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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 6, 2023

REGIONAL MEMORANDUM

No. **1090**, s. 2023

**MONITORING AND EVALUATION ACTIVITIES RELATIVE TO THE PROJECT
KEY STAGE 1 FOUNDATIONS FOR EFFECTIVE LEARNING
TRANSITION (K-3 FELT) IMPLEMENTATION**

To: Schools Division Superintendents
All Others Concerned

1. This Office, through the Curriculum and Learning Management Division (CLMD) with the support of the United Nations Children's Funds (UNICEF) and the Advancing Basic Education in the Philippines (ABC+), shall conduct series of monitoring and evaluation activities relative to the implementation of the Project K-3 FELT as shown in the table below:

Activities	Date and Venue	Participants	Meals and Accommodation
M&E Data Scooping	October 9, 2023 Tacloban City Division	ABC+ Consultant with RO Focal Persons to 2 schools (Sto. Nino SPED Center and Rizal CS)	Hotel Accommodation of Ms. Kate Perello, ABC+ Consultant
Pre-M&E cum Re-orientation on Project K-3 FELT	October 10, 2023 8:00 a.m. - 12:00 p.m. Ambassador Hotel, Real St., Tacloban City	A. UNICEF Staff B. ABC+ Consultants C. Regional Office Regional Director Asst. Regional Director Regional Division Chiefs CLMD EPSS D. Schools Division Offices (7 pax per SDO with driver) Schools Division Superintendents CID Chiefs SGOD Chiefs Division Literacy Focal Persons (MTB, Filipino, and English) Division Numeracy Focal Persons	AM snacks and Lunch



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	<p>October 10, 2023 1:00p.m.- 5:00 p.m.</p> <p>October 11, 2023 8:00a.m. - 5:00 pm</p>	<p>A. UNICEF Staff B. ABC+ Consultants C. Regional Office CLMD Chief FD Chiefs or his/her representative CLMD EPSs D. Schools Division Offices (5pax per SDO) CID Chiefs Division Literacy Focal Persons (MTB, Filipino, and English) Division Numeracy Focal Persons</p>	<p>Lunch PM snacks Dinner Hotel Accommodation for 75 participants</p> <p>Breakfast Lunch PM snacks Dinner Hotel Accommodation for 75 participants</p>
M&E Tool Pilot-testing	October 12, 2023 Palo, Leyte, Leyte Division	ABC+ Consultants with RO Focal Persons to visit 2 schools (Pawing ES and Baras ES)	
M&E Proper	October 16-27, 2023	Another issuance shall be released on the list of schools to be visited.	UNICEF to provide transportation support depending on the availability of vehicle in the region
Post M&E	November 15-16, 2023	<p>A. UNICEF Staff B. ABC+ Consultants C. Regional Office Regional Director Asst. Regional Director Regional Division Chiefs 5 CLMD EPSs D. Schools Division Offices (5pax per SDO) Schools Division Superintendents CID Chiefs SGOD Chiefs Division Literacy Focal Persons Division Numeracy Focal Persons</p>	<p>Breakfast Lunch PM snacks Dinner Hotel Accommodation for 75 participants</p>



2. The activity aims:
 - a. re-orient the participants on the elements and implementation mechanism of the Project K-3 FELT;
 - b. set the parameters to follow in order to gather the most valid, reliable, and substantial information necessary in determining the strengths and weaknesses of the project implementation;
 - c. develop and finalize M&E tools;
 - d. establish assessment results analysis systems/mechanisms; and
 - e. concretize plans relative to the actual onsite monitoring and evaluation activities.
3. The Schools Division Offices are expected to ascertain the participation of the identified participants and the submission of consolidated initial best practices and challenges encountered during the pre- and implementation proper for the first four (4) weeks. The link to the submission form shall be shared via Facebook Messenger.
4. All the participants are requested to be at the venue on or before 8:00 o'clock in the morning of October 10, 2023 for the Registration and Opening Program.
5. Expenses on the board and lodging of the select participants on the dates specified in the table above shall be shouldered by the UNICEF while the travel expenses of the field participants to Local Funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and strict compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosure: None
Reference: Regional Memorandum Nos. 898 and 987, s. 2023
To be indicated in the Perpetual Index under the following subjects:
BASIC EDUCATION NLC NLRP
CLMD-GCM

