samar)	Sta. Rita II	123796	San Pedro Elementary School
ES	Region VIII	Samar (Western Samar)	Sto. Nino	123802	Balatguti ES
ES	Region VIII	Samar (Western Samar)	Sto. Nino	123804	Buenavista Elementary School
ES	Region VIII	Samar (Western Samar)	Sto. Nino	123808	Lobe-Lobe Elementary School
ES	Region VIII	Samar (Western Samar)	Tagapul-an	123815	Balocawe Elementary School
ES	Region VIII	Samar (Western Samar)	Tagapul-an	123819	Labangbaybay ES
ES	Region VIII	Samar (Western Samar)	Tagapul-an	123822	Mataluto Elementary School
ES	Region VIII	Samar (Western Samar)	Tagapul-an	123823	Nipa ES
ES	Region VIII	Samar (Western Samar)	Tagapul-an	123826	San Vicente Elementary school
ES	Region VIII	Samar (Western Samar)	Tagapul-an	123828	Trinidad Elementary School
ES	Region VIII	Samar (Western Samar)	Tarangnan	123838	Cabunga-an Elementary School
ES	Region VIII	Samar (Western Samar)	Tarangnan	123841	Cambatutay Viejo Elementary School
ES	Region VIII	Samar (Western Samar)	Villareal I	123868	Cambaguio Elementary School
ES	Region VIII	Samar (Western Samar)	Villareal I	123870	Canmucat Extension Elementary School
ES	Region VIII	Samar (Western Samar)	Wright I	123910	Bagsa Elementary School
ES	Region VIII	Samar (Western Samar)	Wright I	123917	Cawayan Elementary School
ES	Region VIII	Samar (Western Samar)	Wright I	123925	Pequit Integrated School
ES	Region VIII	Samar (Western Samar)	Wright II -San Jose De Buan	123934	ANAGASI ES
ES	Region VIII	Samar (Western Samar)	Wright II -San Jose De Buan	123937	Can-aponte Elementary School
ES	Region VIII	Samar (Western Samar)	Wright II -San Jose De Buan	123938	Canligues Elementary System
ES	Region VIII	Samar (Western Samar)	Wright II -San Jose De Buan	123939	Cantato Elementary School
ES	Region VIII	Samar (Western Samar)	Wright II -San Jose De Buan	123941	CONCEPCION ELEMENTARY SCHOOL
ES	Region VIII	Samar (Western Samar)	Wright II -San Jose De Buan	123957	San Nicolas Elementary School
ES	Region VIII	Samar (Western Samar)	Zumarraga	123972	Magaan Elementary school
ES	Region VIII	Samar (Western Samar)	Zumarraga	123975	Mombon Elementary School
ES	Region VIII	Samar (Western Samar)	Zumarraga	501931	Camayse Integrated School
ES	Region VIII	Southern Leyte	Bontoc I	122009	Lawgawan Primary School
ES	Region VIII	Southern Leyte	Bontoc II	121999	Catmon Elementary School
ES	Region VIII	Southern Leyte	Bontoc II	122019	San Vicente Primary School
ES	Region VIII	Southern Leyte	Hinunangan	122046	San Pablo Elementary School
ES	Region VIII	Southern Leyte	Hinunangan	122047	San Pedro Elementary School
ES	Region VIII	Southern Leyte	Hinundayan	122068	Bugho Elementary School
ES	Region VIII	Southern Leyte	Hinundayan	122072	Hubasan Elementary School
ES	Region VIII	Southern Leyte	Libagon	122085	Tigbao Elementary School
ES	Region VIII	Southern Leyte	Liloan	122087	Anilao Elementary School
ES	Region VIII	Southern Leyte	Liloan	122103	New Malangza Elementary School
ES	Region VIII	Southern Leyte	Macrohon	122187	Laray Elementary School
ES	Region VIII	Southern Leyte	Macrohon	122198	Villa Jacinta Elementary School
ES	Region VIII	Southern Leyte	Malitbog	122204	Cantamuac Elementary School
ES	Region VIII	Southern Leyte	Malitbog	122206	Concepcion Elementary School
ES	Region VIII	Southern Leyte	Padre Burgos	122220	Laca Elementary School
ES	Region VIII	Southern Leyte	Pintuyan	122234	Cogon Elementary School
ES	Region VIII	Southern Leyte	San Juan (Cabalian)	122251	Pong-oy Elementary School

Prepared by:


Dexter N. Pante
Chief, BHRD-SED

Noted by:


Atty. Resty C. Orlas, LL.M., CESO VI
Director IV, BHRD

Approved by:


