



Republic of the Philippines  
**Department of Education**  
 REGION VIII - EASTERN VISAYAS

October 26, 2023

**REGIONAL MEMORANDUM**

No. **1193** s. 2023

**DOWNLOADING OF TRAVEL REIMBURSEMENT FOR THE REGIONAL PARTICIPANTS WHO ATTENDED THE ORIENTATION ON THE NATIONAL READING PROGRAM (NRP) WITH SCHOOL LEADERS**

To: Schools Division Superintendents  
 All Others Concerned

- In accordance with the provisions of RM No. 1057 s. 2023 and DM-CT-2023-297, dated September 25, 2023 which required the participation of supervisors and school heads from the Region in the abovementioned activity last October 2-4, 2023 in Silang, Cavite, this Office, through the Curriculum and Learning Management Division (CLMD), shall download funds to the 13 Schools Division Offices (SDOs) to cover the participants' travel reimbursement.
- In view of this, the CLMD and the Finance Division shall download a total of **Two Hundred Six Thousand Five Hundred Pesos** (Php 206,500.00) to the different SDOs based on the following participants and budget allocation:

Name of Participant	Schools Division Office	Amount for Downloading
Leah M. Baldos	Baybay City	18,000.000
Jose B. Mondido	Biliran	16,000.000
Leah C. Aberia	Borongan City	18,000.000
Renato S. Cagumoc	Calbayog City	23,500.000
Elena B. Cayat	Catbalogan City	14,000.000
Imelda Gayda	Eastern Samar	17,500.000
Olivia P. Manasis	Leyte	14,000.000
Mirasol M. Manlimos	Maasin City	14,000.000
Alex B. Rejuso	Northern Samar	10,000.000
Elvira M. De Leon	Ormoc City	18,000.000
Glendo T. Carido	Samar	17,500.000
Ruth G. Poblete	Southern Leyte	12,000.000
Aileen Apostol	Tacloban City	14,000.000
<b>TOTAL</b>		<b>206,500.00</b>



3. The amount to be downloaded shall be taken from SARO No. OSEC-8-22-7703 dated November 5, 2022. Should this become insufficient, the remainder of the expenses shall be covered by the participants' respective local funds such as Division/School MOOE or other applicable sources of fund, subject to the existing accounting and auditing rules and regulations.

4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**EVELYN R. FETALVERO, CESO IV**  
Regional Director 

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

DOWLOADING OF FUNDS

NRP

TRAVEL REIMBURSEMENT

CLMD-DME

