



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 15, 2023

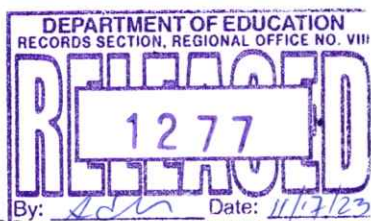
REGIONAL MEMORANDUM

No. **1277** s.2023

REGIONAL CAPACITY BUILDING FOR EXERCISE DESIGN COURSE

To: Schools Division Superintendent
Division DRRM Coordinator
All Others Concerned

1. In pursuit of the Department of Education's commitment to enhancing the emergency preparedness and response capabilities of our personnel, this Office, through the Education Support Services Division (ESSD), announces the conduct of the Regional Capacity Building for Exercise Design Course on December 11-15, 2023.
2. The activity aims to equip regional and division office personnel with the necessary skills and knowledge for designing, conducting, and evaluating effective emergency exercises; enhance the capacity of key personnel in developing realistic and impactful emergency scenarios; and promote collaboration and coordination among regional and division office staff in the planning and execution of comprehensive exercise programs.
3. The participants of the abovementioned activity are the following:
 - a. Representative from the Office of the Schools Division Superintendent or Assistant Schools Division Superintendent (1pax),
 - b. Division Chief of School Governance & Operations Division or representative (1 pax),
 - c. Division Disaster Risk Reduction and Management (DRRM) Coordinator (1 pax), and
 - d. Regional Office DRRM Team and ESSD Technical Working Group (TWG)
4. The transportation expenses and per diem of the participants shall be charged against their respective Local Funds/Maintenance and Other Operating Expenses (MOOE), subject to the existing accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: None



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References: None

To be indicated in the Perpetual Index under the following subjects:

EXERCISE DESIGN COURSE

DISASTER PREPAREDNESS

ESSD-SPPS-TJCP



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