



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 26, 2023

OFFICE MEMORANDUM

AD-2023- **660**

**UPDATED COMPOSITION OF THE DEPED REGIONAL OFFICE VIII ELECTION
TASK FORCE FOR BARANGAY AND SANGGUNIANG KABATAAN ELECTION
TASK FORCE (BSK-ETF) OPERATION AND MONITORING CENTER**

To: Assistant Regional Director
Regional Chief of Divisions
Section/Unit Heads
All Others Concerned

1. Pursuant to DepEd Memorandum No. 063, s. 2023 dated October 18, 2023 the following personnel shall compose the updated DepEd Regional Office VIII Election Task Force for the 2023 Barangay and Sangguniang Kabataan Election Task Force (BSK-ETF) Operation and Monitoring Center.

Chairperson	Dr. RONELO AL K. FIRMO, CESO V Assistant Regional Director
Members	Ms. JASMIN F. CALZITA AO V, Public Affairs Unit Mr. JIM ALBERT A. LAGADO ITO I, Information and Communication Technology Unit Mr. ARIEM V. CINCO AO V, Records Section Ms. MARY JOY S. CABALUNA Legal Assistant II, Legal Unit Ms. QUEENNIELYN C. YU Administrative Assistant I Mr. KRIS L. FABI Administrative Aide IV (Driver)

2. The functions of the BSK-ETF members include, but are not limited to the following:

2.1 Maintain an Operation and Monitoring Center to document and report all teachers and school-related issues and concerns before, during, and after elections;



Address: Government Center, Candahug, Palo, Leyte
Telephone No.: (053) 832-5738
Email Address: region8@deped.gov.ph
Website: <https://region8.deped.gov.ph>

- 2.2 Ensure that teachers are provided with and/or referred to adequate information technical and legal assistance in the course of the performance of their duties as members of the Electoral Board;
 - 2.3 Serve as DepEd institutional link to volunteer organizations and individuals;
 - 2.4 Provide close horizontal and vertical coordination and consultation among DepEd, COMELEC, and partner agencies involved in the 2023 BSKE; and
 - 2.5 Complement the other government agencies' efforts for an honest, orderly, and peaceful elections.
3. The schedule of duty of the BSK-ETF shall start at 1:00p.m. on October 29, 2023, and end at 5:00p.m. on October 30, 2023.
4. Expenses for meals, grant of honoraria, and other necessary expenses incurred by the BSK-ETF shall be subject to existing Commission on Audit rules and regulations, as well as issuances from the Department of Budget and Management relative to the matter. Payments of overtime or grant of compensatory time-off are authorized, subject to the availability of funds and existing auditing rules and regulations, including applicable Civil Service laws.
5. For information and compliance.


EVELYN R. FETALVERO, CESO IV
Regional Director *RF*

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