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Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

September 8, 2023

REGIONAL MEMORANDUM
 CLMD-2023- **965**

**PARTICIPANTS TO THE WORKSHOP ACTIVITIES ON THE DEVELOPMENT
 OF THE INSTRUCTIONAL SUPERVISION FRAMEWORK (ISF)**

To: Schools Division Superintendents
 Baybay City and Leyte Divisions
 Regional Division Chiefs
 CLMD and HRDD
 School Heads
 Others Concerned

1. In consonance with DepEd Memorandum DM-CT-2023-263, dated September 8, 2023, this Office, through the Curriculum and Learning Management Division (CLMD), requires the identified participants to attend the Workshop Activities on the Development of the ISF, as stated below:

Activity <i>Workshop on the...</i>	Date	Venue	Name of Region VIII Participants	Division / Office
Development of ISF	October 3 – 6, 2023	Cagayan De Oro City, Region X	Alejandra B. Lagumbay Ritchel Marie B. Villamor Frolomea Narra T. Taniza Glendale B. Lamiseria Luh C. Dacuyan	HRDD Baybay City Baybay City Leyte Leyte
Refinement of ISF	October 10 – 13, 2023	Legazpi City, Region V	Ryan R. Tiu Grace Villanueva Arlene S. De Paz Gerry L. Torillo Francis Recto	CLMD Leyte Leyte Baybay City Baybay City
Finalization of ISF	October 17 – 20, 2023	Iloilo City, Region VI	Dina S. Superable Marck Anthony Suyom Frolomea Narra T. Taniza Glendale B. Lamiseria Luh C. Dacuyan	HRDD Baybay City Baybay City Leyte Leyte

2. Travel and other expenses incurred in the participation to the said activities shall be charged to the Basic Education Curriculum (BEC) Fund, which shall be downloaded to the Divisions, subject to the usual government accounting and auditing rules and regulations. Should this become insufficient, the remainder of the expenses shall be covered by the participants' respective local funds.

3. For more information, refer to the attachment.



4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosure: None

Reference: DepEd Memorandum DM-CT-2023-263

To be indicated in the Perpetual Index under the following subjects:

INSTRUCTIONAL SUPERVISION FRAMEWORK WORKSHOP

CLMD-RRT





Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

DEPARTMENT OF EDUCATION
 REC'D
 REGIONAL OFFICE NO. VII
SEP 11 2023
 8419
 4:35

MEMORANDUM
DM-CT-2023-263

Office of the Undersecretary for Curriculum and Teaching
 Director IV
11 SEP 2023
 Date and Time Released
 Signature

TO : **GILBERT T. SADSAD**
 Regional Director, Region V

RAMIR B. UYTICO
 Regional Director, Region VI

EVELYN R. FETALVERO
 Regional Director, Region VIII

ARTURO B. BAYOCOT
 Regional Director, Region X

FROM : **GINA O. GONONG**
 Undersecretary for Curriculum and Teaching

SUBJECT : **WORKSHOP ACTIVITIES ON THE DEVELOPMENT OF INSTRUCTIONAL SUPERVISION FRAMEWORK (ISF)**

DATE : **September 8, 2023**

The Bureau of Learning Delivery (BLD) will conduct the **Workshop Activities on the Development of Instructional Supervision Framework (ISF)** in support of the Philippine Professional Standards for Supervisors (DepEd Order No. 25, s. 2020).

By the end of the workshops, the participants will be able to:

1. develop the draft policy document on the ISF for DepEd;
2. guide all Regional Offices and Schools Division Offices in performing their Instructional Leadership duties and responsibilities which entails supporting the school leaders in implementing ISF; and
3. contribute to the improvement of learning outcomes by integrating high-quality assessments and reflective teaching practices, leading to a more holistic and student-centered approach to education.

The details of the said activities are:

Workshop Activity	Date	Venue
Workshop on the Development of Instructional Supervision Framework	October 3-6, 2023	Cagayan De Oro City, Region X
Workshop on the Refinement of Instructional Supervision Framework	October 10-13, 2023	Legazpi City, Region V
Workshop on the Finalization of Instructional Supervision Framework	October 17-20 2023	Iloilo City, Region VI

Handwritten note: email 9/11/23



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The following participants are expected to attend the aforesaid activities:

Expected Regional Participants	RO (1 pax)	SDO (4 pax)
• Regional Education Program Supervisor (EPS)	1	
• Division Education Program Supervisor (EPS)		1
• Public Schools District Supervisor (PSDS)		1
• School Principal I-IV		1
• Head Teacher I-VI		1
Total No. of Pax per Region		5

The breakdown of the number of expected participants by region is provided in **Annex A** of this memorandum.

Participants are expected to bring their approved travel order and laptop. They are also enjoined to confirm their attendance by completing the online registration form through the link <https://bit.ly/InstructionalSF2023> on or before **September 22, 2023**.

The travel dates of participants must be in accordance with the program schedule provided in **Annex B** of this memorandum. The first meal served on Day 1 is breakfast while dinner on Day 4 is the last meal. The activity matrix will be provided during the first day of the workshop activity.

The board and lodging of participants shall be charged against the 2023 Basic Education Curriculum (BEC) Fund while travel expenses shall be charged against BEC downloaded travel funds subject to the usual accounting rules and regulations.

For inquiries, please contact Mr. Danilo G. Soriano Jr., Supervising Education Program Specialist, Bureau of Learning Delivery - Teaching and Learning Division, at (02)638-47-99, (02)687-29-48, +63 961 838 1226 or through email address danilo.soriano@deped.gov.ph.

For dissemination and strict compliance.

Copy furnished:

ATTY. REVSEE A. ESCOBEDO
Undersecretary for Operations



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Annex A to DM-CT-2023-_____

**Number of Expected Participants per Region for the Workshop Activities on
the Development of Instructional Supervision Framework (ISF)**

**Workshop on the Development of Instructional Supervision Framework:
October 3-6, 2023 at Cagayan De Oro City, Region X**

Region	Number of Expected Participants
V	5
VI	5
VIII	5
X	5
Total	20

**Workshop on the Refinement of Instructional Supervision Framework:
October 10-13, 2023 at Legazpi City, Region V**

Region	Number of Expected Participants
V	5
VI	5
VIII	5
X	5
Total	20

**Workshop on the Finalization of Instructional Supervision Framework:
October 17-20, 2023 at Iloilo City, Region VI**

Region	Number of Expected Participants
V	5
VI	5
VIII	5
X	5
Total	20



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Annex B to DM-CT-2023-_____

**Program Schedule for the Workshop Activities on the Development of
Instructional Supervision Framework (ISF)**

Workshop Activity	Check in Time	Check out Time	Start of Session	End of Session	First Meal	Last Meal
Development	2:00 pm (October 3)	12:00 NN (October 6)	8:00 AM (October 3)	5:00 PM (October 6)	Breakfast (October 3)	Dinner (October 6)
Refinement	2:00 pm (October 10)	12:00 NN (October 13)	8:00 AM (October 10)	5:00 PM (October 13)	Breakfast (October 10)	Dinner (October 13)
Finalization	2:00 pm (October 17)	12:00 NN (October 20)	8:00 AM (October 17)	5:00 PM (October 20)	Breakfast (October 17)	Dinner (October 20)