



Republic of the Philippines
Department of Education
 REGION VIII - EASTERN VISAYAS

November 15, 2023

REGIONAL MEMORANDUM

No. **1278** s.2023

**REGIONAL CAPACITY BUILDING FOR RAPID DAMAGE ASSESSMENT
 AND NEEDS ANALYSIS (RDANA) TRAINING**

To: Schools Division Superintendent
 Division DRRM Coordinator
 All Others Concerned

1. In pursuit of the Department of Education's commitment to proactive disaster response and efficient recovery efforts, this Office, through the Education Support Services Division (ESSD), announces the conduct of the Regional Capacity Building for Rapid Damage Assessment and Needs Analysis (RDANA) Training on December 04-08, 2023.
2. The activity aims to familiarize participants with the principles and methodologies of RDANA; equip regional and division office personnel with the necessary skills to conduct swift and accurate assessments of damage and needs; establish efficient data collection, analysis, and reporting procedures for immediate post-disaster response; and enhance collaboration and coordination among regional and division offices in the assessment and planning phases of rapid disaster response.
3. The participants of the abovementioned activity are the following:
 - a. Representative from the Office of the Schools Division Superintendent or Assistant Schools Division Superintendent (1pax),
 - b. Division Chief of School Governance & Operations Division or representative (1 pax),
 - c. Division Disaster Risk Reduction and Management (DRRM) Coordinator (1 pax), and
 - d. Regional Office DRRM Team and ESSD Technical Working Group (TWG)
4. The transportation expenses and per diem of the participants shall be charged against their respective Local Funds/Maintenance and Other Operating Expenses (MOOE), subject to the existing accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO IV
 Regional Director



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Enclosures: None

References: None

To be indicated in the Perpetual Index under the following subjects:

RAPID DAMAGE ASSESSMENT AND NEEDS ANALYSIS (RDANA) TRAINING
DISASTER PREPAREDNESS

ESSD-SPPS-TJCP



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