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Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

September 29, 2023

**REGIONAL MEMORANDUM**  
CLMD-2023- 1052

**PARTICIPANTS TO THE DEVELOPMENT WRITESHOP ON THE  
ALTERNATIVE DELIVERY MODES (ADM) ONE-STOP-SHOP  
SCHOOL POLICY**

To: Schools Division Superintendents  
Divisions of Calbayog City, E. Samar, Leyte, Ormoc City, Samar, and  
Tacloban City  
All Others Concerned

1. In reference to the attached Memorandum DM-CT-2023-257 and Advisory dated September 28, 2023, this Office, thru the Curriculum and Learning Management Division, hereby directs the Region VIII participants to attend the Development Writeshop on the ADM One-Stop-Shop School Policy on October 3 – 6, 2023 at the Villa Excellance, Sitio Postema, Brgy. Sahud Ulan, Tanza, Cavite.

2. The official participants to this activity are as follows:

Name	School	Division
Irene A. Dimakiling	Calbayog City Night High School	Calbayog City
Maricel C. Cabus	Cabunga.an Elementary School	Eastern Samar
Rex C. Briones	Cabacungan National High School	Leyte
Maribel C. Bandejo	Ormoc City Night High School	Ormoc City
Ramon P. Sison Jr.	Tarangnan National High School	Samar
Lydia M. Gabornes	Tacloban City Night High School	Tacloban City

3. The participants are advised to register through the link <https://tinyurl.com/ADM1SSSPDT23>.

4. Refer to the attachments for more information.

5. The travel expenses shall be charged against FLO-ADM Funds, which will be downloaded to the concerned Division Offices, subject to the usual accounting and auditing rules and regulations. Any expenses in excess of the downloaded amount shall be charged to respective local division ADM PSF and/or school MOOE.



6. Immediate dissemination and compliance to this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

ADM

ONE-STOP-SHOP

POLICY

WRITESHOP

CLMD-RRT





Republic of the Philippines


## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

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**MEMORANDUM**  
**DM-CT-2023- 257**

TO : **REGIONAL DIRECTORS**

FROM :   
**GINA O. GONONG**  
Undersecretary for Curriculum and Teaching

SUBJECT : **DEVELOPMENT WRITESHOP ON THE ADM ONE-STOP-SHOP SCHOOL POLICY**

DATE : **August 16, 2023**

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In support of the Department of Education's (DepEd) commitment to ensuring equal access for all learners at risk of dropping out of basic education, the Bureau of Learning Delivery (BLD) will conduct the **Development Writeshop of the ADM One-Stop-Shop School Policy** on September 5-8, 2023. A separate memorandum shall be issued for its final details.

The activity aims to review and revise Alternative Delivery Mode (ADM) policies to ensure that all schools are ready to offer all ADMs to cater to the different needs and contexts of all learners at risk.

In line with this, this Office would like to request participants from your region as indicated in Enclosure 1 who may be:

- a. school principal of an ADM implementing schools; and
- b. Division Education Program Supervisor of a Schools Division Office with existing ADM implementing schools.

The participants should have:

- a. been implementing ADM for more than two (2) years; and
- b. general knowledge and experience in implementing and supervising ADM.

The list of participants duly signed by the Regional Director must be submitted on or before September 1, 2023. Official participants are advised to register through the link: <https://tinyurl.com/ADM1SSSPDT23>

Participants are expected to arrive at the venue before the workshop commences at 10:00 AM on Day 1. The first meal is breakfast on Day 1 and the last meal is PM snacks on Day 3. Attached is the program of activities as Annex A.

Participants are also advised to bring their laptop and extension cord.

Board and lodging shall be charged against the 2023 ADM Funds, while traveling expenses shall be charged against the FLO-ADM Travel Funds downloaded to the region, subject to the usual government accounting and auditing rules and regulations.



Republic of the Philippines

## Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

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For inquiries and other concerns, please contact Ms. Angelika D. Jabines, Senior Education Program Specialist of the BLD, through mobile number +63 995 905 4259 or email at [adm.bld@deped.gov.ph](mailto:adm.bld@deped.gov.ph)

Immediate dissemination of and compliance with this Memorandum is desired.

Copy-furnished:

**Atty. Revsee A. Escobedo**  
Undersecretary for Operations



Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNING DELIVERY

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Office of the Director

**ADVISORY**

*September 28, 2023*

**DEVELOPMENT WRITESHOP ON THE ADM ONE-STOP-SHOP SCHOOL POLICY**

Please be advised that the Development Writeshop on the ADM One One-Stop-Shop School Policy, as stipulated in DM-CT-2023-257, shall be held on October 3-6, 2023 at Villa Excellence, Sitio Postema, Brgy. Sahud Ulan, Tanza, Cavite.

Immediate dissemination of this Advisory is desired.

  
**LEILA E. AREOLA**  
Director IV