Gloria Umami Mercado
Undersecretary, HRD

FY 2023 Deployment of Administrative Officer II
List of Schools - Elementary

Level	Region	Division	District	School ID	School Name
ES	Region VIII	Southern Leyte	San Ricardo	122240	Pinut-an Elementary School
ES	Region VIII	Southern Leyte	Silago	122052	Awayon Elementary School
ES	Region VIII	Southern Leyte	Sogod I	122267	Kauswagan Elementary School
ES	Region VIII	Southern Leyte	Sogod I	122279	San Pedro Elementary School
ES	Region VIII	Southern Leyte	Sogod II	122264	Hipantag Multigrade School
ES	Region VIII	Southern Leyte	Sogod II	122266	Kanangkaan Elementary School
ES	Region VIII	Southern Leyte	Sogod II	122277	San Isidro Elementary School
ES	Region VIII	Southern Leyte	Sogod II	192029	San Francisco Mabuhay Primary School
ES	Region VIII	Southern Leyte	St. Bernard	122283	Ayahag ES
ES	Region VIII	Southern Leyte	St. Bernard	122291	Hindag-an ES
ES	Region VIII	Southern Leyte	St. Bernard	122296	Mahayahay Elementary School
ES	Region VIII	Southern Leyte	Tomas Oppus	122310	Camansi Elementary School

ds

Prepared by:

1940
Dexter N. Pante
Chief, BHRD-SED

Noted by:

[Signature]
Atty. Resty C. Ocas, LL.M., CESO VI
Director IV, BHRD

Approved by:

[Signature]
Gloria Umali Mercado
Undersecretary, BHRD

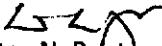
FY 2023 Deployment of Administrative Officer II

List of Schools - Junior High School

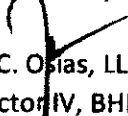
Level	Region	Division	District	School ID	School Name
JHS	Region VIII	Eastern Samar	Guiuan South	303508	Homonhon National High School
JHS	Region VIII	Northern Samar	Las Navas I	304913	Poponton National High School
JHS	Region VIII	Northern Samar	Las Navas II	313616	San Miguel National High School
JHS	Region VIII	Northern Samar	San Vicente	303567	Mongolbongol NHS
JHS	Region VIII	Samar (Western Samar)	Tagapul-an	303633	Tagapul-an National High School
JHS	Region VIII	Southern Leyte	Hinunangan	305496	Sto. Nino National High School
JHS	Region VIII	Southern Leyte	San Ricardo	303478	Pinut-an National High School

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Prepared by:


Dexter N. Pante
Chief, BHROD-SED

Noted by:


Atty. Resty C. Osias, LLM., CESO VI
Director IV, BHROD

Approved by:


Gloria Juanami Mercado
Undersecretary, HROD

FY 2023 Deployment of Project Development Officer I
 List of Schools - Junior High School

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Region	Division	District 1	School 1 ID	School Name 1	District 2	School 2 ID	School Name 2	District 3	School 3 ID	School Name 3
Region VIII	Maasin City	Maasin City I	313402	Tigbawan Integrated School	Maasin City IV	303482	San Rafael National High School	Maasin City IV	323104	Hinapu Daku National High School
Region VIII	Northern Samar	Laoang I	313610	Suba NHS	Palapag II	313611	Pangpang National High School	Laoang III	313614	Carlight-an National High School

Prepared by:
Handwritten signature
 Dexter N. Panle
 Chief, BHRD-SED

Noted by:
Handwritten signature
 Atty. Resy C. Ocas, LL.M., CESO VI
 Director, BHRD

Approved by:
Handwritten signature
 Gloria Limon, LL.M., CESO VI
 Undersecretary, HRD

Annex E

GUIDE IN THE CLUSTERING OF SCHOOLS

School is an educational institution, private and public, undertaking educational operation with a specific age-group of pupils or students pursuing defined studies at defined levels, receiving instruction from teachers, usually located in a building or a group of buildings in a particular physical or cyber site.¹

The Department of Education (DepEd) recognizes the need for additional non-teaching personnel at the school level to address the workload distribution in schools and to unload teachers from performing tasks outside the teaching and learning process. This is for our teachers to focus on their primary mandate and the core business of the Department which is teaching.

Due to the limited number of approved non-teaching items at the school level, they will be deployed through clustering of schools within the Schools Division Office and/or Municipality to provide the necessary support to the schools. A **cluster of school** is a group of schools which are geographically close and accessible to each other. This is an interim strategy to help more schools as we work on other school plantilla positions to continuously unload teachers of non-teaching tasks.

General Instructions:

- The SDO shall be primarily responsible for identifying the schools in a cluster.
- This guide is applicable to AO II items created since FY 2020.

Parameters for clustering of schools:

- Schools **without existing non-teaching personnel** based on the latest Personal Services Itemization and Plantilla of Personnel (PSIPOP);
- **Proximity of the schools** to be clustered should also be considered. In identifying the schools to be clustered, the **two to three** schools that are geographically adjacent and located within the same school district shall be the priority in clustering; and
- Whenever applicable, schools **without existing principal item**.

Reporting and Performance Assessment

1. The SDO shall identify the school where the non-teaching personnel will have longer reporting hours. The School Head of the said school shall rate these personnel for the purposes of RPMS.
2. The SDO shall devise a mechanism/strategy for the reporting schedule of the non-teaching personnel to his/her assigned cluster of schools.

¹ Republic Act 9155, Governance of Basic Education Act of 2001

