



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

November 14, 2023

REGIONAL MEMORANDUM

No. **1264** s. 2023

4TH QUARTER CONSULTATIVE CONFERENCE ON TECHNICAL ASSISTANCE (TA) IMPLEMENTATION

To: Schools Division Superintendents
 All Others Concerned

1. As a component of the systems for tracking the progress of the implementation of the Schools Divisions Technical Assistance, this Office, through the Field Technical Assistance Division (FTAD), shall conduct the 4th Quarter Consultative Conference on Technical Assistance (TA) Implementation on December 6-7, 2023 at a venue to be announced later.
2. The agenda of this activity are as follows:
 - a. Report the results of the implementation of the Division Field Technical Composite Teams (DFACTs) TA Provision Plans by highlighting the effective practices of the identified priority schools;
 - b. Report the results of the TA provision on School-Based Management and list of turn-around schools of the SDOs; and
 - c. Track the accomplishment of each SDO on the School Governance Council (SGC) Tool.
3. Participants to this conference are the SGOD and CID Chiefs, Division TA and SBM Coordinators of the 13 SDOs, the FTAD Chief, 2 FTAD Education Program Supervisors, and 2 Support Staff.
4. The first meal of the participants is morning snacks of Day 1 and the last meal is afternoon snacks of Day 2.
5. Expenses incurred relative to this activity such as board and lodging of the participants shall be charged against FTAD funds, while travelling and other incidental expenses of the SDO participants to their respective Local Funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this memorandum are desired.



EVELYN R. FETALVERO, CESO IV
 Regional Director



Enclosures: Activity Matrix

References: FTAD 2023 WFP

To be indicated in the Perpetual Index under the following subjects:

CONFERENCE

SGC

TECHNICAL ASSISTANCE

FTAD-GMM



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4TH QUARTER CONSULTATIVE CONFERENCE ON TECHNICAL ASSISTANCE (TA) IMPLEMENTATION

ACTIVITY MATRIX

December 6-7, 2023

Time	Day 1
8:00 – 9:00	Arrival and Registration
9:00 – 9:30	Opening Program
9:30 – 10:00	The Technical Assistance Process
10:00 – 12:00	Updates on the Results of the DTAPP for SY 2022-2023/ Sharing of Best Practices (CID Chiefs)
12:00 – 1:00	Lunch Break
1:00 – 2:00	Continuation of the Reporting (CID Chiefs)
2:00 – 5:00	Results of the TA provision on School-Based Management and list of turn-around schools of the SDOs (SGOD Chiefs)
Day 2	
8:00 – 8:30	Preliminaries
8:30 – 11:30	Progress Check on SGC Tool Implementation (SGC Coordinator)
11:30 -12:00	Q&A Session and Open Forum
12:00 – 1:00	Lunch Break
1:00 – 3:00	Sharing of Ways Forward
3:00-4:00	Closing Program and Home Sweet Home



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