



Republic of the Philippines
Department of Education
REGION VIII - EASTERN VISAYAS

November 15, 2023

REGIONAL MEMORANDUM

No. **1280** s.2023

REGIONAL CAPACITY BUILDING FOR EMERGENCY OPERATIONS CENTER (EOC) TRAINING

To: Schools Division Superintendent
Division DRRM Coordinator
All Others Concerned

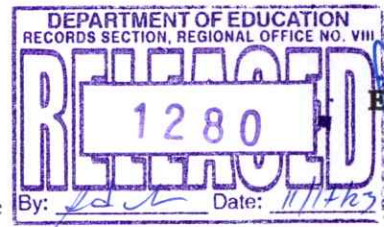
1. In light of our commitment to ensuring the safety and effective response to emergencies within our organization, this Office, through the Education Support Services Division (ESSD), announces the conduct of the Regional Capacity Building for Emergency Operations Center (EOC) Training on December 04-08, 2023.

2. The activity aims to familiarize participants with the functions and operations of an EOC; strengthen the skills of key personnel in incident management, coordination, and decision-making; enhance communication protocols and information flow within the EOC; and ensure a unified and effective response to emergencies, minimizing potential risks and maximizing the safety of all personnel.

3. The participants of the abovementioned activity are the following:
- a. Representative from the Office of the Schools Division Superintendent or Assistant Schools Division Superintendent (1pax),
 - b. Division Chief of School Governance & Operations Division or representative (1 pax),
 - c. Division Disaster Risk Reduction and Management (DRRM) Coordinator (1 pax), and
 - d. Regional Office DRRM Team and ESSD Technical Working Group (TWG)

4. The transportation expenses and per diem of the participants shall be charged against their respective Local Funds/Maintenance and Other Operating Expenses (MOOE), subject to the existing accounting and auditing rules and regulations.

5. Immediate dissemination of and compliance with this Memorandum are desired.



EVELYN R. FETALVERO, CESO IV
Regional Director

Enclosures: None
References: None



To be indicated in the Perpetual Index under the following subjects:

EMERGENCY OPERATIONS CENTER TRAINING DISASTER
PREPAREDNESS

ESSD-SPPS-TJCP



Address: Government Center, Candahug, Palo, Leyte

Telephone No.: (053) 832-5738

Email Address: region8@deped.gov.ph

Website: <https://region8.deped.gov.ph>