



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 17, 2023

REGIONAL MEMORANDUM

PPRD-2023- **1134**

**YEAR-END CONVERGENCE OF REGIONAL OFFICE (RO) AND SCHOOLS
DIVISION OFFICE (SDO) PLANNING AND RESEARCH UNITS**

To: Schools Division Superintendents
Chief of Policy, Planning, and Research Division
Chiefs of School Governance Operations Division
All Others Concerned

1. This Office, through the Policy Planning and Research Division (PPRD), shall conduct a Year-end Convergence of Regional Office (RO) and Schools Division Office (SDO) Planning and Research Units on December 5-6, 2023, the venue shall be announced in a separate issuance.
2. This activity aims to align the duties and responsibilities of the RO and SDO planning & research personnel and strengthen the existing strategies and outputs on planning, data management, policy implementation and review, and research in DepEd Region VIII.
3. The expected participants are the Senior Education Program Specialists for Planning and Research and Planning Officers of the 13 SDOs and 8 PPRD personnel. The Schools Division Superintendents shall ensure 100% attendance of the division participants.
4. Expenses for board and lodging for the conduct of this activity shall be charged to PPRD Local Funds, while travel and other incidental expenses of the participants to their respective local funds, subject to the availability of funds and the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director 

Enclosure: Training Matrix

References: 2023 WFP of PPRD

To be indicated in the Perpetual Index under the following subjects:

CONVERGENCE PLANNING RESEARCH

PPRD-MBG



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: <https://region8.deped.gov.ph>



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Enclosure to Regional Memorandum No. PPRD-2023- 1134**YEAR-END CONVERGENCE OF REGIONAL OFFICE (RO) AND SCHOOLS
DIVISION OFFICE (SDO) PLANNING AND RESEARCH UNITS**December 5-6, 2023
(Venue shall be announced in a separate issuance)**SCHEDULE OF ACTIVITIES**

TIME	ACTIVITY/TOPIC	PERSONS RESPONSIBLE
DAY 1		
08:00-09:00	Arrival, Check-in, and Registration	PPRD
09:00-10:00	Opening Program	PPRD
10:00-12:00	15-minute Presentation of the Policy, Planning, and Research Division and the Planning and Research Sections of all 13 Schools Division Offices on the following: a. 2023 RBEP/DEDP Accomplishments b. Status of WFPs in PMIS c. Status of LIS/BEIS Participation d. Utilization of BERF 2020-2023	PPRD and All SDOs
12:00-01:00	Lunch	
01:00-03:00	Continuation of Presentations	
03:00-05:00	Workshop 1: Empowerment Which duties and responsibilities of the Senior Education Program Specialist for Planning & Research and the Planning Officer III should be collaborated as a team? Presentation/Validation of 2024 Technical Assistance Plan on Data Management	Mark Gallano
05:00-06:00	Dinner	
DAY 2		
06:00-07:00	Breakfast	
08:00-09:00	Preliminaries	
09:00-10:00	RO and SDO Planning Office Performance Commitments for 2024	Rita Dimakiling
10:00-11:00	Workshop 2: Strategies Which innovative and efficient strategies and activities are the best options in the delivery of the duties and responsibilities of the planning units? Presentation/Validation of 2024 Technical Assistance Plan on Research Management	Jennylynd Daya
11:00-12:00	Harmonization of 2024 cum Action Plan Writing	Teodorico Peliño
12:00-01:00	Lunch	
01:00-02:00	Sharing of FY 2024 Implementation Plans and Commitment Pledge	PPRD and All SDOs
02:00-03:00	Closing Program	PPRD
03:00-04:00	Checkout and Departure	PPRD

