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Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

October 27, 2023

REGIONAL MEMORANDUMCLMD-2023- 1201

**DOWNLOADING OF TRAVEL REIMBURSEMENT FOR THE PARTICIPANTS
IN THE SERIES OF ACTIVITIES UNDER ADVANCING COMPETENCE
FOR EFFECTIVE (ACE) TEACHING**

To: Schools Division Superintendents
- Schools Divisions of Borongan City, Leyte, and Southern Leyte
All Others Concerned

1. To enable the Regional Chief Trainers to participate in the series of activities under Advancing Competence for Effective (ACE) Teaching to be conducted from October to December 2023 at the different venues in Luzon and Mindanao, this Office, through the Curriculum and Learning Management Division (CLMD) and Finance Division, shall download funds to the respective Schools Division Offices (SDOs) of the participants for their travel reimbursement.

2. In view of this, a total amount of **Two Hundred Twelve Thousand Pesos (Php 212,000.00)** taken from SARO No. OSEC-8-23-5562 dated September 23, 2023, which has been earmarked for the travel expenses of the participants shall be downloaded based on the following breakdown:

Name of Participant	Schools Division Office	ACE TEACHING WORKSHOPS /ACTIVITIES			Total
		CB of Chief Trainers (GenSan City)	Development of LAC Resource Package (CALABARZON)	Finalization of LAC Resource Package (CALABARZON)	
Lorie Emmanuel B. Arago Jr., EPS	Borongan City	31,500.00	20,000.00	20,000.00	71,500.00
Maria Celeste L. Vincoy, HT-I	Leyte	30,500.00	20,000.00	20,000.00	70,500.00
Salvador A. Artigo, EPS	Southern Leyte	30,000.00	20,000.00	20,000.00	70,000.00
TOTAL					212,000.00



3. Should this fund become insufficient, the remainder of the expenses shall be covered by the participants' respective local funds or other applicable sources of fund, subject to the existing accounting and auditing rules and regulations.
4. Immediate dissemination of and compliance with this Memorandum are desired.


EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: As stated
References: As stated
To be indicated in the Perpetual Index under the following subjects:

ACE TEACHING DOWLOADING OF FUNDS TRAVEL REIMBURSEMENT

CLMD-DME

