



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

September 18, 2023

**REGIONAL MEMORANDUM**

No. **989** s. 2023

**SUBMISSION OF REQUESTS FOR DOWNLOADING OF FY 2023  
ADDITIONAL PROGRAM SUPPORT FUND FOR DEPED  
COMPUTERIZATION PROGRAM (DCP)**

To: Schools Division Superintendents  
Division Information Technology Officers

1. In line with OUA-OUT-032923-008, Guidelines for Regions and Divisions on the Allocation, Utilization, Documentation, and Reporting of Downloaded Funds for the Program Support Fund (PSF) under FY 2023 DepEd Computerization Program (DCP), this Office, through the ICT Unit, shall accept requests for downloading of additional program support fund for the repair of out-of-warranty DCP packages **until 25 September 2023**.
2. The following documents shall be submitted by the requesting Schools Division Office (SDO):
  - a. letter request signed by the Superintendent, and the
  - b. consolidated list of schools needing DCP package repair, reviewed and signed by the Division ITO; the list should contain the following information: School ID, Name of School, DCP Batch Number, Estimated Cost of Repair.
3. Approved requests shall be downloaded to the respective SDO.
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

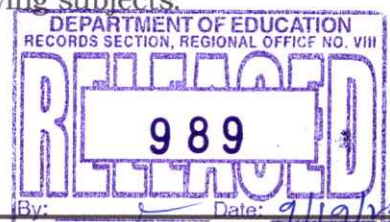
Enclosures: OUA-OUT-032923-008

References: None

To be indicated in the Perpetual Index under the following subjects:

Funds                      Programs

ORD-ICTU-JAL



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