



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

October 3, 2023

**OFFICE MEMORANDUM**

ORD-2023- 618

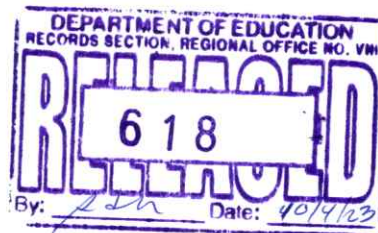
**SHORT ONLINE ORIENTATION ON DEPED'S EMAIL SERVICES**

To: Chiefs of Functional Divisions  
Section and Unit Heads

1. Due to some changes in the implementation of DepEd's email services, a short online orientation on the new processes will be conducted by the ICTU tomorrow, 4 October 2023 at 2PM.
2. Division Chiefs and Section and Unit Heads are advised to assign a staff who will attend the orientation, preferably the one accessing the office email.
3. The link to the meeting will be distributed tomorrow.
4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director

ORD-ICTU-JAL



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