



Republic of the Philippines  
**Department of Education**  
REGION VIII - EASTERN VISAYAS

October 31, 2023

REGIONAL MEMORANDUM  
CLMD-2023- 1206

**PARTICIPANTS IN THE WORKSHOPS ON THE DEVELOPMENT AND FINALIZATION  
OF LAC RESOURCE PACKAGE ON UPSKILLING ENGLISH TEACHERS  
IN LANGUAGE INSTRUCTION**

To: Schools Division Superintendents  
- Divisions of Borongan City, Leyte, and Southern Leyte  
All Others Concerned

1. Attached is a DepEd Memorandum from the Office of the Undersecretary for Curriculum and Teaching dated October 16, 2023 announcing the conduct of the **Workshops on the Development and Finalization of LAC Resource Package on Upskilling English Teachers in Language Instruction** on November 7-10 and November 14-17, 2023 in Region IV, CALABARZON.

2. The same set of regional participants who attended the previous workshop and whose names are also identified in the above-mentioned Memorandum are expected to attend. However, due to unavoidable circumstances and health concerns, the final set of participants from the Region shall be as follows:

NAME OF PARTICIPANT	POSITION/ DESIGNATION	DIVISION
Dr. Lorie Emmanuel B. Arago	Education Program Supervisor	Borongan City
Ma. Celeste L. Vincoy	Head Teacher I	Leyte
Ms. Roinasol L. Pobadora	TIC	Southern Leyte

3. The participants' travel expenses shall be charged against the FY 2023 BEC Funds and shall be downloaded to their respective offices, subject to the usual government accounting and auditing procedures. Should transportation expenses exceed the downloaded funds, remaining expenses may be charged against any available local funds. Moreover, the new participant who takes the place of the old participant shall be entitled of the travel reimbursement which has been allotted for the latter.

4. Compensatory Time-Off (CTO) shall be granted to the participants in lieu of workshop days that will fall on holidays in accordance with DepEd Order No. 53, s. 2003 or the Updated Guidelines on Grant of Vacation Service Credits to Teachers, and CSC-DBM Joint Circular No. 2, S. 2015 or the Policies and Guidelines on Overtime Service and Overtime Pay for Government Employees.



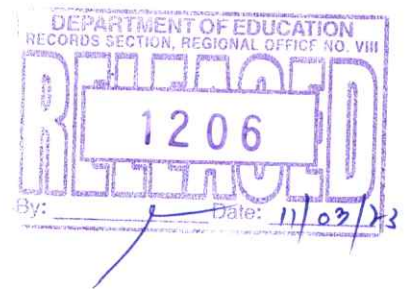
5. For more details on the schedule and arrangements about the activity, refer to the attached DepEd Memorandum.
6. Immediate dissemination of and compliance with this Memorandum are desired.

  
EVELYN R. FETALVERO, CESO IV  
Regional Director 

Enclosures: As stated  
References: As stated  
To be indicated in the Perpetual Index under the following subjects:

ACE TEACHING  
LAC RESOURCE PACKAGE  
UPSKILLING OF TEACHERS  
WORKSHOPS

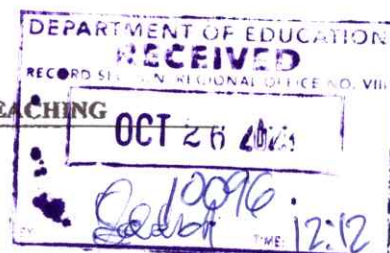
CLMD-DME





Republic of the Philippines  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING



**MEMORANDUM**  
 DM-CT-2023-

**TO :** **ALBERTO T. ESCOBARTE**  
 Regional Director, Region IV- CALABARZON

**GILBERT T. SADSAD**  
 Regional Director, Region V

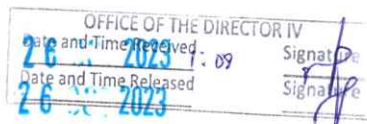
**RAMIR B. UYTICO**  
 Regional Director, Region VI

**EVELYN R. FETALVERO**  
 Regional Director, Region VIII

**RUTH L. FUENTES**  
 Regional Director, Region IX

**MARIA INES C. ASUNSION**  
 Regional Director, Region CARAGA

**WILFREDO E. CABRAL**  
 Regional Director, NCR



**FROM :** **ALMA RUBY C. TORIO**  
 Assistant Secretary, Officer-in-Charge  
 Office of the Undersecretary for Curriculum and Teaching

**SUBJECT :** **WORKSHOP ON THE DEVELOPMENT AND FINALIZATION OF THE LAC RESOURCE PACKAGE ON UPSKILLING ENGLISH TEACHERS IN LANGUAGE INSTRUCTION**

**DATE :** October 16, 2023

In line with the Department of Education's MATATAG agenda, particularly on giving support to teachers to teach better, the Bureau of Learning Delivery (BLD) will spearhead a series of activities on *Upskilling of English Teachers in Language Instruction*. In preparation for these activities, Learning Action Cell (LAC) resource package will be developed to ensure that all teachers receive equal professional development opportunity.



