



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 27, 2023

REGIONAL MEMORANDUM

No. **1197** s.2023

UPDATES TO RM NO. 1062, S. 2023 TITLED CONDUCT OF CAPACITY BUILDING OF NEAP-R AND SDO HRDS SEPS IN MANAGING AND IMPLEMENTING NEAP PROGRAMS

To: Schools Division Superintendents
Regional Office Division Chiefs
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to RM 1062, s. 2023 titled Conduct of Capacity Building of NEAP-R and SDO HRDS SEPS in Managing and Implementing NEAP Programs, the National Educators Academy of the Philippines issued an Advisory dated October 25, 2023 moving the schedule of Batch 2 (Visayas and Mindanao) to November 13 to 16, 2023.
2. Refer to the attachment for more information.
3. Immediate dissemination and compliance with this Memorandum are desired.

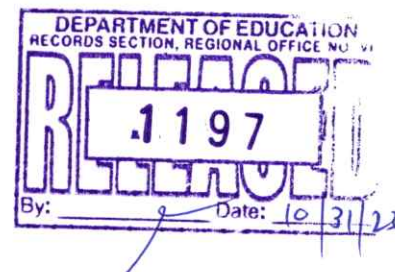

EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated

References: As stated

To be indicated in the Perpetual Index under the following subjects:

EPS EPS II CAPACITY BUILDING NEAP SDO
SEPS
HRDD-NEAP-MCAM



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Republic of the Philippines
Department of Education
 NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

DEPARTMENT OF EDUCATION
RECEIVED
 RECORD SECTION, REGIONAL OFFICE NO. VIII
OCT 27 2023
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OFFICE OF THE DIRECTOR IV
 Date and Time Received: 27 OCT 2023 2:34
 Date and Time Released: 27 OCT 2023
 Signature: *[Handwritten signature]*

25 October 2023

ADVISORY

- In reference to DM-OUHROD-2023-1393 titled "Conduct of Capacity Building of NEAP-R and SDO HRDS SEPS in Managing and Implementing NEAP Programs" released last September 26, 2023, please be informed that the schedule for Batch 2 (Visayas and Mindanao) participants was moved to **November 13 to 16, 2023** at **NEAP Baguio City**.
- The following are the provision of meals and accommodation:

	November 12 Sunday	November 13 Monday	November 14 Tuesday	November 15 Wednesday	November 16 Thursday
Breakfast		✓	✓	✓	✓
AM Snack		✓	✓	✓	✓
Lunch		✓	✓	✓	✓
PM Snack		✓	✓	✓	✓
Dinner	✓	✓	✓	✓	
Accommodation	✓	✓	✓	✓	

- Participants are requested to arrive on November 12, 2023 and may check-in at Baguio Teachers Camp Admin Building from 2:00 pm onwards and meals will be served at Quirino Hall/NEAP Baguio City. Participants are expected to be present at the opening program on November 13, 2023, at 8:00 a.m. Check out time will be at 12:00 noon on November 16, 2023.
- Participants' board and lodging shall be charged to the NEAP-EPDDD HRD funds, while travel expenses shall be charged against their local funds subject to the usual accounting and auditing rules and regulations.
- To reiterate, the target participants in this activity are Education Program Supervisor (EPS), Senior Education Program Specialist (SEPS) and Education Program Specialist II (EPS II) of NEAP in the Regions (NEAP-R) and SEPS of each Schools Division Offices Human Resource and Development Section (SDO HRDS). However, the Regional Director can change the participants based on their existing functions in the Regions.
- Pursuant to D.O. 52, s. 2015 or the New Organizational Structures of the Central, Regional, and Schools Division Offices of the Department of Education, the NEAP-R should be under the Human Resource and Development Division. Based also on



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Effectivity	09.20.21	Page	1 of 2




*ono email
10/27/23*

D.M. 14, s. 2022 titled The DepEd Quality Management System Manual and Procedures and Work Instruction Manual, NEAP-R personnel are in-charge of the management and development of needs-based professional development programs and material resources for the region and schools division staff including training of trainers.

- Participants are directed to register through this link <https://forms.gle/eBeCsQDRDYkjyeES9> or may scan the QR code below on or before October 31, 2023.



- For inquiries and clarifications, please contact Ms. Jessica Kristel Abeleda or Ms. Ma. Carmila Clave of NEAP-EPDD, at telefax no. (02) 8715 9919 or via email at jessica.abeleda@deped.gov.ph or ma.clave@deped.gov.ph with the subject line "CapBuild for NEAP-R and SDO HRD SEPS personnel".
- Immediate dissemination of and appropriate action on this memorandum is earnestly desired.



JENNIFER E. LOPEZ

Director III

OIC – Office of the Director IV

National Educators Academy of the Philippines

[NEAP/Abeleda&Clave]