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
 Direct Line: (632) 8633-7202/8687-4146 E-mail: [ouci@deped.gov.ph](mailto:ouci@deped.gov.ph)

DepEd Philippines @depedphilippines @DepEd\_PH [www.deped.gov.ph](http://www.deped.gov.ph)

OKD email  
 10/26/23



Republic of the Philippines  
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The following are the details of each activity:

Activity	Date	Venue
Workshop on the Development of LAC Resource Package on Upskilling English Teachers in Language Instruction	Nov 7-10, 2023	Region IV CALABARZON
Workshop on the Finalization of LAC Resource Package on Upskilling English Teachers in Language Instruction	Nov 14-17, 2023	Region IV CALABARZON

Annex A indicates the list of participants to the activities. They are requested to confirm their participation by registering through this link: <https://tinyurl.com/LACPackageUpskillingEnglish> on or before **November 3, 2023**. These identified participants have been trained during the Capacity Building of Chief Trainers on Upskilling English Teachers in Language Instruction held last October 24-27, 2023. The same participants are expected to facilitate the sessions and serve as chief trainers during the Capacity Building of Trainers on Upskilling English Teachers in Language Instruction on November 21-24, 2023, for the Luzon cluster and November 28 to December 1, 2023, for the Visayas and Mindanao cluster.

Participants are advised to bring their laptop and arrive at the venue before each activity commences at 8:30 AM on Day 1.

Travel expenses shall be charged against the BEC funds downloaded to regional offices, subject to the usual government accounting and auditing rules and regulations. Participants are encouraged to avail the most economical means of transportation in going to and from the venue. Hiring vehicles is strictly prohibited per accounting rules and regulations.

Compensatory Time-Off (CTO) will be granted in lieu of the workshop days that will fall on holidays in accordance with DepEd Order No. 53, s. 2003, Updated Guidelines on Grant of Vacation Service Credits to Teachers, and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees, respectively.

For any inquiries or clarifications, please contact Ms. Rosalie E. Bongon, Supervising Education Program Specialist of BLD, through email at [rosalie.bongon@deped.gov.ph](mailto:rosalie.bongon@deped.gov.ph) with a copy furnished at [bld.tld@deped.gov.ph](mailto:bld.tld@deped.gov.ph).

For immediate dissemination and compliance.

*Copy furnished:*

**REVSEE A. ESCOBEDO**  
 Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City  
 Direct Line: (632) 8633-7202/8687-4146 E-mail: [ouci@deped.gov.ph](mailto:ouci@deped.gov.ph)



DepEd Philippines



@depedphilippines



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**Annex A**  
List of Participants

Workshop on the Development of LAC Resource Package on Upskilling English Teachers in Language Instruction

Workshop on the Finalization of LAC Resource Package on Upskilling English Teachers in Language Instruction

Name	Designation	Region
Wenifreda S. Diquit	EPS	IV- CALABARZON
Allan D. Tipan	EPS	IV- CALABARZON
Leticia Alava Rogacion	EPS	IV-CALABARZON
Maricel M. Dineros	EPS	V
Mai Anne Rondola	EPS	V
Maria Grecia M. Renolayan	EPS	V
Noel T. Balubal	EPS	NCR
Ramon M. Belardo, Jr.	EPS	NCR
Donald S. Bruno	School Head	NCR
Nestor Paul M. Pingil	EPS	VI
Jessica P. Gela	EPS	VI
Mary Leilani G. Javines	EPS	VI
Maria Celeste L. Vincoy	Head Teacher I	VIII
Salvador A. Artigo Jr	EPS	VIII
Lorie Emmanuel Arago	EPS	VIII
Rodolf John T. Rodriguez	EPS	IX
Riela Angela C. Josol	EPS	IX
Jusere Ann C Basaya	EPS	IX
Rhoda M. De Los Santos	EPS	CARAGA
Rebecca T. Montante	EPS	CARAGA



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